

## TOPICS

- ⇒ DASS STAFF
- ⇒ ORDER LETTERS
- ⇒ ACADEMIC COACHING
- ⇒ CAREER EXPO
- ⇒ KURZWEIL ON CAMPUS

### ACCOMMODATION LETTERS

To order your letters of accommodation go to:

<http://smu.edu/alec/Request for LettersForm.asp>

Allow **3** days for the letters to be processed. Pick up your letters from Candy in **202M**.

Meet with your professor privately to discuss how the accommodations will be implemented. *Letters should ideally be given to professors the first week of classes.*

### ACADEMIC COACHING

*get on the calendar*



DASS offers one-to-one academic coaching for students with LD/ADHD to receive assistance in **time management, organization and study skills**. This is at no charge to the student. If you are interested in scheduling a coaching appointment, email [dass@smu.edu](mailto:dass@smu.edu) and let us know what you would like assistance with, and a staff person will get back with you to arrange a meeting time.



## Welcome (back) SMU Mustangs!

For all our new DASS students to campus, our AccessAbility newsletter is meant to be a message board for our students. When it arrives in your inbox, take a few minutes to open and read so you are aware of DASS updates.

Meet our DASS team that will be working with you:

**Alexa Taylor**, DASS Lead & Senior Associate Director of ALEC  
Alexa supervises the other four full-time staff, collaborates with departments and faculty members on accommodation issues, reviews and revises operational processes, and handles special projects for DASS. She has been with SMU for 14 years.

**Michelle Bufkin**, Senior Accommodations Coordinator

Michelle primarily reviews accommodation requests from students with LD or ADHD. She is also a certified academic language therapist, an SMU Mom, and has been with SMU for 5 years.

**Karen Turbeville**, Accommodations Coordinator

Karen primarily reviews accommodation requests from students with medical or psychiatric conditions. Her experience as an educator in special education gives her a unique perspective to help students transition from high school to SMU. She is also an SMU Mom and has been with SMU for one year.

**David Tylicki**, Learning Specialist

David primarily provides academic counseling and coaching to students with learning and attention disorders, assisting them with goal setting, time management, self-awareness and advocacy skills. He has been at SMU for three years.

**Candy Brown**, Administrative Assistant

Candy receives and directs all paperwork and correspondence coming to DASS, along with coordinating test proctoring for DASS students. She is the voice on the other end of the line or email when you contact DASS! She has been with SMU for three years.



Seniors, mark your calendar for [2015 Career Expo](#) in Dallas, 9/28/15.



### Kurzweil – Firefly

DASS has partnered with Central University Libraries and ADSA to continue another year membership with Kurzweil-Firefly. This powerful text-to-speech software is now available to ALL SMU students.

For DASS students, contact your coordinator to receive login information. You will then be able to scan in your texts and listen to them read aloud to you from any computer! You'll even be able to download the full Kurzweil software program to your computer-don't miss out on this unique opportunity.

For a demo go to: <https://www.kurzweiledu.com/default.html>

