

# PERUNA PASSPORT

2023–2024  
ACADEMIC GUIDE  
FOR YOUR FIRST YEAR AT SMU





# TABLE OF CONTENTS

---

1	<b>Welcome to SMU</b>	17	Get the Transfer Credit You've Earned
2	<b>Mustang StartUp</b>	17	Transfer Shock
2	Prepare for Mustang StartUp	18	Attending College While Working Full Time
3	Mustang StartUp	19	Organizational Tips for Commuting Students
4	<b>University Advising Center</b>	19	Transfer Connection Points
4	Pre-Major Advising	20	<b>Academic Engagement</b>
4	Advising After Mustang StartUp	20	Active Learning
4	The Advising Partnership	20	Time Management
5	Undergrad Must-Do List	20	Academic Integrity
6	<b>Your Academic Plan</b>	21	Communicating with Professors
7	AP/IB Exam Credit Chart	22	Peer Academic Leaders (PALs)
8	Choosing Your Major	23	<b>Registrar Essentials</b>
9	Plan Your First-Term Schedule	24	Enrollment 101
10	<b>The Common Curriculum</b>	25	<b>Resources and Opportunities</b>
10	Foundation Requirements	25	Reach Your Potential
13	Breadth Requirements	27	Broaden Your Experience
14	Proficiencies and Experiences	30	<b>2023–2024 Condensed Academic Calendar</b>
15	<b>Common Curriculum (CC) Requirement Tracker</b>	32	<b>A-LEC Learning Strategies Workshops</b>
16	<b>Common Curriculum (CC) External Credit Policies</b>	Inside Back Cover	<b>Important SMU Numbers and Websites</b>
17	<b>Transfer Students</b>	Back Cover	<b>Campus Map</b>
17	Prepare for Advising		

## MEET PERUNA!

When SMU was given a spirited miniature black horse in 1932, students immediately adopted him as the Mustang mascot and named him Peruna. His name came from the SMU fight song, "Peruna," which was adopted in 1916 and refers to an early patent medicine said to have a kick. Nine Perunas have served SMU, appearing at Mustang football games, University celebrations and community events. Today, dedicated Mustangs and fans display "Pony Ears" in recognition of the heart, spirit and loyalty of the little mascot, Peruna.



SMU will not discriminate in any program or activity on the basis of race, color, religion, national origin, sex, age, disability, genetic information, veteran status, sexual orientation or gender identity and expression. The Executive Director for Access and Equity/Title IX Coordinator is designated to handle inquiries regarding nondiscrimination policies and may be reached at the Perkins Administration Building, Room 204, 6425 Boaz Lane, Dallas, TX 75205, 214-768-3601, [accessequity@smu.edu](mailto:accessequity@smu.edu).



# WELCOME TO SMU



Welcome to the Hilltop. We are delighted you are here and committed to helping you reach your full academic potential.

It's an exciting time at SMU with our world-renowned research and partnerships, new facilities and numerous athletic achievements. SMU's status continues to grow, thanks to remarkable

students like you.

To achieve success, it's important to know how to navigate your college journey and take advantage of the many opportunities available. Use your *Peruna Passport* as a guide to our innovative and flexible Common Curriculum, the academic advising process, and many other academic resources.

Joining the Mustang family connects you to a worldwide network of over 134,000 alumni with diverse perspectives, experiences and backgrounds. We believe you have the capacity for persistence and hard work, and what better place to achieve your aspirations than in Dallas, a global hub for people striving to make a difference in the world.

So, "Pony Up!" and take full advantage of the exceptional education and unparalleled resources available to you at SMU.

Sincerely,  
R. Gerald Turner  
President

Dear Mustang,

Welcome to the next step of your journey at SMU: navigating the academic adventures ahead. *Peruna Passport* is SMU's academic resource guide for incoming students. It is designed to provide you with important information regarding the University Advising Center and advising at SMU, first-year course requirements and recommendations, the Common Curriculum, academic policies and procedures and campus resources.

We hope that you will read it carefully, reflect upon your academic interests and goals, take notes and be sure to contact your Academic Advisor with any questions you might have. We encourage you to open your mind to the wide array of majors and minors at SMU, seek to learn something tomorrow that you did not know yesterday and, above all, enjoy and appreciate the opportunity to think, discover and grow every single day!

Welcome to SMU and Pony Up!

Ellen C. Richmond  
Director of the University Advising Center

## FOLLOW ALONG WITH US!





# MUSTANG STARTUP

## PREPARE FOR MUSTANG STARTUP

The first step of Orientation at SMU is **Mustang StartUp**. Follow these steps to get the most out of your Mustang StartUp experience!

### 1 **Submit Required Health Forms**

All new Mustangs must submit proof of the Meningitis vaccine in order to gain access to the Pre-Advising Canvas Course, meet with an advisor and enroll in classes. You must also submit the Health History Form. Submit these forms at [smu.edu/HealthForms/Incoming-Students](http://smu.edu/HealthForms/Incoming-Students). Do not delay!

### 2 **Start the Campus Life Modules**

All new students must complete this virtual orientation before the start of the term. Go to [orientation.smu.edu](http://orientation.smu.edu) to get started!

### 3 **Complete the Pre-Advising Canvas Course (PACC)**

Learn about your SMU degree and prepare for advising and enrollment. You must complete the PACC prior to setting up an advising appointment to enroll in classes.

### 4 **Review *Peruna Passport***

Read *Peruna Passport* for important information about your first year at SMU.

### 5 **Submit Records of AP/IB and Dual Enrollment**

If applicable, confirm that a record of all dual enrollment and AP and/or IB work is sent to the SMU Registrar's Office. *If official documentation is not received by SMU, you will not receive credit.*

### 6 **Consider Academic Areas of Interest**

Look at the online catalog at [catalog.smu.edu](http://catalog.smu.edu) and think about the academic fields of study that interest you most (see page 8). The Common Curriculum will also support your exploration.

### 7 **Take Placement Exams**

Take any SMU placement exams that will help you determine the particular language, math or chemistry course you will be ready to take in your first term (see information on page 6). These exams are in the PACC.

### 8 **Identify Possible First-Term Courses**

Think about the courses that you may want to take during your first term.

### 9 **Advising and Class Enrollment**

Meet with your advisor to plan your schedule and start enrolling in classes. Remember, you must submit proof of the Meningitis vaccine to begin your academic journey!



## MUSTANG STARTUP

The first step of Orientation at SMU is Mustang StartUp. Before your first term, you will need to complete the following orientation components:

### PRE-ADVISING CANVAS COURSE

The Pre-Advising Canvas Course (PACC) educates you on the structure and requirements of your degree and prepares you for your advising appointment. Topics of the course include:

- The SMU Degree
- The Common Curriculum
- Important policies and procedures
- Building a schedule

In the PACC, you will be directed to clear your holds in the my.SMU Student Dashboard. If you do not clear your holds in a timely manner, it may delay your enrollment. Upon completing the PACC, you will be able to schedule an individual advising appointment with your advisor.

Don't delay! The sooner you complete the PACC, the sooner you can meet with your advisor and start enrolling in classes.

### ADVISING APPOINTMENTS (STUDENTS ONLY)

This virtual appointment is a time for you to work one-on-one with your advisor and plan for your first term at SMU. This is also the opportunity for you to begin building a partnership with your

advisor by expressing what motivates you, what you care about and what you want to accomplish and experience during college. The individual advising session is the first of many meetings you will have with your advisor in the terms to come.

### ENROLLMENT

Your advisor will make sure you understand the enrollment process by assisting you to enroll in a partial schedule. After you meet with your advisor, you will complete and round out your schedule on your own on the my.SMU Student Dashboard. This will give you the opportunity to practice using the enroll, drop and swap functions independently, and will teach you how to use the enrollment system for the rest of your time at SMU.

### CAMPUS LIFE MODULES

This virtual orientation introduces you to the SMU Academy, Spirit, People, Campus and Community. All new students are required to complete these modules at [orientation.smu.edu](http://orientation.smu.edu) before the start of the term.

### RED, BLUE & YOU! AND SMALL GROUPS

Red, Blue & YOU! is a virtual engagement series for parents and families of new Mustangs covering a variety of topics necessary to start the year off right. Small Groups are student-only virtual sessions designed to connect new students with Orientation Leaders and other new Mustangs.

## MUSTANG STARTUP TIMELINE



For more detailed information about advising during Mustang StartUp, visit [smu.edu/MustangStartUp](http://smu.edu/MustangStartUp).

### Prior to your advising meeting, you MUST:

- Activate and use your SMU student ID and password.
- Set up Duo Two-Factor Authentication using your personal cellphone. (Yours, not your parent's!)
- Provide proof of your Meningitis immunization at [smu.edu/HealthForms/Incoming-Students](http://smu.edu/HealthForms/Incoming-Students).
- Clear your Student Rights and Responsibilities hold and complete the Personal Information Update.

### Stay connected

As you get ready to start at SMU, it is important to:

- Check your SMU email account regularly.
- Write your SMU email address here:

- Know your SMU student ID number.
- Write your ID number here:



# UNIVERSITY ADVISING CENTER

## PRE-MAJOR ADVISING

The University Advising Center (UAC) guides pre-major students as they navigate the undergraduate curriculum and maximize their academic experience at SMU. The UAC advisors are knowledgeable about all majors at SMU and can help students recognize and pursue their passions; challenge students to set realistic and rewarding goals; and empower students to think and act independently.

Each student at SMU is assigned a pre-major advisor with whom they will work until they declare a major. Once you declare your major, you'll be assigned to a major advisor in your School of Record.

## ADVISING AFTER MUSTANG STARTUP

Once you begin your studies at SMU, your advisor will be a valuable point of contact. Reasons to see your academic advisor include:

- Questions or concerns regarding your classes
- Questions regarding AP, IB, dual enrollment or other transfer credit
- Questions about academic policies and procedures
- Narrowing your options for majors and/or minors
- Choosing classes that help you achieve your degree requirements
- Degree planning based on your interests and goals
- Referrals to other campus resources
- Discussing how study abroad, engaged learning, pre-professional studies and student involvement fit into your plans



## THE ADVISING PARTNERSHIP

Productive advising is built on a partnership between student and advisor. The spirit of an ideal advising partnership is mutual engagement, responsiveness and dedication. The advisors in the UAC strive to educate their advisees to be fully self-sufficient and responsible for their own academic decisions. Regular advising conversations – the fundamental building blocks of these partnerships – enable advisors to serve as a source of knowledge and referrals, allowing you to plan and prepare over the course of your years at SMU.

### EXPECTATIONS OF YOUR ADVISOR

- Advise you on course selection and assist you in developing an academic plan that satisfies your degree requirements.
- Help you to explore the wide array of majors and minors at SMU.
- Clarify academic policies, programs and procedures.
- Be available to meet with you each term during regular office hours.
- Listen to your concerns and refer you to the appropriate support services, if needed.
- Assist you in making intentional academic decisions.
- Guide you as you explore your interests, abilities and passions as they relate to your academic and life goals.
- Introduce you to academic planning resources and teach you how to use them.

### EXPECTATIONS OF YOU

- Familiarize yourself with the University policies, regulations, programs and procedures that apply to your path at SMU.
- Consult the Undergraduate Catalog, *Peruna Passport*, SMU department websites and relevant campus offices.
- Take initiative and contact your advisor in a timely manner.
- Prepare a list of class ideas, questions and concerns prior to each meeting.
- Draft a tentative schedule prior to the enrollment period.
- Observe academic deadlines.
- Keep your advisor informed about your academic progress, course selection and intellectual/career goals.
- Understand and adhere to the requirements of any scholarships/financial aid that you are receiving, and whether there are any stipulations in terms of choice of major, credits or grade point average.
- Keep track of your progress toward your degree.
- Plan ahead, ask questions and engage in the advising process.

# UNDERGRAD MUST-DO LIST

## FIRST YEAR

- Meet with your Pre-Major Advisor.
- Consider possible majors and minors.
- Start to develop an academic plan with your Pre-Major Advisor.
- Focus on academics while balancing school and social life.
- Understand your Degree Progress Report ([my.smu.edu](http://my.smu.edu)) and Undergraduate Catalog ([catalog.smu.edu](http://catalog.smu.edu)).
- Talk to a librarian about library resources.
- Seek workshops and tutoring at the A-LEC.
- Customize your A-LEC "Semester-At-A-Glance" calendar.
- Participate in PALs workshops and events.
- Attend an event hosted by an academic department.
- Go to a professor's office hours.
- Visit SMU Abroad and see what is possible.
- Visit Hegi Career Center for career counseling.
- Explore planning tools on my.SMU like Schedule Builder and Degree Planner.

## SECOND YEAR

- Join a professional/academic student organization.
- Know your major and minor requirements.
- Declare your major(s) and minor(s).
- Introduce yourself to your Major Advisor.
- Meet with your Degree Counselor.
- Create a long-term plan to visualize your SMU degree.
- Complete a professional shadowing program with Hegi Career Center.
- Speak with a faculty member who inspires you.
- Pursue undergraduate research or fellowships.



# YOUR ACADEMIC PLAN

In order to earn a degree at SMU, all students must minimally fulfill the Common Curriculum (CC), complete a major and earn 120 credit hours. Some students also may pursue a second major, minor or a pre-professional program such as pre-health or prelaw.

The curriculum at SMU is designed in such a way that you may take classes that will satisfy both the requirements for your major and for the CC. There may be overlap in how your coursework and experiences will fulfill your degree requirements.

## ACADEMIC PLANS

Required coursework for every area of study at SMU is listed in the Undergraduate Catalog at [catalog.smu.edu](http://catalog.smu.edu) and on the specific departmental websites. The diagram on page 15 is a Common Curriculum tracker that will help you plan and track the courses you take to satisfy CC requirements. The CC is described in full detail in the following section.

It can be helpful to create a long-term plan to visualize your time at SMU and how you will fulfill your degree requirements. For instructions on making a long-term plan and for Academic Planning Worksheets, go to the "SMU Degree" section of [smu.edu/advising](http://smu.edu/advising).

## SMU IN FOUR

Start Smart. Finish Strong. SMU is committed to helping students make timely progress toward their degree and envision their path to graduation. Through student-support resources and advising tools like Schedule Builder and Degree Planner, students are empowered to plan and complete coursework and navigate challenges that may arise. If you'd like to learn more, visit [smu.edu/smuinfour](http://smu.edu/smuinfour).

## PLACEMENT EXAMS

SMU offers placement exams for world languages, mathematics and chemistry. These exams are accessible through [canvas.smu.edu](http://canvas.smu.edu) under the Pre-Advising Canvas Course.

### World Languages

Placement exams are offered in most of the languages taught at SMU (Arabic, Chinese, French, German, Italian, Japanese, Latin, Russian and Spanish). Students should take the language placement exam if they are planning to continue learning a previously studied language at SMU. **Please take your language placement exam on Canvas prior to your advising appointment.**

### Mathematics

The Mathematics Department offers placement exams for students with some background in calculus. **These exams are offered through Canvas, and should be taken before your advising appointment.**

### Chemistry

Any student who is interested in a pre-health field, a science major or an engineering major will likely take chemistry in their first term at SMU. To determine whether your correct placement is CHEM 1302: Preparatory Chemistry or CHEM 1303: General Chemistry, **take a self-evaluation placement test on Canvas prior to your advising appointment.**

## GET THE CREDIT YOU'VE EARNED

Students can use external credit (AP, IB, dual enrollment, transfer) to satisfy Common Curriculum (CC), major, minor or graduation requirements, as well as toward the 120 credit hours required for an SMU degree. Students admitted as first-year (FYR) and first-year transfer students (FYT) may satisfy up to three CC Breadths with any combination of external credit. Students admitted as transfer students (TRN) may fulfill up to seven CC Breadths using external credit. For more information on external credit policies, see the chart on page 16.

Approved AP and IB exams with appropriate scores may be used toward your SMU degree. You can assess your test scores using the chart on page 7. Your previous work will help to determine your placement level in, and possible exemption from, some courses at SMU.

You are responsible for knowing and reporting to SMU any external credit you have earned to prevent duplicate enrollment. Students may not receive credit for an AP exam, an IB exam and a college course covering the same subject matter; i.e., the course equivalency will only be awarded once.

Students may decline all or part of their external credit in favor of taking the equivalent credit at SMU. Students should discuss with their academic advisor when this may be applicable.

You must send an official copy of any test results and/or dual enrollment and transfer transcripts to the University Registrar's Office in order to receive credit. You should submit these as soon as possible to facilitate academic advising, and you must submit them no later than the end of your first term of enrollment.

**Note:** Students will need to fill out a petition to use dual enrollment credit for the Quantitative Reasoning (QR) Foundation.

## External Credit Records

**A record of all external credit must be sent to the SMU Registrar's Office. If official documentation is not received by SMU, you will not receive credit.**

**For more information, visit [smu.edu/enrollmentservices/registrar](http://smu.edu/enrollmentservices/registrar) or email [registrar@smu.edu](mailto:registrar@smu.edu).**



## AP/IB EXAM CREDIT CHART

AP Examination	Accepted Scores	# of Credits	Courses Credited	Common Curriculum Requirements Satisfied
Art	4 or 5	3	ASDR 1300 or ASPH 1300 or ASPT 1300	Creativity and Aesthetics (CA) Breadth
Art History	4 or 5	6	ARHS 1303 and 1304	Historical Contexts (HC) Breadth
Biology	4 or 5	4	BIOL 1302/1102	Exploring Science (ES) Breadth
Chemistry	5	4	CHEM 1303/1113	Exploring Science (ES) Breadth and Quantitative Applications (QA) P&E
Computer Science A	4 or 5	3	CSE 1341	None
Economics: Macro	4 or 5	3	ECO 1312	Quantitative Applications (QA) P&E
Economics: Micro	4 or 5	3	ECO 1311	Quantitative Applications (QA) P&E
English Lang/C or Lit/C	4 or 5	6	WRTR 10XX and 10YY	None
Environmental Science	4 or 5	3	GEOL 1315	Exploring Science (ES) Breadth and Quantitative Applications (QA) P&E
European History	4 or 5	6	HIST 20XX and 20YY	None
Human Geography	4 or 5	3	HUM 10XX	None
Math: Precalculus	4 or 5	3	MATH 1304	None
Math: Calculus AB	4 or 5	3	MATH 1337	Quantitative Reasoning (QR) Foundation
Math: Calculus BC	3 if AB subscore of 4	3	MATH 1337	Quantitative Reasoning (QR) Foundation
Math: Calculus BC	4 or 5	6	MATH 1337 and 1338	Quantitative Reasoning (QR) Foundation
Physics 1	4 or 5	3	SCI 10XX	Must complete PHYS 1105 (lab) to receive Exploring Science (ES) Breadth
Physics 2	4 or 5	3	SCI 10YY	Must complete PHYS 1105 (lab) to receive Exploring Science (ES) Breadth
Physics C (Mech)	4 or 5	3	PHYS 1303	Quantitative Applications (QA) P&E; Must complete PHYS 1105 (lab) to receive Exploring Science (ES) Breadth
Physics C (E&M)	4 of 5	3	PHYS 1304	Quantitative Applications (QA) P&E; Must complete PHYS 1106 (lab) to receive Exploring Science (ES) Breadth
Psychology	4 or 5	3	PSYC 1300	Social and Behavioral Sciences (SBS) Breadth
Statistics	4 or 5	3	STAT 2331	Quantitative Reasoning (QR) Foundation
U.S. Govt: American	4 or 5	3	PLSC 1320	Social and Behavioral Sciences (SBS) Breadth and Civics and Individual Ethics (CIE) P&E
U.S. Govt: Comparative	4 or 5	3	PLSC 1340	Social and Behavioral Sciences (SBS) Breadth and Civics and Individual Ethics (CIE) P&E
U.S. History	4 or 5	6	HIST 20XX and 20YY	None
World History	4 or 5	3	HUM 10YY	None
<b>Second Language</b>				
Language: Chinese	4 or 5	8	CHIN 1401 and 1402	Second Language (SLR) Foundation
Language: French	4 or 5	8	FREN 1401 and 1402	Second Language (SLR) Foundation
Language: German	4 or 5	8	GERM 1401 and 1402	Second Language (SLR) Foundation
Language: Italian	4 or 5	8	ITAL 1401 and 1402	Second Language (SLR) Foundation
Language: Japanese	4 or 5	8	JAPN 1401 and 1402	Second Language (SLR) Foundation
Language: Latin	4 or 5	8	LATN 1401 and 1402	Second Language (SLR) Foundation
Language: Spanish	4 or 5	8	SPAN 1401 and 1402	Second Language (SLR) Foundation
IB HL Examination	Accepted Scores	# of Credits	Courses Credited	Common Curriculum Requirements Satisfied
Biology	5, 6 or 7	4	BIOL 1302/1102	Exploring Science (ES) Breadth
Chemistry	7	4	CHEM 1303/1113	Exploring Science (ES) Breadth
Economics	5, 6 or 7	6	ECO 1311 and 1312	Quantitative Applications (QA) P&E
Geography	5, 6 or 7	6	HUM 10XX and 10YY	None
Film	5,6 or 7	3	FILM 10XX	None
History:				
Africa	5, 6 or 7	6	HIST 10XX and 10YY	None
Americas	5, 6 or 7	6	HIST 10XX and 10YY	None
Asia and Oceania	5, 6 or 7	6	HIST 10XX and 10YY	None
Europe and the Islamic World	5, 6 or 7	6	HIST 20XX and 20YY	None
Europe and the Middle East	5, 6 or 7	6	HIST 10XX and 10YY	None
Language A:				
English A Literature	5, 6 or 7	6	WRTR 10XX and 10YY	None
English Language and Literature	5, 6 or 7	6	WRTR 10XX and 10YY	None
All other languages	5, 6 or 7	8	(Language) 1401 and 1402	Second Language (SLR) Foundation
Language B	5, 6 or 7	8	(Language) 1401 and 1402	Second Language (SLR) Foundation
English B	5, 6 or 7	6	LANG 10XX and 10YY	None
Mathematics: Applications and Interpretations	5, 6 or 7	6	MATH 1337 and STAT 2331	Quantitative Reasoning (QR) Foundation
Mathematics: Analysis and Approaches	5, 6 or 7	3	MATH 1337	Quantitative Reasoning (QR) Foundation
Physics	5, 6 or 7	6	PHYS 1303 and 1304	Must take PHYS 1105 and 1106 (labs) to receive Exploring Science (ES) Breadth
Psychology	5, 6 or 7	6	PSYC 1300 and 10XX	Social and Behavioral Sciences (SBS) Breadth

**Notes:** – Students will be awarded credit only for Higher-Level IB Exams. Standard-Level IB Exams will NOT be awarded credit. Students may be awarded a maximum of 32 IB credits.

- No more than three AP/IB or other test credits can be used to satisfy Breadth requirements.
- Physics does not award placement credit for labs.
- Duplicate credit is not allowed toward an SMU degree. Students who enroll in classes that duplicate Advanced Placement, International Baccalaureate or other test credit awards will lose these credits after the fifth day of the term. Once credit is revoked, it may not be awarded again.
- An official copy of test results must be sent directly from the testing agency to the SMU Registrar's Office for a student to receive credit. Students should submit their official scores as soon as possible to facilitate academic advising and must submit no later than the end of their first term of enrollment.

## CHOOSING YOUR MAJOR

### SMU AREAS OF STUDY

SMU offers more than 100 undergraduate majors and 80 minors across five nationally ranked undergraduate schools.

### COX SCHOOL OF BUSINESS

Accounting  
Business Analytics and Supply Chain Management  
Energy Management (specialization only)  
Entrepreneurship (specialization only)  
Finance  
General Business  
Management  
Marketing  
Real Estate (major and specialization)

### DEDMAN COLLEGE OF HUMANITIES AND SCIENCES

Africa/Middle East Studies (minor only)  
African/African-American Studies  
Anthropology  
Arabic (minor only)  
Archaeology (minor only)  
Asian Studies (minor only)  
Biochemistry  
Biological Sciences  
Biophysical Sciences  
Chemistry  
Chinese (minor only)  
Classical Studies (minor only)  
Cognitive Science (minor only)  
Cultural Anthropology (minor only)  
Data Science  
Digital Humanities (minor only)  
Earth Sciences (concentrations: Environmental Resource Sciences, Environmental Studies, Geology, Geophysics, or Self-Designated)  
Economics  
Economics with Finance Applications Specialization  
Economics with Management Information Applications Concentration  
English  
English with Creative Writing Specialization  
Environmental Anthropology (minor only)  
Ethics (minor only)  
European Studies (minor only)  
French  
French Studies  
Health and Society  
Health Sciences (minor only)  
History  
Human Rights  
Individualized Studies in Liberal Arts  
Individualized Studies in the Liberal Arts (with a focus on Women's and Gender Studies)  
International Studies  
Italian (minor only)  
Italian Area Studies (minor only)  
Japanese (minor only)  
Jewish Studies (minor only)  
Latin (minor only)  
Latin American and Iberian Studies (minor only)  
Law and Legal Reasoning (minor only)  
Markets and Culture  
Mathematics  
Medieval Studies  
Mexican-American Studies  
Neuroscience (minor only)  
Philosophy  
Physics  
Political Science  
Psychology  
Public Policy  
Religious Studies  
Russian Area Studies (minor only)

Sociology  
Spanish  
Statistical Science  
Tower Scholars Minor in Public Policy and International Affairs  
Women's and Gender Studies (minor only)  
World Languages: Chinese  
World Languages: French  
World Languages: German  
World Languages: Italian  
World Languages: Spanish

### LYLE SCHOOL OF ENGINEERING

Civil Engineering  
Computer Science  
Electrical and Computer Engineering  
Environmental Engineering  
Management Science  
Mechanical Engineering  
*\*Some engineering majors may include specializations or tracks. Please see Undergraduate Catalog for details.*

### MEADOWS SCHOOL OF THE ARTS

Advertising  
Art  
Art History  
Corporate Communication and Public Affairs  
Creative Computing  
Dance  
Fashion Media  
Film and Media Arts  
Graphic Design (minor only)  
Journalism  
Music  
Music Composition  
Music Education with Texas Teacher Certification  
Music Industry Practices (minor only)  
Music Performance  
Music Therapy  
Nonprofit and Arts Leadership (minor only)  
Photography (minor only)  
Public Relations and Strategic Communication  
Songwriting (minor only)  
Theatre

### ANNETTE CALDWELL SIMMONS SCHOOL OF EDUCATION AND HUMAN DEVELOPMENT

Applied Physiology and Sport Management (APSM) with a concentration in one of these disciplines:  
Applied Physiology and Health Management (Specialization)  
Sport Management  
Sport Performance Leadership  
Applied Physiology and Health Management (minor only)  
Sport Management (minor only)  
Sport Performance Leadership (minor only)  
Educational Studies  
Subplans: Focus 4-8  
Focus 7-12  
Focus Ec-6  
Focus K-12

### Planning for Your Major

As you decide which primary area of study is the best fit for you, your pre-major advisor will guide you through officially declaring your major. Note that some double majors are not possible in four years and some majors have admission requirements that must be met prior to declaration. Make sure to visit [catalog.smu.edu](http://catalog.smu.edu) for detailed information about the majors and minors at SMU.

## PLAN YOUR FIRST-TERM SCHEDULE

Now that you've reflected on your majors and minors of interest, it's time to think about what courses you will take once you are here. Your degree will include classes for the Common Curriculum, your major and your electives. Some students choose to use their elective classes toward a second major, minor or pre-professional program. Your first-term schedule will most likely include a balance of classes toward these requirements.

*Students typically enroll in 15 to 16 credit hours per term. The rigor of the coursework and the number of courses required to meet specific academic goals are topics discussed in advising meetings.*

### EXPLORATORY COURSES

Most students start college with an idea of what subject areas interest them. Your first term at SMU is the perfect time to explore a potential major or minor or simply to take a course that sounds interesting. Your advisor will help you double check that the course is at an appropriate level, but, beyond that, we encourage you to explore the amazing academic possibilities at SMU. You are in college – enjoy!



## SAMPLE FIRST-TERM SCHEDULES

### UNDECIDED

Introduction to Academic Writing	3 hours
Quantitative Reasoning Foundation	3 hours
Second Language	4 hours
Explore Area of Interest	3 hours
Explore Area of Interest/CC Breadth	3 hours

**Total hours** 15-18 hours

### PRE-HEALTH

Introduction to Academic Writing	3 hours
Precalculus/Calculus	3 hours
Chemistry with Lab	4 hours
Biology with Lab	4 hours
Explore Area of Interest/CC Breadth	3 hours

**Total hours** 15-18 hours

### BUSINESS DIRECT/BBA SCHOLAR

Introduction to Academic Writing	3 hours
Precalculus/Calculus	3 hours
Management/Marketing	3 hours
BLI 1110/BLI 1210	1-2 hours
Microeconomics	3 hours

**Total hours** 13-15 hours

### ADVERTISING

Introduction to Academic Writing	3 hours
Quantitative Reasoning Foundation	3 hours
Second Language	4 hours
Survey of Advertising	3 hours
Explore Area of Interest/CC Breadth	3 hours

**Total hours** 15-18 hours

### MECHANICAL ENGINEERING

Introduction to Academic Writing	3 hours
Calculus	3 hours
Physics with Lab	4 hours
Introduction to Mechanical Engineering	3 hours
CC Breadth	3 hours

**Total hours** 16-17 hours

### PSYCHOLOGY

Introduction to Academic Writing	3 hours
Introduction to Statistical Methods	3 hours
Second Language	4 hours
Introduction to Psychology	3 hours
Explore Area of Interest/CC Breadth	3 hours

**Total hours** 15-18 hours



# THE COMMON CURRICULUM

## GENERAL EDUCATION: THE COMMON CURRICULUM

The SMU Common Curriculum (CC) is a general education framework that prepares students to be lifelong learners in a rapidly changing, interconnected world. The CC is the 21st-century reboot of the classical university education, challenging students to know the past, understand the present and build the future.

The Common Curriculum is made up of Foundation requirements and Breadth requirements. Foundation requirements ensure all students have the building blocks of a balanced university education, including solid writing and reasoning skills. Breadth requirements frame the problems of the world through diverse intellectual frameworks, allowing students to understand the origins and evolutions of issues we face, as well as possible solutions. SMU also requires the Proficiency and Experience (P&E) graduation requirements (see page 14). You can learn more about the CC at [smu.edu/cc](http://smu.edu/cc).

### THE CC: AN EDUCATION FOR LIFE

- A comprehensive liberal arts education that exposes students to multiple ways to frame knowledge and solve problems.
- Foundation courses make sure all students are ready for a university education.
- Coursework develops students' critical thinking abilities in multiple domains.
- Breadth courses introduce students to all major subjects/disciplines at the University.
- Grounding in Humanities, Arts, Social Sciences and STEM gives students the interdisciplinary formation to become problem solvers and life-long learners.

## FOUNDATION REQUIREMENTS

### ACADEMIC WRITING (AW) AND CRITICAL REASONING (CR)

The foundational Academic Writing (AW) and Critical Reasoning (CR) sequence introduces you to academic thought and communication in small classes that encourage you to work closely with faculty. These seminars share the goal of helping you develop competency in expository, analytical and persuasive writing in response to texts of escalating complexity.

**WRTR 1311: Foundations of Writing**

**WRTR 1312: Introduction to Academic Writing**

**WRTR 1313: Writing and Critical Reasoning**

**WRTR 2303: Hilltop Scholars Academic Writing**

**WRTR 2304: Hilltop Scholars Critical Reasoning**

**WRTR 2305: University Honors Humanities Seminar I**

**WRTR 2306: University Honors Humanities Seminar II**

All courses are preparatory for learning the skills of academic writing at the University. These small seminar classes involve much reading, analytical writing, discussion and application of critical reasoning in response to texts and issues on a variety of subjects. These courses will teach you how to competently read, write and think critically at the college level.

### When do I take these courses?

All incoming first-year students will satisfy the AW and CR requirement by taking WRTR 1312 (or equivalent) in their first term at SMU and WRTR 1313 (or equivalent) in their second term, regardless of any prior coursework or test credits.

### What writing courses will I take?

The AW and CR requirement consists of two or three writing-intensive and critical reasoning courses. Students will be required to complete one of the following sequences:

WRTR 1311, 1312, 1313	Students with an SAT-R ERW score lower than 580 or ACT score lower than 21 will take this sequence.
WRTR 1312, 1313	Students with an SAT-R ERW score of 580 or higher or ACT score of 21 or higher will take this sequence.
WRTR 2303, 2304	Hilltop Scholars students will take this sequence.
WRTR 2305, 2306	University Honors students will take this sequence.

### Are there any special rules or requirements relating to Common Curriculum writing courses?

Regardless of which sequence you are in, the following policies apply:

No first-year student, regardless of prior coursework or test scores, will place out of the AW and CR sequence.

Transfer students (students with 24 or more post-high school transfer credits) with test credit for writing AND transfer credit for the first term of college writing (WRTR 10XX) must take WRTR 1313 (or equivalent). Transfer students with test credit for writing AND transfer credit for the second term of college writing (WRTR 10YY) have satisfied the Foundation requirement in writing.

You must enroll in the appropriate writing course each term until you have met your Academic Writing (AW) and Critical Reasoning (CR) obligations.

**These courses are atypical in that they cannot be dropped no matter what grades students are earning in these courses. You should plan to put in your best effort from the beginning, and meet with your instructor early and often if you are not meeting your course goals.**

**You cannot delay taking your prescribed sequence, and you are not permitted to drop any of these writing courses.**

**You must earn a grade of C- or better to continue on to the next course in your sequence. If you earn below a C- in an AW and CR course, you must take the same course again the next term. Attendance is required. Failure to attend will result in a lower or failing grade.**

## QUANTITATIVE REASONING (QR)

The contemporary world is extremely data-driven. Quantitative Reasoning courses give students the basic tools of mathematical and/or statistical analysis and the concepts and tools to be able to gather, sort and interpret information. A strong foundation in quantitative analysis allows students to use information to understand problems ranging from which mortgage loan option is the most cost effective to the implications of a trillion dollar federal budget deficit.

The following section helps you determine what Quantitative Reasoning course may be required for your intended area of study. Consult with your advisor regarding the appropriate course selection and term of enrollment.

The Business major requires MATH 1309: Business Calculus or MATH 1337: Calculus I and STAT 2331: Intro to Statistical Methods.

The Biological Sciences, Chemistry, Earth Sciences and Physics majors require MATH 1337: Calculus I.

The Economics major requires MATH 1309: Business Calculus or MATH 1337: Calculus I and STAT 2331: Intro to Statistical Methods.

The Mathematics major requires MATH 1337: Calculus I.

The Psychology major requires STAT 2331: Intro to Statistical Methods.

The Statistics major requires STAT 2331: Intro to Statistical Methods and MATH 1337: Calculus I.

The Engineering major requires MATH 1337: Calculus I.

The Corporate Communication and Public Affairs major requires STAT 2331: Intro to Statistical Methods.

The Pre-Health/Pre-Med track requires MATH 1337: Calculus I and STAT 2331: Intro to Statistical Methods.

The Applied Physiology and Sport Management major requires STAT 2331: Intro to Statistical Methods.

Note: STAT 2331, MATH 1309 and MATH 1337 will fulfill the Quantitative Reasoning requirement.



Students not pursuing any of the above areas of study may fulfill the Quantitative Reasoning requirement by taking MATH 1307: Introduction to Mathematical Sciences.

The Mathematics Department offers two placement exams (if you pass, you will be placed into either MATH 1309, 1337 or 1340) and three credit exams (if you pass, you will earn SMU credit for MATH 1307, 1309 or 1337).

While many SMU students take a math or statistics course during the first term, not everyone needs to take the math placement exam on Canvas. General guidelines for the math placement/credit exams for precalculus and calculus include the following three scenarios:

1. If you did not take calculus in high school, you may either enroll directly in the precalculus class appropriate to your intended major (no placement test required) OR take the online Calculus I placement test on Canvas. If you pass, you may enroll in the calculus class appropriate to your major.
2. If you took calculus in high school, you may either enroll directly in the calculus class appropriate to your major (no placement test required) OR take the online Consolidated Calculus placement test on Canvas. If you pass, you may enroll in MATH 1340: Consolidated Calculus.
3. If you did very well in an honors-level calculus class in high school but were unable to take the AP/IB exam, you may take an appropriate credit exam (contact the Math Department to schedule this test, which is normally offered during move-in week before the start of the term). If you pass the credit exam, you will receive credit without taking a course.

### When do I take it?

You are strongly encouraged to complete your Quantitative Reasoning requirement during your first year at SMU.

### Can I test out?

Yes. You may satisfy this requirement by bringing in test credit equivalent to an introductory course in Mathematics or Statistics. Dual-credit may be used; however, you must petition via the Office of General Education. In certain circumstances, the Math Department also offers credit examinations for Calculus I and II. This exam is offered in-person during move-in week (contact the Math Department to schedule this test).



## SECOND LANGUAGE (SLR)

SMU students fulfill the Second Language Foundation Requirement by demonstrating proficiency in reading, writing, speaking and understanding a second language at the Intermediate level, equal to the first-year's study of language at a university level. SMU offers American Sign Language, Arabic, Chinese, Classical Greek, French, German, Italian, Japanese, Latin, Russian and Spanish.

**Prior to matriculation**, students can fulfill the Second Language Foundation Requirement in one of the following ways:

1. Presenting an appropriate score on a recognized second language proficiency test (4 or 5 on AP exam; 5, 6 or 7 on IB HL exam).
2. Demonstrating an existing proficiency in a language other than English as documented by matriculation as an International Student from a non-English-dominant country AND providing transcripts from a non-English-medium high school.

While first-year students may receive credit for dual and transfer credit earned prior to matriculation at SMU, such external credit will only satisfy the Second Language Requirement under the following conditions:

- Dual credit must be earned at the 2401 level (or higher).
- Post-high school transfer credit must be earned at the 1402 level (or higher).

For Transfer (TRN) students only, two consecutive terms for a minimum of 6-credit hours of the same language taken post-high school (regardless of the transfer equivalency) will satisfy the requirement.

**After matriculation**, language proficiency can be achieved in one of the following ways:

1. Students placing into and successfully completing a course in the second term (or higher) level of a language will be able to satisfy their Second Language Requirement with that course. Students who complete that course with a grade of C- or higher may also earn between 4 and 16 hours of retroactive credit, depending on the level placed into and the language of study.
2. Placing into the fourth term (or higher) on an SMU World Languages placement exam and then earning an appropriate score on the proficiency test. (A nonrefundable registration fee for the proficiency test is required, and it is recommended that students take this within one year of their matriculation at SMU.)
3. Achieving a test score of Intermediate-Mid or higher on the ACTFL OPI in a language not taught at SMU.
4. Taking two approved substitution courses, if such accommodation is recommended by the Office of Disability Accommodations and Success Strategies (DASS).

**Did you earn a 4 or 5 on an AP Second Language exam? Do you want to continue studying the language? If yes, see placement information below.**

Score of 4: credit for 1401 and 1402, and placement into the 3rd term course.

Score of 5: credit for 1401 and 1402, and placement into the 4th term course. Credit for 3rd term course will be awarded retroactively upon successful completion of the 4th term course.

**Note:** Regardless of AP credit, students are encouraged to take the placement exam if they wish to continue study in the language. This will ensure accurate placement.

## WORLD LANGUAGES PATHWAYS

### Language Study Opens Doors in a Variety of Fields

SMU offers many opportunities to study a second language. Second-language learning promotes communication skills and fosters cross-cultural understanding. By learning a second language, you will be able to participate in multi-cultural communities, adapt to different career opportunities and respond to the challenges of a changing world. Find out more about how far your second language can take you at [smu.edu/SLR](http://smu.edu/SLR).

### Learning a language can help you in many career paths:

#### Media, Arts & Communication

Performing Arts  
Journalism  
Fashion Media  
Public Relations  
Digital Marketing  
Arts Management  
Advertising

#### Business & International Affairs

Consulting  
Investment Banking  
Law Diplomacy  
Human Resources  
Business Management  
International Marketing  
Sport Management

#### STEM & Technology

Pharmaceuticals  
Medicine  
Cyber-security  
Engineering  
Computer Systems Management  
Energy Management  
Environmental Management

**If you have questions about the right language for you, reach out to the Second Language Advisor at [slr@smu.edu](mailto:slr@smu.edu).**

## BREADTH REQUIREMENTS

Breadth courses introduce students to discipline-based ways of thinking. Students are required to complete seven Breadth courses, each of which are at least three credit hours.

### Creativity and Aesthetics (CA)

Art is a form of creative expression that has the capacity to move its creators and audiences emotionally and intellectually: it can delight, entertain, empower, instruct, challenge or provoke. Art can expand our understanding of ourselves and others across place and time; foster collaboration and communal experience; and encourage nuanced thinking. The creation and analysis of art can offer insight into this power, spur original thinking and promote a broader understanding of cultures past and present.

### Exploring Science (ES)

Scientific inquiry is a systematic process of exploring the natural world through a hypothesis-driven collection and analysis of evidence. Many of the issues of the modern world rely on effective understanding and critical interpretation of scientific subject matter. Exploring Science courses are designed to produce scientifically literate individuals who understand that scientific methods can be leveraged for effective decision-making in a number of domains.

All Exploring Science courses require a lab component. This component may be embedded in the course, or you may sign up for it separately.

### Historical Contexts (HC)

Historical thinking allows students to analyze data from the past; recognize patterns of cause and effect; and understand the relationship between past and present. Moreover, because there are multiple ways of interpreting historical data and sources, historical thinking builds an appreciation of diverse viewpoints on any given topic. It also teaches students to evaluate arguments and critically assess sources of information.

### Literary Analysis and Interpretation (LAI)

Literary analysis and its interpretation are essential skills in understanding the nuance of the texts all around us. These texts may be literature, film, music, art and/or TV reports, news, shows, posters, social media threads and the like. All these texts convey meaning rooted in culture and history. Furthermore, texts move the world: they change laws, start revolutions, decry injustice and admire beauty. Consequently, the analysis of texts cultivates inclusive communities and critical thinking skills, building a knowledge of culture, history, society and politics.

### Philosophical, Religious and Ethical Inquiry (PREI)

The fields of philosophical, religious and ethical inquiry provides students with the tools to understand and evaluate philosophical, religious and ethical claims; to ask pointed questions about the world; and to discover the philosophical, religious and/or ethical convictions that inform diverse peoples and traditions. Beyond this, these fields build students' analytical and communication skills and foster an ability to engage in respectful dialogue.

### Social and Behavioral Sciences (SBS)

Almost every challenge humankind has ever faced, or will ever face, depends on the actions of people. Exploring how people think and behave is fundamental to understanding our past, present and future. The social and behavioral sciences provide students with the knowledge, methods and tools to better understand individuals and societies.

### Technological Advances and Society (TAS)

Technological changes have driven societal change since ancient times. These changes continue to accelerate in the contemporary world, creating both opportunities and challenges. Technological Advances and Society courses explore how the dynamics of technological advancements impact society on almost every level and in all areas of our lives. The classes provide students the necessary background to describe, analyze and evaluate the effects of these technological changes in both narrow and broad contexts.

A second Exploring Science course of at least three credit hours can be used to satisfy the Technological Advances and Society Breadth.

### When do I take my Breadth courses?

Any time between your first term and your last term.

### Can I test out of Breadth courses?

Four out of your seven Breadth requirements must be taken at SMU, but you can use external credit to satisfy up to three Breadth requirements. *Note: Transfer students should refer to the CC transfer policies on page 16.*

### Do Breadth courses satisfy any other requirements?

Yes. Many Breadth courses also satisfy Proficiencies & Experiences. Many Breadth courses count toward work in majors and minors.



## GRADUATION REQUIREMENTS: PROFICIENCIES AND EXPERIENCES

Proficiencies and Experiences (P&Es) give students the skills they need to succeed in the workplace and the tools they need to work with increasingly diverse colleagues and audiences. All components push students beyond the boundaries of the traditional classroom, encouraging them to apply their learning in the community and the wider world.

### PREPARATION FOR THE WORKPLACE

- Prepares students to work in a globalized society with people from all backgrounds and nations.
- Encourages students to think beyond the classroom and engage with the world.
- Provides students solid training and practice in written and oral communication.
- Develops students' critical thinking and problem-solving abilities in multiple domains.
- Provides an understanding of data analysis, technological competence and ethics.

Students can satisfy Proficiencies and Experiences through credit-bearing coursework or through noncredit activities that have been identified as meeting the Student Learning Outcomes (SLOs). Post-matriculation, dual enrollment and transfer credit also can satisfy Proficiencies and Experiences. If needed, students can petition the Office of General Education using the Proficiencies and Experiences petition.

### Community Engagement (CE)

Community Engagement encompasses actions wherein individuals participate in activities that fulfill a community need; it prepares students for their public lives as citizens, members of communities and professionals in society. Through Community Engagement, students gain experience participating in multiple types of civic action and skills, and they are given the opportunity to integrate their academic learning with direct action and involvement. In this way, students develop collaborative skills and enhanced perspectives that will serve them throughout their lives.

Students can fulfill this proficiency through Engage Dallas in their Residential Commons, Mustang Heroes or Alternative Breaks.

### Civics and Individual Ethics (CIE)

Moral judgments confront us everywhere. Ethical reasoning provides students foundational skills to reflect rigorously on ethical issues and to thoughtfully engage in civic and individual life. It allows students to identify their own ethical convictions, think self-critically about them and reflect on their merits.

### Global Perspectives (GPS)

Global learning gives students an ability to analyze and explore complex global challenges, collaborate respectfully with diverse others and take responsible action in contemporary global contexts. Global learning enhances students' sense of identity, community and perspective. Global learning expands knowledge of human and natural systems; privilege and stratification; and sustainability and development that help students gain a better understanding of cultures other than their own and cultivate their important roles as global citizens.

### Human Diversity (HD)

Understanding human diversity gives students the ability to navigate and appreciate the realities of diverse communities and nations that exist in a multifaceted world. Cultivating this understanding requires knowledge of a variety of cultures, subcultures and social systems in local, regional, national and global contexts. Courses in Human Diversity help students to understand the factors that contribute to individual identity as well as the environmental and historical circumstances in which social and cultural systems are produced. Finally, an understanding of human diversity provides students with insights into the ways in which inequalities are enacted and upheld.

### Oral Communication (OC)

Oral Communication consists of both extemporaneous and prepared communication, and it is intended to increase knowledge, to foster understanding or to promote change in the listeners' attitudes, values, beliefs or behaviors. Oral communication is fundamental to individual, professional and social growth. It enables the free expression and exchange of ideas, allowing individuals, organizations and communities to understand and learn from one another. Oral communication empowers individuals to become "upstanders," rather than bystanders – people who are confident, neither silent nor afraid to speak at critical individual, professional and social junctures.

### Quantitative Applications (QA)

Quantitative Applications courses provide students the ability to use and apply the tools of mathematical and/or statistical analysis to a wide range of subject areas. Students in these courses use information to solve problems in disciplines ranging from the Sciences and Business to the Social Sciences and Humanities. These courses promote numeracy and data literacy as skills that enhance the understanding of any topic or subject. Quantitative Applications courses reinforce the quantitative skills developed in the Quantitative Reasoning Foundation.

### Writing (W)

Being able to write well is the mark of an educated person. But writing well is a skill that takes time to develop and requires practice. Writing courses emphasize university-level writing as an activity central to both academic and professional success. They promote writing as an activity that clarifies and enhances students' understanding of any topic or subject. Writing courses give students further opportunities to practice what they have learned in the first-year AW and CR sequence (WRTR 1312 and 1313) and to advance their skills.

## Proficiencies and Experiences

Students may petition to have work or activities they do outside of class be considered for Proficiencies and Experiences.

To learn more about this process, talk to your advisor and visit the CC website [smu.edu/cc](http://smu.edu/cc).



## COMMON CURRICULUM (CC) REQUIREMENT TRACKER

The CC Requirement Tracker below provides a visual overview of all the CC components. Use this page to record the different CC requirements that you can fulfill as you explore classes and experiences in your areas of interest.

<b>GENERAL EDUCATION: FOUNDATIONS AND BREADTHS</b>		
<b>FOUNDATIONS</b>		
AW – Academic Writing	3 credit hours	
CR – Critical Reasoning	3 credit hours	
QR – Quantitative Reasoning	3 credit hours	<b>Can be fulfilled with external credit</b>
SLR – Second Language	0–8 credit hours	<b>Can be fulfilled with external credit</b>
<b>BREADTHS</b>		<b>May Satisfy Up to 3 with external credit</b>
CA – Creativity and Aesthetics	3 credit hours	
HC – Historical Contexts	3 credit hours	
SBS – Social and Behavioral Sciences	3 credit hours	
LAI – Literary Analysis and Interpretation	3 credit hours	
PREI – Philosophical, Religious and Ethical Inquiry	3 credit hours	
ES – Exploring Science	3–4 credit hours	
TAS – Technological Advances and Society*	3–4 credit hours	
<b>GRAND TOTAL</b>	<b>30-38</b>	
<b>GRADUATION REQUIREMENTS: PROFICIENCIES AND EXPERIENCES</b>		
CE – Community Engagement		<b>Course or Experience</b>
GPS – Global Perspectives		<b>Course or Experience</b>
HD – Human Diversity		<b>Course or Experience</b>
CIE – Civics and Individual Ethics		<b>Course or Experience</b>
OC – Oral Communication		<b>Course or Experience</b>
QA – Quantitative Applications		<b>Course or Experience</b>
W – Writing		<b>Course or Experience</b>

\*The TAS breadth can also be fulfilled with a second ES class.

## COMMON CURRICULUM (CC) EXTERNAL CREDIT POLICIES

The table below shows which external credit can be used for various Common Curriculum requirements.

REQUIREMENTS	First-Years (FYRs) and First-Year Transfers (FYT)	Transfers (TRNs): Students with 24+ hours of post-high school transfer credit
<b>FOUNDATIONS: Foundations ensure students have strong academic fundamentals.</b>		
Academic Writing (AW) and Critical Reasoning (CR)	Students with an SAT-R ERW score of 580 or lower or ACT score of 20 or lower will take WRTR 1311, WRTR 1312 and WRTR 1313.	Satisfied if student transfers in WRTR 10XX <b>AND</b> WRTR 10YY; completed as transfer credit.
	Students with an SAT-R ERW score of 580 or higher or ACT score of 21 or higher will take WRTR 1312 and WRTR 1313, or equivalent.	If dual, concurrent or transfer credit is received for WRTR 10XX <b>OR</b> WRTR 10YY, student must take WRTR 1313.
	Hilltop Scholars students will take WRTR 2303 and WRTR 2304.	If WRTR 10XX and WRTR 10YY were both dual/concurrent or test credit, students must take WRTR 1313.
	University Honors Program (UHP) students will take WRTR 2305 and WRTR 2306.	Satisfied if WRTR 10XX is dual/concurrent credit or test credit awarded by a transferring institution <b>AND</b> WRTR 10YY is transfer credit.
Quantitative Reasoning (QR)	Can be satisfied with external credit; dual, concurrent or transfer credit must be petitioned.	Can be satisfied with external credit; dual, concurrent or transfer credit must be petitioned.
Second Language (SLR)	Can be satisfied using AP or IB credit (with an appropriate score).	Can be satisfied using AP or IB credit (with an appropriate score).
	Can be satisfied by transcript confirming high school study was instructed in language other than English.	Can be satisfied by transcript confirming high school study was instructed in language other than English.
	Can be satisfied by transferring a dual credit course equivalent to 3rd semester (2401) or a higher-level course at SMU.	Can be satisfied by transferring a dual credit course equivalent to 3rd semester (2401) or a higher-level course at SMU.
	Can be satisfied with post-high school transfer credit equivalent to one of SMU's 2nd-semester language courses (e.g., 1402).	Can be satisfied with post-high school transfer credit equivalent to one of SMU's 2nd-semester language courses (e.g., 1402).
	Can be satisfied by appropriate score on an SMU-administered OPI or ASLPI test.	Can be satisfied by appropriate score on SMU-administered OPI or ASLPI test.
		Can be satisfied by transferring two consecutive semesters for a minimum of 6 credit hours of the same language taken post-high school (regardless of the transfer equivalency).
<b>BREADTHS: Breadths introduce students to a range of academic disciplines.</b>		
1. Creativity & Aesthetics (CA) 2. Exploring Science (ES) 3. Historical Contexts (HC) 4. Literary Analysis & Interpretation (LAI) 5. Philosophical, Religious, & Ethical Inquiry (PREI) 6. Social & Behavioral Sciences (SBS) 7. Technological Advances & Society (TAS)	Up to three Breadths may be satisfied by external credit; four must be from SMU credit.	All seven Breadths can be satisfied by external credit.
<b>PROFICIENCIES &amp; EXPERIENCES: Proficiencies &amp; Experiences develop key skills through coursework or experiences.</b>		
1. Civics & Individual Ethics (CIE) 2. Community Engagement (CE) 3. Global Perspectives (GPS) 4. Human Diversity (HD) 5. Oral Communication (OC) 6. Quantitative Applications (QA) 7. Writing (W)	Can be satisfied by external credit or post-high school activities. All experiences and some dual or transfer credit must be petitioned.	Can be satisfied by external credit or post-high school activities. All experiences and some dual or transfer credit must be petitioned.

**Notes:** – External credit is defined as test, dual, concurrent or transfer credit.

– Transfer credit is college credit completed after high school graduation but before matriculation to SMU. This does not include dual or concurrent credit.

– Dual/concurrent credits are course credits completed prior to high school graduation. Dual credit is work completed through a college (which could be taken at the college or at the high school) that counts for college credit and high school graduation requirements. Concurrent credit is work completed through a college that the high school does not give credit for graduation purposes.



# TRANSFER STUDENTS

Dear Mustang,

Congratulations on your transfer to SMU! You already have proven that you can succeed in college based on your successful admission. No matter why you transferred or how happy you are to be here, you will face a period of adjustment.

SMU's Transfer & Veterans Services Center, located in suite 100 in the Laura Lee Blanton Student Services Building, is here to help. Our staff are ready to assist you with questions about your transfer credits, the CC and setting up your VA education benefits. If you are a pre-major, your academic advisors are located in the center for your convenience.

We know you are not new to college, but you are new to SMU. Every university has its own way of providing services to its students. Ask questions. Take advantage of the Altshuler Learning Enhancement Center workshops and welcome events organized especially for you. Become involved on campus by joining one or two student organizations. With a little effort, you soon will be a seasoned Mustang!

Pony Up!

Steven Morales  
Associate Registrar for Transfer & Student Services

## PREPARE FOR ADVISING

All students must complete the Pre-Advising Canvas Course (PACC) before meeting with an advisor. After completing the PACC, you will set up an appointment with an advisor from the University Advising Center or from the school of your chosen major. During this session, your advisor will help you understand your incoming transferable credits and how they may be applicable to your chosen major and the CC. You may also identify transfer courses which have not been awarded direct equivalencies that you may wish to petition to fulfill specific degree requirements.

Below are simple steps to assist you in preparing for your advising appointment. The better prepared you are, the more helpful your appointment will be!

- Submit proof of the Meningitis vaccine in order to access the Pre-Advising Canvas Course, meet with an advisor and enroll in classes. Submit the required health forms at [smu.edu/HealthForms/Incoming-Students](http://smu.edu/HealthForms/Incoming-Students).
- Submit your Statement of Good Standing Form(s) from each college attended to SMU's Office of Undergraduate Admission, [ugadmission@smu.edu](mailto:ugadmission@smu.edu).
- Check the requirements for your chosen major in the Undergraduate Catalog (from your year of entry) online at [catalog.smu.edu](http://catalog.smu.edu)
- Familiarize yourself with SMU's degree requirements for the CC.
- Identify possible courses (from the CC, your chosen major or other areas of interest) that you plan to take in your first term.

- Be sure that transcripts for ALL of your previous coursework are sent electronically or mailed to SMU Office of Undergraduate Admission, PO Box 750181, Dallas TX 75275-0181, [ugadmission@smu.edu](mailto:ugadmission@smu.edu).
- Be sure to send any AP and/or Higher Level IB examination scores to SMU's Registrar before your advising appointment. See page 7 for a table of accepted AP/IB scores.
- Collect your course syllabi and descriptions in case you decide to request any coursework be re-evaluated.

## GET THE TRANSFER CREDIT YOU'VE EARNED

Once your transcripts are received by SMU, your coursework is evaluated. You will be able to see if, and how, each of your courses will transfer into SMU through your Transfer Evaluation Report. You should review the report carefully. Courses from other schools sometimes do not fit perfectly into the course offerings and/or requirements at SMU. If you find any courses that you believe should have transferred or should have a different SMU equivalency, you may request to have the coursework re-evaluated. Go to [smu.edu/petitions](http://smu.edu/petitions) for a re-evaluation petition. You will need your course syllabus for each course you wish to petition.

## TRANSFER SHOCK

It is common for new transfer students to experience a phenomenon called "transfer shock," especially during their first term at their new university. During this time, it is normal for transfer students to feel a little lost or overwhelmed, and a temporary drop in grades can result. You are not alone. Fortunately, SMU has a support system in place for its transfer students. From the Transfer & Veteran Services Center to academic advisors, Division of Student Affairs professionals and the staff of the Altshuler Learning Enhancement Center, we all serve as resources to help you navigate through the transition to SMU and encourage you to not lose sight of your vision and goals. GPA recovery and a sense of belonging are common after a term or two for students who persevere.





## WAYS TO COMBAT TRANSFER SHOCK

- Participate in orientation activities, including Stampede.
  - It's not just for first-year students. Register for Stampede at [smu.edu/newstudent](http://smu.edu/newstudent). It's a good way to meet new people and feel more connected to campus.
- Get involved on campus.
  - Join Mustang Transfers on Instagram. [@smumto](https://www.instagram.com/smumto)
  - Attend student events. Look for the Friday Update email from Student Affairs every week for the latest event information.
  - Join a student organization through Student Involvement and Social Change and Intercultural Engagement.
- Be prepared for classes to be different.
  - Faculty expectations may seem more or less rigorous than your previous institution, or you might just be taking more advanced classes than you have in the past.
- Introduce yourself to your professors and ask them questions in and outside the classroom.
  - Each course syllabus should include your professor's contact information and office hours.



- Let your professors know you are a transfer student and are doing your best to fully adjust.
- Get tutoring and attend time management and study skills workshops, if needed.
  - Visit the Altshuler Learning Enhancement Center (A-LEC). [smu.edu/alec](http://smu.edu/alec)
- Don't expect an instant group of friends – it takes time and effort to meet people.
  - Talk to other students in your classes and form study groups. Offer to share your notes if someone has to miss a class.
- Meet regularly with your academic advisor and keep track of your major and graduation requirements.
  - Find out exactly how your credits transferred into SMU and what degree requirements those credits may fulfill.
  - Study the Undergraduate Catalog (from your year of entry) to better understand your intended major. [catalog.smu.edu](http://catalog.smu.edu)
- Take care of yourself.
  - Try to keep a healthy balance between school and work, and don't hesitate to go to SMU's Dr. Bob Smith Health Center if you are ill or want to talk with a counselor.
- Be persistent about getting the information you need.
  - If one person is unable to help you, find someone else who can and will.
- Don't forget to have fun!

## ATTENDING COLLEGE WHILE WORKING FULL TIME

Working full time while taking a full course load in college can be extremely demanding and lead to poor, if not failing, grades. We realize that, for many college students, full-time work is a necessity, not a choice. You may have worked full time while attending a previous institution, but the transition to SMU may present a bigger challenge than you're accustomed to. Not only are you adjusting to a new campus, but you also may be taking more rigorous upper-level courses than you have in the past. Strategies that worked for you before may not work as well for you at SMU, and you may need to reassess your work-school balance to give yourself the best chance for academic success. Consider the following questions:

- Can you replace some of your earnings with financial aid to free up the time and energy you need for your coursework?
- Is success more feasible if you work and study part time instead of full time, even if it delays your graduation?
- Will your employer allow you to take time off during crunch times like midterms and finals?
- How can you schedule your work hours and classes to make the best use of your time?

Workshops are offered in the Altshuler Learning Enhancement Center to help you learn effective time management and study skills necessary to maintain the delicate balance between school and work. Your academic advisor can help you identify the most appropriate courses for you and your academic goals, and your financial aid advisor can help answer financial aid and budgeting questions.

## ORGANIZATIONAL TIPS FOR COMMUTING STUDENTS

Attending school without a home base on campus can be tricky for the commuter student, but SMU and past and current transfer students have created solutions for some of the typical problems faced. Below are some common frustrations and ways that our students have resolved them.

### TYPICAL CHALLENGES

- At-home demands conflict with campus activities.
- Commute time cuts into study time.
- Course materials are not on hand when needed for studying, whether on campus or at home.
- School supplies are difficult to keep organized when everything is kept in a backpack.

### SUGGESTED SOLUTIONS

- Create a “desk in the car” to keep all your materials handy, both at home and on campus.
  - Use a file box with a folder for each course to organize notes, syllabi, handouts and papers. A separate carton can hold all texts, library books, etc.
- Use recording software to turn long drives into hands-free study time.
  - Record yourself reading notes and material that must be learned for class. Reading aloud boosts your concentration and comprehension of the material, and hearing it repeated in your own voice reinforces the ideas.
- Learn to study on the run.
  - If you have a test coming up or an assignment due, keep some of the necessary materials with you so that free moments can be spent studying or making progress toward completing different tasks.
- Set aside time each term for campus events, and commit to attending and participating in at least one.

- Treat college like a full-time job: that’s 15 credit hours of classes and 30-45 hours of studying each week. You can earn good grades, enjoy life and have weekends off!
- Use the facilities and services on campus to make life as a commuting student easier.
  - Use resources available to you through your affiliation with your Residential Commons.
  - In Hughes-Trigg you can find an ATM, a post office, Copy Central, Wi-Fi, Chick-fil-A, Panera, The Market and sushi.
  - SMU participates in a DART Higher Education Pass Program, and all currently enrolled students are eligible to receive an annual DART transit pass through the Parking and ID Card Services Office located in Hughes-Trigg.

Need more ideas? Call the Altshuler Learning Enhancement Center at 214-768-3648.

## TRANSFER CONNECTION POINTS

There are several organizations on campus designed to help transfer students connect with each other.

### MUSTANG TRANSFERS

The purpose of the Mustang Transfers Organization is to provide educational and social opportunities for SMU transfer students. Primarily, the goal of the organization is to facilitate the transition for new students matriculating into the University by creating networks to other organizations, clubs and students on campus. Mustang Transfers has operated on campus for over 10 years. @smumto on Instagram

### MILVETS

The United States Military Veterans of SMU – or SMU MilVets, for short – is the student veterans organization on campus. The MilVets celebrated 10 years as a student organization in October 2021 and in their decade on campus, they have contributed immensely to the SMU culture from being a regular on the Boulevard, in addition to hosting social, professional and volunteer-based community service events at SMU and in the larger Dallas community. Membership to the MilVets is open to both undergraduate and graduate students. [smu.edu/Milvets](http://smu.edu/Milvets)





# ACADEMIC ENGAGEMENT

## ACTIVE LEARNING

Your college education is distinctly and uniquely yours. Unlike high school, where your teachers and parents largely governed your academic work, in college you choose your classes, you choose your major and you choose how you pursue your work. Here, you are – or should be – in control of your academic life. Much of high school involves “passive learning” (soak in, sit back) – but to succeed in college you need to become an active learner.

As an active learner you will:

- Participate in and contribute to your own education.
- Discuss your studies with peers outside class, visit museums, take in plays and concerts, read unassigned works and go to out-of-class lectures and discussions.
- Seek out professors. Seek out peers. Seek out information about things of which you have little or no present knowledge.
- Question everything and demand that those around you collaboratively develop answers.
- Think about how things you know in one area (say, art) relate to things in other areas that seem completely different (say, economics).
- Eschew the easy path of simple memorization and regurgitation. Reject the notion that a grade is the end point of a class.
- Define what your time at SMU will mean. Although you never will stop actively learning, you never will have as many opportunities to develop the attitude, the knowledge and the skills that will inform and enhance the rest of your life as you will during your time in college.

## TIME MANAGEMENT

Your ability to manage time is a better predictor of college grades than your high school GPA, SAT/ACT results or IQ score. So keep these factors in mind:

**Three hours of classes per day** This is the average amount for SMU students. Compare that with seven to eight hours per day for high school. That leaves you more time to use thoughtfully.

**Six-plus hours of studying per day** Most college professors expect you to study two to three hours for every hour of class – and more for pre-health or pre-engineering. If 75 percent of what you learned in high school happened in class, college is the reverse: 75 percent will be what you learn outside class.

**Plan ahead** An all-nighter the day before your midterm won't work if you had six weeks to study 12 chapters in one text and 20 documents in another book, and you haven't started any of it. Regularly check your syllabi for big projects and tests that require you to do more than what's covered in class.

**Everything else that makes college great** College offers the freedom and the independence to balance your academic work with friends, social events and campus involvement. That can be tough if you double major, major in the performing arts, pursue the Honors program, take a leadership position in a student organization, participate in athletics or have a part-time job. But

you can find the combination that gives you what you need to be happy – and learn all the skills you'll need after college.

**Don't forget to sleep** If you get less than six hours a night, you're more likely to feel tired, sad and stressed. Try to get at least eight hours a night so that you can get the most out of the hours you're awake – whether you're studying or having fun.

**We're ready to teach you time management** When you come to campus, visit the A-LEC. See how students utilize the popular “Semester at a Glance” tool. Then plan to visit the A-LEC during the first week of the term to attend a time management workshop, or make an appointment with an A-LEC learning specialist to make the most of the tools available.

## ACADEMIC INTEGRITY

Your SMU degree is the school's testimony that you have earned it by adhering to the highest standards of academic integrity. Central to the value of that degree is the recognition that the work done to earn it is unquestionably the personal work of its graduates. We all have a stake in maintenance of the highest standards of academic honesty, integrity and excellence, and you are central to the preservation of the good name of the SMU degree – for you and for all others who have studied and will study here.

**Intellectual integrity and academic honesty are fundamental to the processes of learning and evaluating academic performance, and maintaining them is the responsibility of all members of an educational institution. The inculcation of personal standards of honesty and integrity is a goal of education in all the disciplines of the University.**

**Remember that SMU requires you to take an online Academic Honesty Tutorial before you begin your first term. (Students who don't take and pass the tutorial during their first term will have an enrollment hold placed on their my.SMU account.)**



## COMMUNICATING WITH PROFESSORS

Your college professors are experts. Their jobs include research or creative work, administrative and committee work and more. Teaching isn't the only thing they do, but they do find great satisfaction in sharing their intellectual or creative interests and skills with interested learners. They want you to produce the best work you can. So don't be afraid to ask for help; your professors are not adversaries; they're potential mentors.

### LIKE THIS

### NOT LIKE THIS



"Professor" (or "Dr.," "Mr." or "Ms.")

**Address  
your  
professor**

"Mrs." or by first name, unless invited



From: jdoe@smu.edu  
Subject: HIST 2311 assignment  
Could you clarify what kinds of sources  
are appropriate to use?

**Email**

From: sweetness@gmail.com  
Subject: ?  
OK 2 quote Wikipedia 4 the paper?



When you don't understand the material  
For a fuller explanation of comments  
on your work  
When something might interfere with  
your performance

**Office  
hours**

The day of the exam  
Emailing because you're scared



When you think you disagree,  
engage with real questions

**In class**

Smirk, stew, stare out the window  
or whisper to a friend



Share serious concerns with  
student's academic advisor

**Parents'  
concerns**

Directly to professor



Ask what you can improve and point to  
examples  
Email when you see discrepancies between  
grades you receive and what's in Canvas

**Grade  
discussions**

Challenge judgments about your work  
or talk about what you've "always gotten"  
Ask professor what your grade is



## PEER ACADEMIC LEADERS (PALS)

Let's face it, being a student at SMU can be hard. There's a lot that is expected of you. In addition to classes, there are clubs, sports, organizations, intramurals and on-campus and off-campus jobs all vying for your attention. Never mind trying to make friends and have a social life! Balancing all of the opportunities available isn't always easy to do. That's where Peer Academic Leaders (PALs) can help!

Each Residential Commons has a PAL who will be able to assist you. PALs are current upper-level SMU students who have demonstrated an ability to learn, grow and succeed in areas relating to academic and collegiate success. From study strategies to utilizing Degree Planner, a Peer Academic Leader has received training in these areas and has been asked to draw on their own experiences to help their peers navigate the Hilltop.

For more information, visit [smu.edu/PALs](http://smu.edu/PALs) and follow @smu\_advising\_pals on Instagram.



### Your PAL can help you:

- Understand how to read your Academic Requirements on [my.smu.edu](http://my.smu.edu)
- Learn how to navigate the my.SMU Student Dashboard
- Gain a better understanding of the Common Curriculum
- Troubleshoot ways to find courses when you are enrolling
- Use Degree Planner and plan coursework
- Understand what to do if you have enrollment holds
- Prepare for your academic advising meeting







# REGISTRAR ESSENTIALS

## UNIVERSITY REGISTRAR

The University Registrar keeps your academic records. Information about transcripts, enrollment, academic calendars, degree progress, catalogs, AP/IB and other credit, academic ceremonies and Veteran Affairs are found at [smu.edu/registrar](https://smu.edu/registrar).

## COMMUNICATION

- The Student Dashboard in my.SMU, our student information database, allows you to navigate through your educational experience. Enroll in the online password reset tool located at [smu.edu/password](https://smu.edu/password), which allows you to reset or change your password.
- All official SMU communication is sent to your SMU email account, so check it regularly. To access your email, log in to [webmail.smu.edu](https://webmail.smu.edu) using your SMU ID number.
- Personal information in the my.SMU Student Dashboard must be verified each enrollment period to avoid a hold on your enrollment. See the Enrollment and Academic Records section of the **Undergraduate Catalog** for more information (section heading "Email and Mailing Addresses, Telephone and Emergency Contact").

## INCOMING CREDIT

- Advanced Placement and other test credits are accepted by SMU based on your test scores and must be sent prior to or during your first term of enrollment. [smu.edu/registrar/apcredit](https://smu.edu/registrar/apcredit)
- Post-matriculation, SMU accepts transfer credit from other colleges and universities with prior approval from your advisor and the individual SMU school records offices.
- The Degree Progress Report (DPR) is a tool that details your progress toward your SMU degree requirements. To understand your DPR and learn how to request it, visit [smu.edu/oit/services/mysmu/studentessentials](https://smu.edu/oit/services/mysmu/studentessentials).
- Request an official transcript at [smu.edu/registrar/transcript](https://smu.edu/registrar/transcript).

## GRADING AND ACADEMIC ACHIEVEMENT

- Early and Midterm Progress Reports are available in the my.SMU Student Dashboard. Click on Academic Records to view reports. These reports are visible until the final grade rosters are generated.
- Final grades are provided through the my.SMU Student Dashboard.
- The Final Exam Schedule is posted at [smu.edu/enrollment/services/finalexamschedule](https://smu.edu/enrollment/services/finalexamschedule).
- To calculate your grade point average (GPA), visit [smu.edu/enrollmentservices/gpacalc](https://smu.edu/enrollmentservices/gpacalc).
- The University Honor Roll is published for the fall term in February and for the spring term in July. [smu.edu/honorroll](https://smu.edu/honorroll).
- All undergraduates are required to make regular and satisfactory academic progress toward their degrees. Graduation in four years requires the accrual of at least 30 academic term hours per year and a cumulative GPA of at least 2.00. Visit [catalog.smu.edu](https://catalog.smu.edu); see the "Academic Advising and Satisfactory Progress Policies" section in the Undergraduate Catalog (from your year of entry).

## POLICIES AND PROCEDURES

- Students may seek a waiver of a certain policy or appeal an academic decision. The Committee on Academic Petitions (CAP) handles these appeals.
- If it ever becomes necessary to withdraw from all of your classes, contact the Office of Student Success and Retention at [ssr@smu.edu](mailto:ssr@smu.edu) to complete a withdrawal and leave of absence form.
- You may receive a grade of Incomplete (I) in a course if you complete at least 50 percent of the requirements with passing grades but are unable to complete all of the requirements due to a justifiable reason acceptable to the instructor. More information regarding a grade of Incomplete is available at [catalog.smu.edu](https://catalog.smu.edu). Click on "Undergraduate Catalog," "Enrollment and Academic Records" and then "Grade Policies."
- Students may repeat up to six courses taken at SMU for which grades of D+ or lower were received. Under the Grade Replacement Repeat, the grade from the repeated course, even if lower, will be the grade used to calculate the student's GPA. A course may be repeated only once under this policy. Specifications and limitations are found at [catalog.smu.edu](https://catalog.smu.edu). Click on "Undergraduate Catalog," "Enrollment and Academic Records" and then "Grade Policies."
- The Family Educational Rights and Privacy Act (FERPA) is a federal law that grants you the right to inspect, obtain copies of, challenge and control the release of information contained in your education records. [smu.edu/ferpa](https://smu.edu/ferpa)

## CLASS ENROLLMENT

- All new incoming students must submit the SMU Health History Form (aka SMU Health Form) which includes your Meningitis A vaccination documentation (Texas requirement) upon admission. Review requirements and how to submit at [smu.edu/healthforms/incoming-students](https://smu.edu/healthforms/incoming-students). Failure to submit this form and required vaccination documentation will delay enrollment in classes.
- Class enrollment is completed online through the my.SMU Student Dashboard after completing the PACC and meeting with your advisor. More information can be found at [smu.edu/registrar/enrollment](https://smu.edu/registrar/enrollment).
- Enrollment holds prevent students from enrolling in classes until certain requirements are met. Explanations for holds are found in the my.SMU Student Dashboard under the "Holds" widget.
- After enrolling, you may find it necessary to add or drop a course. Tutorials on adding/dropping courses can be found at [smu.edu/oit/services/mysmu/studentessentials](https://smu.edu/oit/services/mysmu/studentessentials). Also, pay close attention to the add/drop dates for each term.
- See the 2023–2024 Official University Calendar for deadline information at [smu.edu/AcademicCalendars/23-24](https://smu.edu/AcademicCalendars/23-24).
- To request an official Enrollment Verification, visit [smu.edu/registrar/verification](https://smu.edu/registrar/verification).

## ENROLLMENT 101

### START YOUR SEARCH

**Advanced Class Search** Allows you to search for specific courses as well as for courses that fulfill Common Curriculum requirements.

**Shopping Cart** Enrolling is like shopping online. The Shopping Cart is where you add classes you're interested in prior to actually enrolling.

**Schedule Builder** A planning tool based on building a class schedule prior to enrolling. This is a good option if the courses you're interested in offer multiple sections.

**Credit Hours** Each course is assigned a certain number of credit hours. Most are three credits. You can determine the number of credit hours a particular course is worth by referencing the second digit in the course number. For example, WRTR 1312 is a three credit course and HDEV 1210 is a two credit course.

**Full-time status** You will need to be enrolled in 12 credits to be considered a full-time student. Most students enroll in an average of 15 credits per term.

**Section** Some courses have multiple sections – the same topic is being taught at different times or by different faculty members. For example, there are 11 different sections of the Microeconomics course.

**Subject** When you're searching for classes, this is the abbreviated form of the topic being studied. For example, Art History's subject is ARHS.

**Catalog #** The course number (not to be confused with class number). You will see the catalog number next to the course subject. For example, ARHS 1300.



### ENROLL IN CLASSES

**Add** Officially enroll in a class.

**Drop** Remove a class from your schedule. Be careful, once you drop a course, you may not be able to add it back! If you want to switch one of your courses for a new one, try using Swap Classes instead.

**Swap** Switch a course on your schedule with a different course or a different section of the same course. Swapping classes is a good way to adjust your schedule, because you keep your spot in your original class until the swap is successful.

**Waitlist** If a class is full when you attempt to enroll, you have the option of joining the waitlist. To find a course that has a waitlist, uncheck the box next to "Show Open Classes Only." Please note that not all sections will have the waitlist option. You can join the waitlist for a maximum of 6 credit hours.

**Waitlist Swap** This function allows you to automatically drop a class from your schedule if you're enrolled from the waitlist into another course.



### ENROLLMENT HACKS

**Be patient** Putting together a schedule can sometimes feel like putting together a puzzle!

**Be open minded** Explore new subject areas and topics; be willing to go outside your comfort zone.

**Be flexible** Be open to taking classes at different times. It is usually a good idea to have several course and section options ready in your Shopping Cart.

**Check out Degree Planner** Explore this planning tool to help visualize course possibilities and sequences for your degree requirements. You can import courses from Degree Planner into your Schedule Builder.



### TROUBLESHOOTING

**Hold** A restriction placed on your account by an SMU office that prevents you from enrolling in classes. If you click on the hold, you will see instructions on how to clear it.

**Corequisite** A course you need to complete along with another course.

**Prerequisite** A course you must complete before enrolling in another class.

**Reserved Seats** Seats in courses that are reserved for a particular group of students. Good news – we've saved seats for you! If you see open seats reserved for Mustang StartUp students, you can enroll.

**Unreserved Seats** Seats in courses that anyone can enroll in (as long as you meet the prerequisites).

**Time Conflict** My.SMU will not let you enroll in two courses that meet at the same time. If you see this error message, you should find another course or another section that meets at a different time.





# RESOURCES AND OPPORTUNITIES

## REACH YOUR POTENTIAL

### Student Academic Success Programs

#### ALTSHULER LEARNING ENHANCEMENT CENTER (A-LEC)

[smu.edu/SASP](http://smu.edu/SASP)

202 Loyd All-Sports Center

Whether you are just out of high school or transferring in from another college, expect your SMU courses to be more challenging in many ways: more assigned reading, fast-paced lectures and fewer tests that cover much more material and count more heavily. Professors expect you to work independently, keep up with assignments, connect readings with lectures and think critically.

About 75 percent of all entering students learn how to excel by taking advantage of the programs offered. You'll see top students aiming for high grades to get into law or medical school or to keep scholarships. Others want a solid GPA while also juggling leadership positions in campus organizations, double or triple majors, varsity athletics or internships and part-time jobs. The following services are available at the Altshuler Learning Enhancement Center (A-LEC):

#### Individual Academic Counseling

[smu.edu/AcademicCounseling](http://smu.edu/AcademicCounseling)

Maybe you struggle to take notes in rapid lectures or you study hard for your first midterm, aiming for an A, only to be surprised by the test – and your grade. Talk to your professors; then make an appointment to see a learning specialist in the A-LEC. We can teach you new reading and learning strategies to apply directly to your specific challenges in your courses. Meet with us once or twice to address specific issues or throughout the term to develop an individualized system for success.

#### Tutoring

[smu.edu/Tutoring](http://smu.edu/Tutoring)

Your professors are your primary source of support, but working with A-LEC tutors can be an important way to study smarter, not harder. The A-LEC provides tutoring at no additional cost in almost all first- and second-year courses and many upper-level ones. Because they are SMU students, mostly juniors and seniors, our tutors often know your professors, textbooks and assignments. To get the most from tutoring, come in early and often. Tutors help not only students who may be struggling – many students come for tutoring because they are doing well – earning a B or B+ – but really want an A.

#### Academic Success and Personal Development (HDEV 1210)

[smu.edu/HDEV1210](http://smu.edu/HDEV1210)

Consider enrolling in HDEV 1210, Academic Success and Personal Development, a 2-credit elective course, to upgrade all your reading and learning skills. This course is a great fit for challenging courses in engineering or pre-health; courses with heavy reading loads, such as history, political science and psychology; or the extra-busy schedules of performing arts majors, students with part-time jobs, leaders of student organizations and student-athletes. One fall section is reserved for students with learning differences. Once a year, there is a section reserved for transfer students. Online sections are also available.

#### Learning Strategies Workshops

[smu.edu/SASPWorkshops](http://smu.edu/SASPWorkshops)

Because college courses demand a great deal from you, it's time to learn strategies for true long-term learning of new material. Every term the learning specialists offer drop-in, one-hour sessions on key topics such as time management, note taking, study-reading, test preparation, test taking, memory, concentration, managing stress and test anxiety, and even preparing for final exams. There are workshops designed specifically for first-year students and transfer students. You'll work with a learning specialist and other students to discuss new strategies you can use to learn more easily and effectively. Most workshops are held at the A-LEC. The current year's schedule is included in *Peruna Passport* on page 32.

#### Writing Center

[smu.edu/WritingCenter](http://smu.edu/WritingCenter)

Whether you need help understanding a writing or reading assignment, starting the writing process, revising a draft in progress or applying your instructor's comments to subsequent assignments, the English Department faculty members who staff the Writing Center can be an important source of guidance to help you become a more confident writer. Writing Center faculty are available by appointment for 30-minute, one-to-one tutorials (in person and virtual) for help on any assignment for any SMU class. To allow yourself ample time for revision and a conference with your instructor, schedule well in advance of the assignment date. Appointments are made through your Canvas account.



Writing Center faculty also are available during drop-in hours for quick questions about your work-in-progress, and they supervise a drop-in Writing Lab where you can work on your assignment in a quiet environment with a faculty member nearby to answer questions or provide direction.

### Disability Accommodations and Success Strategies [smu.edu/DASS](http://smu.edu/DASS)

Students who seek services and accommodations on the basis of a disability should self-identify to the Office of Disability Accommodations and Success Strategies (DASS) and provide appropriate documentation about the current impact of the condition on their functioning. DASS works with individuals with different kinds of conditions, including learning disabilities, ADHD, physical/mobility issues, hearing and visual impairments, psychiatric conditions and others. In addition, students with learning disabilities and ADHD may benefit from the support of DASS Learning Specialists. They provide individual academic coaching focused on improving learning and study skills, time management, organization and self-advocacy. For more information, visit [smu.edu/DASS](http://smu.edu/DASS) or call 214-768-1470.

### FIRST-GENERATION INITIATIVE

[smu.edu/FirstGenerationInitiative](http://smu.edu/FirstGenerationInitiative)

The First-Generation Initiative (FGI) was established in 2019 to ensure academic success for first-generation SMU students, or those who are the first in their family to attend a postsecondary institution.

A first-generation student is any student where neither parent or guardian obtained a four-year degree. This could mean having a parent or guardian who completed a degree non-traditionally later in life, never attended college, obtained a degree internationally and may have little or no experience or access to the resources for navigating the academic, financial and cultural barriers within higher education. These are barriers we seek to address and help students overcome with our initiative. Being a first-generation college student is a proud accomplishment.

If you are a first-generation student, we want to welcome you. SMU recognizes the unique experiences you will have as you begin (or continue) this exciting journey on the Hilltop. We look forward to supporting you!



### ACADEMIC DEVELOPMENT OF STUDENT-ATHLETES (ADSA)

[smu.edu/adsa](http://smu.edu/adsa)

316 Loyd All-Sports Center

Appreciating that SMU Division I student-athletes commit to representing the University, and thus face the unique challenge of balancing academic and athletic objectives, the Academic Development of Student-Athletes (ADSA) provides mentoring, supplemental academic support and core skills guidance to these gifted students. Academic counselors, tutors and interventionists are holistic advocates for student-athletes as they navigate academic challenges, understand their educational goals and succeed in their academic careers. Located on the 3rd floor of the Paul Loyd All Sports Center, this department works with all 450+ undergraduate and graduate student-athletes.



## BROADEN YOUR EXPERIENCE

### OFFICE OF ENGAGED LEARNING

#### Undergraduate Research and Campuswide Entrepreneurship Initiatives

[smu.edu/engagedlearning](http://smu.edu/engagedlearning)

G03 Clements Hall

Students who engage in research, creative projects, service, internships and entrepreneurial activities have enhanced academic experiences. SMU's Office of Engaged Learning provides opportunities for students to pursue their interests and passions.

The **Engaged Learning Fellowship** supports capstone-level projects in research, creative activity or civic engagement. Fellows receive a transcript notation and up to \$2,500 to fund their projects. Visit [smu.edu/ELF](http://smu.edu/ELF).

The **Clinton Global Initiative University** network (CGI U) challenges students to address critical global needs. Selected "commitment-makers" attend an annual meeting that brings together students and thought leaders from around the world. These students participate throughout the year in social entrepreneurship programming with high quality mentoring. Visit [smu.edu/CGIU](http://smu.edu/CGIU).

The **Undergraduate Research Program** provides paid opportunities for students to acquire research skills by working under a faculty mentor. Many students have collaborated on projects leading to conference presentations and publications. During the Summer Research Intensive, students continue their research and participate in workshops on research skills and professional development. Students can share their work in two showcases: the Fall Research Symposium and Research & Innovation Week. Outstanding student work is published in the SMU Journal of Undergraduate Research. Visit [smu.edu/undergradresearch](http://smu.edu/undergradresearch).

Through **Mustang Mentors**, students have the rewarding experience of connecting with a mentor. The platform allows students to feel encouraged and empowered by working with faculty, alumni or even peers. Visit [smu.edu/mustangmentors](http://smu.edu/mustangmentors).

### OFFICE OF NATIONAL FELLOWSHIPS AND AWARDS

[smu.edu/NationalFellowships](http://smu.edu/NationalFellowships)

G02AC Clements Hall

Are you considering a career in scientific research or the Foreign Service? Looking for an immersive experience in another country? SMU's Office of National Student Fellowships supports SMU undergraduate students and recent graduates in applying for external, nationally-competitive fellowships and scholarships



that provide opportunities for international education, support graduate study and build professional experience. The office holds information sessions to expand awareness of awards such as the Rhodes, Marshall, Fulbright, Truman, Goldwater, Gilman and many others, and offers one-on-one guidance throughout the application process. Contact Dr. Brandon Gray Miller at [bgmiller@smu.edu](mailto:bgmiller@smu.edu) to learn more about the awards that can help you reach your goals.

### HART CENTER FOR ENGINEERING LEADERSHIP

[smu.edu/Lyle/Centers/HartCenter](http://smu.edu/Lyle/Centers/HartCenter)

253 Caruth Hall

The Hart Center for Engineering Leadership is dedicated to Lyle students' success in college and well into their professional careers. Our career and leadership development programs provide opportunities for Lyle students to gain valuable communication, decision making and self-awareness skills to complement their technical learning and launch successful careers. The Leadership offerings include Lyle's Professional and Peer Mentorship Programs, Student Engineering Joint Council Leadership Retreats, Leadership Speaker Series and Lyle Engineering in the City community engagement projects. Linda Parker, the Career Development Director, oversees on-campus employer recruitment for Lyle Engineering, the Fall and Spring Engineering Connections Career Fair, Mock Interview Day, Resumania and company information sessions that facilitate internships and full-time employment opportunities.



### HEGI FAMILY CAREER DEVELOPMENT CENTER

[smu.edu/career](http://smu.edu/career)

126 Hughes-Trigg Student Center

The Hegi Family Career Development Center at SMU is dedicated to serving the needs of SMU students and alumni and assisting employers in reaching qualified candidates from SMU. The staff at the Career Development Center guides and encourages students and alumni in the development of skills necessary for lifelong career management and offers opportunities for employers to recruit students through campus events and online resources. Counselors will assist students in identifying career options through exploration of their interests, values, personality, strengths and experiences. The Employer Relations Team (ERT) develops partnerships with employers to provide resources to connect students in mutually beneficial working relationships. The Hegi Family Career Development Center sponsors many employer functions designed to introduce students to workplaces, careers and employment options, including panels, networking events, externships and career fairs.



## SMU-IN-TAOS

[smu.edu/taos](http://smu.edu/taos)

216 Blanton Building

Your destination is SMU-in-Taos, SMU's beautiful 423-acre campus in Taos, New Mexico. SMU-in-Taos offers credit courses in the arts, the sciences, business and other disciplines in an inspirational setting designed for adventurous learners. Earn credit hours during short terms in January, May, June and August. Our unique program is designed to provide SMU students from all disciplines with an amazing living-and-learning experience.



## SMU ABROAD

[smu.edu/abroad](http://smu.edu/abroad)

216 Blanton Building

In a globalized economy, employers increasingly demand job candidates with intercultural competence. Studying, interning and researching abroad builds global experience, which is an integral part of an undergraduate education. The SMU Abroad Office serves the SMU community by developing and coordinating international programs, and by providing support services during and after the experience abroad.



Students at SMU have the opportunity to participate in a wide range of January, May, summer and term abroad programs, including academic programs that yield University Curriculum and Common Curriculum credit, major-specific programs, internships and guided research. These programs may be faculty-led, SMU approved affiliated, hybrid or virtual abroad programs. Students studying, researching or interning abroad encounter diverse global communities and intellectual traditions. SMU Abroad programs and global partnerships enhance academic and experiential learning around the world.

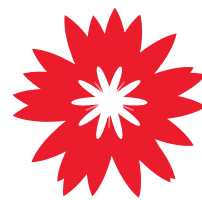
Students considering study abroad are urged to meet early and often with both their academic advisor and SMU Abroad advisor. This advising input is essential in integrating study abroad coursework into a student's four-year plan of study.

## SMU INTERSESSIONS

[smu.edu/intersessions](http://smu.edu/intersessions)

216 Blanton Building

Intersessions allow you to take additional Dallas-based courses outside of Fall and Spring terms in a smaller class setting. Complete one course in as little as eight class days in Jan Term or in just 11 class days in May Term. During the Summer, you can complete up to 7 credit hours in June sessions and 7 credit hours in July sessions. Courses are offered in either 22 or 11 class day formats. Some online courses also are available in Jan Term and Summer, each approximately one month in duration. Choose from some 350 courses fulfilling Common Curriculum (CC), major, minor or prerequisite requirements. Whether your goal is to get ahead of the curve, explore new interests or simply stay on track for graduation, Intersessions let you customize your experience and make the most of your academic career. Enjoy increased flexibility in your academic planning, and fit in courses around your holiday plans, summer work or internship!



**SMU Intersessions**

## ENGAGE DALLAS

[smu.edu/engagedallas](http://smu.edu/engagedallas)

Engage Dallas is a place-based community engagement initiative offered through SMU's Residential Commons to address community needs focusing on South and West Dallas. The initiative is a long-term, university-wide commitment led by students to partner with local residents, organizations and other leaders to positively impact the community. Engage Dallas is a great, easy and fun way to make new friends in the Residential Commons, get to know the City of Dallas and earn your Community Engagement (CE) Proficiency & Experience required for graduation.

Want to serve the Dallas community? Get started today with the steps below. Students who complete steps 1-3 before arriving to campus will receive the official Engage Dallas t-shirt upon move in!

- Log into Canvas and select the Engage Dallas course at [smu.instructure.com](http://smu.instructure.com)
- Watch the Basics video
- Complete the Groundwork Training
- Arrive on the Hilltop
- Serve West and South Dallas

Don't miss your opportunity to Engage Dallas!

## NEW STUDENT ORIENTATION

[smu.edu/orientation](http://smu.edu/orientation)

### Stampede

This is a four-day, student-only welcome event before the start of the new semester. Stampede Guides will show you around campus and introduce you to the other new Mustangs on the Hilltop as you participate in events like Kick Off, Stampede Sundown, Discover Dallas, A Night at the Club and the iconic Rotunda Passage and Convocation.

### First 5

Taking place during the first five weeks of classes, First 5 is an introduction to the people and resources here to help you succeed during your time at SMU. These events and experiences will connect you to the community during your transition to the Hilltop.



## PRE-PROFESSIONAL ADVISING

### Pre-Health Advising

[smu.edu/prehealth](http://smu.edu/prehealth)

The Office of Pre-Health Advising serves undergraduate students throughout the University who wish to pursue graduate study in dental, medical, optometry, pharmacy, physical therapy, physician assistant and veterinary medicine. The program provides individual and group advising, workshops, guest speakers, shadowing, curriculum recommendations and connects students to on-campus organizations and resources. The Office of Pre-Health Advising works primarily with students of sophomore standing and above who are actively in the process of applying to professional schools.

The Office of Pre-Health Advising encourages incoming first-year and transfer students to sign up for the Pre-Health listserv at [smu.edu/Pre-Health-ListServ](http://smu.edu/Pre-Health-ListServ) to receive information about Pre-Health resources and events. Incoming First-Year and Transfer students should attend the Pre-Health 101 event.

For Academic Advising prior to major declaration, pre-health students will work with their assigned pre-major advisor. All UAC advisors are equipped to advise students pursuing a pre-health track and can help them in building/changing schedules, adding/dropping classes, exploring major/minor interests and creating four-year Pre-Health plans.

### Prelaw Advising

[smu.edu/prelaw](http://smu.edu/prelaw)

There are no specific requirements for students interested in attending law school. You are encouraged to take courses that develop your skills and interests, challenge you to think critically and creatively, and prepare you to read, write and communicate well. The Prelaw advising program consists of workshops, guest speakers and student organizations. To learn more about Prelaw resources and events, students should add themselves to the Prelaw Canvas course by filling out a brief interest form at [smu.edu/prelaw](http://smu.edu/prelaw), and they should attend a one-time information session, Prelaw 101, in their first term at SMU.

# 2023–2024 CONDENSED ACADEMIC CALENDAR

## FALL TERM 2023

**August 21–December 16, 2023**

**May–August** Virtual Orientation experiences for new first-year and transfer undergraduate students. More information about Virtual Orientation is available from the Office of the Student Experience, Student Affairs, 214-768-4560, [smu.edu/studentaffairs/newstudent](https://smu.edu/studentaffairs/newstudent). TBA Residence halls officially open.

**August 20, Sunday** Opening Convocation, McFarlin Auditorium.

**August 21, Monday** First day of classes.

**August 25, Friday** Last day to enroll, add a course or drop a course without tuition billing while remaining enrolled for the term. Last day to file for graduation in December.

**September 1, Friday** Last day to drop a course without academic record (**tuition charges apply**). Last day to withdraw from the University without academic record (**withdrawal refund schedule applies**). See Bursar's website for more information.

**September 4, Monday** Labor Day. University offices closed.

**September 6, Wednesday** Last day to declare no-credit grading option for a course (see UG catalog for specific information). Last day to request an excused absence for the observance of a religious holiday.

**September 26, Tuesday** Early intervention grades due for designated undergraduate students.

**September 29–30, Friday–Saturday** Family Weekend.

**October 9–10, Monday–Tuesday** Fall Break

**October 23, Monday** Midterm grades due for undergraduate students.

**October 27–28, Friday–Saturday** Homecoming Weekend.

**October 30, Monday** 60 percent point of the term that federal financial aid has been earned if a student officially withdraws from SMU; prior to this date a partial calculated return to federal programs will be required.

**October 30–November 17, Monday–Friday** Enrollment for spring 2024 continuing students for all undergraduates and graduates in Dedman College, Lyle, Meadows and Simmons.

**November 21, Tuesday** Last day to declare a course pass/fail (see UG catalog for specific information), drop a course (grade of W), and/or withdraw from the University (grades of W). (*This date does not apply to courses in which the last class meeting and final exam have occurred.*)

**November 22, Wednesday** No classes.

**November 23–24, Thursday–Friday** Thanksgiving holiday. University offices closed.

**November 29–December 4, Wednesday–Monday** No final exams or unscheduled tests and papers.

**December 4, Monday** Last day of classes.

**December 5–6, Tuesday–Wednesday** Reading days.

**December 7–13, Thursday–Wednesday** Exams. (No exams scheduled for Sunday).

**December 14, Thursday** Residence halls close at 10 a.m. for winter break.

**December 15, Friday** December Rotunda Recessional.

**December 16, Saturday** December Commencement. Official close of term and conferral of degrees.

**December 22–January 1, Friday–Monday** University closed.

**December 25, Monday** Christmas Day.

## JANUARY TERM 2024

**December 14, 2023–January 14, 2024**

The January Term consists of two primary sessions: Dallas January Session and SMU-in-Taos January Session. Each primary session has different deadline dates. For more information, visit [smu.edu/intersessions](https://smu.edu/intersessions).

### Check Your Dates!

You are expected to be present on all dates when the university is in session through your last exam. Do not schedule travel plans until you know your course meeting times, assignment due dates and your final exam schedule!





## SPRING TERM 2024

January 16–May 11, 2024

**January** Virtual Orientation experiences for new first-year and transfer undergraduate students. More information about Virtual Orientation is available from the Office of the Student Experience, Student Affairs, 214-768-4560, [smu.edu/studentaffairs/newstudent](https://smu.edu/studentaffairs/newstudent).

**January 1, Monday** New Year's Day. University offices closed.

**TBA** Residential Communities open for Spring term for continuing and new residents.

**TBA** Spring Rotunda Passage.

**January 15, Monday** Martin Luther King, Jr. Day. University offices closed.

**January 16, Tuesday** First day of classes.

**January 22, Monday** Last day to enroll, add a course or drop a course without tuition billing while remaining enrolled for the term.

Last day to file for graduation in May.

**January 29, Monday** Last day to drop a course without academic record (**tuition charges apply**). Last day to withdraw from the University without academic record (**withdrawal refund schedule applies**). See Bursar's website for more information.

**January 31, Wednesday** Last day to declare no credit grading options for a course (see UG catalog for specific information). Also, last day to request an excused absence for the observance of a religious holiday.

**February 20, Tuesday** Early intervention grades due for designated undergraduate students.

**March 11–17, Monday–Sunday** Spring break.

**March 20, Wednesday** Midterm grades due for undergraduate students.

**March 28, Thursday** 60 percent point of the term that federal financial aid has been earned if a student officially withdraws from SMU; prior to this date a partial calculated return to federal programs will be required.

**March 29, Friday** Good Friday. University offices closed.

**March 31, Sunday** Easter Sunday.

**April 1–19, Monday–Friday** Enrollment for summer 2024 and fall 2024 continuing students for all undergraduates and graduates in Dedman College, Lyle, Meadows and Simmons.

**April 15, Monday** Honors Convocation.

**April 22, Monday** Last day to declare a course pass/fail (see UG catalog for specific information), drop a course (grade of W), and/or withdraw from the University (grades of W). (*This date does not apply to courses in which the last class meeting and final exam have occurred.*)

**April 25–April 30, Thursday–Tuesday** No final exams or unscheduled tests and papers.

**April 30, Tuesday** Last day of classes. (*Follows a Friday schedule.*)

**May 1, Wednesday** Reading Day.

**May 2–8, Thursday–Wednesday** Exams (No exams scheduled for Sunday).

**May 9, Thursday** Residence halls officially close for non-graduating students.

**May 10, Friday** Baccalaureate.

**May 11, Saturday** May Commencement. Official close of term and conferral of degrees.

## MAY TERM 2024

May 9–28, 2024

The May Term consists of two primary sessions: Dallas May Session and SMU-in-Taos May Session. Each primary session has different deadline dates. For more information, visit [smu.edu/intersessions](https://smu.edu/intersessions).

## SUMMER TERM 2024

June 3–August 6, 2024

The summer term consists of four primary sessions: Dallas Full Session, Dallas First Session (June), SMU-in-Taos First Session and Dallas Second Session (July). Each primary session has different deadline dates. There are also four shorter sessions within the first and second sessions. For more information, visit [smu.edu/intersessions](https://smu.edu/intersessions).

## AUGUST TERM 2024

August 8–23, 2024

The August Term consists of one primary session: SMU-in-Taos August Session. For more information, visit [smu.edu/intersessions](https://smu.edu/intersessions).

This calendar is subject to change. Visit [smu.edu/registrar/academic\\_calendar.asp](https://smu.edu/registrar/academic_calendar.asp) for the most up-to-date academic calendars.

## A-LEC LEARNING STRATEGIES WORKSHOPS

### FALL 2023

Topic	Day/Date	*Time
Time Management	Tuesday, August 22	4 PM
Transfer Students: Your Transition to SMU	Wednesday, August 23	2 PM
Transfer Students: Your Transition to SMU	Thursday, August 24	5 PM
Time Management	Monday, August 28	2 PM
Time Management	Thursday, August 31	3 PM
Keys to a Successful Term	Wednesday, September 6	4 PM
Note-Taking and Organization	Thursday, September 7	3 PM
Time Management	Sunday, September 10	6 PM
Concentration and Textbook Reading	Tuesday, September 12	4 PM
Test Preparation	Wednesday, September 13	3 PM
Microsoft Office Certification Information Session	Wednesday, September 13	4 PM
Note-Taking and Organization	Sunday, September 17	5 PM
Strategic Study Tools	Monday, September 18	4 PM
Keys to a Successful Term	Tuesday, September 19	3 PM
Excel Associate Exam Prep 1	Monday, October 2	3 PM
Excel Associate Exam Prep 2	Monday, October 2	4 PM
Stress Management and Test Anxiety	Monday, October 2	5 PM
Time Management	Wednesday, October 4	5 PM
Strategic Study Tools	Tuesday, October 17	3 PM
Presentation and Social Media Promotions with Adobe Express	Wednesday, October 18	3 PM
Excel Associate Exam Prep 1	Monday, October 23	3 PM
Excel Associate Exam Prep 2	Monday, October 23	4 PM
Test Preparation	Tuesday, October 24	3 PM
Preparing for Finals	Wednesday, November 8	2 PM
Stress Management and Test Anxiety	Thursday, November 9	4 PM
Preparing for Finals	Sunday, November 12	6 PM

### SPRING 2024

Topic	Day/Date	*Time
Time Management	Wednesday, January 17	4 PM
Transfer Students: Your Transition to SMU	Thursday, January 18	1 PM
Time Management	Sunday, January 21	6 PM
Transfer Students: Your Transition to SMU	Monday, January 22	5 PM
Time Management	Tuesday, January 23	5 PM
Keys to a Successful Term	Wednesday, January 24	3 PM
Note-Taking and Organization	Sunday, January 28	5 PM
Time Management	Monday, January 29	2 PM
Microsoft Office Certification Information Session	Monday, February 5	4 PM
Concentration and Textbook Reading	Tuesday, February 6	5 PM
Test Preparation	Tuesday, February 13	3 PM
Note-Taking and Organization	Wednesday, February 21	2 PM
Strategic Study Tools	Thursday, February 22	3 PM
Excel Associate Exam Prep 1	Monday, February 26	3 PM
Excel Associate Exam Prep 2	Monday, February 26	4 PM
Keys to a Successful Term	Tuesday, February 27	4 PM
Time Management	Thursday, February 29	3 PM
Stress Management and Test Anxiety	Monday, March 4	2 PM
Presentation and Social Media Promotions with Adobe Express	Tuesday, March 19	3 PM
Strategic Study Tools	Wednesday, March 20	5 PM
Test Preparation	Monday, March 25	4 PM
Excel Associate Exam Prep 1	Tuesday, March 26	3 PM
Excel Associate Exam Prep 2	Monday, March 26	4 PM
Preparing for Finals	Wednesday, April 3	2 PM
Stress Management and Test Anxiety	Thursday, April 4	3 PM
Preparing for Finals	Sunday, April 7	6 PM

\* All workshops are 45-60 minutes unless otherwise noted. Workshops are offered either on Zoom or in-person (A-LEC 202N). Workshop locations and registration information are available at [smu.edu/workshopschedule](https://smu.edu/workshopschedule).

### Missed A Workshop?

Request an individual meeting with a learning specialist by visiting [smu.edu/academiccounseling](https://smu.edu/academiccounseling).

Student Academic Success Programs–A-LEC, Loyd Center 202, 214-768-3648, [smu.edu/sasp](https://smu.edu/sasp)



# IMPORTANT SMU NUMBERS AND WEBSITES

## Advising/Records: Cox School of Business

214-768-3195  
252 Maguire Hall  
[smu.edu/bbaadvisingcontact](http://smu.edu/bbaadvisingcontact)

## Advising/Records: Dedman College of Humanities and Sciences

214-768-2298  
134 Clements Hall  
[smu.edu/DedmanRecords](http://smu.edu/DedmanRecords)

## Advising/Records: Lyle School of Engineering

214-768-3039  
253 Caruth Hall  
[smu.edu/Lyle/Academics/Advising](http://smu.edu/Lyle/Academics/Advising)

## Advising/Academic Services: Meadows School of the Arts

214-768-2754  
1120 Owen Arts Center  
[smu.edu/MeadowsAcademicServices](http://smu.edu/MeadowsAcademicServices)

## Advising: Pre-Major (University Advising Center)

214-768-2291  
408 Blanton Student Services Building  
[smu.edu/advising](http://smu.edu/advising)

## Advising/Records: Simmons School of Education and Human Development

214-768-1326  
234 Annette Caldwell Simmons Hall  
[smu.edu/simmons/AboutUs/AcademicServices](http://smu.edu/simmons/AboutUs/AcademicServices)

## Altschuler Learning Enhancement Center

214-768-3648  
202 Loyd All-Sports Center  
[smu.edu/alec](http://smu.edu/alec)

## Bookstore

214-768-2435  
3060 Mockingbird Lane  
[smu.bnccollege.com](http://smu.bnccollege.com)

## Bursar

214-768-3417  
120 Blanton Student Services Building  
[smu.edu/enrollmentservices/bursar](http://smu.edu/enrollmentservices/bursar)

## Center for Drug and Alcohol Prevention

214-768-2277  
Student Health Center  
6211 Bishop Boulevard  
[smu.edu/StudentAffairs/HealthCenter/Counseling/AlcoholDrugServices](http://smu.edu/StudentAffairs/HealthCenter/Counseling/AlcoholDrugServices)

## Chaplain and University Ministries

214-768-4502  
208 Hughes-Trigg Student Center  
[smu.edu/chaplain](http://smu.edu/chaplain)

## Counseling and Psychiatric Services (CAPS)

214-768-2277  
Student Health Center  
6211 Bishop Boulevard  
[smu.edu/healthcenter/counseling](http://smu.edu/healthcenter/counseling)

## Dean of Student Life Office

214-768-4564  
205 Hughes-Trigg Student Center  
[smu.edu/studentlife](http://smu.edu/studentlife)

## Disability Accommodations and Success Strategies (DASS)

214-768-1470  
202 Loyd All-Sports Center  
[smu.edu/DASS](http://smu.edu/DASS)

## Emergency/SMU Police

214-768-3333 or 911  
212 Patterson Hall  
[smu.edu/police](http://smu.edu/police)

## Engaged Learning

214-768-3223  
G03 Clements Hall  
[smu.edu/engagedlearning](http://smu.edu/engagedlearning)

## Financial Aid

214-768-3417  
119 Blanton Student Services Building  
[smu.edu/financial\\_aid](http://smu.edu/financial_aid)

## General Education Office

102 Blanton Student Services Building  
[theccmail@smu.edu](mailto:theccmail@smu.edu)  
[smu.edu/commoncurriculum](http://smu.edu/commoncurriculum)

## Hegi Family Career Development Center

214-768-2266  
126 Hughes-Trigg Student Center  
[smu.edu/career](http://smu.edu/career)

## Honor Code

214-768-4563  
205 Hughes-Trigg Student Center  
[smu.edu/honorcode](http://smu.edu/honorcode)

## International Student and Scholar Services

214-768-4475  
338 Blanton Student Services Building  
[smu.edu/international/iss](http://smu.edu/international/iss)

## Intersessions

Jan Term – May Term – Summer  
214-768-1009  
216 Blanton Student Services Building  
[smu.edu/intersessions](http://smu.edu/intersessions)

## Libraries, Central University: Ask a Librarian

214-768-2329  
Fondren Library Center  
[askus.smu.edu](http://askus.smu.edu)

## Office of Information Technology Help Desk

214-768-4357  
Fondren Library West  
[smu.edu/oit/help](http://smu.edu/oit/help)

## New Student Orientation

214-768-4560  
201 Hughes-Trigg Student Center  
[smu.edu/newstudent](http://smu.edu/newstudent)

## Parent and Family Programs

214-768-4797  
201 Hughes-Trigg Student Center  
[blog.smu.edu/parents](http://blog.smu.edu/parents)

## Pre-Health Advising

214-768-4604  
135 Dedman Life Sciences Building  
[smu.edu/prehealth](http://smu.edu/prehealth)

## Prelaw Advising

214-768-2305  
408 Blanton Student Services Building  
[smu.edu/prelaw](http://smu.edu/prelaw)

## Registrar

214-768-3417  
101 Blanton Student Services Building  
[smu.edu/registrar](http://smu.edu/registrar)

## Residence Life and Student Housing

214-768-2407  
Boaz Hall  
[smu.edu/housing](http://smu.edu/housing)

## SMU Abroad

214-768-2338  
216 Blanton Student Services Building  
[smu.edu/abroad](http://smu.edu/abroad)

## SMU-in-Taos

214-768-3657  
216 Blanton Student Services Building  
[smu.edu/taos](http://smu.edu/taos)

## Social Change and Intercultural Engagement

214-768-4580  
218 Hughes-Trigg Student Center  
[smu.edu/StudentAffairs/SocialChange](http://smu.edu/StudentAffairs/SocialChange)

## Transfer Admissions

220E Blanton Student Services Building  
[smu.edu/Admission/Apply/Transfer](http://smu.edu/Admission/Apply/Transfer)

## Transfer and Veteran Services Center

100E Blanton Student Services Building  
[smu.edu/EnrollmentServices/transfer](http://smu.edu/EnrollmentServices/transfer)

## University Honors Program

214-768-2813  
Clements Hall Basement  
[smu.edu/univhonors](http://smu.edu/univhonors)

## Writing Center

214-768-3648  
202 Loyd All-Sports Center  
[smu.edu/writingcenter](http://smu.edu/writingcenter)

## Writing and Reasoning Program

214-768-1406  
108 Clements Hall  
[smu.edu/wrtr](http://smu.edu/wrtr)



**University Advising Center**  
 214-768-2291  
 408 Blanton Student Services Building  
[smu.edu/advising](http://smu.edu/advising)

**SMU** World Changers  
 Shaped Here