

Essay Preparation Plan

2 pages

Analyze and Evaluate Past Essays and Set a Goal

Course: _____ Due Date of Upcoming Essay: _____

Problems on Previous Essay(s): _____

How to Overcome These Problems:

Grades on Past Essay(s): _____ Goal Grade for Upcoming Essay: _____

Define Tasks and Set Priorities

Material to be covered in essay:

Do I need to do research? If yes, on what and how much?

What are the essay requirements? (Length, spacing, font, style and citations, etc.)

Will I need help with my style and citations?

**Check
all you
want to
do:**

Toward Beginning

Toward Middle

Toward End

See a writing tutor at the A-LEC

Meet with the Writing Center

Meet with a Research Librarian

Meet with my Professor

Essay Preparation Plan

Use this page to break down your essay into sections. List out what will be included in each section. You can also use this space for brainstorming.