




## The Cornell Note-Taking System

Use Cornell Notes for any subject while taking notes during lecture or for textbook reading. Fold the page between the cue-column and note-taking column for instant flashcards to review.

<p>2.5 inches</p> 	<p>6 inches</p> 
<p><b>Cue Column</b></p> <p>This is where you'll record your questions and cues.</p>	<p><b>Note-Taking Column</b></p> <ol style="list-style-type: none"><li>1. <u>Record</u>: During the lecture, use the note-taking column to record the lecture using telegraphic sentences.</li><li>2. <u>Question</u>: As soon after class as possible, formulate questions based on the notes in the right-hand column. Writing questions helps to clarify meanings, reveal relationships, establish continuity, and strengthen memory. Also, the writing of questions sets up a perfect stage for exam-studying later.</li><li>3. <u>Recite</u>: Cover the note-taking column with a sheet of paper. Then, looking at the questions or cue-words in the question and cue column only, say aloud, in your own words, the answers to the questions, facts, or ideas indicated by the cue-words.</li><li>4. <u>Reflect</u>: Reflect on the material by asking yourself questions, for example: "What's the significance of these facts? What principle are they based on? How can I apply them? How do they fit in with what I already know? What's beyond them?"</li><li>5. <u>Review</u>: Spend at least ten minutes every week reviewing all your previous notes. If you do, you'll retain a great deal for current use, as well as, for the exam.</li></ol>
<p>2 inches</p> 	<p><b>Summary Box</b></p> <p>After class, use this space at the bottom of each page to summarize the notes on that page. Don't forget to add a page number too!</p>



Name: Mrs. Simpson

Date: April 2, 2018

Skill or Standard for focus / Objective: The standard, skill, or learning objective for the lesson goes in this box!

# CORNELL NOTES CUE COLUMN

This section should include key words or phrases as well as vocabulary terms and potential exam questions.

This column is for the:

WHAT'S  
WHO'S  
WHEN'S and  
WHERE'S

## NOTE TAKING COLUMN

This section of your page is dedicated to lesson time and in-class note taking. You might want to include:

- main points
- diagrams, graphs, sketches, drawings, or charts
- Bullet points
- Concise sentences
- Shortened abbreviations/symbols / paraphrasing

Also try to leave lines between points so you can go back in and add any brief notes you may have missed. This extra space will also give you a sense of clarity.

You don't have to use a ruled line version - try one with a blank note taking section to experiment with mindmapping or doodles - whatever tickles your fancy. Make it personal!

You might say this column is for the WHY'S and HOW'S with some of these guys thrown in!

## SUMMARY SECTION

This section should be written last! It should also only really contain a basic, condensed summary of your notes in the cue column and important details of your main notes. It is used to quickly find and digest info later.

# Cornell Notes

<b>Name:</b> <b>Class:</b> <b>Date:</b>	<b>Topic:</b>
<b>Cues &amp; Questions</b>	<b>Notes:</b>
<b>Summary:</b>	