



SMU

Elizabeth G. Lobo

Provost and Vice President for Academic Affairs

Office of the Provost

September 16, 2020

TO: Dr. Patricia Alvey, Associate Provost for Institutional Planning
and Effectiveness
Dr. Lolita Buckner-Inniss, Senior Associate Dean for Academic Affairs,
Dedman School of Law
Ms. Melinda Carlson, Assistant Vice President and Dean, Residence Life
and Student Housing
Dr. William R. Dillon, Senior Associate Dean of Academic Affairs,
Cox School of Business
Dr. Ian Harris, Chair, APC Subcommittee on the Academic Calendar
Mr. Austin Hickle, Vice President of the Student Senate
Dr. Peter K. Moore, Associate Provost for Curricular Innovation and Policy
Ms. Rachel Mulry, Director of Customer Service, Office of
Information Technology
Dr. Volkan Otugen, Senior Associate Dean, Lyle School of Engineering
Ms. Darrah Rippey, Assistant Registrar, Registrar's Office
Ms. Allison Tweedy, Associate Vice President of Campus Services

FROM: Elizabeth G. Lobo, Provost and Vice President for Academic Affairs

RE: Spring 2021 Calendar Committee

I invite you to serve on the Spring 2021 Calendar Committee. As you know, the fall 2020 in-person semester will conclude at Thanksgiving. As we draw closer to October, it is time for the University to develop its plans for spring 2021.

The charge to the Committee is to explore options for the calendar that promote faculty, staff, and student health (physical and mental), while continuing to maintain the strength of our teaching and learning and mitigating the financial impacts to the University and to our students. Please provide me with two or three scenarios and accompanying reasons (acknowledging strengths, weaknesses, opportunities, threats) for the spring 2021 calendar. You should consider Spring Break, Spring Rush, and MLK Day, and address the impact this may have on January term, May term, summer term and graduation, as well as the different calendars used by some of our professional schools.

Please provide me with a report by the close of day on Monday, October 5, 2020.

Sincerely,

Elizabeth G. Lobo
Provost and Vice President for
Academic Affairs