

Meadows Calendar 2022-2023

Important Events and Deadlines for Faculty and Staff

Key:

Faculty Affairs in blue

Student Affairs in red

Academic Calendar/Enrollment Deadlines in green

Meadows Events in black

FALL TERM 2022

AUGUST

21, Sunday: Opening Convocation, 1:45 p.m. - McFarlin Auditorium

22, Monday: First day of classes.

26, Friday: Last day to enroll, add a course, or drop a course without tuition billing while remaining enrolled for the term. Last day to file for graduation in December.

31, Wednesday: Searching Intelligently Training Session, 12 p.m. - 1:30 p.m.

SEPTEMBER

2, Friday: Last day to drop a course without academic record (**tuition charges apply**). Last day to withdraw from the university without academic record (**withdrawal refund schedule applies**). See Bursar's website for more information.

2, Friday: Searching Intelligently Training Session, 3 p.m.- 4:30 p.m.

5, Monday: Labor Day. University offices closed.

7, Wednesday: Last day to declare pass/fail or no credit grading options. Last day to request an excused absence for the observance of a religious holiday.

7, Wednesday: Meadows Faculty and Staff meeting, 3:30-5:00 - Owen Arts Center, Gene and Jerry Jones Grand Atrium

9, Friday: Divisions notify Senior Associate Dean Hill-Moore and copied to Jennifer R. Smith smithjr@mail.smu.edu that P&T candidate files are ready for review

13, Tuesday: Searching Intelligently Training Session, 10 a.m. - 11:30 a.m.

16, Friday: Meadows Building Dedication, 11:30 a.m. Lunch to follow.

23-24, Friday-Sunday: Family Weekend.

23, Friday: Meadows Family Weekend Reception, 11-12 p.m. East Entrance, Owen Arts Center

24, Friday: Spring 2022 schedule due.

26, Monday: First day the Promotion & Tenure documents are available to Dept/Div Committee Members

27, Tuesday: Early intervention grades due for designated undergraduate students.

28, Wednesday: Last day for continuing undergraduate students to change their majors before November enrollment.

30, Friday: Academic Divisions provide list of projected adjunct needs for Spring 2022 to Jennifer R. Smith <smithjr@mail.smu.edu>

30, Friday: Faculty Leave applications for 2022-23 due to Senior Associate Dean Hill-Moore and copied to Jennifer R. Smith <smithjr@mail.smu.edu>

OCTOBER

10-11, Monday–Tuesday: Fall Break.

21-22, Friday-Saturday: Homecoming Weekend.

23, Sunday: Midterm grades due for undergraduate students.

31, Monday: 60 percent point of the term that federal financial aid has been earned if a student officially withdraws from SMU; prior to this date a partial calculated return to federal programs will be required.

October 31–November 18, Monday–Friday: Enrollment for spring 2023 continuing students for all undergraduates and graduates in Dedman College, Lyle, Meadows and Simmons.

NOVEMBER

4, Friday: Last day to drop a course (grade of W).

10, Thursday: Last day for December graduation candidates to change grades of Incomplete, and to obtain a final grade for a grade of X or a missing grade from a previous term.

14, Monday: Department/Division P&T Recommendations to Senior Associate Dean Hill Moore and copied to Jennifer R. Smith <smithjr@mail.smu.edu>

14, Monday: Students should file for May graduation. The last day to file is January 25, 2022.

22, Tuesday: Last day to withdraw from the University.

23, Wednesday: No classes.

24-25, Thursday–Friday: Thanksgiving holiday. University offices closed.

30, Wednesday: No final examinations or unscheduled tests and papers.

DECEMBER

1-5, Thursday-Monday: No final examinations or unscheduled tests and papers.

1, Thursday: Event submissions to spring marketing calendar are due via [this form](#)

1, Thursday: Last day for oral/written examinations for December graduate degree candidates.

2, Friday: Annual report on anticipated faculty retirements and other separations for the coming year due to the provost (exact date TBD by Provost) and copied to Senior Associate Dean Hill-Moore and Jennifer R. Smith <smithjr@mail.smu.edu>

5, Monday: Last day of classes.

6-7, Tuesday-Wednesday: Reading days.

8-14, Thursday–Wednesday: Examinations. (No examinations scheduled for Sunday).

Final Grades Due 72 hrs after the time of final exam

15, Thursday: Residence halls close at 10:00 a.m. for winter break. (December graduates should contact the Department of Residence Life and Student Housing).

16, Friday: December Rotunda Recessional.

17, Saturday: December Commencement Convocation. Official close of term and conferral of degrees.

23-31, Thursday-Friday: University closed.

25, Sunday: Christmas Day.

SPRING TERM 2023

JANUARY

1, Sunday: New Year's Day - University offices closed

2, Monday: New Year's Day observed. University offices closed.

2, Monday: Admins can begin entering SUMMER 2022 courses in my.smu (exact date TBD by Registrar.)

6, Friday: Requests for faculty positions to be released due to Provost (exact date TBD by Provost)

13, Friday: Faculty Summer Research Fellowships due to Chair/Director

16, Monday: Martin Luther King, Jr. Day - University offices closed

17, Tuesday: Faculty Summer Research Fellowship Applications and Letters of Support from the Chair/Director Due to Senior Associate Dean Hill-Moore and copied to Jennifer R. Smith <smithjr@mail.smu.edu>

17, Tuesday: First day of classes.

23, Monday: Last day to enroll, add a course, or drop a course without tuition billing while remaining enrolled for the term. Last day to file for graduation in May.

30, Monday: Last day to drop a course without academic record (**tuition charges apply**). Last day to withdraw from the university without academic record (**withdrawal refund schedule applies**). See Bursar's website for more information.

FEBRUARY

1, Wednesday: Deadline for all faculty to turn in a digital file of current CV dated January 2022 to Division offices AND Deadline for all faculty to turn in Faculty Activity Reports (FARs) from 2022 using Digital Measures

1, Wednesday: Last day to declare pass/fail or no credit grading options. Also, last day to request an excused absence for the observance of a religious holiday.

10, Friday: All merit recommendations for faculty due to the Dean

14, Tuesday: Deadline for ALL Fall 2022 schedule entries. PeopleSoft --> Schedule.smu - Schedule analysis negotiation window (exact date TBD by Registrar).

17, Friday: Last day for continuing undergraduate students to change their majors before April enrollment.

21, Tuesday: Early intervention grades due for designated undergraduate students.

MARCH

3, Friday: my.smu.edu will go live so students can see Fall courses offerings (exact date TBD by Registrar.)

9, Thursday: Meadows at the Winspear

13-19, Monday-Sunday: Spring Break

13, Monday: Academic Divisions provide any requests for renewals of lapsing contracts for Professor of Practice, Executive in Residence, Artists in Residence and a list of projected adjunct needs for Fall 22 to Jennifer R. Smith smithjr@mail.smu.edu copied to Senior Associate Dean Hill-Moore

22, Wednesday: Midterm grades due for undergraduate students.

30, Thursday: 60 percent point of the term that federal financial aid has been earned if a student officially withdraws from SMU; prior to this date a partial calculated return to federal programs will be required

APRIL

3-21, Monday–Friday: Enrollment for Summer 2022 and Fall 2022 continuing students for all undergraduates and graduates in Dedman College, Lyle, Meadows and Simmons.

3, Monday: Honors Convocation.

5, Wednesday: Last day to drop a course (grade of W).

7, Friday: Good Friday. University offices closed.

9, Sunday: Easter Sunday.

13, Thursday: Last Day for May graduation candidates to change grades of Incomplete, and to obtain a final grade for a grade of X or a missing grade from a previous term.

20, Thursday: Students should file for August or December graduation. Last day to file for August graduation is June 6. Last day to file for December graduation is the last day to enroll for Fall 2022.

24, Monday: Last day to withdraw from the University.

27-May 2, Thursday–Tuesday: No final examinations or unscheduled tests and papers.

28, Friday: Last day for oral/written examinations for graduate students who are May degree candidates.

28, Friday: P&T Chairs/Directors submit confirmed list of external reviewers to Senior Associate Dean Hill-Moore and copied to Jennifer R. Smith smithjr@mail.smu.edu

MAY

2, Tuesday: Last day of classes. (*Follows a Friday schedule.*)

3, Wednesday: Reading Day.

4-10, Thursday-Wednesday: Examinations (No examinations scheduled for Sunday).

Final Grades Due 72 hrs after the time of final exam

11, Thursday: Residence halls officially close for non-graduating students.

12, Friday: Baccalaureate.

13, Saturday: May Commencement Convocation. Official close of term and conferral of degrees.

14, Sunday: Residence halls officially close for graduating seniors.

29, Monday: Memorial Day – University offices closed.

30, Tuesday: Entries due for WEAVE Program Level Assessment 2022-2023 for academic divisions

JUNE

1, Thursday: Event submissions to fall marketing calendar are due via [this form](#)