

**SMU**® **Dedman School of Law**

Legal Clinics  
Registration  
Packet SPRING  
2025

<https://smu-law.12twenty.com/job-postings/35006703711465>

# REGISTRATION PROCEDURES

## for

### Spring 2025

#### 1. Eligibility

- COMPLETION of ALL first-year courses required for graduation by the end of the Fall 2024 semester.
- Students who entered law school in 2023 must have GPA of 2.3 or above; students who entered in 2022 must have GPA of 2.0 or above.
- If you are currently on academic probation, you may not pre-register for any of the clinics.
- If you previously enrolled in **any** of the Clinics at SMU (or in a clinical program at another school) you are not eligible to participate in the drawing. If you wish to submit an application, we will place your name on the waiting list(s) for the Clinics you rank after the drawing is completed.

#### 2. Mandatory Orientations and Prerequisites/Co-Requisites

- Check application requirements and Orientation dates. Participation in Orientation will not be waived.

#### 3. Rank clinic choices

- Please rank your choice of clinic on the Clinic Application Form. Number 1 is first choice, 2 is second choice, etc.

#### 4. Submit Application

- Download application, complete, sign and initial application, then submit online via: <https://smu-law.12twenty.com/job-postings/35006703711465>.
- ***Deadline to submit your Clinic Application online is by 7:00 a.m. on Wednesday, October 30, 2024.***

#### 5. Drawing and Waiting List

- If your name is drawn for a Clinic slot, your name will be entered on the roll for that Clinic and your name will not be placed on any waiting list. After all Clinics slots have been filled, we will continue drawing names for the waiting lists and names will be placed on the waiting list of each clinic the student ranked on his/her application. **You will be notified of the clinic selections by Friday, November 1, 2024.**

#### 6. Registration

- If you are approved to register, you must register yourself for the appropriate clinic during your assigned time the registration period. If you choose not to enroll, please notify the appropriate clinic director immediately so empty slots can be filled.

#### 7. Dropping Clinic

- If you must drop Clinic, you must receive permission from the appropriate clinic director so other students on the waiting lists can enroll. **Drop deadline is by 5:00 p.m., Monday, December 9, 2024.**

# CIVIL/CONSUMER CLINIC

## 5 CREDITS SPRING 2025

Representing clients in civil matters including disputes involving deceptive trade practices, real estate, housing, credit and debt and engaging in advocacy and outreach to increase access to justice for underserved communities.

### DIRECT REPRESENTATION

Clinic students interview clients, identify the legal and factual issues, counsel their clients, draft pleadings and discovery, conduct negotiations and mediations, take and defend depositions, and serve as lead counsel in motions and hearings, trials and appeals. Faculty try to keep caseloads small to allow students to fully explore the facts and legal issues of each case and to ensure that students provide excellent legal representation to their clients.

### ADVOCACY AND OUTREACH

Students also engage in advocacy and outreach to enhance access to justice. During 2024, students worked with 1) a local non-profit on an eviction project; 2) members of a local community center to provide tenant education and assist homeowners in securing legal title to their homes; and 3) submitted a written comment to the Texas Supreme Court of Texas on proposed \_\_\_\_\_???? fees.

### CLINIC CLASS

The class is an integral part of the clinic experience. We use a variety of teaching and learning methods to assist students with the legal and ethical issues that arise in the cases as they develop the lawyering and professional skills they will use to represent their clients. Topics include interviewing and counseling, fact investigation, problem-solving, legal research, as well as negotiation and collaboration.

### FACULTY SUPERVISION

In addition to class, students engage with faculty in weekly supervision meetings to develop their lawyering and professional skills and review other dimensions of client representation.

### TIME COMMITMENT

Students should expect to spend a minimum of 15 hours per week on clinic-related work. Time includes preparing for and attending class, as well as working with clients and other clinic-related matters.

### CO-REQUISITE

Professional Responsibility. Students may take it before or during the semester in which they are enrolled.

### MANDATORY ORIENTATION

Mandatory Orientation: Tuesday and Wednesday, January 7 and 8, 2025. No waiver, no exceptions.

Director: Prof. Mary Spector, mspector@smu.edu, 214-768-2578

Assistant Director: Eliot Shavin, eshavin@smu.edu, 214-768-2025

**SMU DEDMAN School of Law**  
**Spring & Summer 2025**  
**Criminal Clinic (6 Credits)**

The Criminal Clinic provides law students who will practice as Associate Members of the State Bar of Texas a combination of academic and experiential learning through the practice of criminal defense law in the Dallas County Criminal Courts. In exchange, supervising attorneys certify to the Court that we will properly train and supervise you.

Students on the criminal clinic will represent low-income clients charged with misdemeanor offenses in the Dallas County Criminal Courts, some of the most common charges include: Assault, Criminal Mischief, Criminal Trespass, DWI, Possession of Marijuana, Prostitution, Theft, and Unlawfully carrying a Weapon. **YOU** will engage in investigation, interviewing, discovery, plea negotiations, case planning, motion practice and trial. With the assistance of the supervising attorneys, you will be handling real cases and represent real clients. You will act as trial counsel-arguing everything from a motion to suppress evidence with live police witnesses to a jury trial!

SMU's Criminal Clinic is in its 48th year. The supervising attorneys have been practicing criminal defense law for over a combined 83 years. Criminal Clinic Associate Director Mike McCollum has been with the Clinic since 1977, and Adjunct Clinical Professor Debbie Sanchez is a former prosecutor with the Dallas District Attorney's Office and has been in private practice for 29 years. The bulk of her practice involves representing individuals charged with a felony offense.

Your responsibility to the Clinic and your clients requires a substantial commitment on your part. Your time commitment to the Clinic is a minimum of 20 hours per week (total of at least 255 hours for the semester). This includes time spent at the courthouse, office hours (you must log 3 hours per week during business hours in the criminal clinic library) and class time. Mandatory classes are on Tuesday and Thursday afternoons from 3:30 to 4:45 p.m. In scheduling your other courses, you should consider the flexibility you need to represent clients. It is highly recommended that you do not register for morning classes because you will be at the courthouse almost every day and court take up most of the morning-do not schedule 9 or 10 o'clock classes in order to avoid conflicts.

The clinic is a one semester, graded course. We will enroll 12 students for the Spring semester and 4 students for the Summer for 6 credits each. Due to the nature of trial preparation, the time commitment to this Clinic has generally exceeded the minimum 20-hour requirement. Additionally, clinic assignments will include short reflective/observation papers, a trial notebook, and meeting to review case file management.

Students applying for the summer should be aware that they must apply at the same time the spring students apply. Summer clinic students are required to take the class component of the clinic during the spring on Tuesdays and Thursdays from 3:30-4:45 p.m. and are required to observe 3 court settings at the Frank Crowley Courthouse and write 3 short reflective/observation papers. Further, summer students will be enrolled in the clinic for the entire summer. This is not a 6-week or 12-week course; participating in the clinic during the summer should be considered in lieu of other internships and work. You will not have a caseload during the Spring Semester and are only responsible for going to court during the summer. There is no classroom component during the Summer Session. To register for this option, you will register for five hours during the Spring and one hour during the Summer. Up to three scholarships may be available for the cost of registering for the one hour during the Summer.

To be eligible for the Criminal Clinic, you must be a student in good academic standing, you must have completed all 1<sup>st</sup> year requirements for graduation.

Professional Responsibility is a required co-requisite class, meaning you must have either already taken PR or be scheduled to take it at the same time you would be in the Criminal Clinic. Recommended classes are Evidence and Texas Criminal Procedure.

Student selection for the Criminal Clinic is part of the general clinic pre-registration process.

**MANDATORY TWO-DAY ORIENTATION: January 7 and 8 all day.**

**If you MUST DROP Criminal Clinic, you MUST RECEIVE PERMISSION by notifying Legal Assistant, Gloria Carranza at [carranzag@smu.edu](mailto:carranzag@smu.edu), by 5 p.m. on Monday, December 9, 2024, who will then contact Associate Director Mike McCollum and Associate Director Debbie Sanchez.**

**First Amendment Clinic**  
**(6 credits)**

**SPRING 2025**

The First Amendment Clinic, funded by the Stanton Foundation, focuses on First Amendment issues including free speech, freedom of the press, and freedom of assembly and petition.

Director, **Tom Leatherbury**, who recently retired from Vinson & Elkins' Appellate Practice, regularly represents traditional and digital publishers, as well as broadcasters, in all aspects of media litigation, including libel, privacy and other torts, reporter's privilege, newsgathering and access, misappropriation, and breach of contract actions. Prior to joining SMU, he worked on cases with First Amendment clinics at Yale Law School and at Cornell Law School.

Clinic Fellow, **Peter Steffensen**. Before coming to SMU, Peter was a Staff Attorney in the Criminal Injustice Program at the Texas Civil Rights Project, where he litigated and advocated for systemic policy change in the areas of pretrial detention, conditions of confinement, and police abuse & misconduct, among others. Peter received his B.A. from Rice University in 2010, and his J.D. from NYU School of Law in 2017.

The Clinic expects to represent individuals and media organizations, both non-profit and for-profit, in a range of litigation and counseling matters that could include:

- Federal civil rights claims
- Defamation defense
- Texas Citizens Participation Act proceedings (anti-SLAPP)
- Motions to obtain access to court records and courtroom proceedings
- Challenges to gag orders in criminal and civil cases
- Motions to quash subpoenas of journalists
- Claims defending/advancing the rights of petition or assembly
- Pre-publication review of news articles
- Amicus briefs
- Requests for government records under state and federal records laws

**Mandatory Orientation, Wednesday, January 8, 2025**

1. **ALL Clinic Students Required Session: Lunch provided, 12:00 noon. Session starts 12:30-1:30 p.m. Location: TBD**
2. **1<sup>st</sup> Amendment Clinic Orientation, 2:00-5:00 p.m. – Location TBD**

Class: Tuesdays, 3:30-5:30 p.m., 302 Florence Hall, 6 credit hours.  
Students should expect to spend approximately 18 hours per week on clinic-related work.

Director: Tom Leatherbury  
[thomasl@smu.edu](mailto:thomasl@smu.edu)  
Ph. 214.213.5004

Assistant Director  
& Adjunct Clinical Professor Peter Steffensen  
[psteffensen@smu.edu](mailto:psteffensen@smu.edu)  
Ph. 214.768.4077

Recommended Courses: Evidence, Constitutional Law II, First Amendment

Drop Date: To drop clinic you must notify Director Tom Leatherbury, via email [thomasl@smu.edu](mailto:thomasl@smu.edu) by 5:00 p.m., Monday, December 9, 2024.

# HUNTER LEGAL CENTER FOR VICTIMS OF CRIMES AGAINST WOMEN

*Representing survivors of intimate partner violence, sexual assault, and human trafficking and engaging in advocacy to prevent and seek solutions to gender-based violence*



## FIELDWORK

**Client representation:** students provide legal aid in a range of civil and criminal matters, including securing post-conviction relief, family law claims, defense of criminalized survivors, and humanitarian immigration petitions.

**Advocacy:** students work on projects such as creating educational or *pro se* materials, drafting policy papers and reports, or conducting legislative advocacy.

## CLINIC SEMINAR

The clinic seminar provides the foundation for students' lawyering experiences. The interactive course includes small group work, role-plays, and other experiential activities to help gain understanding of and perspective on issues experienced in casework.

## ELIGIBILITY

Professional Responsibility is a required co-requisite. A mandatory orientation will be held on January 7-8, 2025.

## TIME COMMITMENT

Approximately 20 hours per week.



**SMU DEDMAN School of Law**  
**Spring 2025**  
**Innocence Clinic (4 Credits)**

The Innocence Clinic is a combination of academic and practical experience affording the participants the privilege of practicing post-conviction law on several cases out of the Dallas County Felony Courts.

Clinic participants review the cases of individuals who have been convicted of crimes, sentenced to prison and who now claim actual innocence. Some of the most common charges you will handle for your clients include: Murder, Sexual Assault, and Aggravated Robbery. As the student attorney, you will engage in any or all of the following: locating and reviewing original trial records; searching for and identifying remaining evidence, if any; analyzing cases for viability; submission of evidence for additional testing; interviewing potential witnesses; communicating with clients, including face-to-face meetings either in the county jail or the assigned prison unit; interacting with assigned personnel from the District Attorney's Office; identifying and communicating with potential experts; drafting briefs, motions and proposed Findings of Fact and Conclusions of Law

Innocence Clinic Supervising Attorney Chris Young has been with Dallas County since 2005 and during that time, he has served as an Assistant District Attorney for the Dallas County District Attorney's Office and most recently as Assistant Public Defender where he currently leads the Dallas County Public Defender's Office Exoneration Unit.

With the assistance of the supervising attorney, you will be handling real cases involving real clients. Your responsibility to the Clinic and your clients goes beyond the classroom and requires a substantial commitment on your part. Your time commitment to the Clinic is a minimum of 12 hours per week. This includes time spent at the courthouse, office hours and class time. The classroom portion of the course will meet weekly for one hour. In scheduling your other courses, you should take into account the flexibility you need to represent clients.

The clinic is a single semester, graded course. Clinic assignments will include weekly clinic meeting participation, written case history/overview, status reports, timesheets, periodic memos to the files, and closing memo submitted by each student at stated intervals during the year.

To be eligible for the Innocence Clinic, you must be a student in good academic standing, you must have completed all first year courses required for graduation and be in good academic standing by the end of the spring 2024 semester. Student selection for the Innocence Clinic is done as part of the general clinic pre-registration process. The Innocence Clinic is limited to six students per semester.

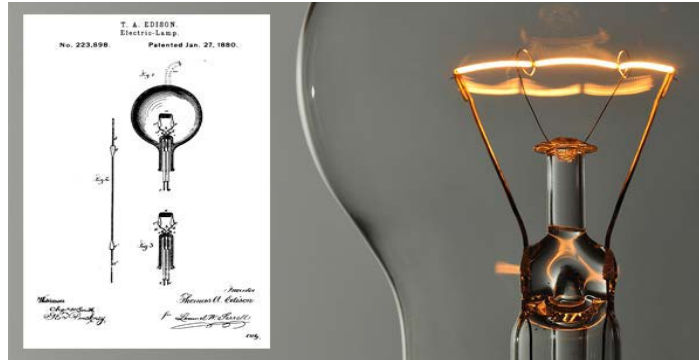
**MANDATORY ORIENTATION**

**Mandatory Session for ALL Clinics, Wednesday, January 8, 12:00-2:00 p.m.**

**Innocence Clinic Mandatory Orientation, Wednesday, January 8, 2:00 – 4:00 p.m.**

**Deadline to drop Clinic is Monday, December 09, 2024, by 5:00 p.m.. You MUST RECEIVE PERMISSION from Legal Assistant Gloria Carranza ([carranzag@smu.edu](mailto:carranzag@smu.edu)) who will then contact the Innocence Clinic Professor.**





## PATENT CLINIC Spring 2025

The Patent Clinic provides students with the opportunity to gain experience advising clients on patent-related matters, with the potential to represent these clients in front of the U.S. Patent and Trademark Office (USPTO).

Students, under the supervision of an adjunct clinical professor who is a practicing patent attorney, will provide pro bono legal services to individual and small business clients seeking to protect their inventions using the patent system. The work will typically involve counseling clients regarding patent-related matters, conducting inventor interviews, conducting patentability searches, preparing patentability opinions, drafting and filing patent applications, and drafting and filing responses to communications received from the USPTO.

**Class Time and Credit Hours:** All students will meet with the clinic director on Mondays from 4:20pm to 5:50pm for advanced instruction on selected patent prosecution topics. Students successfully completing the Patent Clinic will earn 3 credit hours.

**Eligibility:** To participate in the Patent Clinic: (1) you cannot be a USPTO employee, (2) you must have completed all 1<sup>st</sup> year courses required for graduation, (3) you must not be on academic probation, and (4) you must meet one or more following qualifications: (a) Successful completion of Patent Law; (b) Significant patent-related experience; and/or (c) Registered to practice before the USPTO. Preference will be given to those who have completed or are concurrently enrolled in Patent Prosecution.

Though you need not already be registered to practice before the USPTO, you must have the necessary technical background to qualify to take the Patent Bar examination for registration to practice before the USPTO. The necessary technical qualifications are explained in the USPTO's General Requirements Bulletin. (See [http://www.uspto.gov/ip/boards/oed/exam/OED\\_GRB.pdf](http://www.uspto.gov/ip/boards/oed/exam/OED_GRB.pdf), pages 4-8.)

Important dates:

- Deadline to drop by Monday, December 9th at 5:00 p.m. You must contact Gloria Carranza at [carranzag@smu.edu](mailto:carranzag@smu.edu) who will then contact the Director.
- Swearing in ceremony Wednesday, January 8th, 12:00-2:00
- Orientation is Wednesday, January 8<sup>th</sup>, 9:00-12:00.
- Class: Mondays 4:20-5:50

**SMU DEDMAN SCHOOL OF LAW  
SMALL BUSINESS AND TRADEMARK CLINIC**

**SMALL BUSINESS AND TRADEMARK CLINIC.** The Small Business and Trademark Clinic provides free legal services to new and existing small businesses and non-profit organizations that cannot afford to pay legal fees. In addition, this Clinic is a member of the U.S. Patent and Trademark Office's prestigious Law School Clinic program. Law students will act as Associate Members of the State Bar of Texas. Clinic students will learn how to advise clients about the start-up of their businesses and non-profit corporations, prepare necessary formation documents, counsel clients regarding various legal issues, and draft contracts, licenses and assignments. Students will also advise clients about basic trademark matters, research availability of trademarks as well as draft, file and handle federal trademark applications with the USPTO and state trademark applications with the Secretary of State.

If you are accepted for the Small Business and Trademark Clinic, you will work directly with clients in the transactional practice of law and represent clients with business, nonprofit and/or trademark and/or matters.

<b>Number of Students</b>	6 for Spring 2025
<b>Co-requisites</b>	Business Enterprises and a student in good standing.
<b>Recommended course</b>	Counseling the Small Business Owner (not required).
<b>Time Commitment</b>	Minimum 270 working hours during the semester. You must be available during the day for your own clinic office hours and applicant or client meetings.
<b>Class</b>	Tuesday & Thursday 9:30-10:50 am
<b>Credit</b>	6 credits, no exam.

**DO NOT PRE-REGISTER FOR CLINIC UNLESS YOU INTEND TO ENROLL AND ATTEND  
ORIENTATION.**

**WED. JANUARY 8, 2025**

<b>Orientation</b>	9:00 a.m. to 12:00 p.m.
<b>Privacy &amp; Practice</b>	12:00-2:00 p.m.
<b>Clinic Tour</b>	2:00-2:30 p.m.

Tremendous time and effort goes into preparing for the Clinics. Please do not sign up if you do not intend to follow through on your registration. Students who drop within 10 days of school starting may result in a Clinic slot going unfilled.

**If you must drop the Small Business and Trademark Clinic, you must notify Gloria Carranza, Legal Assistant, at [carranzag@smu.edu](mailto:carranzag@smu.edu) by 5:00 p.m. on December 9th, 2024 so other students on the waiting lists can enroll. In scheduling your other courses, you should take into account the flexibility of time you will need to represent clients. You must have completed all 1<sup>st</sup> year courses required for graduation (minimum 29 credit hours) by the end of the Fall 2024.**

**Please Note: Orientation and Privacy Practice Session IS MANDATORY. No excused absences permitted. Do NOT register for this clinic if you are unavailable on 1/8/25. Thanks.**

**SMU DEDMAN SCHOOL OF LAW**  
**TAX CLINIC**  
**Spring 2025**

**TAX CLINIC** - The Tax Clinic is a combination of academic and practical experience. Students represent low-income clients who have tax problems before the Internal Revenue Service. The scope of representation ranges from negotiating settlements and collection plans with the IRS to taking a client's case to Tax Court. Participation in the Tax Clinic will be a unique educational experience in which you will be participating in the representation of actual clients before the IRS and in certain instances in the Tax Court.

<b>Co-requisite</b>	Federal Income Taxation and a student in good standing.
<b>Time Commitment</b>	Minimum of 12 hours per week. You need to be available during the day.
<b>Class</b>	Monday 1:00-2:15
<b>Credit</b>	4 hours for the spring semester

**DO NOT PRE-REGISTER FOR ANY CLINIC UNLESS YOU INTEND TO ENROLL AND ATTEND ORIENTATION.** Tremendous time and effort goes into preparing for the Clinics. Please do not sign up if you do not intend to follow through on your registration. Students who drop within 10 days of school starting may result in a Clinic slot going unfilled. **If you must drop the Tax Clinic, you must notify Gloria Carranza, Legal Assistant, at [carranzag@smu.edu](mailto:carranzag@smu.edu) by 5 pm on Monday, December 9th, 2024, so students on the waiting lists can enroll.**

In scheduling your other courses, you should consider the flexibility of time you will need to represent clients. **YOU MUST HAVE COMPLETED ALL 1<sup>ST</sup> YEAR COURSES REQUIRED FOR GRADUATION (MINIMUM 29 HOURS) BY THE END OF THE FALL SEMESTER 2024.**

Tax Clinic Mandatory Orientation – Wednesday, January 8, 2025, 9:00a-12:00p  
Mandatory Session for ALL Clinics - Wednesday, January 8, 12:00-2:00p

**NO EXCUSED ABSENCES**



LAUNCHED  
SPRING  
2016 WITH 6  
LAW  
STUDENTS

# VanSickle Family Law Clinic

## Mission

We exist to increase access to justice and mentor student associates to think and act like competent ethical lawyers.

## Skills

Student associates develop fundamental lawyering skills - that can be transferred to any practice area - such as interviewing and counseling clients, negotiating, fact development and analysis, strategic case planning, problem-solving, drafting documents, time management, tracking "billable" hours, litigation and basic trial skills.

Meets on Wednesdays  
9-11:20 am\*

## ARE YOU READY FOR A COACHING EXPERIENCE?

The VanSickle Family Law clinic provides legal services to low-income clients in all matters of family law such as divorce, child custody, protective orders, modifications, child support & parentage. We also collaborate with Judges, DVAP, and community and pro bono organizations to increase access to justice. Through our popular "self-help desk" at the courthouse, we have provided brief services to over 1600 self-represented litigants.

## Casework & Supervision

Students will be the primary practitioners on cases (as lead counsel or member of a team) & meet weekly with supervising attorney for guidance, tutorials, & case planning.

## Real Clients

Student associates will have an opportunity to use the law learned, such as civil procedure & evidence, while representing real clients.

## Class & Time Commitment

It's not like a traditional podium course. No casebook is required!

The student's learning experience will be beyond the classroom, working on client matters and community pro bono projects.

The "Clinical Teaching Pedagogy" includes case rounds (where students facilitate "talks" about their cases with fellow clinic students to brainstorm ideas and solutions), role plays, exercises, simulations, docket calls, guest speakers, field trips, and the courthouse project.

Time Commitment: Students will spend approximately 18-20 hours a week on the Clinic coursework (including class time & preparation, etc.) and receive six credits for the course. Note - 6 - 8 weeks of class time will be spent at the courthouse providing on the spot legal services to those representing themselves.

\*NOTE: Pro Se Clinic @ courthouse meets for 6-8 weeks from 9-noon

Mandatory Orientation  
Tue | Jan 7 2025  
Wed | Jan 8 2025

Recommended courses  
Family Law  
Professional Responsibility  
Professional Identity and Development