



GENERAL INFORMATION
UNDERGRADUATE CATALOG
2012–2013

NOTICE OF NONDISCRIMINATION

Southern Methodist University will not discriminate in any employment practice, education program or educational activity on the basis of race, color, religion, national origin, sex, age, disability or veteran status. SMU's commitment to equal opportunity includes nondiscrimination on the basis of sexual orientation. The director of Institutional Access and Equity has been designated to handle inquiries regarding the nondiscrimination policies.

Southern Methodist University publishes a complete bulletin every two years. The undergraduate catalog and the Cox, Dedman Law, Hart eCenter and Simmons graduate catalogs are updated annually. The Dedman College, Lyle, Meadows and Perkins graduate catalogs are updated biennially. The following catalogs constitute the General Bulletin of the University:

Undergraduate Catalog
Cox School of Business Graduate Catalog
Dedman College of Humanities and Sciences Graduate Catalog
Dedman School of Law Graduate Catalog
Hart eCenter Graduate Catalog
Lyle School of Engineering Graduate Catalog
Meadows School of the Arts Graduate Catalog
Perkins School of Theology Graduate Catalog
Simmons School of Education and Human Development Graduate Catalog

In addition, certain academic programs provide their own schedules:

Continuing Education	SMU-in-Plano
J Term	SMU-in-Taos (Fort Burgwin)
SMU Abroad	Summer Studies

Every effort has been made to include in this catalog information that, at the time of preparation for printing, most accurately represents Southern Methodist University. The provisions of the publication are not, however, to be regarded as an irrevocable contract between the student and Southern Methodist University. The University reserves the right to change, at any time and without prior notice, any provision or requirement, including, but not limited to, policies, procedures, charges, financial aid programs, refund policies and academic programs.

Catalog addenda are published online at www.smu.edu/catalogs. An addendum includes graduation, degree and transfer requirements that do not appear in a specific print or online catalog but apply in that academic year.

Additional information can be obtained by writing to the Undergraduate Office of Admission or to the appropriate school (listed above) at the following address:

Southern Methodist University
Dallas TX 75275

Information also is available at www.smu.edu.

Produced by the Office of the Provost

Southern Methodist University

Dallas TX 75275-0221

2012

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OFFICIAL UNIVERSITY CALENDAR

ACADEMIC YEAR 2012–2013

www.smu.edu/registrar/academic_calendar.asp

This calendar includes an addendum listing religious holidays for use in requesting excused absences according to University Policy 1.9. For religious holidays not listed, contact the Office of the Chaplain.

Graduate programs in the Cox School of Business, Perkins School of Theology and Dedman School of Law, and the Department of Dispute Resolution and Counseling within the Simmons School of Education and Human Development have different calendars.

Fall Term 2012

April 2–20, Monday–Friday: Enrollment for fall 2012 continuing students for all undergraduates and for graduates in Dedman College, Lyle and Meadows.

May, July, August – TBA: Academic Advising, Enrollment and Orientation conferences for new first-year and transfer undergraduate students. More information about AARO is available from New Student Programs, Student Life Office, 214-768-4560, www.smu.edu/newstudent.

August 18, Saturday: Residence halls officially open at 9 a.m.

August 19, Sunday: Opening Convocation, McFarlin Auditorium.

August 20, Monday: First day of classes.

August 21, Tuesday: First day of classes for SMU-in-Taos fall term; arrival 2 p.m.

August 24, Friday: Last day to enroll, add courses or drop courses without grade record or tuition billing. Last day to file for graduation in December.

September 3, Monday: Labor Day. University offices closed.

September 5, Wednesday: Last day to declare pass/fail, no credit or first-year repeated course grading options. Last day to request an excused absence for the observance of a religious holiday.

September 24, Monday: Early intervention grades due for first-year undergraduate students.

September 28–29, Friday–Saturday: Family Weekend.

October 3, Wednesday: Last day for continuing undergraduate students to change their majors before November enrollment.

October 15–16, Monday–Tuesday: Fall break.

October 21, Sunday: Midterm grades due for first-year and sophomore students.

October 26–27, Friday–Saturday: Homecoming Weekend.

October 29, Monday: 60 percent point of the term that federal financial aid has been earned if a student officially withdraws from SMU; prior to this date a partial calculated return to federal programs will be required.

October 29–November 16, Monday–Friday: Enrollment for spring 2013 continuing students for all undergraduates and for graduates in Dedman College, Lyle and Meadows.

November 2, Friday: Last day to drop a course.

November 8, Thursday: Last day for December graduation candidates to change grades of Incomplete.

November 16, Friday: Students should file for May graduation. The last day to file is January 25, 2013.

November 20, Tuesday: Last day to withdraw from the University.

November 21, Wednesday: No classes.

November 22–23, Thursday–Friday: Thanksgiving holiday. University offices closed.

November 28–December 3, Wednesday–Monday: No final examinations or unscheduled tests and papers.

November 29, Thursday: Last day for oral/written examinations for December graduate degree candidates.

December 3, Monday: Last day of instruction.

December 4–5, Tuesday–Wednesday: Reading days.

December 6–12, Thursday–Wednesday: Examinations. (No examinations scheduled for Saturday and Sunday.)

December 10, Monday: Examinations for SMU-in-Taos fall term students.

December 12, Wednesday: Departure of SMU-in-Taos fall term students.

December 13, Thursday: Residence halls close at 10 a.m. for winter break. (December graduates should contact the Department of Residence Life and Student Housing).

December 15, Saturday: Official close of term and date for conferral of degrees. Graduation ceremony for December graduates.

December 24–January 1, Monday–Tuesday: University offices closed.

December 25, Tuesday: Christmas Day.

January Interterm 2013

Some areas of instruction offer selected courses during the January interterm, December 19, 2012–January 14, 2013.

January 1, Tuesday: New Year's Day. University offices closed.

J Term at SMU-in-Plano

January 7, Monday: First day of classes.

January 8, Tuesday: Last day to declare pass/fail.

January 15, Tuesday: Last day to drop/withdraw from the University.

January 16, Wednesday: Last class, including exam.

Spring Term 2013

October 29–January 25, Monday–Friday: Enrollment for spring 2013 continuing students for all undergraduates and graduates in Dedman College, Lyle and Meadows.

January – TBA: Academic Advising, Enrollment and Orientation conferences for new first-year and transfer undergraduate students. More information about AARO is available from New Student Programs, Student Life Office, 214-768-4560, www.smu.edu/newstudent.

January 1, Tuesday: New Year's Day. University offices closed.

January 13, Sunday: Residence halls officially open at 9 a.m.

January 18, Friday: First day of classes.

January 21, Monday: Martin Luther King, Jr. Day. University offices closed.

January 25, Friday: Last day to enroll, add courses or drop courses without grade record or tuition billing. Last day to file for May graduation.

February 5, Tuesday: Last day to declare pass/fail, no credit or first-year repeated course grading options. Also, last day to request an excused absence for the observance of a religious holiday.

February 24, Sunday: Early intervention grades due for first-year undergraduate students.

March 9–17, Saturday–Sunday: Spring break.

March 26, Tuesday: Midterm grades due for first-year and sophomore students.

March 29, Friday: Good Friday. University offices closed.

March 31, Sunday: Easter Sunday.

April 2, Tuesday: 60 percent point of the term that federal financial aid has been earned if a student officially withdraws from SMU; prior to this date a partial calculated return to federal programs will be required.

April 8, Monday: Last day for continuing undergraduate students to change their majors before April enrollment.

April 8–26, Monday–Friday: Enrollment for summer 2013 and fall 2013 continuing students for all undergraduates and for graduates in Dedman College, Lyle and Meadows.

April 10, Wednesday: Last day to drop a course.

April 12, Friday: Last day for May graduation candidates to change grades of Incomplete.

April 15, Monday: Honors Convocation, 5:30 p.m.

April 16, Tuesday: Students should file for August or December graduation. Last day to file for August graduation is June 6. Last day to file for December graduation is the last day to enroll for fall 2013.

April 26, Friday: Last day to withdraw from the University.

May 1–6, Wednesday–Monday: No final examinations or unscheduled tests and papers.

May 2, Thursday: Last day for oral/written examinations for graduate students who are May degree candidates.

May 6, Monday: Last day of instruction.

May 7, Tuesday: Reading day.

May 8–14, Wednesday–Tuesday: Examinations (No examinations scheduled for Sunday).

May 15, Wednesday: Residence halls officially close for nongraduating students.

May 17, Friday: Baccalaureate.

May 18, Saturday: Commencement.

May 19, Sunday: Residence halls officially close for graduating seniors.

SMU-in-Taos May Term 2013

Some areas of instruction may offer a limited number of selected courses during the May term, May 15–June 1. Each May term course may have unique start and end dates within the May 15–June 1 term to accommodate the particular needs of the course.

Note: The following dates are applicable only for SMU-in-Taos. Permission of SMU-in-Taos program required for all enrollments.

May 15, Wednesday: Travel day and arrival of students, 4–6 p.m.

May 16, Thursday: First day of classes.

May 27, Monday: Memorial Day. University offices closed.

May 31, Friday: Examinations.

June 1, Saturday: Departure of students.

Summer Term 2013

Summer term consists of three primary sessions: first session, second session and a full summer session. Each primary session has different deadline dates. There are also shorter and longer sessions to accommodate the particular needs of the various instructional units such as SMU Abroad, SMU-in-Taos, and Perkins School of Theology.

Full Summer Session

Note: Classes meet 2 hours, 15 minutes twice a week or 1 hour, 30 minutes three times a week.

May 27, Monday: Memorial Day. University offices closed.

June 3, Monday: First day of classes.

June 6, Thursday: Last day to enroll, add courses or drop courses without grade record or tuition billing. Last day to file for August graduation.

June 12, Wednesday: Last day to declare pass/fail, no credit or first-year repeated course grading options.

July 4, Thursday: Independence Day. University offices closed.

July 18, Thursday: Last day for August graduation candidates to change grades of Incomplete.

July 25, Thursday: Last day to drop a course.

July 31, Wednesday: Last day to withdraw from the University.

August 5, Monday: Follows a Thursday schedule.

August 6, Tuesday: Last day of instructions and examinations. Official close of the term and date for conferral of degrees.

First Session

Note: Classes meet 2 hours a day, Monday–Friday.

May 27, Monday: Memorial Day. University offices closed.

June 3, Monday: First day of classes.

June 4, Tuesday: Last day to enroll, add courses or drop courses without grade record or tuition billing.

June 6, Thursday: Last day to declare pass/fail, no credit or first-year repeated course grading options. Last day to file for August graduation.

June 25, Tuesday: Last day to drop a course.

June 26, Wednesday: Last day to withdraw from the University.

July 2, Tuesday: Last day of instruction and examinations.

SMU-in-Taos Summer I Session

Note: The following dates are applicable only for SMU-in-Taos. Permission of SMU-in-Taos program required for all enrollments.

June 4, Tuesday: Travel day and arrival of students, 4–6 p.m.

June 5, Wednesday: First day of classes.

June 6, Thursday: Last day to enroll, add courses and drop courses without grade record or tuition billing.

July 2, Tuesday: Examinations.

July 3, Wednesday: Departure of students.

Second Session

Note: Classes meet 2 hours a day, Monday–Friday.

June 6, Thursday: Last day to file for August graduation.

July 4, Thursday: Independence Day. University offices closed.

July 5, Friday: First day of classes.

July 8, Monday: Last day to enroll, add courses or drop without grade record or tuition billing.

July 10, Wednesday: Last day to declare pass/fail, no credit or first-year repeated course grading options.

July 16, Tuesday: Last day for August graduation candidates to change grades of Incomplete.

July 26, Friday: Last day to drop a course.

July 30, Tuesday: Last day to withdraw from the University.

August 5, Monday: Last day of instruction and examinations.

August 6, Tuesday: Official close of the term and conferral date.

SMU-in-Taos August Term 2013

Note: The following dates are applicable only for SMU-in-Taos. Permission of SMU-in-Taos program required for all enrollments.

July 28, Sunday: Travel day and arrival of students, 4–6 p.m.

July 29, Monday: First day of classes.

July 30, Tuesday: Last day to enroll, add courses and drop courses without grade record or tuition billing.

August 13, Tuesday: Examinations.

August 14, Wednesday: Departure of students.

Major Religious Holidays

(August 2012–August 2013)

Listing of religious holidays for use in requesting excused absences according to University Policy 1.9. For religious holidays not listed, the instructor or supervisor may contact the Office of the Chaplain.

Christian

Christmas: December 25, 2012

Good Friday: March 29, 2013

Easter Sunday: March 31, 2013

Easter Sunday (Orthodox): May 5, 2013

Hindu

Janmashtami: August 10, 2012

Dasera: October 24, 2012

Diwali: November 13, 2012

Jewish*

Rosh Hashanah: September 17–18, 2012

Yom Kippur: September 25–26, 2012

Sukkot: October 1–7, 2012

Hanukkah: December 9–16, 2012

Pesach (Passover): March 26–27, 2013

Shavuot: May 15–16, 2013

Muslim

Ramadan: July 20–21, 2012

Eid al Fitr: August 18–19, 2012

Eid al Adha: October 25–26, 2012

Islamic New Year: November 14–15, 2012

Ashura: November 23–24, 2012

Mawlid an Nabi: January 23–24, 2013

* All holidays begin at sundown before the first day noted and conclude at sundown on the day(s) noted.

COURSE ABBREVIATIONS

Code	College/School	Description
ACCT	Cox	Accounting
ADV	Meadows	Advertising
AERO	Dedman	Aerospace Studies
AMAE	Meadows	Arts Management and Arts Entrepreneurship
ANTH	Dedman	Anthropology
APSM	Simmons	Applied Physiology and Sport Management
ARBC	Dedman	Arabic
ARHS	Meadows	Art History
ASAG	Meadows	Art, General Studio
ASCE	Meadows	Ceramics
ASDR	Meadows	Drawing
ASIM	Meadows	Digital and Hybrid Media
ASPH	Meadows	Photography
ASPR	Meadows	Printmaking
ASPT	Meadows	Painting
ASSC	Meadows	Sculpture
BA	Cox	Business Administration
BIOL	Dedman	Biological Sciences
BL	Cox	Business Law
BLI	Cox	Business Leadership Institute
BUSE	Cox	Business Economics
CCJN	Meadows	Journalism
CEE	Lyle	Civil and Environmental Engineering
CF	N/A	Cultural Formations, GEC
CFA	N/A	Cultural Formations, GEC
CFB	N/A	Cultural Formations, GEC
CHEM	Dedman	Chemistry
CHIN	Dedman	Chinese
CISB	Cox	Caruth Institute, Business
CLAS	Dedman	Classical Studies
COMM	Meadows	Communication Studies
CSE	Lyle	Computer Science and Engineering
DANC	Meadows	Dance
DISC	Dedman	Discernment and Discourse
ECO	Dedman	Economics
EDU	Simmons	Education
EE	Lyle	Electrical Engineering
EMIS	Lyle	Engineering Management, Information and Systems
ENGL	Dedman	English
ENGR	Lyle	Engineering
ENSC	Dedman	Environmental Science
ENST	Dedman	Environmental Studies
ESL	N/A	English as a Second Language
ETST	Dedman	Ethnic Studies
FILM	Meadows	Film and Media Arts
FINA	Cox	Finance
FREN	Dedman	French
GEOL	Dedman	Earth Sciences
GERM	Dedman	German
HDEV	Simmons	Human Development Studies
HGAM	Hart	Hart Digital Game Development
HIST	Dedman	History
HRTS	Dedman	Human Rights

Code	College/School	Description
HUM	Dedman	Humanities
INS	Cox	Insurance
INTL	Dedman	International Studies
ITAL	Dedman	Italian
ITOM	Cox	Information Technology/Operations Management
JAPN	Dedman	Japanese
KNW	N/A	Ways of Knowing (UC)
LAAM	Dedman	Latin American Studies
LATN	Dedman	Latin
MATH	Dedman	Mathematics
MDVL	Dedman	Medieval Studies
ME	Lyle	Mechanical Engineering
MKTG	Cox	Marketing
MNO	Cox	Management and Organizations
MPED	Meadows	Music Pedagogy
MPSY	Meadows	Music Psychology
MREP	Meadows	Music Repertoire
MSA	Meadows	Meadows School of the Arts
MUAC	Meadows	Music, Accompanying
MUAS	Meadows	Music, Arts and Skills
MUCO	Meadows	Music, Conducting
MUED	Meadows	Music, Education
MUHI	Meadows	Music, History and Literature
MUPD	Meadows	Music, Piano Pedagogy
MURE	Meadows	Music, Recitals
MUTH	Meadows	Music, Composition and Theory
MUTY	Meadows	Music, Therapy
PERB	Meadows	Music, Class Instruction
PERE	Meadows	Music, Performance Ensembles
PHIL	Dedman	Philosophy
PHYS	Dedman	Physics
PLSC	Dedman	Political Science
PP	Dedman	Public Policy
PRW	Simmons	Personal Responsibility and Wellness
PSYC	Dedman	Psychology
RE	Cox	Real Estate
RELI	Dedman	Religious Studies
RMI	Cox	Risk Management and Insurance
ROTC	Lyle	Army ROTC
RUSS	Dedman	Russian
SCI	Dedman	Science
SOCI	Dedman	Sociology
SOSC	Dedman	Social Science
SPAN	Dedman	Spanish
SS	Lyle	Special Studies, Engineering
STAT	Dedman	Statistical Science
STRA	Cox	Strategy/Entrepreneurship
THEA	Meadows	Theatre
WELL	Simmons	Wellness
WGST	Dedman	Women's and Gender Studies
WL	Dedman	World Languages and Literatures

DESCRIPTION OF THE UNIVERSITY

THE VISION OF SOUTHERN METHODIST UNIVERSITY

To create and impart knowledge that will shape citizens who contribute to their communities and lead their professions in a global society.

THE MISSION OF SOUTHERN METHODIST UNIVERSITY

Southern Methodist University will create, expand and impart knowledge through teaching, research and service, while shaping individuals to contribute to their communities and excel in their professions in an emerging global society. Among its faculty, students and staff, the University will cultivate principled thought, develop intellectual skills and promote an environment emphasizing individual dignity and worth. SMU affirms its historical commitment to academic freedom and open inquiry, to moral and ethical values, and to its United Methodist heritage.

To fulfill its mission, the University strives for quality, innovation and continuous improvement as it pursues the following goals:

- Goal one: To enhance the academic quality and stature of the University.
- Goal two: To improve teaching and learning.
- Goal three: To strengthen scholarly research and creative achievement.
- Goal four: To support and sustain student development and quality of life.
- Goal five: To broaden global perspectives.

SOUTHERN METHODIST UNIVERSITY

As a private, comprehensive university enriched by its United Methodist heritage and its partnership with the Dallas Metroplex, Southern Methodist University seeks to enhance the intellectual, cultural, technical, ethical and social development of a diverse student body. SMU offers undergraduate programs centered on the liberal arts; excellent graduate and continuing education programs; and abundant opportunities for access to faculty in small classes, research experience, international study, leadership development, and off-campus service and internships, with the goal of preparing students to be contributing citizens and leaders for our state, the nation and the world.

SMU comprises seven degree-granting schools: Dedman College of Humanities and Sciences, Meadows School of the Arts, Edwin L. Cox School of Business, Annette Caldwell Simmons School of Education and Human Development, Bobby B. Lyle School of Engineering, Dedman School of Law, and Perkins School of Theology.

Founded in 1911 by what is now the United Methodist Church, SMU is non-sectarian in its teaching and is committed to the values of academic freedom and open inquiry.

At its opening session in 1915, the University had two buildings, 706 students, a 35-member faculty and total assets of \$633,540.

Today, the University has more than 100 buildings, a total enrollment that has averaged more than 10,000 the past 10 years, a full-time faculty of 705 and assets of \$2.16 billion – including an endowment of \$1.2 billion (market value, May 31, 2011).

Offering only a handful of degree programs at its 1915 opening, the University presently awards baccalaureate degrees in more than 80 programs through five undergraduate schools and a wide variety of graduate degrees through those and professional schools.

Of the 10,982 students enrolled for the 2011 fall term, 6,221 were undergraduates and 4,761 were graduate students. The full-time equivalent enrollment was 6,093 for undergraduates and 3,253 for graduate students.

Nearly all the students in SMU's first class came from Dallas County, but now 49 percent of the University's undergraduate student body comes from outside Texas. In a typical school year, students come to SMU from every state; from more than 90 foreign countries; and from all races, religions and economic levels.

Undergraduate enrollment is 52 percent female. Graduate and professional enrollment is 43 percent female.

A majority of SMU undergraduates receive some form of financial aid. In 2011–2012, 76.9 percent of first-year students received some form of financial aid, and 32 percent of first-year students received need-based financial aid.

Management of the University is vested in a Board of Trustees of civic, business and religious leaders – Methodist and non-Methodist. The founders' first charge to SMU was that it become not necessarily a great *Methodist* university, but a great *university*.

ACADEMIC ACCREDITATION

Southern Methodist University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Bachelor's, Master's, professional and doctoral degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Southern Methodist University. Note: The commission is to be contacted only if there is evidence that appears to support an institution's significant noncompliance with a requirement or standard.

Individual academic programs are accredited by the appropriate national professional associations.

In Dedman College, the Department of Chemistry is accredited annually by the Committee on Professional Training of the American Chemical Society, and the Psychology Department's Ph.D. program in clinical psychology is accredited by the American Psychological Association.

The Cox School of Business is accredited by AACSB International, the Association to Advance Collegiate Schools of Business (777 South Harbour Island Boulevard, Suite 750, Tampa, Florida 33602-5730; telephone number 813-769-6500). The Cox School was last reaccredited by AACSB International in 2007.

The Dedman School of Law is accredited by the American Bar Association.

In the Linda and Mitch Hart eCenter, The Guildhall at SMU's Master of Interactive Technology is accredited by the National Association of Schools of Art and Design for the two specializations in art creation and level design.

The Lyle School of Engineering undergraduate programs in civil engineering, computer engineering, electrical engineering, environmental engineering and mechanical engineering are accredited by the Engineering Accreditation Commission of ABET, <http://www.abet.org>. The undergraduate computer science program that awards the degree Bachelor of Science (B.S.) is accredited by the Computing Accreditation Commission of ABET. The undergraduate computer science program that awards the degree Bachelor of Arts (B.A.) is not accredited by a Commission of ABET. ABET does not provide accreditation for the discipline of management science.

In the Meadows School of the Arts, the Art and Art History programs are accredited through the National Association of Schools of Art and Design, the Dance Division is accredited by the National Association of Schools of Dance, the Music Division is accredited by the National Association of Schools of Music, the Music Therapy program is approved by the American Music Therapy Association, and the Theatre program is accredited by the National Association of Schools of Theatre.

Perkins School of Theology is accredited by the Commission on Accrediting of the Association of Theological Schools (ATS) in the United States and Canada (10 Summit Park Drive, Pittsburgh, Pennsylvania 15275-1110; telephone number 412-788-6505) to award M.Div., C.M.M., M.S.M., M.T.S. and D.Min. degrees.

Accredited programs in the Simmons School of Education and Human Development include the Teacher Education undergraduate and graduate certificate programs, which are accredited by the State Board of Educator Certification (SBEC) and the Texas Education Agency (TEA). The undergraduate program is approved annually by TEA. The Learning Therapist Certificate program, which is accredited by the International Multisensory Structured Language Education Council, was last reaccredited in 2011.

ADMISSION TO THE UNIVERSITY

SOUTHERN METHODIST UNIVERSITY GENERAL ADMISSIONS POLICY

Consistent with its vision and mission, SMU seeks to enroll students who have the potential for academic success and who will enrich the collegiate community. Through financial enablement, SMU will endeavor to ensure that cost of attendance will not be a barrier to achieving its goal of a diverse community. The rich variety of perspectives SMU seeks are those that result from differences in racial, ethnic, linguistic, socio-economic, geographic, educational and religious backgrounds; different life experiences, and talents in the arts or athletics. It is the policy of SMU to examine individually each prospective student's application for admission to determine the nature and extent of the applicant's potential to succeed and to enrich the community.

All first-year students, regardless of intended major, enter the University as SMU Pre-Majors and are advised through Dedman College's University Advising Center until declaring a specific major. Students normally qualify for entry into a specific degree program during their sophomore year. Admission into any undergraduate degree program requires the completion of minimum academic standards determined by the school in which the program is based. The specific requirements for admission into each of SMU's undergraduate schools are outlined in the admission section of that school's information in this catalog.

FIRST-YEAR ADMISSION CRITERIA

Selection of applicants is based on several criteria: the high school curriculum, classroom performance, grade pattern, rank in class (if applicable), SAT and/or ACT scores, counselor and teacher recommendations, essay, and extracurricular activities. Although no specific cutoff is applied to any single measure, generally a student who has both accomplished a strong academic record and exhibited a variety of noteworthy and personal achievements will gain, benefit and contribute to the most from the SMU experience. Matriculation to the University is contingent upon continuing academic achievement and final completion of the high school diploma. The Admission Committee may rescind offers of admission for students whose academic, extracurricular or behavioral records are not consistent with information presented in the application for admission. As an independent institution, SMU has no limits on enrollment based solely on geography nor distinctions in tuition, fees or other costs based on the home state of the student. The University is open to applicants without regard to race, color, religion, national origin, sex, sexual orientation, age, disability or veteran status.

High School Curriculum

High school curriculum, including curricular rigor, classroom performance, elective choices and senior-year course load, are given particular consideration in the admission review. Applicants should submit high school records with a *minimum* of 15 or more academic units. The recommended distribution for a minimum program is as follows: four units of English, three units of mathematics (algebra 1, plane geometry, algebra 2), three units of science (including two units of laboratory science), three units of social science and two units of a second language (a two-year sequence). Engineering applicants should have completed four years of math (including higher-level math beyond algebra 2) and a year each of chemistry and physics.

Home School Criteria

Home school and distance learning applicants are expected to complete the equivalent of the high school curriculum as outlined above and submit SAT and/or ACT scores as well as the Common Application Home School Supplement form, which indicates mastery of English, math and science in the home school curriculum and documents that the student has fulfilled their home state's requirements for high school graduation. A checklist of the home school requirements is available at www.smu.edu/admission/apply_home_school.asp. In addition to the above requirements, three SAT subject exams (to include English, literature, math and science) offered by the Educational Testing Service may be encouraged for students who have taken the majority of high school coursework at home. Home-schooled students are eligible for federal student aid for college if they have "completed a secondary school education in a home school setting that is treated as a home school or private school under State law" (Section 484(d)(3) of the Higher Education Act of 1965).

Application Timetable for First-Year Students

All prospective students must complete the application for admission and submit a \$60 nonrefundable application fee. First-year candidates will be processed on the admissions calendar as follows:

Early Action Applicants*

Application Deadline: November 1

Notification Date: By December 30

Deposit Reply Date: May 1 (postmark date)

Regular Decision Applicants

Application Deadline: January 15

Notification Date: By March 15

Deposit Reply Date: May 1 (postmark date)

Rolling Decision Applicants (space-available basis)

Application Deadline: March 15

Notification Date: Rolling after April 1

Deposit Reply Date: May 1 (postmark date)

Required Testing

SMU requires all applicants, except foreign citizens who attend secondary schools outside the United States, to submit SAT scores and/or scores from the ACT exam.

Students whose native language is not English and whose entire secondary education has not been in an English-medium school are required to submit one of the following:

- TOEFL English language proficiency exam score of 550 on the paper-based test or 80 on the Internet-based test.
- IELTS English competency test score of 6.5 on the academic test.
- Pearson Test of English score of 57.

* Acceptance under early action does not require a student to withdraw applications from other institutions. The deadline for priority merit scholarship consideration is January 15.

Students can obtain additional information about the College Entrance Examination Board and its tests (SAT, SAT subject tests, TOEFL) by contacting their high school counselors or by contacting the board at PO Box 592, Princeton NJ 08540; www.collegeboard.org. Students can request further information about the ACT exam from their high school counselors or the ACT National Office, 2201 North Dodge Street, PO Box 168, Iowa City IA 52243; www.act.org.

Performing Arts Auditions/Visual Arts Consideration

In addition to meeting general University admission criteria, all first-year and transfer students who intend to major in the performing arts of dance, music or theatre must also satisfy a performance audition requirement as part of the admission process to the University. Students wishing to pursue the B.F.A. or B.A. in art must submit a portfolio of their work for faculty review to the Meadows School through the SlideRoom digital portfolio system (www.smu.slideroom.com). Information regarding audition and portfolio requirements and dates may be obtained by contacting the Office of Recruitment, Meadows School of the Arts, Southern Methodist University, Dallas TX 75275-0356; phone 214-768-3217. For students entering in the fall term, the audition and/or portfolio review is both an admission review and a review for artistic scholarships.

Performance auditions must be completed by the final published national or campus audition date, which normally is not later than March 15 prior to the entering fall term. Submission deadlines for art portfolios correspond with deadlines for SMU application submissions. Current deadlines are available on the Meadows School website at www.smu.edu/meadows. Transfer students entering degree programs within the Dance Division or Theatre Division may do so only in the fall term. Transfer students in the Division of Dance normally enter in the fall term; spring admission may be offered in exceptional cases. While music students may be considered for fall or spring, entry in the fall is encouraged as course sequencing for transfer students beginning in the spring could delay graduation.

Reserving a Place

Admitted students are required to submit a nonrefundable \$550 deposit by the May 1 deadline to reserve a place in the class. This deposit includes a matriculation fee, advance tuition deposit and housing deposit. All first-year students who have completed fewer than 30 hours of SMU coursework must live on campus unless permission is granted to live at home by the director of the Department of Residence Life and Student Housing. Students granted permission to live at home submit a nonrefundable \$450 deposit.

To facilitate advising and enrollment, students are required to submit their final high school transcript confirming graduation prior to enrolling.

Credit by Examination

Examinations Administered in High School

SMU grants credit and placement for scores of 4 or 5 on most Advanced Placement examinations taken in high school (see table below). Credit will be awarded only for exams taken while in high school. Students may not receive credit for an AP exam, an International Baccalaureate exam and a college course covering the same subject

matter; i.e., the course equivalency will only be awarded once. Credit by examination granted at SMU is considered resident credit.

An official copy of test results must be sent from the testing agency to the University Registrar's Office for credit.

<i>AP Examination</i>	<i>Scores</i>	<i>Credits Awarded</i>	<i>Course(s) Credited</i>
American History	4, 5	6 Hours	HIST 2311, 2312
Art	4, 5	3 Hours	ASDR 1300, ASPH 1300, or ASPT 1300 (student's choice)
Art History	4, 5	6 Hours	ARHS 1303, 1304
Biology	4, 5	8 Hours	BIOL 1401, 1402
Chemistry	4, 5	8 Hours	CHEM 1303/1113, 1304/1114
Computer Science A	4, 5	3 Hours	CSE 1341
Computer Science AB	4, 5	3 Hours	CSE 1341
Economics:			
Macro	4, 5	3 Hours	ECO 1312
Micro	4, 5	3 Hours	ECO 1311
English Lng/C or Lit/C	4, 5	6 Hours	DISC 1311, 1312
Environmental Science	4, 5	3 Hours	GEOL 1315
European History	4, 5	6 Hours	HIST 2365, 2366
Government:			
American	4, 5	3 Hours	PLSC 1320
Comparative	4, 5	3 Hours	PLSC 1340
Human Geography	4, 5	3 Hours	HUM 10XX (3 hours)
Languages (Lng or Lit):			
Chinese Lng/Culture	4, 5	16 Hours	CHIN 1401, 1402, 2401, 2402
French	4, 5	16 Hours	FREN 1401, 1402, 2401, 2455
German	4, 5	14 Hours	GERM 1401, 1402, 2311, 2312
Japanese Lng/Culture	4, 5	16 Hours	JAPN 1401, 1402, 2401, 2402
Latin	4, 5	14 Hours	LATN 1401, 1402, 2311, 2312
Spanish	4, 5	15 Hours	SPAN 1401, 1402, 2401, 2302
Mathematics:			
Calculus AB	4, 5	3 Hours	MATH 1337
Calculus BC	3 if AB subscore of 4	3 Hours	MATH 1337
Calculus BC	4	3 Hours	MATH 1337
Calculus BC	5	6 Hours	MATH 1337, 1338
Music Theory	4, 5	6 Hours	FETC 10XX (6 hours)
Physics:*			
Physics B	4, 5	6 Hours	SCI 10XX (6 hours)
Physics C (Mech)	4, 5	3 Hours	PHYS 1303
Physics C (E&M)	4, 5	3 Hours	PHYS 1304
Psychology	4, 5	3 Hours	PSYC 1300
Statistics	4, 5	3 Hours	STAT 2331
World History	4, 5	3 Hours	HUM 10YY (3 hours)

* *Physics does not award placement credit for labs.*

Note: Students enrolled in courses at SMU for which AP credit has been awarded will have the AP credit rescinded, and the grade in the course will count toward the student's GPA.

College-Level Examination Program

SMU gives credit for CLEP subject examinations based on the specified minimum scores below:

<i>CLEP Exam</i>	<i>Score (out of 80)</i>	<i>Credits Awarded</i>	<i>Course Credited</i>
American Literature	60	3 Hours	ENGL 3346
English Literature	60	3 Hours	ENGL 3341
Macro Economics	60	3 Hours	ECO 1312
Micro Economics	60	3 Hours	ECO 1311

SMU Departmental Examinations

SMU also awards credit for departmental examinations offered in a variety of disciplines. Such SMU credit may not transfer automatically to other universities. Credit for examinations awarded by other institutions will not transfer to SMU.

World Languages. All students who intend to continue language study are required to take the world language placement examinations given during orientation. Scores on these examinations are used to evaluate the world language competency of entering students so that they may be placed in classes appropriate to their level of achievement and degree program. Students may not enroll in a course below the level of their placement. When the student has successfully completed the course with a grade of C or above, the student will earn retroactively from four to 16 term hours of University credit for the preceding courses in the beginning and intermediate levels of the language sequence. Students must enroll in the course for a letter grade (not pass/fail) for the course to serve as a basis for granting retroactive credit. Such credit counts toward graduation. Language courses taken at other institutions cannot be used as a basis for granting retroactive credit. Although students may earn retroactive credit in more than one language, the maximum aggregate credit involving more than one language allowed to count toward graduation is 16 term hours.

Physics. The department offers placement exams for PHYS 1303 and 1304 only. The placement exam, which must be taken in the first term that the student enrolls at SMU, is modeled from the final exam in the PHYS 1303 and 1304 courses. The Physics Department does not allow test credit for labs (e.g., PHYS 1105, 1106, 4211). The essential element of the lab is the hands-on experience; therefore, substitutes will not be accepted.

Mathematics. Math credit exams are offered for the four courses listed below and must be taken prior to initial enrollment. Calculators are not permitted on these exams, except for MATH 1307. Students interested in credit exams for courses beyond this level may contact the Mathematics Department.

MATH 1307 (3 credits) Introduction to Mathematical Sciences

MATH 1309 (3 credits) Introduction to Calculus for Business/Social Sciences
(*suggested preparation = one full year of high school calculus*)

MATH 1337 (3 credits) Calculus I

(*suggested preparation = one full year of high school calculus*)

MATH 1338 (3 credits) Calculus II

Computer Science. The Computer Science and Engineering Department offers a credit exam for CSE 1341 Principles of Computer Science I that must be taken prior to initial enrollment. This exam is NOT the IT waiver exam that satisfies the information technology requirement of the General Education Curriculum.

International Certificate Programs

SMU grants credit for the successful completion of the international certificate programs listed below. In certain cases, departmental examinations may be required as a part of the evaluation process.

1. *The International Baccalaureate*. Six to eight credits will be awarded for scores of 5, 6 or 7 on International Baccalaureate higher-level exams in transferable subjects, with a maximum award of 32 credits. Credits will not be awarded for standard-level exams.

<i>IB HL Examination</i>	<i>Scores</i>	<i>Credits</i>	<i>Course(s) Credited</i>
Biology	5,6,7	8 Hours	BIOL 1401, 1402
Chemistry	5,6,7	8 Hours	CHEM 1303/1113, 1304/1114
Economics	5,6,7	6 Hours	ECO 1311, 1312
History:			
Africa	5,6,7	6 Hours	HIST 10XX, 10YY
Americas	5,6,7	6 Hours	HIST 10XX, 10YY
Asia and Oceania	5,6,7	6 Hours	HIST 10XX, 10YY
Europe and the Islamic World	5,6,7	6 Hours	HIST 2365, 2366
Europe and the Middle East	5,6,7	6 Hours	HIST 10XX, 10YY
Language A:*			
English (A-1)	5,6,7	6 Hours	DISC 1311, 1312
All other languages	5,6,7	8 Hours	1401, 1402**
Language B	5,6,7	8 Hours	1401, 1402**
Mathematics	5,6,7	6 Hours	MATH 1337, STAT 2331
Physics	5,6,7	6 Hours	PHYS 1303, 1304***
Psychology	5,6,7	6 Hours	PSYC 1300, 10XX

2. *The General Certificate of Education A-Level (United Kingdom)*. Six to eight credits will be awarded for grades of *A* and *B* on A-level exams in transferable subjects, with a maximum award of 32 credits. Credits will not be awarded for a grade of *C*, or for *O*-level and *AS*-level exams.
3. *The Baccalaureate (France)*. Six to eight credits will be awarded for scores of 11 or above, with a maximum award of 32 credits.
4. *The Abitur (Germany)*. Six to eight credits will be awarded for passing scores on each of the written exams in transferable subjects, with a maximum award of 32 credits. Credits will not be awarded for oral exams.
5. *The Italian Maturita (Italy)*. For the *Maturita Tecnica, Classica, Scientifica* and/or *Linguistica*, credits will be awarded for scores of 6 or above in transferable subjects, with a maximum award of 32 credits.

* *The Language A exam is typically taken in the native language of the student. Language B is a second, third or fourth language studied by the student.*

** *Course prefix will match the world language completed.*

*** *Physics does not award IB credit for labs.*

Concurrent Dual Credit/College Programs

Credit is awarded for college courses a student takes prior to graduation from high school if the course meets the criteria for transfer work outlined in the Transfer Admission Criteria section of this catalog. Official college transcripts are required for all college-level work attempted, regardless of transferability.

ADMISSION CRITERIA FOR VETERANS

Veterans are required to meet undergraduate admission criteria of the University. More information is found online at www.smu.edu/registrar ("Veterans Affairs" link) and www.smu.edu/transfer ("Prospective Students" tab).

TRANSFER ADMISSION CRITERIA

Selection of transfer applicants is based on several criteria, including academic curriculum, performance, grade patterns, activities and experiences. For all candidates who are not entering SMU directly from high school, the Admission Committee considers the rigor of the courses attempted. In particular, these applicants should have completed at least one course in English composition, a lab science, a math course beyond college algebra and a course pertaining to the intended major. The committee weighs overall academic performance as well as evidence of recent improvement. For some applicants, high school performance is also a factor. Candidates with fewer than 30 hours are considered on an individual basis and are required to submit additional information, including SAT and/or ACT scores and high school records. Although the average GPA of successful transfer applicants is considerably higher, applicants with a GPA below 2.700 (on a 4.000 scale) are not typically successful in gaining admission. Candidates with a transferable GPA below 2.000 are not competitive for admission to the University.

Competitive applicants for admission will have completed the equivalent of one of the following math courses: MATH 1307 Introduction to Mathematical Sciences, MATH 1309 Introduction to Calculus for Business/Social Sciences, MATH 1337 Calculus I, STAT 1301 Introduction to Statistics, STAT 2301 Statistics for Modern Business Decisions or STAT 2331 Introduction to Statistical Methods. Applicants who have not completed one of these courses must have completed college algebra or a high school sequence of algebra 1, algebra 2 and plane geometry.

Students with more than 30 transferable hours may be admitted directly to the school of their intended major if the admission requirement of that school has been met. The specific requirements for admission into each of SMU's undergraduate schools are outlined in the admission section of that school's information in this catalog.

All transfer students who intend to major in dance, music or theatre must also audition. Art majors require the submission of a portfolio for consideration. Requirements and contact information are available in the First-Year Admission Criteria section under the heading Performing Arts Auditions/Visual Arts Consideration.

Students who have not completed a two-year sequence of a single world language in high school or a one-year sequence of a single world language at the college level will be required to take two terms of a single world language at an accredited institution to commence no later than their third regular term after matriculation at SMU, regardless of intended major. American Sign Language will be used to satisfy

the University's world language admission requirement for those students with a documented language-based learning disability that prevents learning a world language.

Prospective transfer students must complete an Undergraduate Application for Transfer Admission and submit a \$60 nonrefundable application fee. In addition, an official academic transcript from each college or university attended, including the last completed term, must be sent to SMU Undergraduate Admission, PO Box 750181, Dallas TX 75275-0181.

A final high school transcript or GED high school equivalency test results should be sent to the address above to confirm world language and math background. A high school transcript, including SAT or ACT scores, is required when less than 30 transferable hours have been earned. SAT or ACT exam results will not be required of students for whom five or more years have lapsed since high school or high school equivalent.

Transfer Credit

Regardless of the number of transferable credits completed elsewhere, University policy requires that of the 122 minimum required term hours for a degree, at least 60 hours must be SMU credits. That is, they must be earned in SMU courses, SMU credits or SMU-approved international programs.

No transfer credit is given for any correspondence course or work completed at a school that is not regionally accredited. Only grades of *C-* or better in comparable courses are transferable to SMU for accepted students. Vocational-technical courses, courses below college level, credit by examination earned at another college or university, and PE activity courses in excess of two hours do not transfer. For courses not taught at SMU locations or in SMU-approved international programs, free-elective transfer credit may be awarded for appropriate courses completed with a grade of *C-* or better at regionally accredited colleges or universities that meet SMU's academic standards.

If a transferable course is repeated due to a failing grade, all attempted hours and earned grade points will be used to calculate the transferable GPA. For repeated courses with grades of *C-* or above, only the first attempt will be awarded credit. A grade of *W* (Withdrawn) will not be used to calculate the transferable GPA. A grade of *I* (Incomplete) will be calculated as *F*. A grade of *IP* (In Progress) for a current term is not calculated.

Official college transcripts are required for all college-level work attempted, regardless of transferability. Transcripts must be received at SMU directly from the institution attended. A transcript issued to a student is acceptable provided it is received in a sealed, letterhead envelope with the institution's Office of the Registrar stamp. Transcripts must be dated fewer than three years prior to processing. Coursework from one institution that appears on an official transcript from another institution will not be accepted for transfer credit. An official transcript must be issued by each institution attended. Also, photocopies of transcripts provided by other institutions are not acceptable.

An online version of the transfer credit evaluation is available to transfer students prior to their enrollment.

International Transcript Credit

All international university transcripts must be accompanied by a professional evaluation and an official transcript, including an English translation if it is not in English, and course descriptions or syllabi. It is the student's responsibility to procure this evaluation and to assume financial responsibility for it. An exception to this requirement is an exchange agreement between SMU and an international institution that is modeled after the U.S. education system. Instituto Tecnológico de Estudios Superiores de Monterrey is the only institution with which SMU currently has such an agreement.

Because of the importance of this information, SMU accepts evaluations only from the following agencies of proven reliability:

AACRAO

One Dupont Circle, NW, Suite 520
Washington D.C. 20036
Telephone: 202-293-9161
Fax: 202-872-8857
Email: info@aacrao.org
www.aacrao.org

Foreign Credentials Service of America

1910 Justin Lane
Austin TX 78757-2411
Telephone: 512-459-8428
Fax: 512-459-4565
Email: info@fcsa.biz
www.fcsa.biz

International Academic Credential Evaluators Inc.

PO Box 2585
Denton TX 76202-2585
Telephone: 940-383-7498
www.iacei.net

Josef Silny & Associates Inc.

7101 SW 102 Avenue
Miami FL 33173
Telephone: 305-273-1616
Fax: 305-273-1338
Email: info@jsilny.com
www.jsilny.com

World Education Services Inc.

PO Box 745 Old Chelsea Station
New York NY 10113-0745
Telephone: 212-966-6311
Toll-free: 1-800-937-3895
Email: infor@wes.org
www.wes.org

The evaluations provided by the above agencies should include an explanation that the institution is recognized by the ministry of education in the student's home country and is generally considered to offer at least the equivalent of U.S. higher education credit. In addition, it should include an explanation of the credits, the grading system and course levels, as well as a course-by-course evaluation.

The expertise and reliability of a professional evaluation report is recognized worldwide and is likely to be accepted by other academic institutions, employers and state licensing boards. However, the report is not binding to SMU and will be considered a recommendation for SMU's independent decision of the credit to be given. Information and applications from the agencies are available online. For more information, students should contact the Office of Admission.

Application Timetable for Transfer Students

Summer term entry: All data due no later than March 15.

Fall term entry/scholarship consideration: All data due no later than April 1.

Fall term entry: All data due no later than June 1.

Spring term entry: All data due no later than November 1.

Space-available applicants: All data due no later than August 1.

Note: The deadline for priority scholarship consideration is April 1 for fall entry and November 1 for spring entry.

It is not recommended that an application be submitted on or near the deadline. Earlier application is strongly recommended, particularly for those students applying for financial aid or University housing.

Application processing begins in early February (for the summer and fall terms) and in early October (for the spring term) upon receipt of pertinent data, including each official transcript through the last completed term.

Reserving a Place

All degree-seeking admitted transfer students wishing to enroll at SMU are required to submit a \$250 matriculation fee and a \$200 advance tuition deposit to reserve a place in the academic program. This \$450 fee and deposit should be sent to the Office of Admission. Space can be guaranteed only to those students who have submitted the fee and deposit by the deadline noted in the acceptance packet. **Note:** This \$450 fee and deposit are nonrefundable. Students seeking financial aid should wait until they receive their financial aid award before submitting a deposit.

Note that admitted transfer students cannot enroll at SMU until their final transcript has been received and evaluated for transferability and a Good Standing Form has been received from their last institution. For this reason, transfer students entering for the fall term are discouraged from attending the second summer term at their current institution before matriculation to SMU.

Housing Deposit

Housing accommodations are offered on a space-available basis for new transfer students. Housing forms will be sent to interested transfer students once the student has been accepted. Students should complete and return the forms, along with the \$100 housing deposit, to the Office of Admission.

INTERNATIONAL STUDENT ADMISSION

International citizens and U.S. passport holders studying outside the United States applying to SMU as first-year and transfer undergraduate students are expected to meet all requirements for admission.

For admission consideration, students for whom English is not the native language are required to submit a test score from an internationally recognized English language test such as explained in the Required Testing section.

Students who are otherwise admissible but whose scores are slightly below those mentioned above will be required to successfully complete SMU's Intensive English Program prior to matriculation. Transfer students from U.S. institutions without an internationally recognized English language test score will be evaluated on the basis of college-level grades in English composition/rhetoric courses.

International transfer students who have completed college-level work at a university outside the United States are required to submit the following (in English or with an English translation):

- An official transcript.
- Course descriptions.
- Professional evaluation. (More information is found in the International Transcript Credit section of this catalog.)

The expenses to be incurred in attending the University are listed in the Financial Information section of this catalog. Additional costs that international students may expect include room and board during school holidays, travel expenses, international student insurance, and the international student fee (foreign passport holders only). Need-based financial aid is not available for international students, however, first-year international students will be considered for all available academic scholarships if their application is complete by the January 15 deadline. Transfer international applicants will be considered for all transfer scholarships for which they are eligible, provided the appropriate application deadline has been met.

When an international student has been admitted and provided adequate proof of sufficient financial funds, the International Center will issue the I-20 Certificate of Eligibility. The student will be required to produce the I-20, the Letter of Acceptance and proof of finances when applying at the U.S. embassy or consulate for a student visa.

All international students taking one or more credit hours must enroll in the University-offered health insurance plan unless they have a special waiver granted by the SMU Memorial Health Center.

NONDEGREE STUDENTS

Nondegree-seeking students are applicants for admission who wish to enroll in University courses for credit, but who do not intend to pursue an SMU degree program. This category of students is normally limited to those who 1) are degree-seeking students in good standing and visiting from another four-year college or university, 2) have already earned a degree, or 3) are participants in special SMU programs such as the Talented and Gifted, College Experience or concurrent enrollment programs. Nondegree students are admitted through the Division of Enrollment Services and are eligible to register – on a space available basis – in day and evening classes for which they have satisfied SMU’s prerequisites. Admission as a nondegree-seeking student does not qualify a student for admission to a degree program at SMU. Applications for admission may be obtained at www.smu.edu/transfer/nondegree.asp (“Prospective Students” tab) or from the Division of Enrollment Services, Blanton Student Services Building, Southern Methodist University, PO Box 750181, Dallas TX 75275-0181; phone 214-768-4272.

READMISSION OF STUDENTS

If a student in good standing withdraws from SMU for one term, the student’s file remains active and the student is able to register as though in continuous enrollment at the University (re-entry). Students who left on probation will return on probation. All holds must be cleared prior to enrollment. Re-entry students are responsible for meeting all financial aid, housing and advising deadlines.

After nonattendance for two or more regular (fall, spring) terms, students who formerly attended SMU, including those who have completed a degree, are required to submit an application for reinstatement or reactivation through the Division of Enrollment Services, Undergraduate Admission. The application is available at www.smu.edu/admission (“Apply” tab). Any student who has been suspended is also required to apply for reinstatement. Students who have been suspended are required to attach to their reinstatement application a statement indicating the reasons why they now are prepared to return to SMU. Although the Division of Enrollment

Services facilitates the application process, an academic dean or the Committee on Academic Appeals determines reinstatement.

A student who has already earned an undergraduate degree at SMU and is seeking an additional undergraduate degree must apply for reactivation if the student has not attended SMU for two or more regular (fall, spring) terms.

Returning students are strongly advised to apply for reactivation or reinstatement at least 60 days prior to the start of the term of re-entry. Returning students should note that separate applications exist for financial aid and residence halls and that they should contact these offices as early as possible. The deadline for filing this application and supporting materials for domestic students is five business days prior to the first day of classes of the term of re-entry. International applicants must apply at least two weeks prior to the term of re-entry; however, they are encouraged to apply at least 60 days in advance in order to facilitate the immigration process. In addition, the availability of academic advising and courses may be limited immediately prior to and at the beginning of the term.

All students who return to SMU after any period of nonenrollment must forward official transcripts from each college or university attended since last enrolled at SMU. If five years have elapsed since the last term of enrollment at SMU, official transcripts from each college or university attended prior to SMU also must be forwarded to the Division of Enrollment Services.

Students should be aware of specific policies regarding transfer courses taken after matriculation to SMU (see Transfer Courses From Other Institutions in the Academic Records, General and Enrollment Standards section of this catalog). In addition, each college within SMU has specific policies regarding reinstatement, reactivation, transfer credit and statute of limitations, so students should refer to their school's section of this catalog for that information.

ACADEMIC FORGIVENESS

SMU's academic forgiveness policy permits a student to have academic work taken 10 or more years prior to the term of admission or readmission forgiven. Forgiven hours will not be included in the GPA nor used for actions such as the determination of admission, academic probation, suspension, honors, scholarships and graduation. Students should see the Academic Records, General and Enrollment Standards section in this catalog for details of this policy. The academic forgiveness application is available through the Division of Enrollment Services.

FINAL MATRICULATION TO THE UNIVERSITY

In addition to the nonrefundable deposit (and housing application and deposit for those seeking on-campus housing), the following items are required for final matriculation to the University:

Immunizations. All students (undergraduate, graduate, part-time and full-time, to include international and IEP/ESL students) are required to have an SMU medical history form on file in the SMU Memorial Health Center before registration. To comply with SMU policy, all students must also submit to the health center immunization records that provide proof of immunization against measles, mumps and rubella. These MMR immunizations must be documented by a physician, public health record, military health record or school health record. Students will not be allowed to register without immunization compliance.

Students are encouraged to check their Access.SMU account for immunization status. Immunizations are available at the health center. Health history forms are available on the health center's website.

Meningitis Vaccination. Effective January 1, 2012, Texas state law requires that all new students under the age of 30 must provide documentation demonstrating they have been vaccinated against bacterial meningitis. The documentation must show evidence that a meningitis vaccine or booster was given during the five-year period preceding and at least 10 days prior to the first day of class of the student's first term. Students should provide the documentation at least 10 days before the first day of class. Students seeking exemption from this requirement due to health risk or conscience, including religious belief, should see the second page of the SMU medical history health form.

Health Insurance. To ensure that students have appropriate health care coverage, SMU requires all domestic students taking nine or more credit hours, both undergraduate and graduate, to have health insurance through either an individual/family plan or the University-offered plan. All international students taking one or more credit hours must enroll in the University-offered plan unless they have a special waiver granted by the SMU Memorial Health Center.

FINANCIAL INFORMATION

A catalog supplement, the *Financial Information Bulletin*, is issued each academic year. It provides the general authority and reference for SMU financial regulations and obligations, as well as detailed information concerning tuition, fees and living expenses. The supplement can be accessed at www.smu.edu/bursar ("Financial Brochure" link).

Continuing students registering must ensure that payment is received in the Division of Enrollment Services by the due date (published on the Bursar website). Invoice notifications are emailed to the student's SMU email address after registration for the student to view on the Web. If notification has not been received two weeks prior to the due date, the student should contact Enrollment Services. Students who pay online automatically receive an electronic confirmation of payment; students paying through other methods can also verify receipt of payment online. The registration of a student whose account remains unpaid after the due date may be canceled at the discretion of the University. Continuing students registering during Late Enrollment must pay at the time of registration. Students are individually responsible for their financial obligations to the University.

All refunds will be made to the student, with the exception of federal parent PLUS loans and the SMU monthly TuitionPay Payment Plan. If the refund is issued by check, the student may request, in writing, that the refund be sent to another party. Any outstanding debts to the University will be deducted from the credit balance prior to issuing a refund check. Students with Title IV financial aid need to sign an Authorization to Credit Account form. Students with a federal parent PLUS Loan need to have the parent sign an Authorization to Credit Account Parent form.

A student whose University account is overdue or who in any other manner has an unpaid financial obligation to the University will be denied the recording and certification services of the Office of the Registrar, including the issuance of a transcript or diploma, and may be denied readmission until all obligations are fulfilled. The Division of Enrollment Services may stop the registration, or may cancel the completed registration, of a student who has a delinquent account or debt, and may assess all attorney's fees and other reasonable collection costs (up to 50 percent) and charges necessary for the collection of any amount not paid when due. Matriculation in the University constitutes an agreement by the student to comply with all University rules, regulations and policies.

Arrangements for financial assistance from SMU must be made in advance of registration and in accordance with the application schedule of the Division of Enrollment Services, Financial Aid. A student should not expect such assistance to settle delinquent accounts.

REFUNDS FOR WITHDRAWAL FROM THE UNIVERSITY

Note: Students should also refer to the Academic Records, General and Enrollment Standards section of this catalog.

A student who wishes to withdraw (resign) from the University before the end of a term or session must initiate a Student Petition for Withdrawal form, obtain approval from his/her academic dean and submit the form to the Division of Enrollment Services, University Registrar. The effective date of the withdrawal is the date on which the Student Petition for Withdrawal is processed in the Registrar's Office. Discontinuance of class attendance or notification to the instructors of intention to withdraw does not constitute an official withdrawal.

Reduction of tuition and fees is based on the schedule listed in the *Financial Information Bulletin* and is determined by the effective date of the withdrawal. The supplement can be accessed online at www.smu.edu/bursar ("Financial Brochure" link).

Note: For students receiving financial aid (scholarships, grants or loans), when the withdrawal date qualifies for reduction of tuition and fees charges, the refund typically will be used to repay the student aid programs first and go to the student/family last. Further, government regulations may require that SMU return aid funds whether or not the University must reduce its tuition and fees (based on the *Financial Information Bulletin*); hence, a student whose account was paid in full prior to withdrawal may owe a significant amount at withdrawal due to the required return of student aid. Therefore, students who receive any financial aid should discuss, prior to withdrawal, the financial implications of the withdrawal with staff of the Division of Enrollment Services.

Medical withdrawals and mandatory administrative withdrawals allow a prorated refund of tuition and fees. However, a medical withdrawal includes requirements that must be met prior to reenrollment at SMU. The medical director, psychiatric director, counseling and testing director, or vice president for student affairs must authorize a medical withdrawal or mandatory administrative withdrawal. Authorization and confirmation of medical necessity must be obtained from the appropriate medical authorities prior to approval of the withdrawal. As a matter of University policy, and in compliance with federal regulations, retroactive medical withdrawals cannot be granted.

Withdrawing students living in SMU housing must check out of residence halls through the Department of Residence Life and Student Housing per established procedures.

PAYMENT PLAN OPTIONS

SMU Monthly Payment Plan. The SMU TuitionPay Payment Plan administered by Sallie Mae allows term charges to be paid in monthly installments. Students can enroll in a payment plan at <http://tuitionpay.salliemae.com/smu> ("Enroll Now" link). Sallie Mae consultants are available at 877-279-6092 to answer questions or help with the online enrollment process.

Annual payment plans are available in twelve-month, ten-month and eight-month formats. Term payment plans are available in four-, five- and six-month formats. The summer payment plan is three months.

SMU Prepayment Plan. The SMU Prepayment Plan allows families to avoid the effects of tuition and fee increases by paying for two, three or four years in one single payment at the current rate of tuition and fees. Questions should be addressed to the Division of Enrollment Services, Southern Methodist University, PO Box 750181, Dallas TX 75275-0181; phone 214-768-4267.

STUDENT FINANCIAL AID

For many SMU students, scholarships and other aid make the cost of attending this distinguished private university no more taxing – and often less so – on their families' financial resources than attending a public university.

SMU strives to provide the financial assistance required for an undergraduate education to any student who is offered admission and who has been determined to have need for such assistance by the Division of Enrollment Services, Financial Aid.

More than 77 percent of all students receive some form of financial aid. SMU has a generous program of merit-based scholarships and grants. Students seeking to participate in federal work study and student and parent loan programs must file the Free Application for Financial Aid at www.fafsa.gov.

Certain special SMU scholarship and grant programs offer awards to the following types of students:

- Entering first-year, transfer and continuing students with high academic achievement or with talent in the arts.
- National Merit finalists and certain International Baccalaureate Diploma recipients.
- Dependent children and spouses of ordained United Methodist ministers engaged in full-time, church-related vocations.
- Texas residents.

Primary consideration for merit scholarships and need-based financial aid will be given to the following:

1. Entering first-year students who

- a. Complete the Admission Application, with all supporting materials, by January 15.
- b. File the Free Application for Federal Student Aid (www.fafsa.gov) and the College Scholarship Service/PROFILE (profileonline.collegeboard.com) by February 15. (The FAFSA and CSS/PROFILE are required for need-based aid consideration.) To complete these applications, use the SMU Title IV school code 003613 and PROFILE school code 6660.
- c. Complete the SMU Application for Scholarships (which will be mailed after submission of the Admission application) and return it to SMU Division of Enrollment Services, Financial Aid.

2. Transfer students who

- a. Complete the Admission Application, with all supporting materials, by June 1.
- b. File the Free Application for Federal Student Aid (www.fafsa.gov) and the College Scholarship Service/PROFILE (profileonline.collegeboard.com) by June 1. (The FAFSA and CSS/PROFILE are required for need-based aid consideration.)

3. Continuing students who

- a. File the FAFSA (www.fafsa.gov), or the FAFSA Renewal, and the College Scholarship Service/PROFILE (profileonline.collegeboard.com) by April 15, after the parents' and students' income tax returns have been filed with the Internal Revenue Service.

Additional information is available from Division of Enrollment Services, Southern Methodist University, PO Box 750181, Dallas TX 75275-0181; 214-768-3417; enrol_serv@smu.edu/financial_aid; www.smu.edu/financial_aid.

SMU SATISFACTORY PROGRESS POLICY FOR FEDERAL, STATE AND INSTITUTIONAL FINANCIAL AID ELIGIBILITY

The Higher Education Act of 1965, as amended October 6, 1983, mandates that institutions of higher education establish minimum standards of “satisfactory progress” for students receiving federal financial aid. SMU updated its Satisfactory Academic Progress Policy when the U.S. Department of Education enacted regulations on program integrity in fall 2010. The standards given below are also used for state and institutional funds. Students who are enrolling for a fifth year of undergraduate studies and are seeking institutional financial assistance must provide a written appeal to the financial aid office and, as appropriate, must file financial aid applications (FAFSA and CSS/PROFILE) as well as obtain degree completion plans from their academic adviser.

Beginning fall 2012, an undergraduate student’s formal satisfactory academic progress is measured at the end of each term until the student graduates. Qualitative measures and quantitative measures are taken.

Qualitative Measure. At the end of each term, a student must be making satisfactory academic progress measured by the student’s cumulative GPA of 2.000 or better, which is the standard for graduation at SMU.

Quantitative Measure. (*updated for spring 2010*) At the end of each term, a student must be making satisfactory academic progress measured by determining if the student has earned 75 percent of the classes he/she attempted.

Status of Warning, Probation and Disqualification. A status of *warning* will be assigned to a student the first time he or she fails to meet satisfactory academic progress, and the student will receive a letter regarding his or her status. A student will receive aid while on warning status. A student not deemed to be making satisfactory academic status at the end of the second term will receive a letter that explains what action is necessary to make an appeal. *Probation* will be assigned to a student who fails to meet satisfactory academic progress if the student has appealed and eligibility for aid has been reinstated. *Disqualification* will be assigned to a student no longer eligible for financial aid. A student who is denied federal aid funds due to not making satisfactory progress toward his or her degree goal according to this policy will have the right to appeal to the Financial Aid Appeals Committee.

VETERANS CERTIFICATION

The University Registrar’s Office certifies veterans each term for their benefits under federal programs. More information regarding the certification process is available under Veterans in the Academic Records, General and Enrollment Standards section of this catalog and from the University Registrar’s Office at www.smu.edu/registrar (“Veterans Affairs” link).

RESIDENCE ACCOMMODATIONS

The mission of the Department of Residence Life and Student Housing is to advance the goals and objectives of the University by creating residential communities that empower residents to value learning, citizenship and leadership. To support SMU's mission, goals and objectives, RLSH develops and sustains the residence halls and apartments as communities that support the broad range of student needs. To this end, RLSH seeks opportunities to promote an intellectual culture in residence halls that complements an already flourishing campus social culture. The University prides itself on offering a full living and learning experience for its resident students.

RLSH is responsible for the campus residential community, including all residence halls, approximately 40 SMU-owned apartments and 10 SMU-owned Greek chapter houses. This responsibility includes making sure that facilities are well maintained and safe, and that students have opportunities to grow personally and excel academically.

Housing Policy for All Students

All first-year undergraduate students are required to live on campus. Exceptions may be granted at the discretion of the director of RLSH to those students from Dallas/Fort Worth who plan to live with a parent or legal guardian in the primary residence of the parent or guardian. For housing purposes, *first-year* means the first two terms of college and successful completion of 24 SMU credit hours. Upperclass, transfer and graduate students have no on-campus living requirements.

Applications for Residence. Applications for on-campus housing for new undergraduate students are accepted when a student has been admitted to the University. New undergraduate students may apply for housing after paying the \$550 University deposit. After the deposit has been processed, new students will receive an email with instructions on how to log in to the housing application website to complete the application and housing contract. The \$550 University deposit includes the advance tuition deposit, the matriculation fee and the advance housing deposit. These fees are nonrefundable.

New graduate students seeking on-campus housing should submit the completed application/contract, along with a check or money order for \$100 to cover the advance housing deposit, to RLSH after acceptance into their graduate school program.

Priority of assignment is based on the date on which applications are received by RLSH. Notification of assignment will be made by RLSH. Rooms are contracted for the full academic year (fall and spring terms). Rent for the fall term will be billed and is payable in advance of the term for students who register before August 1, and rent for the spring term will be billed and is payable in advance of that term for students who register before December 1. Students who register after these dates must pay at the time of registration. Rent for the full academic year will be due and payable should a student move from the residence hall at any time during the school year. Accommodations for shorter periods are available only by special arrangement with the director of RLSH before acceptance of the housing contract. It is important that applicants become familiar with the housing contract as it is a legally binding contract.

Residence Halls and Apartments

Undergraduate Residence Halls. First-year residence halls include Boaz, McElvaney, Smith and Perkins (Hilltop Scholars program). Four-class halls are designated for first-year, sophomore, junior and senior students, and include Cockrell-McIntosh, Mary Hay (fine arts community), Moore, Morrison-McGinnis, Peyton

(fine arts community), Shuttles and Virginia-Snider (honors community) halls, as well as Daniel House (upperclass/transfer student community). All rooms are furnished with single beds, dressers, desks, chairs, and closets or wardrobes for clothes. Each student is expected to furnish a pillow, bed linens, bed covers, bedspreads, towels, mattress pad and study lamp. Mattresses in all buildings are 80 inches long (extra-long) twin size.

Upperclass, Graduate Student and Family Halls. Three halls are designated for upperclass students (sophomores and above), graduate students and students with families (married couples with or without children, or single parents with children). The Service House is a small upperclass hall with a thematic focus of community service. This hall is run in conjunction with the SMU Office of Community Engagement and Leadership. Martin Hall, an efficiency apartment hall, houses single undergraduate students. Hawk Hall, a one-bedroom-apartment facility, houses single graduate students, married students (graduate and undergraduate) with families and some senior undergraduates. Families with no more than two children may be housed in Hawk Hall. Also located in Hawk Hall is the SMU Preschool and Child Care Center.

SMU Apartments. The SMU Apartments adjoin campus and are located in the Highland Park Independent School District. All apartments are unfurnished, and tenants must be students (sophomores and above), faculty or staff. Availability is limited.

Special Housing Needs

Students having special housing needs because of a disability should contact RLSH prior to submitting the housing application. Whenever possible, the housing staff will work with that student in adapting the facility to meet special needs.

General Housing Information

In the residence halls, each room or apartment is equipped with a telephone, local telephone service, voice mail system, and Ethernet and wireless connections to the University's computer system. Renovated halls also have in-room cable television programming. All residence halls are air-conditioned, and rooms have individual climate control. The SMU Apartments are unfurnished, and telecommunication services (i.e., telephone, cable television, Internet connections) are not provided. Washing machines and dryers are located in all residence halls and adjacent to the SMU Apartments and Daniel House.

Undergraduate students living in traditional residence halls are required to participate in a meal plan offered by SMU Dining Services. Like the residence hall contract, the meal plan obligation is for the entire academic year and is billed and paid for on a term basis. Students living in Moore, Martin and Hawk halls as well as the Daniel House, Service House and SMU Apartments are exempt from the meal plan requirement. With the exception of Daniel House, Moore, Martin and Hawk, all residence halls are closed during the winter break between fall and spring terms. SMU Apartments are on 12-month leases and open throughout the term of the lease.

For more information, students should visit www.smu.edu/housing or contact the Department of Residence Life and Student Housing, Southern Methodist University, PO Box 750215, Dallas TX 75275-0215; phone 214-768-2407; fax 214-768-4005; housing@smu.edu.

ACADEMIC RECORDS, GENERAL AND ENROLLMENT STANDARDS

The standards herein are applicable to all undergraduate students at the University and constitute the basic authority and reference for matters pertaining to University academic regulations and records management. Enrollment in the University is a declaration of acceptance of all University rules and regulations.

GENERAL POLICIES

Confidentiality of Education Records

www.smu.edu/ferpa

The Family Educational Rights and Privacy Act of 1974 is a federal law that grants students the right to inspect, obtain copies of, challenge, and, to a degree, control the release of information contained in their education records. The act and regulations are very lengthy, and for that reason, SMU has issued its own FERPA-based guidelines that are available at the University Registrar's Office FERPA website. Policy 1.18 of the *University Policy Manual*, accessible at www.smu.edu/policy, also discusses this law.

In general, no personally identifiable information from a student's education record will be disclosed to any third party without written consent from the student. Several exceptions exist, including these selected examples: 1) information defined by SMU as directory information may be released unless the student requests through Access.SMU Self Service that it be withheld, 2) information authorized by the student through Access.SMU Self Service may be released to those individuals designated by the student and 3) information may be released to a parent or guardian if the student is declared financially dependent upon the parent or guardian as set forth in the Internal Revenue Code.

Student File Number

The University assigns each student an eight-digit SMU identification number. The student should furnish the SMU ID number on all forms when requested because it is the primary means the University has to identify the student's academic records and transactions related to the records.

Name Change

A student who has a change in name must provide to the University Registrar's Office his or her Social Security card or the form issued by the Social Security Administration. A valid passport may also be used to complete a name change. Enrollment or records services for the student under a name different from the last enrollment cannot be accomplished without one of the above documents. All grade reports, transcripts and diplomas are issued only under a person's legal name as recorded by the University Registrar's Office.

Mailing Addresses, Telephone, Email Address and Emergency Contact

Each student must provide the University Registrar's Office with a current home address, telephone number and local mailing address as well as the name, address and telephone number of a designated emergency contact. Students enrolling at SMU authorize the University to notify their emergency contacts in the event of a situation affecting their health, safety, or physical or mental well-being, and to provide these contacts with information related to the situation.

Undergraduate students are also required to provide their parents' current home addresses and telephone numbers. Students who are independent may file an exception to the parent requirement by contacting the University Registrar's Office.

Students are expected to keep current all their addresses and telephone numbers, including emergency contact details, through Access.SMU, the University's Web-based self-service system. Students may be prevented from enrolling if their information is insufficient or outdated. Changes to parent information should be reported by contacting records@smu.edu, and the email should include the student's full name and SMU student ID number.

The University issues all students an email address. Students may have other email addresses, but the University-assigned email address is the official address for University electronic correspondence, including related communications with faculty members and academic units (except for distance education students).

Official University correspondence may be sent to students' mailing addresses or SMU email addresses on file. It is the responsibility of students to keep all their addresses current and to regularly check communications sent to them since they are responsible for complying with requests, deadlines and other requirements sent to any of their mailing addresses on file or to their SMU email.

Cell Phones

The University requests that students provide cellular telephone numbers, as they are one means of communicating with students during an emergency. Cellular telephone numbers may also be used by University officials conducting routine business. Students who do not have cellular telephones or do not wish to report the numbers should provide this information to the University through Access.SMU Self-Service. Students may be prevented from enrolling if their cellular telephone numbers are not on file or if they have not declared "no cellular telephone" or "do not wish to report cellular number" in Access.SMU.

Transcript Service*

A transcript is an official document of the permanent academic record maintained by the University Registrar's Office. The permanent academic record includes all SMU courses attempted, all grades assigned, degrees received and a summary of transfer hours accepted. Official transcripts and certifications of student academic records are issued by the University Registrar's Office for all students. Copies of high school records and transfer transcripts from other schools must be requested from the institutions where the coursework was taken.

Transcripts are \$12.25 per copy. Additional copies in the same request mailed to the same address are \$3.50. Additional copies mailed to different addresses are \$12.25 a copy. PDF transcripts are \$16.00 per email address and are available only

* Chapter 675, S.B. 302. Acts of the 61st Texas Legislature, 1969 Regular Session, provides: Section I. No person may buy, sell, create, duplicate, alter, give or obtain; or attempt to buy, sell, create, duplicate, alter, give or obtain a diploma, certificate, academic record, certificate of enrollment or other instrument which purports to signify merit or achievement conferred by an institution of education in this state with the intent to use fraudulently such document or to allow the fraudulent use of such document.

Section II. A person who violates this act or who aids another in violating this act is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than \$1,000 and/or confinement in the county jail for a period not to exceed one year.

for students who attended after summer 1996. **Note:** No incomplete or partial transcripts, including only certain courses or grades, are issued. Transcripts cannot be released unless the student has satisfied all financial and other obligations to the University. Instructions for requesting a transcript to be mailed or picked up on campus are available at www.smu.edu/registrar (“Transcript Requests” link). A student may request his or her official transcript through the online Access.SMU Student Center. Requests are processed through the National Student Clearinghouse. Telephone and email requests are not accepted. Students or their specified third party can pick up their transcripts at the University Registrar’s Office, 101 Blanton Building. Transcripts may be delayed pending a change of grade, degree awarded or term grades.

SMU is permitted, but not required, to disclose to parents of a student information contained in the education records of the student if the student is a dependent as defined in the Internal Revenue Code.

Transcripts may be released to a third party as specified by the student on the Student’s Consent for SMU to Release Information to Student’s Specified Third Party form accessible at www.smu.edu/ferpa (“Forms” link).

Veterans

The University Registrar’s Office certifies veterans each term for their benefits under federal programs, including the Yellow Ribbon Program. Most academic programs at SMU qualify for U.S. Department of Veterans Affairs benefits, making an SMU education accessible and affordable. Veterans are required to provide specific documents before they can be certified with the VA’s Veterans Benefits Administration. Specific information regarding the certification process is available from the University Registrar’s Office at www.smu.edu/registrar (“Veterans Affairs” link).

Final Examinations

Final course examinations shall be given in all courses where they are appropriate, must be administered as specified in the official examination schedule and shall not be administered during the last week of classes. Exceptions to the examination schedule may be made only upon written recommendation of the chair of the department sponsoring the course and concurrence of the dean of that school, who will allow exceptions only in accordance with guidelines from the Office of the Provost.

Academic Grievance and Appeals Procedures for Students With Disabilities

The University policy for academic grievance and appeals procedures for students with disabilities is available in the Office of Disability Accommodations and Success Strategies and the University Registrar’s Office.

Classification of Students

A student’s classification is determined by the number of hours earned or the degree-seeking status of the student:

First Year	0–29 term hours earned
Sophomore	30–59 term hours earned
Junior	60–89 term hours earned
Senior	90 or more term hours earned
Nondegree	not a candidate for a degree

Term Hour Loads

The unit of measure for the valuation of courses is the *term hour*, i.e., one lecture hour or three laboratory hours per week for a term of approximately 16 weeks (including final examinations). Usually, each lecture presupposes a minimum of two hours of preparation on the part of students. Most courses are valued for three term credit hours, i.e., three lecture hours per week and an additional six hours of presumed preparation.

A full-time load in the fall, spring and summer terms is 12 hours for undergraduates. Persons who enroll for fewer than these minimum hours are designated as part-time students. The normal undergraduate enrollment for each of the regular terms is 15 term hours. An undergraduate student enrolled in an engineering co-op course or enrolled for six hours of student teaching is considered a full-time student.

Cautionary Note: Federal financial aid agencies and some other agencies require 12 hours of enrollment for full-time status and do not make exceptions for co-op or student-teaching enrollments. Students on financial aid should consult a Financial Aid Office adviser regarding minimum enrollment requirements for their situation.

Minimum and Maximum Course Loads

Minimum and maximum course loads allowed are based on the school of record. Each student should be fully aware that hours taken beyond 18 in any term will be charged to his or her student account.

SMU Pre-Majors. Students who have not yet declared a major and who wish to enroll for more than 18 hours must have the approval of their academic adviser and the University Advising Center.

Dedman College. Majors in Dedman College must have the approval of the dean to enroll for more than 18 credit hours.

Cox School of Business. B.B.A. students may enroll for more than 18 hours per term provided their cumulative grades (SMU, all-college/transfer and Cox GPAs) are 2.000 or above to show satisfactory progress toward completion of the degree.

Lyle School of Engineering. Students must have the approval of the school's Office of Undergraduate Studies to enroll for fewer than 12 hours or more than 18 hours during a fall or spring term. Normally, a student must have a GPA of 3.000 or higher to enroll for more than 18 hours. An exception is made during the term in which a student is to graduate. Credit will not be allowed for more than 21 hours in a term.

Meadows School of the Arts. Students are not permitted to enroll during a fall or spring term for more than 18 hours unless their GPA for the preceding term is at least 3.000. During the term in which a student is to graduate, he or she may enroll for 19 hours (or nine hours for a summer session) regardless of the preceding term GPA. A student in the Meadows school cannot receive credit for more than 21 term hours in a term. A student with a GPA below 2.000 for the preceding term will not be permitted to enroll for more than 13 hours.

Simmons School of Education and Human Development. A student in the Simmons School with a declared major in applied physiology and sport management may enroll for up to 18 hours per term. A student may petition to take up to 21 credit hours in a term provided he or she meets the following criteria:

1. The student has a cumulative GPA of 3.000 or above and has demonstrated academic success while enrolled in 18 hours in prior terms.
2. The student needs to take the extra hour(s) in order to graduate at the end of the term in which he or she is enrolling.
3. The student has gained permission from his or her adviser.

Stop Enrollment/Administrative Withdrawal

Insufficient or improper information given by the student on any admission or enrollment form – or academic deficiencies, disciplinary actions and financial obligations to the University – can constitute cause for the student to be determined ineligible to enroll or to be administratively withdrawn.

Academic Forgiveness

A student can declare courses taken 10 or more years prior to the term of admission or readmission to be forgiven, which means the work is not included in the GPA or hours earned when determining admission, academic probation, suspension, honors and graduation. A student must request academic forgiveness at the time of admission or readmission. The student can select the term at which academic forgiveness starts. Academic forgiveness applies to all courses taken during or prior to that term, regardless of the grades earned. Academic forgiveness cannot be applied to only some courses for a term or to only selected terms within the forgiveness period. Once academic forgiveness is declared and the student has enrolled, academic forgiveness cannot be rescinded. Forgiven academic work taken at SMU remains on the permanent academic record, with a notation of “academic forgiveness” on the record. Currently enrolled students cannot request academic forgiveness. Transfer applicants must provide transcripts from all institutions attended, including those where all work may be forgiven.

Transfer Courses From Other Institutions

Credit may be awarded for college courses a student takes prior to matriculation at SMU, including courses a student takes before graduating from high school, if the courses meet the criteria for transfer work outlined in the Admission to the University, Transfer Admission Criteria section of this catalog. Credit may be denied for educational reasons.

Once students have matriculated at SMU, they may transfer no more than 30 hours to SMU from accredited colleges and universities.

To ensure in advance that a course taken at another college or university will transfer and that proper credit will be awarded, the student taking the course should obtain prior approval from the chair of the department and academic dean of the school at SMU that normally offers the course, the adviser, and the student’s academic dean. Petitions for preapproval of transfer work are available in the schools’ records offices. Students who fail to get prior approval for transfer work may petition later for transfer credit, but they have no assurance that it will be awarded. In either case, permission may be denied for educational reasons.

Note: SMU schools have differing policies regarding the transferability of courses from two-year institutions, and most postmatriculation transfer work must be completed at accredited, four-year institutions. It is imperative that students petition ALL postmatriculation transfer courses PRIOR to enrollment in courses.

Students who fail to get prior approval for transfer work have no assurances that they will receive credit for their courses.

Official college transcripts are required for all college-level work attempted, regardless of transferability. Military transcripts are also required for students receiving VA benefits; more information is available at www.smu.edu/registrar (“Veterans Affairs” link). Students are responsible for making sure a transcript of all transfer work attempted is sent to the University Registrar’s Office immediately following completion of the work.

Students who complete more than 30 transferable hours after matriculating can designate which of their courses apply to the 30-hour limit. Students may change the designation of the courses. Students should make these transfer-credit designations in consultation with their records offices.

ENROLLMENT POLICIES

Course Scheduling and Enrollment Cycles

When students enter their school of record and into a specific degree program, they are assigned an academic adviser. Students should consult with the adviser for course scheduling, schedule changes, petitions, degree requirements and other such academic concerns. Advisers normally will have established office hours. The offices of the academic deans monitor progress and maintain official degree plans for all students in their schools. Students should schedule conferences with staff in the dean’s office upon admission to the school and prior to their final term to ensure that they are meeting all University and graduation requirements.

Each fall, spring and summer term has an enrollment period during which the formal process of enrollment in the University is completed. Prior to each enrollment period, the University Registrar’s Office will publish enrollment instructions.

To assist new and readmitted students in making a comfortable, satisfying transition to University academic life, programs of academic advising, enrollment and orientation are conducted in May (or June), July, August and January. Information concerning the programs is distributed by the Office of New Student Orientation and Student Support.

Each student is personally responsible for complying with enrollment procedures and for ensuring the accuracy of his or her enrollment. Students are expected to confirm the accuracy of their enrollment each term. Students who discover a discrepancy in their enrollment records after the close of enrollment for the term should immediately complete an Enrollment Discrepancy Petition. Petition instructions are available at www.smu.edu/registrar/Enrollment_Info/enrollment_discrepancy.asp. Petitions are to be submitted to the record offices of the appropriate academic deans within six months of the term in which the discrepancy appeared. Petitions submitted later than six months after the discrepancy may not be considered.

Schedule Changes

The deadline for adding courses, dropping courses without grade record and changing sections for each enrollment period is listed in the Official University Calendar (www.smu.edu/registrar/academic_calendar.asp). Students are encouraged to seek assistance from their advisers when considering whether to add or drop a course. A student may drop a course with a grade of *W* (Withdrawn) through approximately

midterm by using the student Access.SMU Self Service. The specific deadline is listed in the Official University Calendar.

After the deadline date in the Official University Calendar, the student may not drop a class. All schedule changes must be processed by the deadline date specified in the Official University Calendar. **Note:** Schedule changes are not complete for official University record purposes unless finalized in the University Registrar's Office.

Student-Athletes. Students must consult with the Athletic Compliance Office prior to dropping a course. In the consultation, the student will review the effects the drop might have on his or her athletic participation and financial aid. After the consultation, the Athletic Compliance Office will update Access.SMU Self Service to allow the student to process the drop, if necessary. The consultation is advisory; students are responsible for their enrollment. For assistance regarding scholarships or other aspects of being a student-athlete, students should contact the Office of the Assistant Athletic Director for Student-Athlete Development.

International Students. Students should consult with the International Center prior to dropping a course. If dropping a course will cause the student to be enrolled in fewer than 12 hours, the student's immigration status could be affected. After the consultation, the student may drop a course through Access.SMU Self Service. The consultation is advisory; students are responsible for their enrollment.

Students on Merit or Need-Based Financial Aid. Students should consult with their financial aid adviser prior to dropping a course. If dropping a course will cause the student to be enrolled in fewer than 12 hours, the student's financial aid status may be affected. After the consultation, the student may drop a course through Access.SMU Self Service. The consultation is advisory; students are responsible for their enrollment. Questions regarding this procedure or financial aid should be directed to the Office of the Associate Financial Aid Director.

Withdrawal From the University

Note: Students receiving financial aid should refer to the Financial Information section of this catalog.

A student who wishes to withdraw (resign) from the University before the end of a term or session must initiate a Student Petition for Withdrawal form and obtain approval from his/her academic dean. The academic dean's office will then submit the form to the Division of Enrollment Services, University Registrar. The effective date of the withdrawal is the date on which the Student Petition for Withdrawal is processed in the Registrar's Office. Discontinuance of class attendance or notification to the instructors of intention to withdraw does not constitute an official withdrawal.

The enrollment of students who withdraw on or before the fifth day of regular classes as listed in the Official University Calendar will be canceled. Courses and grades are not recorded for canceled enrollments. A student who withdraws after the fifth class day will receive the grade of *W* in each course in which he or she enrolled.

Reduction of tuition and fees is based on the schedule listed in the *Financial Information Bulletin* supplement and is determined by the effective date of the withdrawal. The supplement is online at www.smu.edu/bursar ("Financial Brochure" link). More information is available through the Division of Enrollment Services (phone: 214-768-3417).

Medical withdrawals provide a prorated refund of tuition and fees and have conditions that must be met prior to re-enrollment at SMU. Medical withdrawals can only be authorized by a licensed physician or psychologist counselor in the SMU Memorial Health Center. The University does not grant retroactive medical withdrawals. The last day for a medical withdrawal is the last day of class instruction for the term from which the student is withdrawing.

Withdrawing students living in SMU housing must check out of the residence halls with the Department of Residence Life and Student Housing per established procedures.

Audit Enrollment (Course Visitor)

Students desiring to audit (visit) a class, whether or not concurrently enrolled for regular coursework, are required to process an Audit Enrollment Request Form. Forms are available at www.smu.edu/registrar ("Forms Library" link). Space must be available in the class. The following regulations are applicable:

1. Classroom recitation and participation are restricted; availability of course handouts, tests and other materials is restricted; no grade is assigned and no credit is recorded; no laboratory privileges are included.
2. The student's name does not appear on class rosters or grade rosters.
3. Regular admission and enrollment procedures are not conducted for auditors.
4. The audit fee is nonrefundable. Undergraduate students enrolled full time for any given term (12 hours for fall and spring, six hours per summer session, or 12 hours for the full summer term) may audit one three-hour course at no charge.
5. If credit is desired, the course must be enrolled for and repeated as a regular course, and the regular tuition must be paid.

No-Credit Enrollment

Enrollment for no credit is accomplished in the conventional manner of enrollment, with regular admission and enrollment procedures being required. The student pays the regular tuition and fees, participates in class activities, and receives the grade of *NC* upon completion of the coursework. The student must indicate in writing no later than the 12th day of classes (the fourth day during summer terms or sessions) that he or she wishes to take a course for no credit. Permission of the instructor or department is required for this type of enrollment, and the student is listed on class rolls. This enrollment is different from audit enrollments, for which no enrollment or grade is recorded. SMU Abroad students should also see the Grade Options for Courses Taken on SMU Abroad Programs section of this catalog.

Class Attendance

Regular class attendance is required. The instructor of each class announces at the beginning of the course policies regarding the effect of class attendance on the student's standing in the course. These policies may include dropping a student from the course for nonattendance after a certain number of absences. All reasons for absence should be submitted at once to the instructor.

The satisfactory explanation of absence does not relieve a student from responsibility for the work of the course during his or her absence. A student who misses an announced test, examination or laboratory period in a regular course of study and has the permission of the instructor may be given an opportunity to make up the

work at the instructor's convenience. The instructor determines in all instances the extent to which absences and tardiness affect each student's grade.

Students may be dropped by a course instructor or academic dean for nonattendance or tardiness with a grade of *W* until the calendar deadline to drop. After the deadline, students must remain enrolled in the course.

A student who has a passing grade in a course at the time of the final examination but misses the examination and satisfies the dean that the absence was unavoidable may secure from the dean permission to take the examination at a time convenient for the instructor.

Excused Absences for University Extracurricular Activities

Students who participate in officially sanctioned, scheduled University extracurricular activities should be given an opportunity to make up class examinations or other graded assignments that are missed as a result of this participation or related travel. The manner in which examinations or other assignments missed because of these activities are to be made up is left to the discretion of each individual faculty member. However, students should not be penalized in any way for these excused absences and should be informed by the instructor at the beginning of the term, preferably in writing, of the instructor's makeup policy. It is the responsibility of the student to make arrangements with the instructor prior to any missed scheduled examination or other missed assignment for making up this work, and to obtain any class notes or other course material missed due to absence prior to taking any subsequent examinations or submitting any subsequent graded assignments.

This statement of University policy applies for all students. To minimize the difficulties caused for both student-athletes and their instructors by excused absences due to University-sanctioned athletic activities or related travel, the Athletic Department shall 1) make available to all student-athletes and their academic advisers prior to registration a copy of the student's activity and travel schedule for the upcoming term, so as to facilitate the student's enrollment in class sections that will minimize activity and travel conflicts; and 2) require all student-athletes to provide a copy of that term's activity and travel schedule, and a copy of this Statement of University Policy, to each of their instructors at the first class meeting of the term.

Other University colleges and departments whose students will miss classes because of their participation in officially sanctioned, scheduled University extracurricular activities or related travel are encouraged to adopt similar procedures to minimize the difficulties caused by such absences.

Absence Due to Illness

SMU's Memorial Health Center does not provide documentation for granting excused absences from class. If students are absent for illness, they should talk to their professors about how they might catch up with the material missed. If students are seriously ill and require hospitalization or an extended absence, students should talk to their professors and the Office of Student Life to decide how to deal with the interruption in their studies. To facilitate communication with their professors about their absence, students may submit the Absence from Class Form available at www.smu.edu/healthcenter.

Interpretation of Course Numbers

Each SMU course has a four-digit course number. The first number indicates the general level of the course: 1 – first year; 2 – sophomore; 3 – junior; 4 – senior; 5 – senior or graduate; 6, 7, 8, 9 – graduate. The second digit specifies the number of credit hours (“0” for this digit denotes no credit, one-half hour of credit, or 10–15 hours of credit; for theology courses, a “1” denotes one or one and one-half hours of credit). The third and fourth digits are used to make the course number unique within the department.

GRADE POLICIES

Grade Scale

The grade of a student in any course is determined by the instructor of the course. The following grades are authorized for recording on the student’s official undergraduate academic record maintained by the University Registrar’s Office. The student’s grades are available to the student through Access.SMU Student Center.

<i>Grades</i>	<i>Description</i>	<i>Grade Points per Term Hour</i>
A	Excellent Scholarship	4.000
A-	Excellent Scholarship	3.700
B+	Good Scholarship	3.300
B	Good Scholarship	3.000
B-	Good Scholarship	2.700
C+	Fair Scholarship	2.300
C	Fair Scholarship	2.000
C-	Fair Scholarship	1.700
D+	Poor Scholarship	1.300
D	Poor Scholarship	1.000
D-	Poor Scholarship	0.700
F	Fail	0.000
P, CR	Pass, Credit	*
I	Incomplete	*
NC	No Credit Received	*
W	Withdrew	*
X	No Grade Received in Registrar’s Office	*
WP/W	Withdrawal Passing	*

** Grades not included in GPA*

Grade of F, D or W

Failing is graded *F*. If the student’s work is incomplete, poor quality and not acceptable, a grade of *F* will be given. After such a grade, credit may be obtained only by repeating the course.

The grade of *D* represents performance below average expectations. Students receiving a *D* in a course that is a prerequisite to another course should consult with their advisers about repeating the course so that they will be adequately prepared for work in the following course.

The grade of *W* cannot be recorded unless completion of the official drop or withdrawal process has occurred by the applicable deadline *during the term of enroll-*

ment. Only the grade of *W* may be recorded if the student has officially dropped courses from the schedule or withdrawn (resigned) from the University. The grade of *W* may not be revoked or changed to another grade because the act of officially dropping/withdrawing is irrevocable.

Grade of Incomplete

A student may receive a grade of Incomplete (*I*) if at least 50 percent of the course requirements have been completed with passing grades, but for some justifiable reason acceptable to the instructor, the student has been unable to complete the full requirements of the course. At the time a grade of *I* is given, the instructor must stipulate in writing to the student and to the University Registrar's Office the requirements and completion date that are to be met and the grade that will be given if the requirements are not met by the completion date. The maximum period of time allowed to clear the Incomplete is 12 months. If the Incomplete grade is not cleared by the date set by the instructor or by the end of the 12-month deadline, the grade of *I* will be changed to the grade provided by the instructor at the time the Incomplete was assigned or to a grade of *F* if no alternate grade was provided. The grade of *I* is not given in lieu of a grade of *F* or *W*, or other grade, each of which is prescribed for other specific circumstances.

The grade of *I* in a course does not authorize a student to attend the course during a later term. Graduation candidates must clear all Incompletes prior to the deadline in the Official University Calendar, which may allow less time than 12 months. Failure to do so can result in removal from the degree candidacy list and/or conversion of the grade of *I* to the grade indicated by the instructor at the time the grade of *I* was given.

Grade Options for Courses Taken on SMU Abroad Programs

Effective fall 2010, courses taken on SMU Abroad fall and spring term programs may not be taken on a no-credit or pass/fail basis. The only exception to this policy is for courses designated by SMU's academic departments with no credit or pass/fail as their only grading basis option.

For courses taken on SMU Abroad summer programs and during J Term, students may not petition for a grade of *NC* (No Credit), but may petition for courses to be graded on a pass/fail basis. Students must petition approval for the pass/fail option from the program director and the faculty member teaching the course. The deadline to complete the Undergraduate Pass/Fail Option Declaration Form to petition for a course taken on an SMU Abroad summer program is the fourth day of classes and no later than the second day of classes for J Term. Forms are available in the academic dean's office.

Grade Point Average

A student's GPA is computed by multiplying the term hours of each course attempted by the grade points earned in the particular course and then dividing the total number of grade points by the total number of hours attempted, excluding those hours for which grades are shown with an asterisk on the grade chart. The GPA is truncated, not rounded, at three decimal places.

Grade Changes

Changes of grades, including change of the grade of *I*, are initiated by the course instructor and authorized by the academic chair and by the academic dean of the school in which the course was offered. If a student requests a grade change, the instructor may ask the student to provide the request as a written petition, which may become an official part of any further process at the instructor's discretion. Changes of grades may be made only for the following authorized reasons: to clear a grade of *I*, to correct a processing error or to reflect a re-evaluation of the student's original work. A change of grade will not be based on additional work options beyond those originally made available to the entire class.

Changes of grades of *I* should be processed within a calendar year of the original grade assignment. Other changes of grades must be processed by the end of the next regular term. No grade will be changed after 12 months or after a student's graduation, except in cases where a grade is successfully appealed – provided that written notice of appeal is given within six months following graduation – and in extenuating circumstances authorized by the academic dean and approved by the registrar.

Grades for Repeated Courses

Students who enter the University directly from high school may repeat up to three courses for which grades of *D+* or lower were received, provided these courses were completed before or during a student's first two consecutive regular terms following matriculation (regardless of the student's enrollment or withdrawal). The grade from the repeated course, even if lower, will be the grade used to calculate the student's GPA. A course may be repeated only once under this policy, and it must be repeated within the next two regular terms (regardless of the student's terms of enrollment or withdrawal, but not counting a term of academic suspension) following the term in which the course was initially taken. Exceptions to the two-term restriction may be requested from the University Registrar's Office if the course is not taught again within that period. The student must declare to his or her academic dean by the 12th day of classes which courses he or she will repeat under this policy. Only the repeated course and not the initial credit hours count toward the number needed for graduation. Both the initial and the second grades are shown on the student's permanent academic record. Students are cautioned that for some purposes, such as admission into an academic program, both grades may be used.

In all other cases, students will be allowed to repeat courses according to the following rules: Both the initial and the second grades will be recorded on the student's permanent academic record. Both grades will be included in the calculation of the GPA and in the determination of academic probation, suspension, dismissal, honors and graduation. Only the repeated course and not the initial credit hours count toward the number of hours needed for graduation.

The courses a student can repeat are determined by the school of record:

Dedman College. Students can repeat courses in which the original grade was *D+* or below. Other requests to repeat courses can be made by petition in consultation with the academic adviser/department through the Dedman Office of Records and Academic Services.

Cox School of Business. Students can repeat only those courses in which the original grade was a *D+* or below.

Lyle School of Engineering and Meadows School of the Arts. Students can repeat courses in which the original grade was a C- or below. Such courses can be repeated only once.

Simmons School of Education and Human Development. Students majoring in applied physiology and sport management can repeat a course once in which the original grade was a D+ or below. Students in the Department of Teaching and Learning must repeat a required teacher education course if they earn below a grade of C. All other undergraduate students in the Simmons School may repeat a course once if the original grade was a C- or below.

Pass/Fail Option

Students may take one course per term on a pass/fail basis. The maximum total credit with a grade of Pass that may count toward a degree is 12 hours. SMU Abroad students should also see the Grade Options for Courses Taken on SMU Abroad Programs section in this catalog.

A student must indicate intention to take a course pass/fail no later than the 12th day of classes (the fourth day of classes in summer sessions; the second day of classes in intersession terms) by filing a form available in the academic dean's office. After the 12th day of classes (the fourth day of classes in summer sessions; the second day of classes in intersession terms), students may not change their pass/fail declaration back to a letter grade. If a department grades a course pass/fail for all students by departmental policy, a declaration by the student is not required. A failed course cannot be repeated on a pass/fail basis, except for those courses designated as pass/fail-only courses.

Students should consult with their advisers before declaring the pass/fail option for any course, as some courses may not be taken pass/fail. In general, elective courses may be taken on a pass/fail basis. With the exception of courses only offered on a pass/fail basis, courses required to fulfill the University Curriculum may not be taken pass/fail. Courses in the academic majors and minors also are excluded; however, in some programs, courses may be taken pass/fail after the minimum program requirements have been met. (There may be other courses required to meet certain professional accreditation standards or entrance requirements, such as teacher preparation and preprofessional studies, that may not be taken pass/fail by a particular student. The departments or advisers concerned with these requirements will make these exclusions known to the students.)

Business students must take all courses in the business core and in their business major on a letter grade basis. Students may take business electives on a pass/fail basis only after successfully completing all courses in the business core and in the student's business major. An exception to this policy is given for courses within Cox that are designated as pass/fail only.

Under the pass/fail option, pass (*P*) grades are *A*, *B* and *C* (including *C*-); failing (*F*) grades are *D*+, *D*, *D*- and *F*. A student who declares pass/fail is not entitled to know the regular letter grade, and a pass/fail grade cannot be changed to a regular letter grade (or vice versa) after the pass/fail grade has been assigned. The grade of *P* is not calculated in the GPA, although the credit hours are included in the total number of hours earned. The grade of *F* is calculated in the GPA.

Grade Appeals

A student who feels that an assigned grade is other than the grade earned must first discuss the matter with the course instructor to determine if the discrepancy is caused by error or misunderstanding. At the time of the initial discussion, the student may be asked to provide a written petition requesting the change of grade.

A student who is not satisfied by the instructor's denial of a request for a grade change, and who maintains that the original grade was capriciously or unfairly determined, may appeal to the chair of the department in which the course was offered (or, in the case of a nondepartmental course, to a faculty agent designated by the dean of the school offering the course). After discussing the matter with the student, and bearing in mind that the final authority in matters of academic judgment in the determination of a grade rests with the course instructor, the chair (or faculty agent) will consult with the course instructor, who will subsequently report to the student the disposition of the appeal.

A student who is not satisfied by the disposition of the appeal may appeal the decision to the dean of the school offering the course. The dean will take action as he or she deems appropriate. A student may appeal the dean's decision to the provost. In their actions, the dean and the provost must respect the principle that the determination of a grade rests with the course instructor.

Grade Forgiveness

SMU's policy for omitting courses from a student's GPA is found under Academic Forgiveness in the General Policies section of this catalog.

ACADEMIC ADVISING AND SATISFACTORY PROGRESS POLICIES

Academic Advising

Academic advising is an important process for each undergraduate student at SMU. Each student must meet with his or her assigned academic adviser prior to enrolling for an academic term. At this meeting, the adviser will assist the student in planning majors and minors, understanding the Degree Progress Report, and scheduling courses that will count toward graduation requirements. After the initial required advising session, the student is encouraged to seek assistance from the adviser when considering whether to add or drop courses.

For an effective advising relationship, the student must be prepared when meeting with the adviser. The student must initiate the advising appointment. Prior to the meeting, the student should obtain through Access.SMU a Degree Progress Report that provides detailed information concerning completion of degree requirements. The student should also be familiar with different academic programs of interest. The adviser will give assistance to the student, but the student has the final responsibility for the accuracy of the enrollment, the applicability of courses toward the degree requirements, and his or her academic performance.

Students are assigned an academic adviser by their academic deans. A student who enrolls without first meeting with his or her assigned academic adviser may be subject to sanctions including, but not limited to, the following: cancellation of the term enrollment and restriction from the self-service enrollment functions.

Mandatory Declaration of Major

Students officially declare their major when they have made a firm choice and when they have met the specific program entrance requirements for their intended school and department. For most students, the declaration of the major occurs in the sophomore year. Students are expected to qualify for and to declare a major no later than upon completion of 75 term hours, including credits by examination and transfer credits, in order to continue their studies at SMU.

Change of Academic Program

Undergraduate students who desire to change their academic program – that is, transfer from one school to another within the University, change their degree objective, change their major or change their minor – first should apply to the academic dean's office or records office of the school in which they are currently enrolled. Students can change their academic program at any time during a term. The program change is effective on the date received, approved and processed. However, changes should be made at least three weeks prior to enrollment for a term for the change to be effective for that enrollment.

A nondegree visiting student who wishes to be admitted to an undergraduate program offered by a school of the University must meet all standard University admission requirements.

Concurrent Degree Programs

Students can simultaneously earn two degrees from two schools of the University with approval of the academic dean of each school. The requirements for each degree must be met. Students should meet with advisers in both schools at an early date to prepare a proposed plan of study and to complete the processing of all necessary forms.

Leave of Absence

A leave of absence is a temporary leave from the University – a kind of “time out” – that may be necessary during an academic career. Students may elect to take leaves of absence for a variety of reasons, including 1) medical reasons due to accident or illness, 2) family crises or other personal situation that requires an extended absence from school, 3) financial issues that may take time to resolve, and 4) academic difficulties that may best be handled by taking time to refocus on college work.

Typically, a leave of absence is for one term or one academic year. A student may extend a leave of absence by contacting his or her academic department representative. The process to return to SMU after a leave-of-absence period can be an easy one, especially if the student has gone through the steps to file for a leave of absence and planned ahead for the return. Following SMU's leave-of-absence guidelines helps 1) assure that the degree requirements per the catalog of record when the student initially matriculated at SMU still apply upon return, 2) assist with financial aid processing, and 3) provide the support needed to successfully return to SMU and finish the degree.

The SMU Leave of Absence Policy provides students with a formal process to “stop out” of SMU for either voluntary or involuntary reasons. Typically, a *leave of absence* is for a temporary departure from the institution; however, *intended permanent withdrawals* from SMU will also be processed under the Leave of Absence Policy. In addition, students who are participating in study-away programs that do

not fall under the auspices of SMU should complete the Leave of Absence Form. The completion of this process will assist all respective offices at SMU to create and monitor a formal, centralized record of the status for all students who are not enrolled. The Leave of Absence Form and Leave of Absence Policy are available at www.smu.edu/registrar ("Current Students" link). The *University Policy Manual* is available at www.smu.edu/policy.

The first step to effect a leave of absence is for the student to arrange an appointment to meet with his or her academic adviser. The adviser will then assist the student with the process.

Academic Progress

The University sets the goal and expects that all undergraduate students will make regular and satisfactory progress toward their degrees. There are three categories that may apply when an undergraduate student is not making satisfactory academic progress: 1) academic probation, 2) academic suspension or 3) academic dismissal. This policy sets out the standards and procedures for each of these categories. In addition, a student who has been suspended may seek academic reinstatement under the standards set out in this policy.

Definitions: Academic Probation, Academic Suspension, Academic Reinstatement and Academic Dismissal

Academic Probation. Academic probation is a serious warning that the student is not making satisfactory academic progress. A student on academic probation is still eligible to enroll and is considered in good standing for enrolling in classes and for certification purposes. In addition, academic probation is not noted on the permanent academic record. However, a student on academic probation may be subject to certain conditions during the period of probation and will be subject to academic suspension if he or she does not clear academic probation. For academic probation periods and guidelines, see the Academic Probation sections below under the appropriate school of record.

Academic Suspension. Academic suspension is an involuntary separation of the student from SMU. Academic suspension is for at least one regular term. The term of suspension might be for a longer period depending on the policy of the school of record or the terms of the individual student's suspension.

The status of academic suspension is recorded on a student's permanent academic record. While on academic suspension, a student is not in good academic standing for certification purposes and is not eligible to enroll at SMU. Students who have served their suspension and who are eligible to return may not enroll for any intersession terms.

Credits earned at another college or university during a term of suspension may not be applied toward an SMU degree. A grade point deficiency must be made up through enrollment at SMU.

Academic Reinstatement. A student who has been on academic suspension once may apply for reinstatement to SMU. If reinstated, the student may enroll in classes, and he or she is considered in good academic standing for purposes of certification. A student who is reinstated remains on academic probation until the conditions of academic probation are satisfied.

Academic Dismissal. A second suspension that is final results in an academic dismissal from the University. Academic dismissal is final, with no possibility of

reinstatement or readmission. Academic dismissal is recorded on the student's permanent academic record.

University Requirements (UC and GEC)

Academic Probation. For all undergraduate students, a student will be placed on academic probation if he or she fails to meet the following:

1. Effective summer 2012, for a student who enters SMU directly from high school or enters SMU with fewer than 15 transfer hours, the student fails to complete the Discernment and Discourse sequence and/or the Quantitative Foundation requirements of the University Curriculum (UC) after the completion of 60 units earned as SMU credit *OR*
2. For a continuing student who entered SMU directly from high school or entered SMU with fewer than 15 transfer hours, the student fails to complete the written English and Mathematical Sciences Fundamentals of the General Education Curriculum (GEC) after the completion of 45 units earned as SMU credit *OR*
3. For a part-time student or a student transferring more than 15 hours, the student fails to complete the written English and/or Mathematical Sciences Fundamentals of the General Education Curriculum (GEC) after completion of 15 units through enrollment at SMU.

Academic Suspension. For all undergraduate students, a student will be placed on academic suspension if he or she fails to meet the following:

1. Effective summer 2012, for a student who enters SMU directly from high school or enters SMU with fewer than 15 transfer hours, the student fails to complete the Discernment and Discourse sequence and/or the Quantitative Foundation requirements of the University Curriculum (UC) after the completion of 75 units earned as SMU credit *OR*
2. For a continuing student who entered SMU directly from high school or entered SMU with fewer than 15 transfer hours, the student fails to complete the written English and Mathematical Sciences Fundamentals of the General Education Curriculum (GEC) after the completion of 60 units earned as SMU credit *OR*
3. For a part-time student or a student transferring more than 15 hours, the student fails to complete the written English and/or Mathematical Sciences Fundamentals of the General Education Curriculum (GEC) after completion of 30 units through enrollment at SMU.

SMU Pre-Majors

Academic Probation. For SMU Pre-Majors, a student will be placed on academic probation if the student's cumulative SMU GPA is below 2.000 at the end of any term (fall, spring, or summer). A student remains on academic probation for up to one calendar year from the date of initial placement. If a student does achieve a cumulative SMU GPA of 2.000 or higher within the one-year probationary period, then he or she will be removed from academic probation at the end of the term in which the cumulative SMU GPA of at least 2.000 is achieved. Students who withdraw from SMU during their probationary period and then return will continue on

probation and will have their calendar year adjusted in accordance with the number of terms they were on leave from the University.

When the student is placed on academic probation because his or her cumulative SMU GPA is below 2.000, then the student will be assigned to a designated probation counselor. Before beginning his or her next term at SMU, the student will be required to complete a self-assessment and share this self-assessment with the probation counselor, who will then work with each student to determine the appropriate academic interventions. These academic interventions can include, but are not limited to, the following:

1. Re-evaluation of course enrollments and pre-major objectives.
2. Biweekly academic counseling sessions with the probation counselor (or his or her designee).
3. Enrollment in courses, such as HDEV 1110 O.R.A.C.L.E. or HDEV 1111 Success Strategies, aimed at improving academic performance.
4. Appropriate medical and/or psychological assessment-evaluation, including assessment-evaluation as to the need for drug or alcohol education.
5. Participation in tutoring and/or study skills workshops.

The student will sign a contract that stipulates the agreed-upon academic interventions.

Academic Suspension. The student on academic probation has one calendar year in which to raise his or her cumulative SMU GPA to 2.000 or higher. If the student does not do so, the student will be placed on academic suspension. For example, if a student is first placed on academic probation beginning with the spring term, then he or she must achieve a cumulative SMU GPA of 2.000 or higher by the end of the following fall term. If a student does not achieve a cumulative SMU GPA of 2.000 or higher, then he or she will be suspended at the end of the fall term.

A student may petition to the University Committee on Academic Petitions for an additional, consecutive probationary term if the term GPA during the student's probationary period indicates academic improvement and if the student has undergone all academic recovery efforts agreed upon in the contract with the probation counselor.

If a student is placed on academic suspension, the period of academic suspension is for a minimum of one regular term. Credits earned at another college or university during a term of suspension may not be applied toward an SMU degree. A grade point deficiency must be made up at SMU.

As soon as possible after the student is placed on academic suspension, the student should contact the probation counselor if the student has any desire or intent to seek reinstatement after the period of academic suspension. The probation counselor will work with the student to determine appropriate conditions that the student should satisfy to be eligible for reinstatement. These conditions might include the completion of coursework with a certain minimum GPA.

Academic Reinstatement. A student who has been academically suspended once may apply for academic reinstatement to the University. A student is not eligible to request reinstatement until the end of the time period of academic suspension. The request for reinstatement should be submitted to the University Committee on Academic Petitions, which will make a decision on the request. Ordinarily, the deci-

sion whether to grant reinstatement will be based primarily on whether the student has satisfied the conditions set out for the period of academic suspension.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

Dedman College

Academic Probation. Students who have a declared major in Dedman College and whose cumulative SMU GPA falls below 2.000 are placed on academic probation. Academic probation is for a minimum of one regular term (excluding interterms and summer sessions). The dean may impose special conditions in exceptional probationary situations. Students are removed from academic probation status when they achieve a cumulative GPA of 2.000 or higher.

Academic Suspension. Declared Dedman students whose cumulative GPA remains below 2.000 in any regular term following a term of academic probation will be suspended. Suspension is for a minimum of one term, not counting interterms or summer sessions. Credits earned at another college or university during a term of suspension may not be applied toward an SMU degree. A grade point deficiency must be made up through enrollment at SMU.

Students who have been suspended from another school on campus are also subject to suspension from Dedman College.

Reinstatement on Probation Following Suspension. Students who have been suspended once may apply for reinstatement to the University, but reinstatement is not guaranteed. In certain cases, prescribed conditions, including the completion of coursework elsewhere, must be met before a student will be approved for reinstatement. Students who have been reinstated to the University following suspension remain on probation and are normally allowed two regular terms within which to make up their academic deficiencies and return to good standing. However, special conditions for the first term may be set in individual cases.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

Cox School of Business

Academic Probation. A student will be placed on academic probation following the term in which the lowest of the SMU term GPA, cumulative GPA or business GPA (if at least nine business credit hours taken) falls below 2.000. A student on probation may enroll for a maximum of 12 credit hours in the term of probation (fall, spring or summer) and will not be allowed to enroll for an internship or directed study. A student on academic probation must enroll in and successfully complete a minimum of nine credit hours per term, with no more than three credit hours of free elective credit that is unrelated to the student's declared major, declared minor or University requirements. Also, the student must earn a minimum 2.000 GPA in every term in which the student takes classes. To be removed from probation, a student must successfully complete all of the following: 1) meet with the director of academic advising for the B.B.A. Program or a designee at appropriate intervals during the term, to be determined by the director; 2) attend the Altshuler Learning Enhancement Center and follow recommendations established by the L.E.C. director; 3) successfully complete a minimum of nine hours in the term of probation; and 4) raise the SMU term GPA, cumulative GPA or business GPA to at least 2.000 at the end of the term.

Students who do not meet the requirements of probation within the first three weeks of the regular term will not be removed from probation even if the GPA rises to 2.000 or above. For the purposes of probation, May term, first summer session, second summer session, full summer session and August term will be considered one term.

Academic Suspension. A student on academic probation who fails to maintain an SMU term GPA, cumulative GPA or business GPA of 2.000, or who fails to complete successfully a minimum of nine credit hours in the term of probation, will be suspended. A student who has been suspended must petition the director of the B.B.A. Program of the Cox School for reinstatement, but this petition will not be considered until the student has been suspended for at least one full term (summer sessions excluded). For example, a student suspended at the end of the spring term may petition for reinstatement for the beginning of the next spring term, but no sooner.

Reinstatement on Probation Following Suspension. Petitions for reinstatement must set forth clearly the reasons for the previous unsatisfactory academic record and must delineate the new conditions that have been created to prevent the recurrence of such performance. Each petition is considered individually on its own merits. After consideration of the petition and perhaps after a personal interview, the student may be reinstated on academic probation if the suspension was the student's first. Reinstated students will be required to meet with an L.E.C. counselor during the first week of classes and follow through on recommendations from that meeting, and they must meet all other requirements of academic probation.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

Failure at Other Colleges. Students who are on academic probation or academic suspension from other colleges will not be admitted to the Cox School of Business until they are no longer on probation or suspension with their home school. Students who have received academic suspension twice from any college or university will not be admitted to the Cox School. Failure to disclose any such suspensions will be grounds for dismissal from the Cox School.

Lyle School of Engineering

Academic Probation. A declared Lyle student whose SMU term or cumulative GPA falls below 2.000 may be placed on academic probation. The minimum period of probation is one term. The student remains on probation until the overall GPA is 2.000 or better or until he or she is suspended. A student on probation may enroll in a maximum of 13 credit hours per term during the term(s) of probation, but the student is not allowed to serve as an officer of any organization representing either the Lyle School of Engineering or SMU. The student on probation may not participate in any extracurricular activities that might interfere with or detract from academic efforts.

Academic Suspension and Reinstatement on Probation Following Suspension. A student on probation who fails to maintain a GPA of at least 2.000 during an academic term will be suspended. A student who has been suspended may petition the dean for reinstatement, but this petition will not be considered until the student has been suspended for at least one full term. For example, a student suspended at the end of the spring term may petition for reinstatement for the beginning of the

next spring term, but not sooner. Petitions for reinstatement must set forth clearly the reasons for the previous unsatisfactory academic record and must delineate the new conditions that have been created to prevent the recurrence of such performance. Each petition is considered individually on its own merits. After consideration of the petition and perhaps after a personal interview, the student may be reinstated on academic probation if the suspension was the student's first.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

Meadows School of the Arts

Academic Probation. A declared Meadows student who fails to maintain an SMU cumulative or term GPA of 2.000 in a regular term will be placed on academic probation for the following regular academic term. A student on academic probation may enroll for a maximum of 13 term hours and must achieve a term and cumulative 2.000 GPA at the end of the term.

Note: A student who fails to meet divisional artistic standards may be placed on artistic probation at any time.

Academic Suspension and Reinstatement on Probation Following Suspension.

A student who fails to meet the terms of academic probation will be suspended for one regular academic term, after which the student may apply for readmission. A student may petition the associate dean for academic affairs for reconsideration, and the student may be reinstated on academic probation.

A student who fails to meet divisional artistic standards may be suspended from the division at any time.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

Simmons School of Education and Human Development

Academic Probation. Declared Simmons School students whose cumulative SMU GPA falls below 2.000 are placed on academic probation. Academic probation is for a minimum of one regular term (excluding intersessions and summer sessions). The dean may impose special conditions in exceptional probationary situations. Students are removed from academic probation status when they achieve a cumulative GPA of 2.000 or higher.

Academic Suspension. Declared Simmons School students whose cumulative GPA remains below 2.000 in any regular term following a term of academic probation will be suspended. Suspension is for a minimum of one term, not counting intersessions or summer sessions. Credits earned at another college or university during a term of suspension may not be applied toward an SMU degree. A grade point deficiency must be made up through enrollment at SMU. Students who have been suspended from another school on campus are also subject to suspension from the Simmons School.

Reinstatement on Probation Following Suspension. Students who have been suspended once may apply for reinstatement to the University, but reinstatement is not guaranteed. In certain cases, prescribed conditions, including the completion of coursework elsewhere, must be met before a student will be approved for reinstatement. Students who have been reinstated to the University following suspension remain on probation, and they are normally allowed two regular terms within which

they can make up their academic deficiencies and return to good standing. However, special conditions for the first term may be set in individual cases.

Academic Dismissal. A second suspension is final, resulting in dismissal from the University with no possibility of readmission.

Academic Petitions and Waivers

Petitions and/or requests for waivers concerning University requirements, graduation requirements and the evaluation of transfer work should be submitted to the dean's office of the student's school of record.

Petitions and/or requests for waivers concerning a major or a minor should be submitted to the appropriate department chair or program coordinator/director for consideration.

SMU Credit Requirement

University policy requires that of the 122 minimum required term hours for an undergraduate degree, at least 60 hours must be earned as SMU credit. In other words, 60 hours must be completed through enrollment at SMU's Dallas campus, SMU-in-Plano, SMU-in-Taos, SMU Abroad programs and/or in SMU-approved international programs, and/or by test and other credits awarded by SMU departments as SMU courses. Credit hours earned in venues not listed above that are applied toward the 122 minimum will be recorded as transfer credits.

Therefore, regardless of the number of transferable credits completed elsewhere, to receive an SMU undergraduate degree, students must earn 60 credit hours through enrollment at SMU. For further degree requirements, students should refer to the individual school sections of this catalog.

Transfer Coursework

SMU's policy for transfer coursework is found under Transfer Courses From Other Institutions in the General Policies section of this catalog.

GRADUATION POLICIES

Apply to Graduate

Students must file an Application for Candidacy to Graduate with their academic dean's office or records office at the beginning of the term in which they will complete all degree requirements. Applications should be filed by the deadline date in the Official University Calendar. Students who file an application will be charged an application fee during the term the application is filed.

Students who file an application after the published deadline may be required to pay a nonrefundable late fee. Late applications may be denied after the start of the next term, and the Application for Candidacy to Graduate applied to the next conferral date. Students taking coursework at another institution and transferring the course(s) back to SMU are responsible for ensuring that the University Registrar's Office receives their official transcript in order for their degree to be conferred for the anticipated graduation term.

SMU has three degree conferral periods: fall (December), spring (May) and summer (August). Students who complete their degree requirements during a January intersession, May term, or August term will have their degrees conferred at the conclusion of the following conferral term.

Commencement Participation

An All-University Commencement Convocation is held in May for students on schedule and enrolled to complete degree requirements during the spring term. Students on schedule and enrolled to complete all degree requirements during the following summer session may also participate in the University Commencement Convocation, although their degrees will not be conferred until August. Students may also participate in departmental or school ceremonies following the University commencement according to the policies of the departments or schools.

An All-University Graduation Ceremony is held each December for students completing degree requirements during the fall term. Students who completed degree requirements during the previous summer session may also participate. Students on schedule and enrolled to complete all degree requirements during the following January intersession may also participate in the December graduation ceremony, although their degrees will not be conferred until May.

A student may participate once in either the May All-University Commencement Convocation or the December graduation ceremony for a given degree, but not both.

To participate in a ceremony, a student must file with their academic dean's office or records office an Application for Candidacy to Graduate or Intent to Participate Form.

Degree Honors

There are three classes of graduation honors: summa cum laude, magna cum laude and cum laude. The awarding of graduation honors will be determined by minimum GPAs announced at the beginning of each academic year for each of the five undergraduate schools – Dedman, Cox, Lyle, Meadows and Simmons. The minimum GPAs generally will represent the top 5 percent, 10 percent and 15 percent of graduates in the school. Students earning a degree with majors in two or more schools will receive the highest degree honors for which they are eligible.

The minimum GPAs for each school will be determined by pooling all graduates in the school from the previous three academic years and determining the GPAs in each school that represent the top 5th, 10th and 15th percentiles. The GPA used is the lower of the student's SMU cumulative GPA and all-college GPA (this includes transfer work) and includes undergraduate coursework only.

The minimum graduation honors GPAs for students graduating during the 2012–2013 academic year will be announced in October 2012. Students may obtain information about minimum GPAs required in past years from their academic schools or online at www.smu.edu/registrar (“Academic Records” link).

Separate from eligibility for graduation honors, the Cox School of Business awards special Cox Honors distinction to students who have successfully completed the requirements for the Cox B.B.A. Honors Program. Departmental distinction may be awarded in Dedman College, Lyle School of Engineering, Meadows School of the Arts, and Simmons School of Education and Human Development. Students may also earn honors in the liberal arts. These honors require completion of requirements prescribed by the department or school. Further information may be obtained from the individual departments and schools.

Statute of Limitations for Degree Plans

A student who has been readmitted to the University following an absence of more than three years will be expected to meet all current requirements for graduation.

UNIVERSITY-WIDE REQUIREMENTS

In keeping with the University's educational mission, all undergraduates are required to complete a program of study that emphasizes the values of what historically has been known as a liberal education – namely, learning to read, write and think critically and acquiring a basic understanding of human society in all its dimensions. The courses and experiences included in this program of study provide a solid and broad education that will equip students to compete and adapt to the rapidly changing contemporary world and complement more focused study in the major.

First-time, first-year undergraduate students who enter the University in the 2012–2013 academic year will complete all requirements of the *University Curriculum* (UC).

All other undergraduate students will complete the requirements of the *General Education Curriculum* (GEC).

Rather than a checklist of requirements, both the UC and the GEC should be viewed as individual parts of the larger process of becoming a broadly educated person. Students should consider how each of these components contributes to that objective. The list of all UC and GEC courses available each term can be accessed at www.smu.edu/registrar.

THE UNIVERSITY CURRICULUM (UC)

The motto of Southern Methodist University, *Veritas Liberabit Vos* ("the truth shall set you free"), epitomizes the ideals of an SMU education and is the fundamental principle for the University Curriculum (UC). The wisdom to acquire and critically reflect on existing knowledge and the insight and capacity to create new knowledge – the hallmarks of an educated person – exemplify the characteristics SMU seeks to instill in its students.

The University Curriculum consists of three main coursework components (**Foundations, Pillars and Capstone**) combined with **Proficiencies and Experiences**, and UC requirements can be met through any part of the student's undergraduate career, including work in the major or minor, elective courses, or approved activities.

The number of courses and/or credit hours required to complete the University Curriculum will vary according to the individual student's academic background, preparation, major and curricular choices. The list of UC courses will vary by term, especially with respect to identified and approved Proficiencies and Experiences. Students are advised to work closely with divisional/departmental and University advisers in navigating the UC requirements and planning their course-work each term.

SUMMARY OF UNIVERSITY CURRICULUM (UC) REQUIREMENTS

Note: Applies *only* to first-time, first-year undergraduates who enter the University in summer 2012 or later.

UC Foundations

In today's rapidly changing world, a university education must provide students in all majors with the tools to embark on a lifetime of learning. UC Foundations courses assure that students read and write critically, possess basic quantitative reasoning skills, understand the concepts of lifelong personal responsibility and wellness, and explore how different academic disciplines define and create knowledge. Because these skills are essential for a successful college experience, UC Foundations courses should be completed within a student's first four terms of enrollment.

Discernment and Discourse

The University Curriculum foregrounds academic reading, writing and oral expression in the Discernment and Discourse sequence. The Discernment and Discourse sequence introduces students to academic thought and communication in seminars that allow students to work closely with faculty in small classes. All seminars share the goal of assisting students in the development of critical reading, expository and analytical writing, oral communication, and research protocols.

Most students will satisfy this requirement by taking DISC 1312 in the fall and DISC 1313 in the spring. Students scoring lower than a 550 on the SAT Critical Reading or 24 on the ACT English section will begin in DISC 1311. Students scoring at or above 550 (SAT Critical Reading) or 24 (ACT English) will begin in DISC 1312. Students scoring a 4 or 5 on the Advanced Placement Test and students scoring 5, 6 or 7 on the IB exam will place out of DISC 1312 and begin with DISC 1313. Students participating in the University Honors Program satisfy this requirement with DISC 2305 and 2306 in the fall and spring of their first year. Each term, students must be enrolled in and may not drop Discourse and Discernment until they have completed the requirement. A minimum grade of C- is required to pass each course.

DISC 1311 (3)

FOUNDATIONS OF WRITTEN AND ORAL DISCOURSE

The class gives students practice in the reading, writing, and analytical skills necessary for the successful completion of DISC 1312 and 1313. Students approach writing as a process of drafting, revising, and editing, and they work on sentence-level and paragraph-level writing skills as they build toward essay-length writing projects. Students must earn a C- or better.

DISC 1312 (3)

INTRODUCTION TO ACADEMIC DISCOURSE

This course introduces students to a variety of discipline-based modes of inquiry and expression. The texts students read and create employ and exemplify the principles of academic discernment and discourse. Students must earn a C- or better. *Prerequisite:* DISC 1311 or one of the following test scores: 550 on the SAT Critical Reading or 24 on the ACT English section.

DISC 1313 (3)

INQUIRY SEMINAR

This course is a topic-based seminar through which students continue to develop their critical reading and writing skills, employing analysis, evaluation, synthesis, and/or integration, while learning to employ research protocols for the various discipline or disciplines represented in the course. Students must earn a C- or better. *Prerequisite:* DISC 1312.

DISC 1315 (3)

PERSPECTIVES OF THOUGHT

Focus on analytical writing while exploring major modes of interpreting the world and defining what constitutes knowledge in the 21st century. Students must earn a C- or better. Restricted to Hilltop and New Century scholars placing out of DISC 1312.

DISC 2305 (3)

HONORS HUMANITIES SEMINAR I

Insights from literature, linguistics, philosophy, psychology, and science that became major modes of interpreting the world in the 20th century and that define what constitutes knowledge in the 21st century. Students must earn a C- or better. Open only to students in the University Honors Program.

DISC 2306 (3)

HONORS HUMANITIES SEMINAR II

A study of ethical questions derived from history, literature, psychology, and philosophy that focuses on what constitutes a meaningful life. The course also explores historical challenges to the bases of ethics. Students must earn a C- or better. *Prerequisite:* DISC 2305.

Quantitative Foundation

Quantitative reasoning refers to the ability to understand, evaluate and use quantitative information. Quantitative information takes many forms, and quantitative reasoning skills span a vast spectrum from basic numerical manipulations to advanced statistics and mathematics. One three-credit course is required to ensure that students possess these necessary skills. Students scoring a 4 or 5 on the Calculus AB, Calculus BC or Statistics Advanced Placement tests will place out of this requirement. Math placement testing is also available through SMU's mathematics departmental examinations. The list of UC Quantitative Foundation courses offered per term can be accessed at www.smu.edu/registrar.

Personal Responsibility and Wellness

All students complete this requirement by completing two one-credit courses. Taken during the first year, PRW1 introduces students to the University and explores three sets of issues: 1) the role of personal responsibility in coping with college and life's other transitional periods; 2) challenges and opportunities such as managing time and stress, benefiting from diversity and autonomy, dealing with pitfalls related to alcohol and drugs, and exploring resources and activities on campus; and 3) personal finance decisions while at SMU and later in life, including managing money, using credit cards and making major purchases.

In PRW2 (physical fitness courses), students work with instructors to establish personal goals and fitness plans for the term. A variety of individual and group fitness courses will be available, with each course containing core objectives and student-learning outcomes based on health-related fitness components. Grades will be given based on attendance, understanding of training/health principles and satisfactory improvement toward the goals that students set for themselves. The list of PRW courses available per term can be accessed at www.smu.edu/registrar.

Ways of Knowing

Ways of Knowing courses cross disciplines, exploring how natural scientists, social scientists, humanists, artists, engineers, and professionals in business and education address important issues. Taught collaboratively by faculty members from different disciplines and organized around a major topic or "big question," Ways of Knowing courses develop students' understanding of the multiple approaches whereby different disciplines define, acquire and create knowledge, including the ethical considerations involved. Students are required to complete one Ways of Knowing course. The list of Ways of Knowing (KNW) courses available per term can be accessed at www.smu.edu/registrar.

UC Pillars

The UC Pillars component is a constellation of five two-course sequences that introduce students to the primary ways in which intellectual traditions have organized and constructed knowledge. Each Pillar, except Pure and Applied Science, requires an introductory course that covers origins, critical analysis and important issues, and then a second course that, typically, will be of a more focused or advanced nature. Courses may satisfy requirements of more than one Pillar, and courses taken to satisfy Pillar requirements may also count toward the student's major. Any Pillars course may also be designated as satisfying one of more of the re-

quired UC Proficiencies and Experiences. The list of UC Pillars courses available per term can be accessed at www.smu.edu/registrar.

Creativity and Aesthetics

To develop an understanding of and appreciation for the creative impulse in a variety of artistic, cultural and historical contexts, graduates of SMU will be able to identify, explore and explain concepts fundamental to the visual, literary and performing arts through critical analysis, performance or the act of personal creation. This Pillar also seeks to expose students to the fundamental role that creativity plays in maintaining a robust, adaptive and prosperous society. To this end, students take two courses from the Creativity and Aesthetics Pillar.

Historical Contexts

To understand societies in the contemporary world and the forces that have shaped them, graduates of SMU will be able to identify and analyze problems, events, and documents or artifacts from the past and know how to situate them in their appropriate social, political, economic and cultural contexts. To this end, students take two courses from the Historical Contexts Pillar.

Individuals, Institutions and Cultures

To understand complex social systems, graduates of SMU will have explored contemporary efforts to document and analyze the interaction of individuals, cultures and institutions that shape economic, political and social experiences. To this end, students take two courses from the Institutions and Cultures Pillar.

Philosophical and Religious Inquiry and Ethics

To explore the human condition, graduates of SMU will have engaged in probing inquiry of philosophical, religious, or ethical issues and questions. This inquiry also serves as the basis for thoughtful choice and action. To this end, students take two courses from the Philosophical and Religious Inquiry and Ethics Pillar.

Pure and Applied Sciences

To be active, engaged citizens in a global society, graduates of SMU will be able to participate in scholarly discourse in science and engineering and to understand the implications of these disciplines. Students should be aware of the meaning and methods of science and engineering, and of the ways that both disciplines have shaped and continue to shape the world. To achieve this goal, students must take two courses: either two introductory courses with laboratory experiences, or one introductory course with a laboratory experience and one more advanced course, in the Pure and Applied Science Pillar.

Proficiencies and Experiences

To prepare SMU graduates for both career development and lifelong learning, the UC requires all undergraduates to develop and refine writing, quantitative reasoning, oral communication and information literacy skills beyond the introductory level provided through Foundations courses. The UC also encourages all undergraduates to apply curricular knowledge to the diverse, global communities in which they will live and work. The following UC Proficiencies and Experiences, required of all

undergraduate students, may be met through credit-bearing coursework or approved, noncredit activities that have been identified as meeting that requirement.

Writing (WRIT)

In addition to Discernment and Discourse coursework, all students will take two courses in which they compose coherent, well-supported and carefully edited essays and reports suitable for a range of different audiences and purposes.

Quantitative Reasoning (QR)

In addition to Quantitative Foundations coursework, all students will take one course in which quantitative reasoning skills are central to course content, delivery and evaluation.

Information Literacy (IL)

All students will take two courses in which they learn how to select and use the appropriate research methods and search tools for needed information and how to evaluate sources for quality of information for the given information need.

Oral Communication (OC)

All students will learn how to select and use appropriate forms of evidence in a public presentation, design verbal messages to suit particular audiences and purposes, and use visual cues to enhance a public presentation. Students can use both coursework and sustained, reflected upon activities to fulfill the UC's two OC requirements.

Community Engagement (CE)

All students will learn how to demonstrate the analytical and practical skills necessary for engaged, informed citizenship by applying academic learning to address specific needs in a community. Students can use both coursework and sustained, reflected upon activities to fulfill the UC's one CE requirement.

Human Diversity (HD)

All students will be able to demonstrate an understanding of the historical, cultural, social or political conditions of identity formation and function in human society, with respect to race, ethnicity, gender or societies in the developing world. Students can use both coursework and sustained, reflected upon activities to fulfill the UC's one HD requirement.

Global Engagement (GE)

All students will engage with other societies and cultures, demonstrating an understanding of the material culture, underlying values, beliefs or practices that are central to the culture(s) being visited or studied. Students can use both coursework and sustained, reflected upon activities to fulfill the UC's one GE requirement.

Second Language (SL)

All students who matriculate with less than the equivalent of four terms' college-level, second language proficiency will improve their second language proficiency by at least the equivalent of two terms' college-level instruction. (Students who come in with three terms' proficiency will be required to complete only one additional term.) Students can continue a language they have previously studied or complete two terms in a new language. Students' initial course placement and eventual proficiency

assessment will be determined by language-specific exams designed and/or approved by SMU faculty. Students may fulfill the second language proficiency through coursework or through such means as 1) being literate in a native language other than English; 2) matriculating with AP scores of 4 or 5 on a language exam; 3) developing the necessary incremental proficiency through using the language in research, community service or internships abroad; and 4) studying the language online, ideally using recommended learning materials.

A list of courses offering opportunities for fulfilling UC Proficiencies and Experiences available per term can be accessed at www.smu.edu/registrar. Students should see their adviser or the University Curriculum Office for approved noncredit activities that satisfy proficiencies.

Capstone

Each student's undergraduate career culminates in a Capstone experience requiring the student to contribute to the "pool of knowledge" either by synthesizing and integrating a body of work within a chosen area of study or by taking an upper-level course that emphasizes an inter- or multi-disciplinary way of knowing. Providing undergraduates with an opportunity for reflection and sustained focus, this experience will employ skills, knowledge and methodologies taught throughout the undergraduate career. The Capstone can take the form of a course, a departmental or honors thesis, a senior project, a senior performance, an interdisciplinary project, or an internship combined with a paper that requires students to analyze, report on and reflect upon the experience. Capstones may also fulfill departmental or other program requirements, as determined by the degree-granting department or program. A list of courses offering UC Capstone opportunities available per term can be accessed at www.smu.edu/registrar. Students should see their adviser for approved noncredit activities that satisfy the Capstone requirement.

UC Protocols

1. Credit earned by examination may be used to fulfill requirements in the Foundations, Pillars (level one), and Second Language Proficiency categories.
2. With the exception of courses that are offered only with pass/fail grading, courses taken to fulfill UC requirements may not be taken pass/fail.
3. Following SMU matriculation, students must meet UC Foundations requirements through SMU coursework.
4. PRW1 should be completed during the first 30 hours of undergraduate work. The Ways of Knowing requirement should be completed within the first 60 hours of undergraduate work.
5. A minimum grade of C- is required in all DISC-sequence courses.
6. Students may petition for an individual exception to a UC requirement, normally with the substitution of a specific alternative course or experience to satisfy that requirement. All UC student petitions for exception must include concrete assessment evidence that the proposed alternative course or experience has satisfied the specific Student Learning Outcomes (SLOs) associated with the requirement, be vetted by the student's academic adviser and then be submitted to the associate dean for the Office of General Education or the assistant dean for the University Curriculum for approval consideration. Appeals may be made to the Committee on Academic Petitions.

7. Probation and suspension rules related to the Foundations components of the UC are as follows:

a. Academic Probation

- A student who enters SMU directly from high school or enters SMU with fewer than 24 transfer hours will be placed on academic probation if he or she fails to complete either the Discernment and Discourse sequence or the Quantitative Foundation requirement of the UC after the completion of 60 units earned as SMU credit.
- Students must be continuously enrolled in the appropriate Discernment and Discourse course each term until completion of the Foundations requirement. Students who do not enroll in the appropriate DISC course each term will be subject to academic probation. However, certain students who begin their writing requirements with DISC 1313 may defer their initial enrollment for one term, if approved by the associate dean for general education in consultation with the director of the Discernment and Discourse Program. Students may not drop these courses; if they do, the *W* grade will be changed to a grade of *F*.

b. Academic Suspension

- A student who enters SMU directly from high school or enters SMU with fewer than 24 transfer hours will be a candidate for academic suspension if he or she fails to complete either the Discernment and Discourse sequence or the Quantitative Foundation requirement of the UC after the completion of 75 units earned as SMU credit.

SUMMARY OF GENERAL EDUCATION (GEC) REQUIREMENTS

Note: Does *not* apply to first-time, first-year undergraduate students who enter the University in the 2012–2013 academic year; applies *only* to continuing students and students who enter the University in 2012–2013 as transfer students.

	<i>Credit Hours</i>
Fundamentals	
1. Written English	6
2. Mathematical Sciences	3
3. Information Technology	3
Wellness	2
Science/Technology	6
(at least 3 hours must be in a natural science)	
Perspectives	15
Cultural Formations	6
Human Diversity (3 cocurricular hours)	
	41

For exemptions and exceptions to the General Education requirements, students should see Exemptions and Exceptions in this section of the catalog.

Fundamentals (12 hours)

Fundamentals courses assure that students read and write critically, possess basic mathematical skills, and are familiar with information technology and its place in contemporary society. In today's rapidly changing world, a university education

must provide students with the tools to embark on a lifetime of learning. In addition, such skills are essential for a successful college experience. Therefore, the 12 required term hours in Fundamentals should ideally be completed within the first year.

Written English (Six hours)

Students scoring a 4 or 5 on the Advanced Placement Test will place out of DISC 1311 and 1312. Transfer students who have not completed the written English requirement must be enrolled in each term and may not drop an appropriate writing course until completing the written English requirement. A minimum grade of C- is required to pass each course. The list of written English courses offered per term can be accessed at www.smu.edu/registrar.

Mathematical Sciences (Three hours)

Three hours of coursework in mathematical sciences is required to ensure that students possess the necessary skills in mathematics and quantitative reasoning. The list of courses offered per term can be accessed at www.smu.edu/registrar. Class descriptions are in the Mathematics and Statistical Science sections of this catalog.

Information Technology (Three hours)

Any course from this category will introduce students to emerging information technologies and familiarize them with the design and operation of personal computers and networked systems, the fundamentals of computer programming, and the use of important software applications. Each of these courses must also include components on the impact of computers on society and on ethics and information. The list of IT courses offered per term can be assessed at www.smu.edu/registrar. Class descriptions are available in the engineering section of this catalog.

Wellness – Choices for Living (Two hours)

The Choices for Living courses reflect the University's philosophy that a well-rounded education enhances the physical and mental well-being of the student. They help students become more aware of the comprehensive nature of wellness; provide techniques to help students respond positively to any imbalances in their lifestyle; familiarize students with campus wellness facilities, equipment and services; foster a lifetime of physical activity and physical fitness; and provide opportunities and promote action in a variety of wellness areas. Each student must complete a Choices I and Choices II class as part of the General Education Curriculum. The list of Wellness courses offered each term can be accessed at www.smu.edu/registrar.

Science and Technology (Six hours)

In today's world, students should be aware of the meaning and methods of science and technology, and the ways that both have shaped the world around us. To assure this is the case, students must take two courses in science and technology: at least one must be from the courses listed in Category A below, and no more than one may be from the other science and technology courses designated in Category B. Each course must include a minimum of four contact hours per week, at least one of which must be a lab. The list of science and technology courses offered per term can be accessed at www.smu.edu/registrar. For class descriptions, students should see the

anthropology, biology, chemistry, Earth sciences, engineering or physics sections of this catalog.

- A. Fields of biology, chemistry, civil and environmental engineering, Earth sciences, and physics (three to six term hours required).
- B. Other science and technology fields (zero to three term hours required).

Perspectives (15 hours)

Interpretation of contemporary society requires an understanding of how different disciplines in the Western intellectual tradition have organized and constructed knowledge. Perspectives courses have two objectives: to illustrate the evolution and contingent nature of knowledge and what is considered to be knowledge, and to provide students with a broad intellectual framework in which they may consider or identify their major field(s) of study.

Perspectives courses must be introductory in nature and either fundamental to, or otherwise characteristic of, their disciplines. Moreover, they must meet the same pedagogical standards typically required of courses in their respective departments, divisions and schools. They must be critical in approach and introduce students to primary sources. Where appropriate, they must be writing-intensive. Finally, they must be interactive, a requirement that may be fulfilled in a variety of ways (see General Rules Items 12 to 15), ideally by the end of the second year. The list of courses offered per term can be accessed at www.smu.edu/registrar.

Group I: Arts (Three hours)

A category that introduces students to the practice or study of various arts of expression, performance and communication and their traditions.

Group II: Literature (Three hours)

A category that presents the roles, functions and traditions of the imagination within a variety of national traditions.

Group III: Religious and Philosophical Thought (Three hours)

A category that introduces students to the practices of thought, reflection, criticism and speculation in matters of belief, value and knowledge.

Group IV: History and Art History (Three hours)

A category that introduces students to the study of events and processes within time by stressing a contextual analysis of the voices and artifacts of the past through primary and secondary sources. This category also offers credible accounts and explanations of the actions and intentions of the people of the past.

Group V: Politics and Economics (Three hours)

A category that introduces students to the applications of scientific methods to the study of institutional practices of transaction, organization and rule.

Group VI: Behavioral Sciences (Three hours)

A group of courses (anthropology, sociology, psychology) that introduces students to the scientific study of human thought, behavior and records of human cultural organization.

Cultural Formations (Six hours)

Although the academic disciplines outlined in the preceding Perspectives categories educate students in the ways individual fields of knowledge in the Western tradition attempt to understand human society, the investigation of many topics requires a combination of disciplinary approaches. Such inter- or multidisciplinary ways of knowing and comprehension reach beyond the boundaries of a single field. Cultural Formations (CF, CFA, CFB) courses allow students the opportunity to study interdisciplinary approaches to knowledge within the humanities and the social sciences and within the natural sciences when related to the humanities or social sciences. CF courses value new and unusual combinations of study and are intended to encourage faculty innovation and creativity.

CF courses go beyond disciplinary training to develop awareness of the complex formations of values, traditions and institutions that constitute cultures, and to examine the paradoxes such formations pose. These courses have three major purposes: 1) to introduce students to broad maps of human culture and to the fact that they, as the heirs of all that has gone before, need to assess a long past and a global present; 2) to reveal the interrelatedness of problems of knowledge amid shifting intellectual boundaries; and 3) to make points of reference along those boundaries and so begin to form intellectual communities that embrace the varied schools and disciplines at SMU.

CF courses are interdisciplinary. These courses explore how the approaches and materials of more than one discipline can be brought to bear on the study of complex social, cultural and institutional formations. Teaching in teams is often used to realize these interdisciplinary goals. Courses are also broad in scope – whether historically over time or more immediately in the contemporary world. They may include emphasis on global awareness, interculturalism and ethnic diversities as well as engage problems of ethics and value. CF courses are critical in approach, writing-intensive and focused on primary sources.

Students must complete two CF courses between their sophomore and senior years. The list of CF courses is also online at www.smu.edu/registrar.

Human Diversity Cocurricular Requirement (Three hours)

One Human Diversity cocurricular course (three term hours) dealing with non-Western and/or race-, ethnicity-, or gender-related issues must be completed by every graduating student. This requirement may be satisfied by any course within the University's undergraduate curriculum, including courses in Perspectives and Cultural Formations, as long as that offering is designated as a Human Diversity course. The list of Human Diversity courses offered per term can be accessed at www.smu.edu/registrar.

Exemptions and Exceptions

The Council on General Education recognizes two broad categories of exemptions to General Education requirements: individual exceptions and formal exemptions. Students may petition for an individual exception to a General Education requirement, normally with the substitution of a specific alternative course to satisfy that requirement. All General Education student petitions must be approved by the student's academic adviser and the associate dean for General Education. Appeals may be made to the Committee on Academic Petitions.

The Council on General Education has approved formal exemptions that apply to specific groups of students, as follows:

1. Beginning with fall 1997 entry, any student who matriculates with 42 or more term credit hours in transfer will be exempt from any six (6) hours from the combination of Perspectives and Cultural Formations. Transfer students majoring in any engineering program who have already satisfied the Perspectives/Cultural Formations requirement on entering the University are exempt from the Human Diversity cocurricular requirement. Additionally, transfer students majoring in an engineering program who have completed a yearlong course, both terms of which satisfy the same single Perspectives category, will be allowed to count that sequence toward two different Perspectives categories. This exception may extend to, at most, two yearlong courses so long as a minimum of three Perspectives categories is satisfied overall.
2. When the total number of hours required to satisfy the General Education and major requirements for a single major, along with the major's supporting course requirements, exceeds 122 term credit hours, students in such majors will be exempt from three (3) hours of Perspectives and an additional three (3) hours taken from either Perspectives or Cultural Formations. Free electives – courses that do not satisfy any General Education, major, or supporting course requirements – are not included in this calculation. Majors that qualify for this exemption are:
 - a. Lyle School of Engineering B.S. in computer engineering degree.
 - b. Lyle School of Engineering B.S. in computer science degree with a pre-medical specialization.
 - c. Lyle School of Engineering B.S. in electrical engineering degree.
 - d. Lyle School of Engineering B.S. in environmental engineering degree.
 - e. Lyle School of Engineering B.S. in civil engineering degree.
 - f. Lyle School of Engineering B.S. in mechanical engineering degree.
 - g. All Meadows School of the Arts majors leading to the Bachelor of Music degree.
 - h. All Meadows School of the Arts majors leading to a Bachelor of Fine Arts degree in art, dance or theatre.
3. Students graduating with an undergraduate engineering degree from the Lyle School of Engineering who take a second major in a Dedman College program leading to a B.S. degree will be allowed to fulfill the General Education requirements for the Dedman College program using the same General Education requirements that apply to the engineering degree alone. In particular, all individual and formal General Education requirement exemptions that are allowed for the engineering program (see qualifying degrees in Item 2 above) will be allowed for the Dedman College program.
4. Each student may qualify for one six-hour exemption. For example, if a student transfers in with 42 or more credit hours, qualifying for a six-hour exemption, and then also declares an engineering or fine arts major that qualifies for a six-hour exemption, the student may only receive a six-hour total exemption.

Rules

1. Credit earned by examination may be used to fulfill requirements in the Fundamentals, Science/Technology and Perspectives categories.
2. With the exception of Wellness, courses taken to fulfill General Education requirements may not be taken pass/fail.
3. With the exception of the cocurricular component, a single course may satisfy only one General Education requirement.
4. Following SMU matriculation, students must meet the written English, mathematical sciences and information technology Fundamentals requirements through SMU coursework.
5. Probation and suspension rules related to the Fundamentals component of the General Education Curriculum (applicable to all undergraduate students) are as follows:
 - a. Academic Probation: For all part-time students and students transferring more than 15 hours, a student will be placed on academic probation if he or she fails to meet the following:
 - The student fails to complete the written English and mathematical sciences Fundamentals of the General Education Curriculum after completion of 15 units earned as SMU credit.
 - Students must be continuously enrolled in the appropriate English course each term until completion of the written English Fundamentals requirement. Students who do not enroll in the appropriate English course each term will be subject to academic probation. However, certain students who begin their writing requirements with ENGL 1302 may defer their initial enrollment for one term. Students may not drop these courses; if they do, a *W* grade will be changed to an *F*.
 - b. Academic Suspension: A part-time student or a student transferring more than 15 hours will receive academic suspension if the student fails to complete the written English and mathematical sciences Fundamentals of the General Education Curriculum after completion of 30 units earned as SMU credit.
6. A minimum grade of C- is required in each written English Fundamentals course.
7. A student who uses a writing-intensive departmental course to satisfy the written English requirement beyond ENGL 1302 may not also use that course to satisfy the Perspectives or Cultural Formations requirements.
8. Ideally, the science and technology requirement should be completed within the first 90 hours of undergraduate work.
9. Cultural Formations courses will carry CF, CFA or CFB numbers and may also carry departmental numbers. However, if such a course is taken with a departmental number, it will not be given Cultural Formations credit. Similarly, a course taken with a CF number will not also count as a departmental course.

Note: The departmental colisting of a CF course may not receive Perspectives credit. Cultural Formations and Perspectives are mutually exclusive categories; one cannot count for the other.
10. CF courses must be taken through enrollment at SMU on the Dallas campus, at SMU-in-Plano or SMU-in-Taos, or through the SMU study abroad pro-

grams. Courses transferred from other institutions may not receive CF credit under any circumstances.

11. Students must complete two Cultural Formations courses between their sophomore and senior years.
12. The Perspectives requirement may NOT be satisfied by courses in the department or program of the student's major, by courses applied to fulfill requirements for a student's interdisciplinary major or by the colisting of a CF course (see Item 9 above). ("Program" here refers to division, center, school or other academic unit designated for a course of study in the University catalog.)
13. A Perspectives course may double count toward a student's minor or second major.
14. No single course may be listed in more than one Perspectives category.
15. No department or program may list its courses in more than one Perspectives category. ("Program" here refers to division, center, school or other academic unit designated for a course of study in the University catalog.)

EDUCATIONAL FACILITIES

ALTSHULER LEARNING ENHANCEMENT CENTER

www.smu.edu/alec

The Altshuler Learning Enhancement Center is designed to help students become more independent, self-confident and efficient learners. In addition, it is designed to help students respond effectively to specific academic challenges, to articulate and attain their own educational goals, and to succeed at any level of the undergraduate curriculum.

Overview of Services

Each year approximately 36 percent of undergraduates take advantage of L.E.C. programs, courses and services. All L.E.C. offerings are available at no cost to full-time undergraduate students. Some services are available by appointment; others are available on a drop-in basis. Students may be referred to the L.E.C. by their advisers, faculty or resident assistant, but most students choose to come on their own.

Tutoring Services. The L.E.C. offers subject-specific tutoring in most first- and second-year courses. Tutorials are offered in individual, small-group and review session formats. The tutor schedule changes regularly, and updates can be found on the L.E.C. website.

Writing Center. English department faculty members assist students at any stage of the writing process – from planning a draft to learning from previously graded papers.

Workshops. Each term, the L.E.C. offers approximately 20 study strategy workshops. Among the topics covered are note taking, time management, test-taking strategies and textbook study-reading.

O.R.A.C.L.E. (Optimum Reading, Attention, Comprehension and Learning Efficiency). Each academic year, hundreds of SMU students take this one-credit course to develop advanced reading and learning techniques. Students can register for O.R.A.C.L.E. at the same time they register for their other courses. O.R.A.C.L.E. is listed as HDEV 1110 in the Simmons section of this catalog. Every fall, sections are reserved for pre-med students and students with documented learning differences.

Success Strategies. This one-credit course helps students to develop strategies for creating success in their academic, professional and personal lives by learning study skills and exploring campus resources to succeed at SMU. This course is designed for students on academic probation or those who are dissatisfied with their grades. Students can register for this for course, listed as HDEV 1111 in the Simmons section of this catalog, when they register for their other fall or spring classes.

Academic Counseling. Full-time staff members are available to work individually with students on study strategies. Some specialize in working with students with learning differences.

Disability Accommodations and Success Strategies. Housed within the L.E.C., DASS offers comprehensive disability services for all SMU students with disabilities. Services include classroom accommodations and physical accessibility for all students with a learning disability and/or attention deficit hyperactivity disorder, as well as other conditions such as physical, visual, hearing, medical or psychiatric disorders. For undergraduate students, academic coaching is available in the areas of transitioning, learning strategies instruction, educational planning and self-advocacy. For accommodations, it is the responsibility of the undergraduate and

graduate students themselves to establish eligibility through this office. Students must provide 1) appropriate current documentation in keeping with SMU's documentation guidelines, and 2) a request indicating what kind of assistance is being sought, along with contact information. More information is available online at www.smu.edu/alec/dass.

SMU LIBRARIES

www.smu.edu/libraries

Service to Southern Methodist University students, faculty and staff is the primary goal of all libraries at SMU. The libraries of the University contain more than three million volumes. The fully interactive Web-based library catalog system provides access to bibliographic records of materials housed in all SMU libraries and hypertext links to other databases, digitized collections and relevant websites. All SMU libraries offer wireless Internet access.

SMU libraries rank first in total volumes held among non-Association of Research Libraries universities in the United States. The SMU libraries comprise the largest private research library in Texas and rank third in the state in total volumes, after the University of Texas at Austin and Texas A&M University. SMU libraries are one of the greatest assets of the University.

The University's library system is divided into a number of different units:

1. **Central University Libraries** (reporting to the Office of the Provost).
2. **Underwood Law Library** (reporting to Dedman School of Law).
3. **Bridwell Library** (reporting to Perkins School of Theology).
4. **Business Information Center** (reporting to Cox School of Business).

The Business Information Center

www.cox.smu.edu/bic

The Business Information Center, the Cox School's business library, is located in room 150 of the Maguire Building. The mission of the business library is to provide the SMU community with authoritative business information, regardless of format; support the integration of information and technology into the curriculum; and act as a center for research and development for state-of-the-art information technology applications in the business education field. In support of this mission, students, faculty and staff have access to course-specific in-class instruction sessions, open enrollment research workshops and reference assistance from dedicated business librarians to enhance their use of current business news and financial, industry and market data from premier providers. The business library offers the SMU community the Kitt Investing and Trading Center; both quiet and group study areas; individual and group computer areas consisting of 70 computer workstations; a multimedia studio; a group presentation practice room; a periodicals area; facility-wide wireless access; more than 500 electronic resources; and a variety of print resources, including the Hillcrest Foundation International Resource Library, the Edwin L. Cox Business Leadership Center Resource Collection, the Maguire Energy Institute Resource Collection and the BBA Career Services Collection. Librarians are available all hours that the business library is open, providing research assistance in person and virtually via email and telephone.

Bridwell Library

www.smu.edu/bridwell

Bridwell Library, primarily serving the faculty and students of the Perkins School of Theology, is the University's principal research resource for the fields of theology and religious studies. It offers a print collection of more than 370,000 volumes and 1,200 current periodical titles, and it provides access to a wide array of digital books, journals and databases. Among the library's special collections are significant holdings in early printing, English and American Methodism, theology, religion, and the book arts. The interpretation of these collections is accomplished through class instruction, lectures, publications and exhibitions. Reference librarians are available to help students discover and use the many resources of Bridwell Library.

Underwood Law Library

library.law.smu.edu

Underwood Law Library, one of the 30 largest law libraries in the country and the largest private law library in the Southwest, houses more than 640,000 volumes and primarily serves the faculty and students of the Dedman School of Law. The collection includes state and federal legislative, judicial and administrative materials; law periodicals; law treatises; U.S., international and foreign documents; and U.S. government documents relating to the legal profession. Strengths of the collection are in taxation, securities, corporate law, labor law, air and space law, commercial and banking law, constitutional law, and law and medicine. The Kay and Ray Hutchison Legal Resource Learning Center in the Underwood Law Library is a computer learning lab located on the third floor.

Central University Libraries

www.smu.edu/cul

The largest of the SMU library units is Central University Libraries with holdings of more than 2.1 million volumes. CUL comprises the Fondren Library Center, the Hamon Arts Library, the DeGolyer Library and the University Archives, the Institute for the Study of Earth and Man Reading Room, and the Emily C. Norwick Center for Digital Services. CUL also supports SMU programs at the SMU-in-Plano and SMU-in-Taos campuses.

Fondren Library Center, with nearly two million volumes of books, government publications and bound journals, serves students and faculty in the areas of humanities, social sciences, business, education, science, and engineering. Its Information Commons provides a single location within the library where students can use print and online resources, as well as the latest computer software and technology, to prepare their assignments. The Information Commons also offers staff and resources to assist students with media-intensive products as well as the latest in touch computing technology. Fondren Library is a selective depository for government information resources and has large electronic collections of retrospective periodicals and special collections in the humanities, sciences, and social sciences. It houses the University's map collection, which includes more than 260,000 topographic and geologic maps and aerial photographs.

Strengths of the Fondren Library include, but are not limited to, classical studies, late 18th- and early 19th-century English literature, American history, Texas history, contemporary biography and literature, anthropology, political science, economics,

and other social sciences. Fondren Library also provides reading materials placed on reserve by classroom faculty and access to holdings from other libraries nationwide via interlibrary loan.

The **Hamon Arts Library**, located in the Owen Arts Center of the Meadows School of the Arts, serves students and faculty in the areas of visual art, art history, cinema, communications, dance, music and theatre. With more than 180,000 volumes of books, sound recordings and video recordings, the library's collections support the Meadows curriculum and are particularly strong in European and American arts. The library also provides conference room facilities; group audio-visual study and presentation rooms; and public computers for research, study and arts-specific software projects. The following two special collections units are administered by Hamon Arts Library.

The **Jerry Bywaters Special Collections'** focus on the cultural history of the American Southwest. Visual arts holdings include archival materials and works of art on paper documenting the careers of artists such as Jerry Bywaters, Otis and Velma Davis Dozier, E.G. Eisenlohr, Octavio Medellin, Olin Travis, and Janet Turner as well as correspondence of 19th-century French painter Rosa Bonheur. Performing arts holdings include two Japanese *gigaku* masks dating from the seventh to the 10th centuries, the papers of Oscar-winning actress Greer Garson, and materials documenting the careers of longtime SMU music faculty members Paul van Katwijk and Lloyd Pfautsch.

The **G. William Jones Film and Video Collection**, founded in 1970, holds more than 10,000 films and videos on a wide array of subjects and in all formats. The Jones Collection is best known for its Tyler, Texas, Black Film Collection and for the Sulphur Springs Collection of prenickelodeon films.

DeGolyer Library is a noncirculating special collections branch of CUL that contains more than 120,000 volumes. In addition to rare books, it holds more than 2,500 separate manuscript collections, 750,000 photographs and negatives, 2,000 newspaper and periodical titles, 3,000 maps, and an extensive collection of ephemera that includes the largest collection of Texas bank notes in the country. The DeGolyer Library is open to all students and faculty. Great strengths of the DeGolyer Library include early voyages and travels, especially those accounts bearing on the European discovery and exploration of the New World. The collection of Western Americana is numbered among the finest in the country. For example, the Lawrence T. Jones III Texas Photography Collection is an unrivalled source of over 5,000 early images of the land and people of the state, from the 1840s to the 1920s. The library also has exceptionally well-developed collections in the fields of business history, such as the JCPenney archives, the Stanley Marcus Collection and the Belo archives (parent company of the *Dallas Morning News* and other media outlets). Transportation history, in particular the history of railroads, is another great strength of the library. DeGolyer's holdings in the history of science and technology, which include the Texas Instruments archives, also have much to offer the researcher. Literary collections cover a respectable range of English and American authors and literary genres, from a 16th-century edition of Chaucer's *Canterbury Tales* to dime novels and comic books. Literary manuscripts include the papers of playwright Horton Foote and the archives of the *Southwest Review*, SMU's literary quarterly. DeGolyer collections also afford numerous opportunities for interdisciplinary research in such

fields as American studies, Southwestern studies, women's studies, popular culture, the history of photography, and the history of the book.

The **University Archives**, part of the DeGolyer Library, are the official repository for SMU administrative and historical records of the University. The archives contain manuscripts, photographs, publications, records, and artifacts documenting the establishment and growth of the University. SMU administrators, faculty, local historians and media representatives are its principal users, but students and visiting scholars often use its materials for a variety of research projects.

The **ISEM Reading Room**, with nearly 10,000 volumes, serves students and faculty of the Institute for the Study of Earth and Man. It contains a wealth of information relating to anthropology and geological and geophysical sciences.

The **Norwick Center for Digital Services** focuses on digitizing library collections for increased access via the digitalcollections.smu.edu website. The center features state-of-the-art hardware and software. The center also supports the SMU Digital Repository (digitalrepository.smu.edu) and provides a variety of customer-specific digital services to the SMU campus at large.

SCHOLARS' DEN

The Scholars' Den is a gathering space for members of the various scholar communities at SMU. The mission of the Scholars' Den is to promote intellectual interaction among honors students at SMU. Located in Clements Hall, the Den features group meeting space, study areas and informal lounges where students can gather to collaborate on academic and extracurricular projects.

LABORATORIES AND RESEARCH FACILITIES

The University provides laboratories and equipment for courses in accounting; anthropology; art; biology; chemistry; languages; earth sciences; communication arts; psychology; physics; health and physical education; dance; music; theatre; statistics; and civil, computer, electrical, environmental and mechanical engineering. Additional University facilities not listed below are described in sections for the individual schools.

The **Lyle School of Engineering** is home to several state-of-art laboratories and research facilities. For more information, see the Lyle School of Engineering Departmental Facilities and Computer Facilities sections in this catalog.

The teaching laboratories of the departments of Biological Sciences, Chemistry, Earth Sciences and Physics are housed in the **Fondren Science Building** and in the **Dedman Life Sciences Building**. Virtually all teaching laboratories and support facilities in the buildings have been remodeled and updated. Students have access to a wide array of specialized instrumentation and laboratory equipment fundamental to studies in the natural sciences, including spectrophotometers, high-performance liquid chromatographs, scintillation counter, fluorescence-activated cell sorter, scanning laser confocal microscope, electron resonance spectrometer, X-ray diffractometers, mass spectrometers and an atomic absorption spectrometer. Advanced undergraduate research is also supported by tissue culture and animal care facilities, as well as through several departmental computer laboratories.

The **N.L. Heroy Science Hall** houses the departments of Anthropology, Earth Sciences, Sociology and Statistical Sciences, as well as the Institute for the Study of Earth and Man. The **Institute for the Study of Earth and Man** was created in 1966

by a gift from W.B. Heroy, Sr. Its purpose is to support research at the interface of humans, Earth and the environment.

The **Department of Earth Sciences** operates several unique laboratories, including the following:

The **Dallas Seismological Observatory**, established by the Dallas Geophysical Society and maintained and operated by the University, monitors remote seismic and infrasound stations in Southwest Texas near Lajitas, seismically one of the world's quietest regions. The Lajitas array is used to test technology designed to detect small earthquakes from great distances. In addition to the Lajitas seismic array, SMU operates seismic and infrasound arrays at Mina, Nevada, and overseas locations. Data collected by the observatory are available to the faculty and advanced students who wish to undertake basic research in seismology, tectonics or infrasound.

The **Ellis W. Shuler Museum of Paleontology** is a research museum affording opportunities for advanced study of fossil faunas and floras and their evolutionary, climatic and paleoecologic significance. The collection, which specializes in vertebrate paleontology and paleobotany, includes more than 150,000 fossils. The research perspective is global, with particular strengths in Texas and Africa and on mammals, aquatic reptiles and flowering plants. Students are welcome in the museum's fully equipped preparation laboratories.

The **Pollen Analysis Laboratory** serves SMU research projects focused on the reconstruction of past vegetation, past climate and paleoecology at localities around the world. The facility includes two fume hoods, glassware, centrifuges, scales, a convection oven, and storage space necessary for the dry and wet processing of sediment samples for their pollen content. The laboratory is also used for the processing of fossil plant cuticle. Microscopic analysis of the resulting pollen-sample residues and cuticle slides takes place in a separate laboratory housing transmitted light and epifluorescence microscopes, a comparative collection of modern pollen, and a small paleobotany and palynology research library. Work in this laboratory is often supplemented by facilities in the SEM laboratory (described below).

The **Geothermal Laboratory** is the focus of an extensive, worldwide program of research in the thermal field of the Earth. Special topics of concentration include characterization and location of geothermal energy resources and research in the thermal fields of sedimentary basins. Mapping of the temperatures and heat flow of the crust has been completed for North America and is part of the website www.google.org/egs. Specialized equipment for the measurement of thermal conductivity of rocks and for the measurement of accurate, precise temperature logs in deep wells is available for research purposes. Services are provided to other institutions and research centers on a contractual basis.

The **Hydrothermal Laboratory** contains equipment to reproduce the pressures and temperatures existing to mid-crustal depths. It contains two extraction-quench sampling bombs that permit withdrawal of solution during the progress of a run to pressures of 3 kbar and temperatures of 750 degrees Celsius. There are also 10 cold-seal reaction vessels. In addition, 1-atm furnaces are available that can be used to temperatures of 1400 degrees Celsius.

The **Electron Microprobe Laboratory** contains a fully automated JEOL 733 electron microprobe with four wavelength dispersive X-ray spectrometers, a Link eXL energy dispersive X-ray and associated sample preparation equipment. It is available on a regular basis for various research projects at the Institute for the Study of Earth and Man, the University, and other research institutions.

The **Stable Isotope Laboratory** is a general research facility available to support both academic and student research at the University and in other research centers. The laboratory contains three automated gas-source, magnetic-sector isotope ratio mass spectrometers as well as vacuum extraction lines for converting natural materials (solids, liquids) into gases suitable for measuring the isotope ratios of hydrogen, carbon, nitrogen and oxygen at natural abundance.

The **Variable Pressure Scanning Electron Microscope Laboratory** contains a Zeiss SMT 1450 VPSE SEM used for generating electron photomicrographs with 5-nm resolution. The SEM is open to researchers and students from the departments of Earth Sciences, Environmental Sciences, Engineering and Chemistry. The facility is also equipped with an Edax energy dispersive X-ray system for quantitative determination of chemical compositions of the imaged materials.

The **X-ray Diffraction Laboratory** houses a Rigaku Ultima III diffractometer for the X-ray identification of materials with a crystalline structure and is open to researchers and students from the departments of Anthropology, Chemistry, Earth Sciences, Environmental Sciences and Engineering.

The **X-ray Fluorescence Laboratory** houses a Thermo Scientific ARL PERFORM'X X-ray fluorescence spectrometer. XRF analysis is a widely used analytical technique to determine the elemental composition from sub ppm to 100 percent of a wide range of samples, both solids and liquids, with easy sample preparation and nondestructive analysis. The lab and its sample preparation tools are available to researchers and students working in geological, environmental and material sciences.

SMU-in-Taos, Fort Burgwin, is located 10 miles south of Taos, New Mexico, at an elevation of 7,500 feet. The facility includes classrooms, laboratories, offices, a computer center and a library, as well as living accommodations for students and faculty. The Fort Burgwin archaeology curation facility houses more than one million archaeological specimens from research projects conducted by SMU faculty and students. Northern New Mexico offers a multiplicity of research opportunities for both natural and social scientists. Pot Creek Pueblo, located on the fort's property, is one of the largest prehistoric archaeological sites in the Taos region.

MUSEUM

The **Meadows Museum**, founded by the late philanthropist Algur H. Meadows and located at 5900 Bishop Boulevard, houses one of the finest and most comprehensive collections of Spanish art outside of Spain, as well as selected masterpieces of modern European sculpture, from Rodin and Maillol to David Smith and Claes Oldenburg. The permanent collection of 670 objects includes paintings, sculpture, decorative arts and works on paper from the Middle Ages to the present. Artists represented include El Greco, Velázquez, Ribera, Zurbarán, Murillo, Goya, Picasso and Miró. The Meadows Museum hosts a regular program of loan exhibitions each

year in its temporary exhibition galleries and sponsors an active program of public lectures, tours, films, concerts and symposia, as well as children's art programs and family days throughout the year. Museum collections are often used by SMU faculty in their courses. The museum membership program includes exhibition previews, tours of private collections and opportunities for travel. Docent tours of the collection are available to school, University and adult groups. The Meadows Museum, in addition to its collection, houses a museum store and special event rooms. Additional information is available at www.meadowsmuseumdallas.org.

OFFICE OF INFORMATION TECHNOLOGY

The Office of Information Technology, located in Fondren Library West, is responsible for providing computing and communications services in support of academic and administrative functions for students, faculty, staff, alumni and patrons of the University. These services include an SMU email account, access to enrollment and financial data online, Internet access, telephone services, Web-based services, technical support, and a variety of software and hardware discounts.

SMU offers high-speed network connections throughout campus. Students can take advantage of both wired and wireless connections throughout all areas of the residence halls. Wireless coverage also extends throughout the campus in most classrooms, libraries, common areas and several outdoor locations. In addition to on-campus Internet connections, OIT provides off-campus access to resources via a virtual private network connection.

All students receive an SMU email account, which remains active throughout their enrollment at the University. The email account may be accessed online via webmail.smu.edu. In addition, students have access to a variety of Web-based services, e.g., Access.SMU, personal Web space, network storage space and academic applications such as the Blackboard Course Management System. All academic information, including grade history, financial information, transcripts and class registration, is available through the Access.SMU system.

The IT Help Desk provides technical support for most computing issues from 8 a.m. to 6:30 p.m. Monday through Thursday, and from 8 a.m. to 5:30 p.m. on Friday. Evening and weekend support are available from our student staff via walk up or chat. Both phone and in-house support is available for on- and off-campus connectivity issues. The Help Desk also offers phone support for the Microsoft Office Suite and other common applications.

Although most students have their own computers, there are a number of public computer labs available for use. Almost all of the labs contain both Mac and PC workstations and support a variety of programs. There is also 24-hour computer access available in the Hughes-Trigg Student Center.

The Computer Corner by HiEd, located in the Hughes-Trigg Student Center, is the on-campus computer store. It offers a number of discounts on hardware and other peripherals. Students also may take advantage of software discounts on Microsoft and Adobe applications through a campus license agreement. Computer repair is offered on a charge-per-service basis.

OIT also provides on-campus telephone and voicemail services for on-campus residents and discounts on cellular services, which students may obtain at any time throughout the year.

For additional information on services provided by IT, students should visit www.smu.edu/help or call the Help Desk: 214-768-HELP (214-768-4357).

ACADEMIC PROGRAMS

SMU offers degrees in five undergraduate and graduate schools and three graduate professional schools: the Dedman College of Humanities and Sciences, the Edwin L. Cox School of Business, the Dedman School of Law, the Linda and Mitch Hart eCenter, the Bobby B. Lyle School of Engineering, the Algur H. Meadows School of the Arts, the Joe and Lois Perkins School of Theology, and the Annette Caldwell Simmons School of Education and Human Development. The University offers a range of distinguished graduate and professional programs, but since its beginnings in 1915, SMU has particularly committed itself to the concept of a liberal arts undergraduate education. All SMU undergraduate degree programs reflect that commitment by encouraging students to combine broad, interdisciplinary inquiry with in-depth study in a particular field of interest.

PREFACE TO THE CURRICULUM

SMU holds as a philosophical basis for the undergraduate curriculum a steadfast belief that the liberal arts found and inform all the goals of higher education. The Master Plan of 1963 articulates the University's educational commitment as follows: "The essence of the educational philosophy which undergirds the Master Plan is that professional studies must rise from the solid foundation of a basic liberal education. The aim of this University, in other words, is to educate its students as worthy human beings and as citizens, first, and as teachers, lawyers, ministers, research scientists, businessmen, engineers, and so on, second. These two aims – basic and professional education, general and special, cultural and vocational (in the best sense) – will not be separated in the program of this University. It is this University's belief that they should not be, for the well-educated person is indeed a whole human being. His or her intelligence and practical interests interact in all of his or her major activities. The courses and teaching of Southern Methodist University will be so designed that these general and special aims are carried out concurrently and in relation to each other. In this way, it is SMU's aim that every graduate be truly a well-educated person."

SMU students choose from among 103 degrees in 91 fields offered by the five undergraduate schools. In addition, recognizing the increasingly fluid nature of knowledge, SMU requires students to take courses in both disciplinary and interdisciplinary studies.

The undergraduate curriculum at SMU seeks to accomplish two interrelated goals: to provide a carefully constructed educational experience to be shared and valued by all undergraduates, and to offer students the exceptional opportunity to explore a wide variety of frontiers and vistas that will challenge and encourage further intellectual investigation not only during their years on campus but also for the rest of their lives. With these goals in mind, SMU has developed an undergraduate curriculum to reflect the depth and breadth of its educational objectives. A student's undergraduate years should ideally echo his or her first years of life in one critically important way: During those first years, intellectual vistas expand exponentially every day. A similar expansion and enrichment should likewise occur during the student's undergraduate years. SMU invites its students to take every advantage of the exceptional opportunities before them. The SMU curriculum provides the frame within which such life-changing experience can, and should, take place.

BACCALAUREATE DEGREE PROGRAMS

Dedman College of Humanities and Sciences

Bachelor of Arts

Bachelor of Humanities

Bachelor of Science

Bachelor of Social Sciences

Cox School of Business

Bachelor of Business Administration

Lyle School of Engineering

Bachelor of Science

Bachelor of Science in Civil Engineering

Bachelor of Science in Computer Engineering

Bachelor of Science in Electrical Engineering

Bachelor of Science in Environmental Engineering

Bachelor of Science in Mechanical Engineering

Meadows School of the Arts

Bachelor of Arts

Bachelor of Fine Arts

Bachelor of Music

Simmons School of Education and Human Development

Bachelor of Science

(emphasis in applied physiology and enterprise *or* emphasis in sport management)

For the degrees available in specific fields of study, students should consult the appropriate school's section in this catalog.

HONORS PROGRAMS

www.smu.edu/univhonors

The University offers a variety of honors and distinction programs to encourage scholastic achievement and creativity among its very best students.

The **University Honors Program**, the largest of these special programs, is open to students of all majors across campus. The program is designed to prepare honors students to meet the challenges of rapid change and take advantage of the possibilities this dynamic world presents. To this end, the program emphasizes the values of a liberal arts education, namely, the ability to read, write and think critically, and the acquisition of a basic understanding of human society in all its dimensions. Along with these time-honored objectives, the program provides exceptional opportunities for international study and the exploration of topics across disciplines.

The University Honors Program focuses on University Curriculum (UC) courses, which are taken over the course of a student's career at SMU. Students begin with a two-term, first-year honors humanities seminar that explores and encourages critical reflection about several major concepts and works of literature that have shaped the modern world. The first term course is DISC 2305 and the second is DISC 2306. Classes are small, with 15 or fewer students. Students in these small

honors sections occasionally meet together as a larger group. Out of such encounters an honors community emerges. Designed to be broad and introductory, and drawing on material from the past and present, these offerings explore the way different disciplines raise questions and construct knowledge about the human experience.

In addition to the first-year honors humanities sequence, students are also asked to take at least three honors seminars (Pillars courses or interdisciplinary Ways of Knowing courses) from among the exciting honors offerings.

In the senior year, the honors experience culminates with a senior capstone project or thesis (for most students, done within the major), along with a one-credit course that brings students together in small peer groups in which 15 students and the professor discuss the process of writing and/or constructing this substantive project. Before the end of this final term, each student will publicly present his or her work to the honors community.

The University Honors Program seeks to create an intellectual community of students and faculty that extends far beyond the classroom. Beginning with several orientation activities designed specifically for honors students, special events throughout the year provide occasions for coming together. Honors students and faculty are encouraged to attend periodic dinners, programs, seminars and book discussions that are often organized around scholars, artists or other distinguished visitors to the campus. Honors students benefit, too, from the sense of solidarity found in campus venues dedicated especially to them, including optional community living and the Scholars' Den. The program also takes advantage of the exciting world of the Dallas/Fort Worth Metroplex. Visits to museums, studios, theatres and live-music venues allow students to experience the myriad opportunities for learning that only a large urban center can provide. At the same time, and unlike similar programs at other universities, the University Honors Program at SMU is not segregated from the larger world of the campus. Honors students interact with their fellow students in nonhonors classes; in the student center; on the playing fields; and in the numerous student governing, social, preprofessional, political, cultural and social organizations that enhance student life at SMU.

The University is committed to providing both attention and resources to the University Honors Program. Enrollment in honors courses is limited, and only the most creative intellects participate in the program.

Entrance to the University Honors Program is by invitation prior to matriculation or by application after at least one term of coursework at SMU. At the end of their undergraduate years, students who maintain a 3.000 GPA in their honors courses and at least a 3.300 overall GPA receive a diploma inscribed with the designation "Honors in the Liberal Arts" in recognition of their intellectual achievements.

More information about the University Honors Program is available on the website or from the director, Dr. David D. Doyle, Jr. (ddoyle@smu.edu).

The **Richter Research Fellowship Program**, another significant element in the honors academic experience, allows undergraduates to travel and conduct independent research under the supervision of a faculty adviser. All honors students who have completed their second year are eligible to apply. Often this research work is connected to a student's senior honors capstone or distinction project, although that is not a requirement to apply for the fellowship. Richter projects have included researching literacy in Ghana, education for non-native English speaking children in rural California, environment–government correlation in Fiji, and women's repro-

ductive health in Ethiopia. The Richter Fellowships are available only to those students who are members of the University Honors Program.

Department and Division Honors. In addition to the University Honors Program, individual schools, departments and divisions of the University offer honors or distinction programs to exceptional students in their upperclass years. The strongest SMU students are encouraged to participate in both of these programs – at the University level (the University Honors Program) and the departmental level. Depending on the major, such students take a series of honors courses and seminars in their departments or divisions. Many departments and divisions also frequently offer internships and research programs to upperclass students majoring in their fields. Such activities provide practical experience and specialized training within the major. Students completing honors or distinction programs within their departments or divisions graduate with the designation “Department Honors” or “Division Honors.” More information on these programs can be found under the individual department and division listings in this catalog.

The following is a list of schools with honors programs and departments that offer honors within the major, with a general overview of the programs:

Dedman College	
Anthropology	Significant independent research paper
Biochemistry	Independent reading, research and a senior thesis
Biological Sciences	Independent reading, research and a senior thesis
Chemistry	Independent research project and a senior thesis
Economics	Rigorous independent project under direction of a faculty sponsor
English	ENGL 5310, followed by EITHER an independent study in which the student writes a senior thesis OR a graduate seminar; a minimum of 36 hours in the major
History	Major research project and thesis, and an oral defense before a faculty committee
Intl and Area Studies	Senior thesis and an oral exam on the topic of the thesis
Markets and Culture	SOCI 4396, distinction thesis, and an oral examination by faculty
Medieval Studies	Distinction paper (with original research), an oral exam or a review by a distinction committee
Philosophy	Substantial writing project under the guidance of a department faculty member
Physics	Independent reading, research and a senior thesis (under the direction of a department faculty member) that will be presented to a faculty committee
Political Science	Distinction thesis, oral exam and two advanced courses related to the topic of the thesis
Psychology	Departmental distinction program
Religious Studies	Directed research tutorial followed by an independent studies course and a senior thesis
Sociology	Original research (based on a topic covered in a 3000- or 4000-level course) and a journal-length article written under the supervision of a departmental faculty member, who then determines if distinction is to be awarded
World Languages	Two extra courses beyond the major requirements; at least one must include a major research paper

Cox School of Business

B.B.A. Honors Program	Must have completed 18 hours of business honors courses (12 hours at the junior/senior level) with a 3.500 business honors GPA
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Lyle School of Engineering

Computer Science and Engineering	Departmental distinction program
Electrical Engineering	Departmental distinction program

Meadows School of the Arts

Art History	Individual research project, defended before a committee
Communication Studies	6 hours of COMM honors courses and an honors thesis
Film and Media Arts	Thesis project
Journalism	12 hours of honors journalism and an honors thesis

Simmons School of Education and Human Development

Applied Physiology and Wellness	Departmental distinction program
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ENGAGED LEARNING

www.smu.edu/engagedlearning

SMU celebrates the engagement of students in activities beyond the walls of the classroom. Through its Engaged Learning initiative, the University recognizes that students who are actively involved in research, service, internships and other creative, entrepreneurial activities have an enhanced academic experience.

Engaged Learning challenges students to take an active role in their education by bringing their disciplinary training and intellectual capital to bear on real-world issues in a real-world setting, locally or globally. Students develop new ideas or become engaged in activities offered by various departments, offices and programs throughout the University.

Engaged Learning also offers the Unbridled Project. Each project spans two academic years and must include a proposal, mentor, host organization, work, presentation and published report. Students develop ideas for projects, identify the host organizations with whom to work and find mentors who will agree to be part of the projects. The work can be in any form as long as it is linked to each student's education. Mentors are SMU faculty or staff members – or other experts – who are knowledgeable in the academic area of a project. Together, the student and mentor develop a proposal and apply to the Unbridled Project. The annual application cycle is November 15–February 15. Students work on their projects late spring through late fall and present their work at the Engaged Learning Forum held early in the following spring term. Students turn in project reports, suitable for publication, by April 15. The Office of Engaged Learning provides structure and guidance throughout the activity, and may provide funding for a project, if needed.

Unbridled Projects are published by SMU's Central University Libraries, recorded on student transcripts and immortalized on the Engaged Learners Wall of Fame. More information about Engaged Learning is available on the website or from the Engaged Learning staff (engagedlearning@smu.edu).

ACADEMIC ADVISING FOR SMU PRE-MAJORS

Through the University Advising Center, every student entering SMU as a first-year or pre-major transfer student collaborates with a professional academic adviser. Advisers help students acquire the skills to plan their majors and minors, schedule courses, and resolve academic problems that may arise. Computerized Degree Progress Reports provide students with detailed information concerning completion of degree requirements. The Advising Center has received national recognition for its innovative programs and outstanding staff.

ACADEMIC ADVISING FOR MAJORS

After completing 24 term hours and meeting other program admission requirements, students transfer their records to an adviser in the school that houses their major field of study. Those who elect study in the humanities, sciences or social sciences enter Dedman College. Others, depending on their qualifications and interests, may enter the Cox School of Business, Lyle School of Engineering, Meadows School of the Arts, or Simmons School of Education and Human Development. The University requires students to declare a major for which they qualify upon completion of 75 term hours, including credit by examination and transfer work. Upon declaration into a major in one of the schools, students work with a major adviser familiar with the field of study.

ENGLISH AS A SECOND LANGUAGE PROGRAM

www.smu.edu/esl

Students whose first language is not English may encounter special challenges as they strive to function efficiently in the unfamiliar culture of an American university setting. The Office of General Education offers the following ESL resources to students from all schools and departments of SMU. Students may apply on the ESL website. Students enrolling in 2000-level Intensive English Program courses should download an application package via the IEP link on the website. More information about the ESL Program is available on the website or from the director, John E. Wheeler (jwheeler@smu.edu).

The Courses (ESL)

ESL 1001 (0)

ESL COMMUNICATION SKILLS

The goal of this course is to improve ESL students' oral and aural interactive skills in speaking, giving presentations, pronunciation, listening, and American idiomatic usage so that they may become more participatory in their classes and integrate more readily with their native English-speaking peers. It is designed to meet the needs of undergraduate and graduate students who may be fully competent in their field of study yet require specialized training to effectively communicate in an American classroom setting. The course is free of charge, noncredit bearing, and transcribed as pass or fail. *Prerequisite:* ESL Program approval required.

ESL 1002 (0)

ESL COMMUNICATION SKILLS II

Building on skills developed in ESL 1001, students make use of their knowledge and practice to explore various aspects of American studies. In addition to speaking and presentation skills, reading and writing are also exploited as a means for students to gain a deeper understanding of American culture, customs, attitudes, and idiomatic use of the language. The course is noncredit and no-fee, and is transcribed as pass or fail. ESL 1001 is recommended as a precursor but is not a prerequisite. *Prerequisite:* ESL Program approval required.

ESL 20XX (0)**INTENSIVE ENGLISH PROGRAM**

All 2000-level ESL courses are exclusive to the Intensive English Program. This multilevel, yearlong program is designed to prepare students and professionals for academic success at the university level. The course of study consists of English for academic purposes, TOEFL-related skills, and American culture. It is open to currently enrolled and newly incoming students, as well as to those not affiliated with SMU. On-campus housing and meals are available during the 6-week summer term. This is a noncredit, nontranscripted program, and separate tuition fees are charged. *Prerequisite:* ESL Program approval required.

ESL 3001 (0)**ADVANCED GRAMMAR FOR WRITERS**

This course helps students develop their grammar and writing skills within the context of academic readings. Problem areas of English grammar and style are explored through periodic assignments, research documentation methods, and a final research project. The course is free of charge, noncredit bearing, and transcripted as pass or fail. *Prerequisite:* ESL Program approval required.

ESL 3002 (0)**ADVANCED ACADEMIC WRITING**

Building on principles of grammar and style covered in ESL 3001, this course helps students further improve the writing skills needed for their particular academic careers, using academic texts as a basis for out-of-class writing assignments and a final research project. The course is free of charge, noncredit bearing, and transcripted as pass or fail. *Prerequisite:* ESL Program approval required.

ESL 4001 (0)**ESL PRONUNCIATION SKILLS**

Students improve their pronunciation by focusing on sentence stress, rhythm, intonation, and body language while learning to mimic American speech patterns. With the instructor's assistance and extensive individual feedback, students develop personal strategies and exercises to become more aware of their own weaknesses. The course is free of charge, noncredit bearing, and transcripted as pass or fail. *Prerequisite:* ESL Program approval required.

DISC 1311 (3), 1312 (3), 1313 (3)/ENGL 1300 (3), 1301 (3), 1302 (3)**ESL RHETORIC**

The ESL sequence of first-year writing aims to provide students with the tools they need to successfully complete writing assignments required of them during their University coursework. The ultimate goal is to bring students' analytical reading and writing skills in line with the standards expected of their native English-speaking peers. Explores the principles of effective writing that are taught in regular rhetoric classes and also gives students extra practice in vocabulary development, grammar skills, standard American English pronunciation, and conversational fluency. The 1313 courses are specially designed around themes that are pertinent to the realities and experiences of non-native speakers of English. ESL sections of rhetoric grant students the same amount of credit as do regular rhetoric classes, and "ESL" will not appear on the transcript. *Prerequisite:* ESL Program approval required.

Conversation Buddy Program

Once at the beginning of each term, all students are notified via campus email of this opportunity to practice their language skills in an informal, one-on-one setting outside the classroom for one to two hours a week. Participation in this program is an option available for students enrolled in a Personal Responsibility and Wellness class to partially fulfill the out-of-class core requirements of the class; students should talk to their instructor for details. Applications for a Conversation Buddy are available via email to smithjr@smu.edu.

ESL Self-Study Lab

A collection of audio- and videotapes plus computer software is available for self-study use at the Fondren Library Information Commons. Students will find materials to help them improve their pronunciation, listening, vocabulary and grammar skills.

SMU ABROAD

www.smu.edu/abroad

SMU Abroad offers programs to students of all majors and minors. With 148 approved programs in 50 countries, study abroad is truly part of an SMU education. Programs include the term and academic year abroad, SMU faculty-led summer and winter programs, and on-campus fall and spring courses with international study tours as part of the curriculum. SMU's long-standing term programs are located in Australia, China, Denmark, Egypt, Japan, Spain, Switzerland and the United Kingdom. Summer and winter programs directed by SMU faculty are offered in Australia, China, Costa Rica, England, France, Germany, India, Indonesia, Italy, Jamaica, Mexico, Morocco, Poland, Russia and South Africa. Course study trips include travel to places like Canada, Ecuador, El Salvador, England, Italy and Uganda. Additionally, SMU-affiliated provider programs have students studying around the world.

Courses taken through SMU Abroad programs, once approved, count as SMU credit and are applicable toward degree requirements. The language of instruction in most programs is English. Students in good standing at SMU and other universities may participate in SMU Abroad programs. A minimum GPA of 2.700 is required for most term programs, and between 2.500 and 3.000 for summer and winter programs. The University reserves the right to recall students or to close international programs whenever it determines that the health or safety of its students may be at risk. A list of SMU Abroad programs and courses is below, and an updated list of approved courses is available on the website.

SMU Abroad Term and Academic Year Programs

SMU-in-Australia. Students study in Perth, Western Australia, during the fall or spring term in a program offered in cooperation with Curtin University of Technology. The program includes an Asia study tour, and students participate in either a community service program or an internship during the term.

SMU-in-Cairo. Students study in Cairo, Egypt, during the fall or spring term in a program offered in cooperation with the American University in Cairo. The program offers courses in such disciplines as the arts, business, engineering, humanities and social science.

SMU-in-Copenhagen. Through DIS, the Danish Institute for Study Abroad, SMU students study for one or two terms in Copenhagen, Denmark. Courses are offered in environmental studies, humanities, international business and medical practice and policy. All courses are taught in English.

SMU-in-Japan. SMU students live and study for a Japanese academic year (October–July) through a well-established exchange program with Kwansei Gakuin University near Osaka, Japan. Students enroll for specially designed courses taught in English and Japanese. Students should have completed a minimum of one year of college Japanese language courses.

SMU-in-Spain. The University has a well-established program in Madrid. Participants in SMU-in-Spain should have completed four terms of college-level Spanish. Orientation trips and cultural events are an integral part of this program. Participation in the program for a full academic year is recommended, but students may attend the fall or the spring term.

SMU-in-Switzerland. In collaboration with Franklin College in Lugano, Switzerland, students study liberal arts courses with an emphasis on cross-cultural perspectives.

SMU-Affiliated Provider Term Programs

SMU partners with well-established study abroad providers worldwide. Programs are regularly updated; students should contact the Study Abroad Office located in the International Center for current information.

BCA Abroad. Since 1962, thousands of college students across the United States have participated in BCA programs. SMU-approved programs are offered in Austria, Belgium, France, Germany, Ireland, Mexico, New Zealand and Spain.

CET Academic Programs. CET programs integrate students into their overseas communities and lead them to create lasting relationships with their local hosts. SMU-approved programs are offered in China, Czech Republic, Spain and Vietnam.

Council on International Educational Exchange. CIEE offers SMU-approved programs in Argentina, Belgium, Botswana, Brazil, Costa Rica, Dominican Republic, Ghana, Hungary, India, Italy, Japan, Korea, Mexico, Nicaragua, Peru, Poland, Russia, Senegal, South Africa, Sweden, Tanzania and Turkey.

Institute for International Education of Students. One of the nation's oldest, study abroad providers, IES Abroad enrolls more than 5,000 students annually. SMU-approved programs are offered in Argentina, Australia, Austria, Chile, Ecuador, France, India, Morocco and New Zealand.

Institute for Study Abroad, Butler University. IFSA-Butler provides quality study abroad opportunities, plus academic and personal support services, for qualified North American undergraduates. SMU-approved programs are offered in Costa Rica, England, Ireland, Wales and Scotland.

School for Field Studies. SFS combines hands-on environmental studies with scientific research. SFS students work with communities to discover practical ways to manage their natural resources. SMU-approved programs are offered in Kenya and Costa Rica.

SMU Abroad Summer and Winter Programs

SMU-in-Bali: World Music. This program explores the drumming and percussion music of Bali, West Java, Sumatra, India and the Middle East. Classes are held at Flower Mountain near Ubud, the cultural center of Bali.

SMU-in-China: Business. This program offers a three-week partnership with the Chinese University of Hong Kong, which introduces SMU Cox undergraduate business students to China's contemporary economic, political and business environment. Knowledge of the Chinese language is not necessary for this program.

SMU-in-China: Language. This program provides students with full linguistic and cultural immersion while exploring a richly historic city. It offers two contiguous intensive language courses in modern Chinese at the intermediate level.

SMU-in-Costa Rica: Spanish Language and Latin American Culture. This is an intensive, five-week program in the college town of Heredia. Students will have the

opportunity to immerse themselves in the Spanish language and Latin American culture of Costa Rica, and to explore the town's coffee plantations and volcanic national parks.

SMU-in-Edinburgh: Media Arts and Creative Computing. This program focuses on data visualization and interactive media development and design, allowing students to combine both recorded data and computer-generated imagery and sound to create a personal visualization of the city of Edinburgh in a world-class venue for digital art and performance.

SMU-in-Germany: Culture and History. This summer program is designed to combine the study of the German language with the study of German history and culture and/or music conducting at the Bauhaus in Weimar, one of Germany's most beautiful and culturally rich cities.

SMU-in-India: Advertising. The Temerlin Advertising Institute at SMU and the Mudra Institute for Communications in Ahmedabad offer this study abroad opportunity. Students will enroll in advertising courses and participate in a study tour across India.

SMU-in-Italy: Archaeology. This program gives students the opportunity to excavate in one of the most beautiful and historically important valleys of Tuscany, near the modern town of Vicchio. The excavation site, Poggio Colla, was inhabited by the Etruscans between the seventh and second centuries B.C. Students will be introduced to the principles of archaeological field methods and to Etruscan civilization through lectures and field experience.

SMU-in-Italy: Arts and Culture. This program emphasizes the study of art history, cinema and studio art. Students live and study in Orvieto. Through field trips, students have the opportunity to compare life in different urban settings, including Orvieto, Florence and Rome. Knowledge of the Italian language is not necessary for this program.

SMU-in-Jamaica: Music Therapy. This program, offered every three years, allows the opportunity to educate and train music therapy students and clinicians to work with diverse client populations using techniques and methodologies drawn from the diverse global music therapy community. Students learn about Jamaican music and culture, with a strong emphasis on Afro-Caribbean drumming, dancing and singing.

SMU-in London: Arts. This program provides students with the chance to participate in the street experience provided by cultural and political societies, and to experience musical, theatrical and cultural events in the vibrant city of London.

SMU-in-London: Communications. Taking advantage of London as an international center, this program enables students to select two courses in the field of communications. Field trips have included excursions to Bath, Brighton and Scotland.

SMU-in-Lugano: Language and Culture. This is an intensive program of Italian language, culture and travel intended for intermediate and advanced students who wish to combine their study of the Italian language with Italian history and culture. The beautiful city of Lugano is in the Italian-speaking southern part of Switzerland.

SMU-in-Madrid: Advanced Spanish, Literature and Culture. This five-week immersion program held during SMU's first summer session is recommended for students who have completed SPAN 2302 and for advanced or bilingual students with a strong interest in Spanish culture and literature.

SMU-in-Madrid: Intermediate Spanish Language. (*three credit hours*) This intensive, three-week language immersion program allows students to study Spanish in the cosmopolitan city of Madrid.

SMU-in-Morocco: Language. This is a program for students who wish to combine their study of the Arabic language with exposure to the rich culture and cities of Morocco.

SMU-in-Moscow: Language. This is a program for students who wish to combine their study of the Russian language with the study of Russian history and culture. The course includes weekly excursions in Moscow and surroundings, as well as trips to St. Petersburg, Tula and Yasnaya Polyana.

SMU-in-Oxford: British Studies. Students and faculty live and study in the quadrangles of University College, Oxford's oldest college. Each student takes two courses: one discussion course taught by SMU faculty and one tutorial taught by British faculty. An introduction to England is provided through trips to London, Stratford-upon-Avon and other places of interest.

SMU-in-Paris: History. (*summer*) Paris, at the crossroads of Europe, is the setting for this program. Focusing on French culture from a global perspective, the program takes participants to famous sites such as the Louvre, Notre Dame and the Eiffel Tower, and includes the extraordinary wealth of lesser known museums and landmarks. Knowledge of the French language is not necessary for this program.

SMU-in-South Africa: Culture and Literature. This program brings to life the history and culture of one of the most dynamic countries in Africa. Classes include one on the history of South Africa and another centered on a unique musical theatre production.

SMU-in-the South of France: Language. This intensive French language program is based in Cannes, on the Mediterranean coast. The exceptional beauty of this part of southern France is complemented by its numerous cultural attractions. The program focuses on three language-learning levels: beginning, intermediate and advanced.

SMU-in-Xalapa: Language. The Xalapa program offers an intensive six-week exposure to the Spanish language and the people and culture of Mexico. The program focuses on intermediate- and advanced-level Spanish language studies. Students live with local families.

SMU-in-Oaxaca. This brief winter program offers a Cultural Formations course introducing students to the rich cultural history of Oaxaca, a state in southern Mexico known for its diverse ethnic groups and artistic styles.

Internships: Beijing. This opportunity abroad for Cox B.B.A. students is a full-immersion experience through work placement with SMU alumni and network professionals. Students are placed into a professional internship with a company working globally in China, and they must keep weekly journal entries and write a final paper in order to receive business credit.

Internships: London Business. This opportunity abroad for Cox B.B.A. students is offered in collaboration with EUSA, a nonprofit organization with internship programs in Europe and North America. Students are placed into a professional internship, take two courses, and receive business and political science course credit.

Internships: London Communications. This opportunity abroad for Meadows communication studies, advertising, journalism, and film and media students is offered in collaboration with CAPA, a nonprofit organization with internship

programs in Europe and Asia. Students are placed into a professional internship, take two courses, and receive internship credit in the major and political science course credit.

Internships: Sydney. This opportunity abroad for all students of all majors is offered in collaboration with CAPA, a nonprofit organization with internship programs in Europe and North America. Students are placed into a professional internship, take two courses, and receive internship and political science course credit.

Note: Summer programs are subject to cancellation if not fully subscribed. More information is available from the International Center, SMU Abroad, Southern Methodist University, 6185 Airline Road, Suite 216, Dallas TX 75275-0391; phone 214-768-2338; www.smu.edu/abroad.

SMU Abroad Approved Courses

The list of courses is updated annually and posted on the SMU Abroad website. Courses not listed below or on the SMU Abroad website require approval by the appropriate academic department. Not all courses are offered every term. Course approval procedures are available on the SMU Abroad website.

SMU-in-Australia

ADV 2374	HIST 3395
ANTH 2301, 3327, 4390 (BA 3301), 4391 (SOCI 4399)	ME 2342, 3370
BA 3300, 4111, 4112, 4113	MKTG 3340, 3343, 3344, 3347, 3348
BIOL 3303, 3306, 3307, 3342, 3357, 5304	MNO 3370, 4371
CEE 5372	MUHI 3339
CF 3319	PHYS 1200
CFA 3370	PLSC 3384, 4340
CISB 5397	RELI 2300
ECO 1311, 1312, 3301, 3302, 4357, 4358, 4366, 5350, 5360	SOCI 3280
EMIS 3308	STAT 4340
FINA 3320, 3330, 4325, 4328	THEA 2311

SMU-in-Cairo

ANTH 2301, 3303, 3310, 3317, 3327, 3333, 3361, 3366, 3368, 4350, 4391	ENGL 3370, 3372
ARBC 1301, 1302, 1304	HIST 2379, 3390, 4398, 4399
ARHS 1303, 3306, 3348, 3392, 3398, 4301, 4302	MATH 2343
CF 3319	MKTG 3340, 3342, 3348
CFA 3313, 3316	MNO 3370
CFB 3301, 3310	PLSC 3345, 3347, 3383, 3389 (CF 3389), 4340, 4348, 4360, 4380
ECO 1311-12, 2301, 3301-02, 3355, 4351, 4357, 5301, 5350, 5360, 5365, 5370, 6352	RELI 4398
FILM 3359	SOCI 2310, 3301, 3311, 3351, 3368, 4340, 4353, 4373
FINA 3320	

SMU-in-Copenhagen

ADV 4374	ENGL 2372
ANTH 3301	ENST 3300
ARHS 1331, 1332, 3358	FILM 3310, 3397
BA 3300	FINA 4329
BIOL 3308, 3365	HIST 3307, 3343, 3363 (CF 3306), 3365, 3378
BL 4300	MKTG 3348
CFA 3310	PHIL 3310, 3333, 3370, 3382
CFB 3361, 3362, 3364, 3375	PLSC 3384, 4340, 5341
CHEM 5398	PSYC 4381, 5334
COMM 5301	RELI 3329, 3359
DANC 4373	SOCI 3301 (CFB 3301), 3305, 3340, 3368, 3371, 3380, 4353, 4363, 4398
DNSH 1301	THEA 2319
ECO 1301, 2301, 3321, 4357	WL 3331; WLAN 3311, 3313

SMU-in-Japan

ANTH 4391	JAPN 1501, 3501, 4501, 5501, 6501
ARHS 3394	PLSC 3346
BA 3300	RELI 3367
ECO 4357	SOCI 2300, 2310, 3371, 4321, 4340, 4353, 4373
HIST 3395	WL 3320, 3322

SMU-in-Spain

ARHS 3344, 3360, 4301	MNO 3375 (CFB 3375)
CFA 3330 (SPAN 3373, WL 3303)	PHIL 1318
FINA 3320	RELI 1301, 3302
HIST 4381 (PLSC 4340)	SPAN 3311, 3355, 3358, 4357, 4391, 4395, 5311, 5334, 5335
MKTG 3340	

SMU-in-Switzerland

ADV 2374, 3391, 4382	HIST 3359, 3365, 3374, 5376
ARHS 1332, 3331, 3359, 3361	ITAL 1401, 1402, 2402, 3373, 4324
ASDR 1300, ASPH 1300, ASPR 2320	MKTG 3340, 3345, 3348
ASPT 1300	MSA 2301, 3390, 3391
ASSC 1300	MUHI 3339
COMM 3341	PLSC 3340, 3344, 3364, 3384, 4340, 4380
ECO 4358, 4378, 5350	PSYC 2351, 3370
ENGL 1365, 2372, 3350, 3372	RELI 2300
ENST 1300, 3300	SPAN 3313
FINA 3320	

BCA Abroad – Vesalius College, Austria

ARHS 1303, 1332	PLSC 1340, 3364, 3384, 3389, 4306, 4340, 4380, 4388
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ECO 3321, ENST 3200	WL 1301, WLAN 3311
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BCA Abroad – Dalian University of Foreign Language, China

MNO 3370	
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BCA Abroad – Universidad San Francisco de Quito, Ecuador

ASPH 1300	SOCI 2300, 2380
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PLSC 3344, 3384	SPAN 3310, 3344, 3355, 3357, 3374, 4361
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BCA Abroad – BCA Strasbourg Center, France

ENST 3300	PLSC 3164, 3344
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HIST 3365	SOCI 3340, 4340, 4353
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BCA Abroad – Barcelona, Spain

ARHS 1332, 3360	PLSC 3384, 4340, 4348
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ASPH 1300	PSYC 3384
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HIST 2300, 3365, 4381	SPAN 3311, 3321, 3322
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Bologna Consortial Studies Program – University of Bologna, Italy

FILM 3359	HIST 3365, 3366	ITAL 3357, 3373
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British American Drama Academy – England

THEA 3201, 3206, 3304, 4104, 4105, 4382	
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CET Academic Programs – Beijing, China

CHIN 2401, 2402, 3311, 3312	
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CET Academic Programs – Charles University, Czech Republic

ARHS 3359	HIST 3365
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CFA 3310	PLSC 3344, 3384
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CFB 3361, 3362	SOCI 3305, 3371, 4321, 4335, 4398
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FILM 3359	WL 3301, 3302
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CET Academic Programs – Academy of Performing Arts, Czech Republic

FILM 3390, 3391, 3395, 3396	WL 1301
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CET Academic Programs – Universidad de Salamanca, Avila, Spain

ARHS 3324	RELI 3400	SPAN 2302, 2401
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CET Academic Programs – Vietnamese Studies and Service Learning, Vietnam

ANTH 4381	HIST 3395
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CFB 3365	WL 1401, 1402
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ENSC 3300	
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CIEE – Catholic University, Argentina

CCJN 2380	
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CIEE – FLASCO, Argentina

CFA 3310	PLSC 3384
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CFB 3370	SOCI 3305, 3380, 4340, 4398
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HIST 3380	SPAN 3313
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CIEE – Fundação Getúlio Vargas, Argentina

BA 3300, 3301, 5280	PLSC 3344, 3384
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MKTG 3300, 3348	WL 1301
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CIEE – University of Buenos Aires, Argentina

ANTH 3330	PLSC 3334
CFB 3369, 3370	SPAN 3321, 3322, 3330, 3358
MSA 2301	

CIEE – Pontificia Universidad Católica Madre y Maestra, Dominican Republic

ANTH 4381, 4391	SOCI 3380
CFB 3369	SPAN 3321

CIEE – University of Ghana, Ghana

ANTH 3330	PLSC 3384	WL 1301
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CIEE – Language and Culture Program, University of Ferrara, Italy

ARHS 3331	HIST 3365	PLSC 4340
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CIEE – Sophia University, Japan

SOCI 2310, 3371, 4321, 4340, 4353, 4373	
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CIEE – Yonsei University, Korea

ANTH 3323	PLSC 3384
FILM 3359	WL 1301, 1302, 3301
HIST 3395	

CIEE – Pontificia Universidad Católica de Peru, Peru

CFB 3369	SPAN 2401, 3358
FILM 3359	WL 2301, 2302
HIST 3380	

CIEE – Suffolk University, Senegal

ANTH 3314, 3330	HIST 3378
CFB 3363	PLSC 3384
ENST 1300	WL 1301
FREN 5380	

CIEE – Uppsala University, Sweden

CFA 3306	PSYC 4320
CFB 3361, 3362	RELI 2300, 3316, 3400
MATH 4335, 5331	WL 1301

CIEE – Dar es Salaam, Tanzania

WL 1301	
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Exchange Program – Kwansei Gakuin University, Japan

ANTH 4391	JAPN 1501, 3501, 4501, 5501, 6501
ARHS 3394	PLSC 3346
BA 3300	RELI 3367
ECO 4357	SOCI 2300
HIST 3395	WL 3320, 3322

Exchange Program – Tecnológico de Monterrey, Mexico

MNO 3370	
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IES Abroad – Buenos Aires Center, Argentina

ANTH 3313	HIST 3301, 3380, 4398, 4399
BA 3300	SPAN 1402
CF 3317	

IES Abroad – Macquarie University, Australia

ANTH 3330, 4309	ECO 1311, 1312
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BIOL 3100, 3222, 3300, 3342, 3357	GEOL 1200
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CF 3319	HIST 1302
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CFB 3301, 3366	
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IES Abroad – University of Melbourne, Australia

ANTH 4304	PERB 2313
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CF 3361	PHYS 3300
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CFB 3367	PSYC 2314, 2319, 3310, 3365, 4320
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CHEM 1301	RELI 2300
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ENGL 2372	SOCI 4398
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MATH 3353, 3337	STAT 4340
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IES Abroad – University of New South Wales, Australia

ANTH 3327	HIST 3301, 3310, 3367
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ASPT 1300	MATH 3334, 5334, 6324
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CEE 3302	ME 2142, 2342
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CF 3317, 3319	MKTG 3340
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CFA 3370	MNO 3370
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EMIS 3308	PLSC 3344, 3684
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ENST 1300	PSYC 3364, 3365
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FILM 1301, 3359	RELI 1301
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FINA 3320	WGST 2295
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IES Abroad – Vienna Center, Austria

ARHS 3359, 3361	MUTH 3350, 4384
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CFB 3361, 3362	PERE 3170, 3171, 3172, 3174
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GERM 1401, 1402	PSYC 3384
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HIST 3365	SOCI 4321
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MUHI 1321, 3301, 3302, 4302, 4392	WL 3311
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MUPR 3100, 3200	
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IES Abroad – Nantes Center, France

ARHS 1331, 3329	MKTG 3348
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CFB 3361, 3362	PLSC 3344, 3384
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FREN 5334, 5344	RELI 3300
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HIST 3365, 3389	SOCI 2310
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IES Abroad – Paris Catholic University, France

FREN 4380, 5350	HIST 3365
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IES Abroad – Paris Center, France

ARHS 3346, 3348, 3353, 3367	HIST 3365, 3366
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CF 3389, CFB 3361, 3362	MKTG 3348, 3349
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FREN 2401, 3356, 4356, 4365, 4376, 5335, 5361	PLSC 3340, 3344, 3384, 3389, 4340, 4348, 4380
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FINA 4329	SOCI 2308, 3368
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IES Abroad – Delhi Center, India

CFB 3365 RELI 4300

HIST 3395 WL 1301

IES Abroad – University of Auckland, New Zealand

ARHS 1307 HIST 3368, 4363

BA 3301 ME 2342

CFB 3367 MKTG 3340

CSE 1341 RE 3381

ECO 4351, 4354, 5361 SOCI 2380

FINA 4326

IFSA Butler – City University of London, England

BA 3301 MKTG 3340

CCJN 2380, 3396, 4396 MSA 3391

CFA 3310, 3342 PLSC 1380, 3684, 3384

ECO 1311, 1312, 3301, 3302, 4351, 4368, 4378 PSYC 2312

EMIS 3360 SOCI 2310, 2380, 3305, 3340, 3363, 3371, 4335, 4364

FINA 3320, 4329 STAT 3312, 5310

HIST 3365, 3366 WL 1300, 2300, 3301, 3302

MATH 4300, 4335, 4338, 4355, 5315

IFSA Butler – King's College London, England

ARHS 3319, 3361 HIST 2353, 3353, 3368, 3373, 4369

CF 3327, 3392 MKTG 3340

CFB 3361 PHIL 1318

COMM 2300 PLSC 3384

ENST 3100 RELI 2300

FILM 3398 SOCI 3340, 3365, 3368

IFSA Butler – Lancaster University, England

MNO 4371

IFSA Butler – The London School of Economics, England

BA 3300, 3301 HIST 1323, 3326, 3365, 3366, 3375, 3387, 3395, 5376

CFB 3361, 3362 MKTG 3340

CISB 3380 PLSC 3684

ECO 3301, 3302, 3321, 3355, 4357, 4358, 4366, 4371, 4376, 4382, 4385, 4391, 5201, 5301, 5340, 5341, 5350, 5360, 5361, 5365, 5375, 5385, 6352, 6372, 6381, 6382 SOCI 3340, 3380

FINA 3320, 4327 STAT 4340

FREN 4356 STRA 5370

IFSA Butler – Royal Holloway, England

BLI 3302 MKTG 3340

IFSA Butler – University College London, England

ARHS 1332, 2330, 3306, 3330, 3340	MATH 3308, 3337
CF 3318, CFB 3362	PHIL 1300, 1318, 3351, 3363, 3371
ECO 3301–02, 3321, 3355, 4351, 4357–58, 4371, 4382, 4385, 4366, 5201, 5340–41, 5350, 5357, 5360–62, 5365, 5370, 5375, 6352, 6372, 6381, 6382	PLSC 3384, 4368, 4380
FILM 2332	PSYC 3310, 3370, 4320, 4352, 4381
HIST 2384, 2398, 3310, 3350, 3351, 3365, 3380	WLAN 3311

IFSA Butler – University of Westminster, England

ARHS 3361	ITOM 2308
ASPH 4300, 5300	MKTG 3342, 3343, 3346, 3348
BA 3300, 3301, 3333, 4111, 4112, 4113	MNO 3300, 3370, 4361
BLI 3302	MSA 3390
CCJN 3362, 3382, 4392, 4396	PLSC 3324, 3333, 3344, 3381, 3384, 4348, 5390
CFA 3381	PSYC 3310, 3364, 3365, 4341, 4334
COMM 4300	STAT 2301, 2331
ENGL 2372, 2392, 3372	STRA 5370
GERM 3370, 4185	THEA 1380
HIST 2312	

IFSA Butler – Burren College of Art, Ireland

ASAG 3315, 3381	ASPT 3300
ASIM 2315	ASSC 1300
ASPH 3300, 4300, 5100	

IFSA Butler – Trinity College Dublin, Ireland

THEA 3301, 3342, 4381	
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IFSA Butler – University College Dublin, Ireland

MATH 3315, 5334	
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IFSA Butler – University of Edinburgh, Scotland

ARHS 1306	MUHI 1321
CEE 2304	PHIL 3302, 3313, 3315, 3375
ECO 4366, 5350, 5365	PLSC 4340, 4348, 4380
HIST 2346, 2366, 3303	RELI 1311
ME 2331	STAT 5310
MKTG 3348	

International Human Rights Exchange – University of Witwatersrand, South Africa

ANTH 4309	HIST 3301, 3310
CF 3317	PLSC 3334
CFB 3363	THEA 4381

National Theater Institute – Moscow Arts Theater, Russia

THEA 3207, 3301, 3303, 3312, 4381, 4382	
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School for Field Studies – Costa Rica

BIOL 3311 ENSC 3310, 3311, 3312

School for Field Studies – Kenya

BIOL 3312 ENSC 3313, 3315, 3316

Summer Programs

SMU-in-Bali: World Music	CFB 3371 PERB 2313
SMU-in-China: Business	BA 3300
SMU-in-China: Language	CHIN 1401, 1402, 2401, 2402, 3311, 3312, 4381, 4382
SMU-in-Costa Rica: Language and Culture	SPAN 2311–12, 3310, 3313, 3355, 3358, 3374
SMU-in-Edinburg: Arts	ASIM 3310, 4310, 5310
SMU-in-Germany: Culture and History	CF 3379 GERM 1401, 2311, 3313 MUCO 3209
SMU-in-Italy: Archaeology	ARHS 3303, 3603, 6303 (graduate students)
SMU-in-Italy: Arts and Culture	ARHS 3333 ASDR 1310, 5302, 5303 FILM 3375 (CFA 3375)
SMU-in-Jamaica: Music Therapy	MUTY 5341
SMU-in-London: Arts	CF 3369, 3378 MSA 3341 THEA 4381
SMU-in-London: Communications	ADV 5301 CCJN 5301 CFA 3375 COMM 5302
SMU-in-Lugano: Language and Culture	ITAL 2401, 2402, 3355, 3357, 3373
SMU-in-Madrid: Advanced Spanish	ARHS 3360 SPAN 3355, 3358, 3373, 4395, 5361
SMU-in-Madrid: Intermediate Spanish	SPAN 2302
SMU-in-Morocco: Language	ARBC 2301, 2302, 3301
SMU-in-Moscow: Language	CFA 3320 (HIST 2323, WL 3323) RUSS 1301, 3302, 3304, 3361
SMU-in-Oxford: International Studies	CF 3302, 3324, 3345 ENGL 3329, 3389, 4333 HIST 3345, 3365 (WL 3380), 3374 (CF 3328), 4388 MDVL 3329 PLSC 4340, 4348 THEA 4325
SMU-in-Paris (Summer): History	HIST 3335 (CF 3335), 3389 (CF 3368)
SMU-in-South Africa: Culture and Literature	CF 3349 PERB 5310
SMU-in-the-South of France: Language	FREN 1401, 2201, 2401, 3355, 3356, 4355, 4356, 4373 or CF 3362

Summer Programs (continued)

SMU-in-Xalapa: Language	SPAN 2311, 2312 (6 credit hours), 3310, 3355, 3358, 3374, 4391, 5336, 5338
SMU Internship Program: Beijing	BA 4111, 4112, 4113
SMU Internship Program: London Business	BA 4111, 4112, 4113 CFB 3361 HIST 3303
SMU Internship Program: London Communications	COMM 5301, 5303
SMU Internship Program: Sydney	ANTH 4381 BA 4111, 4112, 4113 CFA 3381 PLSC 3381
WHU Summer Institute	BA 3300

J Term Program

SMU-in-Oaxaca	CF 3358 (ARHS 3393, 6393)
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SMU-IN-PLANO AND J TERM PROGRAM

www.smu.edu/plano

In fall 1997, SMU opened a campus in Plano's Legacy Business Park with three well-defined goals: 1) to extend SMU's resources to meet the educational needs of residents in rapidly growing Collin County and beyond, 2) to make enrollment in graduate-level programs more convenient for working professionals, and 3) to collaborate with area businesses by offering programs to serve the training needs of their employees, as well as to provide corporate meeting space.

In January 2010, the SMU-in-Plano campus began hosting SMU's **J Term** program, a two-week, mini-term for undergraduates. This concentrated program allows motivated students to enroll in one three-credit-hour course and productively use this time prior to the start of the spring term to pursue or even accelerate their academic goals. For updated information, students should visit www.smu.edu/jterm.

In addition to hosting the J Term program, SMU-in-Plano serves more than 800 adult students each year (excluding enrollment in noncredit courses) through a variety of full-time, evening and weekend programs leading to Master's degrees and/or professional certificates in business administration, counseling, dispute resolution, liberal studies, education and learning therapies, engineering, and video game technology (The Guildhall at SMU). During the summer, nearly 2,000 children participate in a variety of programs designed to enhance their academic skills. The campus also provides important outreach services to the surrounding Collin County communities; these services include the Mediation and Arbitration Center, the Diagnostic Center for Dyslexia and Related Disorders, and the Center for Family Counseling.

Conveniently located about one mile south of the intersection of state Highway 121 and the Dallas North Toll Road, SMU-in-Plano sits in the shadows of the international corporate headquarters of Hewlett Packard, Frito Lay, JCPenney, Pizza Hut and several others. Originally the training facility for EDS (now HP), the cam-

pus is set on 16 landscaped acres and consists of four buildings with nearly 200,000 square feet of classroom space. An additional nine acres adjacent to the facility gives SMU-in-Plano room to grow in the future.

More information is available online or through the SMU-in-Plano office: 5236 Tennyson Parkway, Building 4, Plano TX 75024; 972-473-3400.

SMU-IN-TAOS

www.smu.edu/taos

The University maintains an academic campus at Fort Burgwin, located 10 miles southeast of Taos, New Mexico. SMU-in-Taos is open for fall and summer study, offering courses in the humanities, natural and social sciences, business, performing and studio arts, as well as archaeological research.

Students are housed in small residences called casitas. Each residence has separate dorm rooms, complete lavatory and shower facilities, and a large study area with fireplace. Classrooms, offices, an auditorium, dining hall, library, computer lab and laundry facilities also are located on campus.

The campus is home to historic Fort Burgwin. Pot Creek Pueblo, one of the largest prehistoric sites in the northern Rio Grande Valley, is also located on the property. This site is one of the ancestral homes of modern-day Taos and Picuris pueblos, and was occupied from A.D. 1250 to 1350.

Historic Fort Burgwin was originally established in 1852. The fort served many purposes, chief among them to protect area settlers, prior to its abandonment in 1860, just before the Civil War. Reconstructed, the fort now serves as office and classroom space for campus academic programs.

Three summer terms are regularly offered in Taos: a May term, June term and August term. May and August are short, intense terms in which students may take up to four credit hours. The June term is a longer, more traditional summer term that allows students to take up to nine hours of coursework. Course offerings vary year-to-year and are designed to be relevant to the Southwest. Courses are heavily field trip oriented to take advantage of the campus's proximity to important northern New Mexico cultural sites. A full fall term will also be offered starting in fall 2012, with an emphasis on curricular offerings from many different departments across the University.

Literature describing the campus and its programs is available by contacting the SMU-in-Taos Office, Southern Methodist University, PO Box 750145, Dallas TX 75275; phone 214-768-3657. Course descriptions and additional information can be found online or obtained via email (smutaos@smu.edu).

RESERVE OFFICERS' TRAINING CORPS

Aerospace Studies: Air Force ROTC

Air Force ROTC courses are not offered on the SMU campus; however, students at SMU who wish to earn appointments as commissioned officers in the U.S. Air Force may participate in the Air Force general military course and professional officer course through the University of North Texas in Denton. The Air Force ROTC program develops skills and provides education vital to the career officer. Active-duty Air Force personnel provide all instruction and program administration. Students who participate in the UNT Air Force ROTC program are responsible for their own travel and other physical arrangements.

The program is open to all students. First-year students may enroll in the four-year program, and students with at least three undergraduate or graduate academic years remaining may apply for the two- or three-year program. Scholarships, available to qualified students, provide full tuition, fees, textbook allowance and a monthly tax-free subsistence allowance ranging from \$300 to \$500. National competition is based on SAT or ACT test results, Air Force Officer Qualifying Test results or college academic records, and extracurricular and athletic activities. Uniforms and textbooks for Air Force ROTC courses are issued at no cost to cadets.

Students register for the aerospace studies courses at the same time and in the same manner as they register for other SMU courses. The Air Force ROTC courses are fully accredited and may be taken as electives in most academic majors. Successful completion of degree requirements and the Air Force ROTC program can lead to a commission as a second lieutenant in the United States Air Force. Students with at least six months of active military service may be granted waivers on a portion of the general military course.

For more information, students should contact Air Force ROTC, University of North Texas, PO Box 305400, Denton TX 76203; 940-565-2074; det835@unt.edu.

Army ROTC

Army ROTC courses are not offered on the SMU campus; however, students can participate in the Army ROTC program at the University of Texas at Arlington by enrolling as they enroll for other SMU courses. Further program information and application procedures may be obtained by contacting the UTA Department of Military Science at 817-272-3281. Students who participate in the UTA Army ROTC program are responsible for their own travel and other physical arrangements.

Army ROTC offers students the opportunity to graduate as officers and serve in the U.S. Army, the Army National Guard or the U.S. Army Reserve. Army ROTC scholarships are awarded on a competitive basis. Each scholarship pays for tuition and required educational fees and provides a specified amount for textbooks, supplies and equipment. Each scholarship also includes a subsistence allowance of up to \$1,000 for every year the scholarship is in effect.

Students can enroll in the Army ROTC on-campus program as they enroll for other SMU courses. Army ROTC courses are listed in the Lyle School of Engineering section of this catalog under Reserve Officers' Training Corps and in the Access.SMU schedule of classes under ROTC. Permission to enroll must be obtained from Karen Coleman at kcoleman@engr.smu.edu or 214-768-3039.

CONTINUING AND PROFESSIONAL EDUCATION

The Office of Continuing and Professional Education provides noncredit courses that address different cultural, scholarly, personal and professional topics, a practice that has been part of the SMU tradition since 1957. CAPE offers a selection of courses for open enrollment each fall, spring and summer term. Additional information is available at www.smu.edu/cape.

CAPE classes – historically, *Informal Courses For Adults* – are generally short sessions on topics for enjoyment and reflection. Courses offered for personal enrichment include several major areas of exploration: personal finance, communication and workplace skills, history and science, literature, food and travel, and the fine arts (e.g., studio art, music, architecture, photography and art history). CAPE also offers noncredit language conversation courses, including courses in Spanish, French, Italian, German, Arabic, Russian, Mandarin Chinese, Japanese, Korean and American Sign Language.

CAPE also specializes in the following areas:

- **Creative Writing.** Creative writing instructors, noted authors and publishers lead noncredit writing workshops. Selected participants are invited to submit manuscripts for review by New York literary agents, editors and publishing houses. Additional information is available at www.smu.edu/creativewriting.
- **Graduate Test Preparation.** Study courses for the GRE graduate school entry exam, GMAT graduate admission test and LSAT law school aptitude test are offered throughout the year. Additional information is available online at www.smu.edu/testprep.
- **Nonprofit Leadership.** Together with the Center for Nonprofit Management, SMU offers a certificate program in nonprofit leadership for executive directors and CEOs of nonprofit organizations. Additional information is available at www.edu/education/nonprofitleadership.

Certificate Programs. For those who are seeking professional achievement or a new career direction but who are not interested in a traditional undergraduate or graduate degree-granting program, CAPE currently offers noncredit certificate programs in financial planning, nonprofit leadership, paralegal studies, graphic design and Web design. Students complete certificate programs by taking a series of classes over weeks or years, depending on the specialization and the student's schedule. Cohort and independent options are available, with some classes being offered online. Upon successful completion of the program, students receive a transcript and a certificate of completion from SMU. In the financial planning certificate program, students then have the option to test for national certification.

Professional Training and Development. CAPE partners with various SMU academic departments to provide continuing education opportunities for professionals such as counselors, business leaders and pastors. The office is able to grant Continuing Education Units where appropriate.

SMU's Summer Youth Program offers one-week, special-interest enrichment workshops throughout the summer for those entering grades K–12. Workshop topics include technology, computers, gaming, digital media, LEGO learning, science, creative arts, math, reading and writing, study and social skills, test preparation, and college planning. Additional information is available online at www.smu.edu/SummerYouth.

STUDENT AFFAIRS

The vice president for student affairs oversees programs, services and activities that complement students' academic pursuits and promote their development, success and cocurricular learning. The Division of Student Affairs includes the Department of Student Programs and Development, the Department of Residence Life and Student Housing, the Memorial Health Center and Counseling Center, the Hegi Family Career Development Center, the Dedman Center for Lifetime Sports, the Office of the Chaplain, and the Office of the Dean of Student Life.

The mission of the Division of Student Affairs (www.smu.edu/studentaffairs) is to develop, with others in the University, opportunities for students to become productive citizens through the creation of challenging environments that contribute to students' intellectual, spiritual, physical, social, cultural, moral and emotional growth, and, in so doing, engage them with the widest range of persons within the University and beyond. Throughout the Division of Student Affairs, students will encounter caring professionals who are trained and skilled in their own specialties and are professional educators dedicated to assisting students in developing their full potential. The focus of Student Affairs is one of education and guidance, not merely problem-solving. The role of the staff is, along with the faculty, to assist the student in reaching true maturity and to prepare the student to take a useful place in society.

Concern for and realization of the full development of each student in and out of the classroom constitutes one of the major goals of the University. Consequently, SMU's Student Affairs programs are designed to support and supplement SMU's formal academic work. Many departments exist to provide services for the benefit and convenience of SMU students. The Division of Student Affairs encompasses a broad range of programs and services dealing with housing and residential matters, physical and mental wellness, personal and career counseling and testing, recreational sports and intramurals, religious affairs, multicultural student programs, as well as student conduct and community standard matters, new student orientation, leadership programs, volunteer opportunities and women's programs.

STUDENT LIFE

Student Life departments educate students and the SMU community by providing purposeful opportunities for learning, personal growth, clarifying values and developing skills that promote responsible citizenship. The Office of the Dean of Student Life (www.smu.edu/studentlife), located in Hughes-Trigg Student Center, is a resource for students to consult when they need general information and assistance. The dean serves as a primary liaison for students and parents who have concerns about any aspect of their SMU experience.

ACADEMIC INTEGRITY AND CODE OF CONDUCT

The Honor Code of Southern Methodist University

Intellectual integrity and academic honesty are fundamental to the processes of learning and of evaluating academic performance, and maintaining them is the responsibility of all members of an educational institution. The inculcation of personal standards of honesty and integrity is a goal of education in all the disciplines of the University.

The faculty has the responsibility of encouraging and maintaining an atmosphere of academic honesty by being certain that students are aware of the value of it, that

they understand the regulations defining it, and that they know the penalties for departing from it. The faculty should, as far as is reasonably possible, assist students in avoiding the temptation to cheat. Faculty members must be aware that permitting dishonesty is not open to personal choice. A professor or instructor who is unwilling to act upon offenses is an accessory with the student offender in deteriorating the integrity of the University.

Students must share the responsibility for creating and maintaining an atmosphere of honesty and integrity. Students should be aware that personal experience in completing assigned work is essential to learning. Permitting others to prepare their work, using published or unpublished summaries as a substitute for studying required material, or giving or receiving unauthorized assistance in the preparation of work to be submitted are directly contrary to the honest process of learning. Students who are aware that others in a course are cheating or otherwise acting dishonestly have the responsibility to inform the professor and/or bring an accusation to the Honor Council.

Students and faculty members must share the knowledge that any dishonest practices permitted will make it more difficult for the honest students to be evaluated and graded fairly and will damage the integrity of the whole University. Students should recognize that both their own interest, and their integrity as individuals, will suffer if they condone dishonesty in others.

The Honor System

All SMU students, with the exception of graduate students enrolled in the Cox School of Business, Dedman School of Law or Perkins School of Theology, are subject to the jurisdiction of the Honor Code (www.smu.edu/studentlife, “Student Handbook” link) and as such are required to demonstrate an understanding of and to uphold the Honor Code. In support of the Honor Code, the Honor Council has the responsibility to maintain and promote academic integrity. The Honor Council is composed of a minimum of 27 members selected through an application and interview process organized by the Honor Council Executive Board. Five faculty members, nominated by the Faculty Senate, also serve on the Honor Council.

Academic dishonesty includes plagiarism, cheating, academic sabotage, facilitating academic dishonesty and fabrication. Plagiarism is prohibited in all papers, projects, take-home exams or any other assignments in which the student submits another’s work as being his or her own. Cheating is defined as intentionally using or attempting to use unauthorized materials, information or study aids in any academic exercise. Academic sabotage is defined as intentionally taking any action that negatively affects the academic work of another student. Facilitating academic dishonesty is defined as intentionally or knowingly helping or attempting to help another to violate any provision of the Honor Code. Fabrication is defined as intentional and unauthorized falsification or invention of any information or citation in an academic exercise.

Suspected cases of academic dishonesty may be handled administratively by the appropriate faculty member in whose class the alleged infraction occurred or referred to the Honor Council for resolution. Suspected violations reported to the Honor Council by a student or by an instructor will be investigated and, if the evidence warrants, a hearing will be held by a board composed of a quorum of four members of the Honor Council.

Any appeal of an action taken by the Honor Council shall be submitted to the University Conduct Council in writing no later than four calendar days (excluding school holidays) after notification of the Honor Council's decision.

Code of Conduct

The following are University procedures and standards with which every student must become familiar. The University considers matriculation at SMU an implicit covenant and a declaration of acceptance on the part of the student of all University regulations. As part of the Office of the Dean of Student Life, the Student Conduct and Community Standards Office (www.smu.edu/studentconduct) assists students in their personal development by providing a fair conduct process that issues consistent sanctions for behavior that is incongruent with the University's expectations for students.

Conduct. Standards of conduct are established through faculty, student and administrative efforts and are under continuous evaluation by the entire University community in order to assure reasonable and fair limits. At SMU, the student is assumed to have a high degree of loyalty and responsibility to the University and its well-being, as well as to himself or herself in personal, social and intellectual pursuits; the student's behavior both on and off campus is evidence of this.

Students at SMU will discover that they are encouraged to exercise a great amount of personal freedom as well as accompanying responsibilities. Through their personal capacities for intelligent thought and action, mature students understand that there are situations in which certain behavior must be modified for the benefit of others. The University stands firm in its commitments to the rights and freedoms of students, expecting in return the same respect and concern.

The University expects all students to be responsible citizens and to abide by all federal, state and local laws. Personal irresponsibility – including, but not limited to, that evidenced by dishonesty, gambling, hazing, irresponsible conduct and the misuse of drugs and alcohol – renders a student subject to disciplinary action. Although most specific regulations pertain to a student's behavior while on campus, a lack of personal responsibility and integrity is always considered grounds for discipline no matter where it occurs. Due respect for the entire University community, faculty, staff and one's fellow students is always expected.

Students are required to identify themselves when asked by a properly identified faculty or staff member, or by another student serving as a University staff member. Persons who are not members of the University community and without business on campus may be asked to leave.

Disciplinary Action. Clear disciplinary procedures are an important part of the mission of SMU as an educational institution. The intent of the system of due process at SMU is to be educational and not merely punitive for students. The goal continues to be to produce quality citizens. It is pertinent to the purpose of discipline to remember that self-discipline is part of the entire educational process, whereby students become more fully aware of the importance of responsibility for themselves and others. Anytime a student displays irresponsible behavior, that student will be subject to discipline.

Depending on the degree of misconduct, a student may be subject to sanctions ranging from a conduct reprimand to expulsion from the University. Should a student be asked to leave the University, he or she should do so in an expeditious

and peaceful manner. The student should remain off campus until he or she receives written permission from the Office of the Dean of Student Life to return to campus. In the event of such separation, a student is still responsible for University financial obligations.

The University believes in student representation on all disciplinary bodies. To ensure fairness and due process for all students in the conduct process, the student is granted an impartial hearing and the right to appeal to the University Conduct Council. A student who is appealing a sanction may remain in school until the decision and penalty are reviewed, unless considered harmful to the University, to any individual or to himself or herself. All actions by the council are subject to presidential review.

Having voluntarily enrolled as students at Southern Methodist University and assumed a place in the University community, all students are presumed to be knowledgeable of, and have agreed to abide by, the rules and regulations set forth in the Student Code of Conduct, as outlined in the *SMU Student Handbook*, which is available online at smu.edu/studentlife.

NEW STUDENT ORIENTATION AND STUDENT SUPPORT

www.smu.edu/newstudent

The Office of New Student Orientation and Student Support provides on-going programs and services that support new students and families in transition to SMU. Academic Advising, Registration and Orientation takes place in May, July, August and January for all incoming students. In addition to AARO, the office also coordinates Mustang Corral, a three-day, off-campus orientation retreat.

STUDENT ACTIVITIES

Involvement outside the classroom is a tradition at SMU. Research shows that students who get involved outside the classroom tend to be more successful during their college experience. The Department of Student Activities provides more than 160 extracurricular opportunities for SMU students through 33 academic and professional associations, five campus programming councils, eight community service coalitions, 28 fraternities and sororities, eight governing boards, six honor societies, 15 multicultural societies, two political organizations, 17 recreational athletic clubs, 33 religious organizations, and 15 special-interest groups. The department can also assist students in forming a new organization. Higher education professionals advise and support specific areas of involvement, including diversity, programming and governance, and are available to answer student's day-to-day questions about getting involved. The mission of the Department of Student Activities is to advise and support student organizations and to encourage student development through involvement.

The Student Activities Office

The Student Activities Office, located on the third floor of the Hughes-Trigg Student Center, is the hub of activity for SMU student organizations. Permanent office space is provided for major campuswide student groups. More than 160 campus organizations have their activities coordinated through this area. Many out-of-class programs planned and implemented by students are considered cocurricular in that they are designed to complement a student's educational experience. These student groups

and their committees provide ample opportunity for students to become involved as leaders or participants.

Student Government

Through SMU's system of representative governance, students participate with faculty and administration in the University's decision-making process. The primary voice of students in this process is the student-elected Student Senate. The Student Code of Conduct in the *SMU Student Handbook* is reviewed and updated annually in conjunction with the Student Senate and contains the student code of rights and responsibilities.

Eligibility Requirements

Campus activities and organizations are an integral part of the developmental experience for SMU students. Leadership skills and interpersonal, social and cultural enhancement are but some of the benefits associated with out-of-class participation. Accordingly, students who hold office in a student organization or represent the University as a member of a sponsored campus group (Mustang Band, University Choir, etc.) must be matriculated in a University degree-granting program and may not be on academic probation.

MULTICULTURAL STUDENT AFFAIRS

The Multicultural Student Affairs Office provides support to the multicultural student population and maintains an inclusive campus community. The department works with and/or advises more than 20 culturally based student organizations, including the Asian Council, Association of Black Students and College Hispanic American Students. In addition to the work with organizations, the office develops and implements programs such as the Multicultural Gala, Multicultural Academic Achievement Awards, Leadership Retreats, and the CONNECT Mentoring Program. The staff in the office is here to assist and support students in every aspect of their college experience. The mission of the office is to work collaboratively with the campus community to provide support for students of color, focusing specifically on holistic development, advocacy and comprehensive student success. The office works to create an environment that fosters inclusivity and a deeper understanding of diversity.

INTERNATIONAL CENTER

www.smu.edu/international

The International Center supports SMU and international students, scholars and their families by engaging in the following activities and providing the following services: 1) providing orientations and programming for international students and scholars, 2) advising all international students and scholars on visa compliance requirements, 3) advising schools and departments on compliance requirements, 4) reporting to the federal government via the Student and Exchange Visitor Information System database, 5) working with SMU alumni abroad, 6) facilitating mutually beneficial institutional partnerships, and 7) managing SMU's study abroad programs.

The center strives to carry out these activities in a professional manner and is committed to operating in the best interests of SMU and in the best interests of the international constituencies it serves. The center is located in the Laura Lee Blanton Student Services Building.

FRATERNITY AND SORORITY LIFE

Fraternities and sororities exist to develop an individual's potential through leadership opportunities and group effort. These groups are a social network for students at Southern Methodist University. Fraternities and sororities were among the first organizations at SMU and one of SMU's longest standing traditions. There are 14 national fraternities and 14 national sororities on campus. The governing bodies for these groups are the Interfraternity Council, the Multicultural Greek Council, the National Pan-Hellenic Council and the Panhellenic Council. Students must meet the requirements as indicated in the *SMU Student Handbook* – Student Code of Conduct section 5.2(b) and/or council and Fraternity and Sorority Life requirements – to join a fraternity or sorority. More details on fraternity and sorority programming and recruitment are available from the Fraternity and Sorority Life Office or at www.smu.edu/fsl.

STUDENT CENTER

Hughes-Trigg Student Center

www.smu.edu/htrigg

Hughes-Trigg Student Center is the hub of student life at SMU, bringing together members of the University community with emphasis on the pursuit of educational programs, student activities and services. The center is fully accessible and features important services and resources to meet the daily needs of students, faculty, staff and visitors. These include a 500-seat theatre, a multipurpose ballroom, a 100-seat high-tech forum, 18 meeting rooms and the offices of various organizations and departments. In addition, the facility houses an art gallery, a 24-hour computer lab, a commuter lounge and several retail operations. Students may study in comfortable public lounge areas, snack or dine in the Mane Course, conduct small or large meetings, send faxes, practice the piano or get the latest information on special events. Open from early morning until late evening, the center provides cultural, social and educational programs and resources to foster personal growth and enrich cultural, social, educational and recreational experiences. More than a building, Hughes-Trigg is “the living room of the campus.”

STUDENT MEDIA

The student media experience at SMU is one that offers aspiring media professionals the opportunity to work and learn in a fully converged news operation that combines print, online and broadcast platforms. Editors, writers and photographers of *The Daily Campus*, SMU's independent newspaper, work together with directors and videographers of SMU-TV, the student-run broadcast journalism program, to share content and produce timely and compelling packages for a shared news website at www.smudailycampus.com. SMU student media opportunities also include the student yearbook, *Rotunda* (www.smurotunda.com), which has annually chronicled the life and times on The Hilltop since 1915.

COMMUNITY ENGAGEMENT AND LEADERSHIP

www.smu.edu/cel

The Community Engagement and Leadership Center provides intentional learning opportunities and facilitates mutually beneficial relationships that support the de-

velopment of students who have a lifelong commitment to ethical leadership and engaged citizenship. Leadership programs include workshops, conferences and courses. Community engagement resources, training and opportunities are offered that enable students, alumni, faculty and staff to work with local agencies in community outreach activities and experiential education. The center maintains a current listing of volunteer and service-learning opportunities and serves as a resource for student service organizations. Students gain leadership experience through Alternative Break (service trips occur during winter, spring, summer and fall breaks), Mustang Heroes, Alpha Phi Omega, Rotoract, Si Puedes, Circle K International, Best Buddies and Habitat for Humanity. In addition, LEAD, the Leadership, Education, Activities and Development organization, coordinates the Emerging Leaders program for first-year students, the Crain All-University Leadership Conference, the Student Leader of the Month program and the Leadership Certificate.

VETERANS SERVICES

The Division of Student Affairs provides a coordinator of veteran support and services through the Office of the Dean of Student Life. The coordinator helps veterans navigate the campus community and connect with available resources. In addition, the University Registrar's Office certifies veterans each term for their benefits under federal programs. More information regarding services and benefits for veterans is available online at www.smu.edu/registrar ("Veterans Affairs" link).

WOMEN'S CENTER

The Women's Center for Gender and Pride Initiatives of Southern Methodist University empowers students within the University to increase awareness and understanding of gender equity issues. The center aims to eliminate barriers, diminish prejudices, and create a supportive climate and space for all. Through advocacy, information, referral services and leadership experiences, the Women's Center provides a safe haven for students struggling with issues of injustice and oppression. Student organizations advised here include the Women's Interest Network; Campus YWCA; Women in Science and Engineering; and Spectrum, the lesbian, gay, bisexual, transgender and ally organization. Also housed in the Women's Center is the SMU Women's Symposium (www.smu.edu/womsym), which is part of The Education of Women for Social and Political Leadership series, established in 1966. The center provides an informal, homelike atmosphere where members of the SMU community can meet.

OFFICE OF THE CHAPLAIN AND RELIGIOUS LIFE

www.smu.edu/chaplain

The Office of the Chaplain and Religious Life offers resources of pastoral care and theological reflection that nurture the spiritual maturation, moral and ethical vision and character of students, faculty and staff.

Chaplain Stephen W. Rankin is the pastor and minister to the University community. Chaplain Rankin leads and preaches at University Worship, an all-University service of worship in the Methodist tradition, in Perkins Chapel each Sunday during the term. Students are invited to participate in this service, whether through music, scripture readings or other expressions of worship. Other services, including the

University Service of Memory, Ash Wednesday Service and memorial services as needed are also planned and implemented by the Office of the Chaplain.

Presently, there are more than 30 religious life organizations whereby students are strengthened spiritually and intellectually in their chosen faith tradition. A large number of undergraduate, graduate and professional students, as well as many of SMU's faculty, staff and administrators, participate in these dynamic religious communities.

In cooperation with the Department of Residence Life and Student Housing, the Office of the Chaplain places a resident community chaplain in each residence hall. The RCC is a graduate student at the Perkins School of Theology who is trained to help students process their concerns. The RCC also provides a presence for students who need a listening ear.

Additionally, the Office of the Chaplain partners with faculty members across campus to direct the Faith and Learning Scholars, a new initiative involving a cohort of upperclass students who want the experience of integrating their faith with their academic pursuits. Similarly, the Civil Rights Pilgrimage, now in its eighth year, offers students the opportunity to journey through the South while earning academic credit.

Chaplains are available for personal counseling and spiritual direction with students, faculty and staff during office hours. The Office of the Chaplain is located in the Hughes-Trigg Student Center, suite 316. Adjacent to this office is the Quiet Place, a setting for meditation, prayer and reflection for all faiths. The Quiet Place is open daily and available with no prior reservation needed.

HEGI FAMILY CAREER DEVELOPMENT CENTER

The Hegi Family Career Development Center guides and encourages students and alumni in the development of skills necessary for lifelong career management in the evolving world of work. The center provides a comprehensive set of services to assist each individual in the development of career plans and specific strategies leading to the desired employment goal.

Career Counseling. Lifetime services are offered to current students and all SMU alumni. Counselors work with students at all stages of their career development process – from choosing a major to evaluating a job offer. Counseling may include career assessments, focusing career goals, developing effective resume and cover letters, graduate school research, and job search strategies.

Workshops. The career counseling staff conducts topical and timely workshops for students, as well as targeted presentations for student organizations, Residence Life and Student Housing, and academic classes. Sample topics include Major and Career Decision-Making, Working Abroad, Applying to Graduate School, Resume and Cover Letter Prep, Salary Negotiation 101, Interview for Success, Job Search Strategies and Overview of Hegi Family Career Development Center Services.

MustangTrak. The Hegi Family Career Development Center manages MustangTrak, a password-protected, Web-accessible job posting service that is available to all students and alumni worldwide. The online database includes full-time jobs, part-time jobs and internships for all majors. More than 60 new jobs and internships are added weekly and include listings from more than 45 industries. Students must first complete the online orientation at www.smusaddleup.com to register for MustangTrak.

On-campus Interviewing. Each school year, more than 100 employers visit the campus to recruit students seeking entry-level and internship positions through the on-campus interviewing program. To interview with these organizations, students must be registered on MustangTrak, where they will also find an updated list of employer interview schedules and information sessions.

Career Events. The Hegi Family Career Development Center sponsors two Annual Career and Internship fairs typically featuring more than 80 employers and attracting more than 600 students. Dozens of other specialized recruitment and networking events also take place throughout the year, such as the “Careers in...” Brown Bag Series, Speed Networking and Resumania.

Contact Information. Appointments can be made with career counselors 8:30 a.m.–5:00 p.m., Monday through Friday. To schedule an appointment, students should call 214-768-2266 or visit Hughes-Trigg, suite 200. More information about career services, MustangTrak and career events is available online at www.smu.edu/career.

HEALTH SERVICES

SMU Memorial Health Center

www.smu.edu/healthcenter

The University’s health facilities are located in the SMU Memorial Health Center, 6211 Bishop Boulevard. An outpatient primary care clinic, specialty clinics, pharmacy, and lab/X-ray facilities occupy the first floor. Counseling and Psychiatric Services, and the Office for Alcohol and Drug Abuse Prevention are located on the second floor. The Health Center is accredited by the Accreditation Association for Ambulatory Health Care Inc.

Outpatient Medical Services. SMU provides a convenient, economical medical clinic for diagnosis and treatment of illness and injury, as well as for immunizations and continuation of treatment such as allergy injections. The clinic is staffed by physicians, physician’s assistants, registered nurses, medical assistants, and lab and X-ray technologists. Physicians are available by appointment from 8:30 a.m. to 4 p.m., Monday through Friday. For Saturday clinics and extended hours, see the Health Center website (www.smu.edu/healthcenter). For appointments and health information, students should call 214-768-2141. After hours and during holidays, a nurse advice line is available at 214-768-2141.

Patient Observation. When ordered by a staff physician, a student may be held in observation between 8:30 a.m. and 5 p.m., Monday through Friday. Observation is available for most types of non-major medical treatment. When necessary, students are referred to medical or surgical specialists in Dallas. The patient will be responsible for the costs of these services.

Acute/After Hours Care. For emergency care after clinic hours, it is recommended that students call 911 or go to a hospital emergency room. Students should refer to the Health Center website (www.smu.edu/healthcenter) for hospital information and location of an urgent care facility.

Costs. Undergraduate and graduate students paying the full fee (which includes a health service fee) receive fully covered primary care physician services at the Health Center for that term. Appointments with the gynecologist or dermatologist, lab, X-ray, pharmacy, and supplies will be charged at reasonable rates. Students not

paying full fees have the option to pay the health center fee of \$140 per term or \$50 per visit, not to exceed \$140 per term.

Mandatory Health Insurance Policy. To ensure that students have appropriate health care coverage, SMU requires all domestic students, both undergraduate and graduate, taking nine or more credit hours to have health insurance through either an individual/family plan or the University-offered plan. All international students taking one or more credit hours must enroll in the University-offered plan unless they have a special waiver personally granted by the Health Center staff.

SMU's mandatory policy requires those students with the enrollment status mentioned above to provide documentation of current insurance coverage or to enroll in the Student Health Insurance Plan by the drop/add date each term. Students can enroll in SHIP, after they have enrolled for classes, by selecting the "Health Insurance" button on the "Student Center" component of Access.SMU. A domestic student who already has private health insurance coverage must waive SHIP coverage to avoid automatic enrollment into the plan and thereby have the premium charge applied to his/her University account. Changes will not be permitted 30 days after the first day of the term. For more information and instructions on how to waive or elect SHIP coverage, students should visit www.smu.edu/healthinsurance. Health insurance is separate from the student Health Center fees and is paid for independently.

Pharmacy. A complete pharmacy with registered pharmacists is open from 8:30 a.m. to 5 p.m., Monday through Friday. Many prescription plans are accepted.

X-ray and Laboratory Services. X-ray and laboratory tests are available for nominal fees. All X-rays are interpreted by a radiologist.

Immunizations. All students (undergraduate, graduate, part-time and full-time, to include international and IEP/ESL students) are required to have an SMU medical history form on file in the SMU Health Center before registration. To comply with SMU policy, all students must also submit to the Health Center immunization records that provide proof of immunization against measles, mumps and rubella. These MMR immunizations must be documented by a physician, public health record, military health record or school health record. Students will not be allowed to register without immunization compliance.

Students are encouraged to check their Access.SMU account for immunization status. Immunizations are available at the Health Center. Health history forms are available on the Health Center's website.

Meningitis Vaccination. Effective January 1, 2012, Texas state law requires that all new students under the age of 30 must provide documentation demonstrating they have been vaccinated against bacterial meningitis. The documentation must show evidence that a meningitis vaccine or booster was given during the five-year period preceding and at least 10 days prior to the first day of class of the student's first term. Students should provide the documentation at least 10 days before the first day of class. Students seeking exemption from this requirement due to health risk or conscience, including religious belief, should see the second page of the SMU medical history health form. More information is found under Final Matriculation to the University in the Admission to the University section of this catalog.

Class Absence Due to Illness. Students should schedule appointments with physicians at times when classes will not be missed. The Health Center does not

issue excuses from classes for illness. Students should refer to the Health Center website (www.smu.edu/healthcenter) for the Class Absence Policy.

Notification of Parents. Students are encouraged to call one or both parents when ill. Parents or guardians will be notified in cases of life-threatening illnesses. The Health Center staff may not speak to parents without the student's permission.

Health Service Records. All health service records are confidential. A copy of medical records may be released to a physician only with a written release by the student. Records are not made available to parents, SMU administrators, faculty or staff without the student's written consent.

Counseling and Testing Services

Counseling and Psychiatric Services. CAPS provides psychiatric evaluation, crisis intervention and group/individual/couples psychotherapy for students. All interviews are conducted on a voluntary and confidential basis. There is no charge to students who have paid the University health fee. Students can seek confidential help for concerns such as anxiety, depression, relationship issues, career/life planning, learning disabilities, sexual identity, eating/body image concerns and sexual assault/sexual harassment matters. Any laboratory tests or pharmaceuticals ordered will be charged to the student. For more information regarding scheduling appointments, students should call 214-768-2277 between 8:30 a.m. and 5 p.m., Monday through Friday, or go to www.smu.edu/counseling.

Testing Services. Testing Services offers testing to the Dallas-area community. These services include on-campus administration of national testing programs such as the SAT, LSAT, GRE Subject and PRAXIS. Other testing offered includes CLEP tests and correspondence examinations for other universities. For additional information, students should call the center at 214-768-2269.

Office for Alcohol and Drug Abuse Prevention. This office provides a free and confidential source of help and information to the SMU community on issues related to substance abuse and addiction. Appointments for counseling or assessment can be made between 8:30 a.m. and 5 p.m., Monday through Friday by calling 214-768-4021. More information is available at www.smu.edu/liveresponsibly.

Office of Health Education and Promotion. This office serves as a resource for health information on campus. It promotes programs and activities that focus attention on health-related issues affecting college students. Students can get involved with health education on campus through the Peer Advising Network. For more information, students should visit www.smu.edu/healthcenter ("Health Education" link) or call 214-768-2393.

HOUSING

The Department of Residence Life and Student Housing seeks to advance the goals and objectives of the University by creating residential communities that empower residents to value learning, citizenship and leadership in comfortable, well-maintained facilities. RLSH is responsible for the campus residential community, including all residence halls, SMU-owned apartments and SMU-owned Greek chapter houses. This responsibility includes maintaining facilities that are well cared for and safe and that enhance opportunities for students to grow personally and excel academically.

CHILD CARE

SMU provides a licensed child care center for children ages 1 month to 5 years on a space-available basis. More information is available at www.smu.edu/childcare or from the director of the center at SMU Preschool and Child Care Center, Southern Methodist University, PO Box 215, Dallas TX 75275-0215; phone 214-768-2278.

RECREATIONAL SPORTS

Dedman Center for Lifetime Sports

Dedman Center for Lifetime Sports (www.smu.edu/recsports) is a facility designed for recreational sports and wellness. A 170,000-square-foot expansion and renovation was completed in 2006. The center provides racquetball courts; aerobic studios; an indoor running track; basketball courts; indoor and outdoor sand volleyball courts; climbing wall; bouldering wall; 25-meter, five-lane recreational pool; 15,000 square feet of fitness and weight equipment; lobby; and café. Various fitness classes are offered. These facilities are open to SMU students, faculty, staff and members.

Services and programs available include, but are not limited to, intramural sports, sport clubs, the Outdoor Adventure program, personal training and assessments, massage therapy, swimming lessons and camps.

Fitness

SMU Fitness offers group exercise classes, personal training sessions and massage therapy. The group exercise (Group X) classes are offered throughout the day to accommodate early birds, night owls and everyone in between. A variety of different types of cardio, strength and flexibility classes are available. Experienced and knowledgeable trainers offer sessions to train clients, either one-on-one or in groups, to meet their personal fitness goals. Licensed massage therapists offer chair or full-body massages. All SMU Fitness programs have a fee for participation.

Intramural Sports

Many opportunities for team and individual competition are available through intramurals. Various leagues provide year-round opportunities to participate in a wide variety of activities. The five major sports are football, volleyball, basketball, soccer and softball. Other sports and activities offered are bowling, golf, racquetball, tennis, track, swimming and game room activities. Additional leadership opportunities are available for those interested in officiating or supervising various activities.

Sport Clubs

Sport clubs offer an opportunity for students interested in concentrated training and participation in a sport. These student-sanctioned clubs, funded by the Student Senate, offer competition with other university/college club teams in baseball, badminton, cricket, crew, cycling, ice hockey, men's and women's lacrosse, martial arts, rugby, sailing, soccer, triathlon, volleyball, and wakeboarding.

Aquatics

SMU Aquatics features a five-lane, indoor recreational pool and an outdoor, zero-depth entry fountain pool known as "The Falls." Students have opportunities to participate year-round in recreational swimming, sunbathing and competitive water sports such as water basketball, volleyball and polo. Classes offered include water

fitness, adult and child swimming lessons, children's group lessons, and American Red Cross Lifeguard and Water Safety Instructor certifications. Both pools also are available for student group reservations. University resources include the Perkins Natatorium and Barr Outdoor Pool.

Outdoor Adventures

SMU Outdoor Adventures is the campus source for outdoor recreation and adventure, offering fun and challenging recreational adventure activities, community-building programs, and student leadership and personal growth opportunities. The Outdoor Adventure Center, located on the bottom floor of the Dedman Center for Lifetime Sports, is the place to rent outdoor recreation and picnic equipment and sign up for SMU OA trips offering traditional and nontraditional outdoor adventure pursuits such as backpacking, rock climbing, skydiving and canoeing. SMU OA also manages the SMU Climbing Center, the indoor climbing and bouldering facility, and the Portable Challenge and Team Development course.

Mustang Band

Founded in 1917, the Mustang Band was named the "Best College Marching Band" in Texas in Kirk Dooley's *Book of Texas Bests*. Long known as "the hub of SMU spirit," the band represents the University at football and basketball games, produces the *Pigskin Revue* during Homecoming and performs at special University- and community-related events. Membership is open to all SMU students by audition, regardless of major, and scholarships based on need and ability are available.

Spirit Squads

The Mustang Cheerleaders, Mustang Pom-Pom Squad and Peruna mascot are integral parts of SMU's spirit tradition and are national award winners, having participated in the NCA/NDA Collegiate National Championships. Along with the Mustang Band, they make SMU's spirit contingent an outstanding one.

Intercollegiate Athletics

SMU is a member of the National Collegiate Athletic Association (Division I-A). Men and women student-athletes compete in basketball, cross country/track and field (women only), swimming and diving, golf, soccer, tennis, volleyball (women only), crew (women only), equestrian (women only), and football (men only).

RIGHT TO KNOW

Southern Methodist University is pleased to provide information regarding academic programs, enrollment, financial aid, public safety, athletics and services for persons with disabilities. Students also may obtain paper copies of this information by contacting the appropriate office listed below. Disclosure of this information is pursuant to requirements of the Higher Education Act and the Campus Security Act. More information is available at www.smu.edu/srk.

1. Academic Programs: www.smu.edu/srk/academics

Provost Office, Perkins Administration Building, Room 219
214-768-3219

- a. Current degree programs and other educational and training programs.
- b. Instructional, laboratory and other physical facilities relating to the academic program.
- c. Faculty and other instructional personnel.
- d. Names of associations, agencies or governmental bodies that accredit, approve or license the institution and its programs and the procedures by which documents describing that activity may be reviewed.

2. Enrollment: www.smu.edu/srk/enrollment

Registrar, Blanton Student Services Building, Room 101
214-768-3417

- a. Graduation Rates: The completion or graduation rate of the institution's certificate- or degree-seeking, full-time undergraduate students and students who receive athletically related financial aid.
- b. Privacy of Student Education Records: The Family Educational Rights and Privacy Act governs SMU's maintenance and disclosure of a student's education records. FERPA provides students the right to inspect and review their education records and to seek amendment of those records that they believe to be inaccurate, misleading or otherwise in violation of their privacy rights. Further, FERPA prevents SMU from disclosing personally identifiable information about a student to outside third parties, except under specific circumstances outlined in SMU's Policy Manual.
- c. Withdrawal: Requirements and procedures for officially withdrawing from the institution.

3. Financial Aid: www.smu.edu/srk/finaid

Director of Financial Aid, Blanton Student Services Building, Room 212
214-768-3417

- a. Financial assistance available to students enrolled in the institution.
- b. Cost of attending the institution, including tuition and fees charged to full-time and part-time students; estimates of costs for necessary books and supplies; estimates of typical charges for room and board; estimates of transportation costs for students; and any additional cost of a program in which a student is enrolled or expresses a specific interest.
- c. Terms and conditions under which students receiving Federal Direct Loan or Federal Direct Perkins Loan assistance may obtain deferral of the repayment of the principal and interest of the loan for
 - i. Service under the Peace Corps Act;
 - ii. Service under the Domestic Volunteer Service Act of 1973; or
 - iii. Comparable service as a volunteer for a tax-exempt organization of demonstrated effectiveness in the field of community service.

- d. The requirements for return of Title IV grant or loan assistance.
- e. Enrollment status of students participating in SMU study abroad programs, for the purpose of applying for federal financial aid.

4. Student Financials/Bursar: www.smu.edu/srk; www.smu.edu/bursar

University Bursar, Blanton Student Services Building, Room 212

214-768-3417

- a. Tuition and fees.
- b. Living on campus.
- c. Optional and course fees.
- d. Financial policies.
- e. Administrative fees and deposits.
- f. Payment options.
- g. Any refund policy with which the institution is required to comply for the return of unearned tuition and fees or other refundable portions of costs paid to the institution.

5. DASS: www.smu.edu/alec/dass

Disability Accommodations and Success Strategies

Altshuler Learning Enhancement Center

214-768-1470

- a. Description of the process for establishing eligibility for services and documentation guidelines.
- b. Listings of the various on- and off-campus resources.
- c. Discussions of transitioning to postsecondary education.
- d. Tips for faculty on teaching and making accommodations.

6. Athletics: www.smu.edu/srk/athletics

Associate Athletic Director for Student-Athlete Services, 316 Loyd Center

214-768-1650

- a. Athletic program participation rates and financial aid support.
- b. Graduation or completion rates of student athletes.
- c. Athletic program operating expenses and revenues.
- d. Coaching staffs.

7. Campus Police: www.smu.edu/srk; www.smu.edu/pd

SMU Police Department, Patterson Hall

214-768-1582

Southern Methodist University's Annual Security Report includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by SMU, and on public property within or immediately adjacent to/accessible from the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other related matters.

The information listed above is available in a conveniently accessible website at www.smu.edu/srk.