

SMU RFP for Background Check Services

Questions and Answers

Updated: September 19, 2024

What are the top three international countries that you need passport verification and global employment eligibility verification?

We currently don't use this service. However, if the vendor offers this option, it is preferred. SMU hires foreign nationals for both faculty and research positions.

How many background checks do you typically need annually?

Please see Q&A Document 1.

In reference to the Social Security Number Validation: Are you referring to the consent-based verification through the Social Security Administration?

We want to be able to identify if a SSN is valid using information from the Social Security Administration as well as check the Social Security Death Index to detect anomalies. We receive an authorization from the candidate prior to checks.

Please clarify what the Passport Verification entails. Please clarify, or provide a description of, the Global Employment Eligibility Verification.

This would validate all international passports and/or national identity documents, confirming key information on a candidate's passport, visa, or residency permit and that the document is authentic. These services are a preferred option but not required.

What version of Taleo do you currently use?

Taleo Enterprise Edition

Name: appenterprise

Build: 2024.PRD.2.0.48

Version: 24B.0.1

What information is needed on the monthly usage reports?

A usage report can include the candidate, which checks were run and where, the costs and any surcharges, who initiated, dates, turnaround time, etc. If you have a set report, please provide an example.

In Report Information, please clarify if you need county, state and federal searches.

Yes, county, state, and federal searches.