



Southern Methodist University
Wire Transfer Form

Canadian Wires

WIRING INSTRUCTIONS (all fields in this section are required)

Request date: Transmittal Date:

Department: Phone #:

Bank Name:

Complete Bank Address: **Bank Address**

Beneficiary / Payee's Account Name: **Beneficiary name on bank account**

Complete Beneficiary's Address: **Beneficiary Address on Bank Account**

DOMESTIC ACCOUNT:

Bank Account Number:

Bank Wire ABA Routing Number (not ACH Routing):

INTERNATIONAL/FOREIGN ACCOUNT:

Bank Account Number, IBAN: **Canadian Account Number**
(if the country requires it), or CLABE Number (Mexico)

Bank SWIFT/BIC Code or IRC: **SWIFT Code**
(International Routing Code, if applicable)

INTERMEDIARY BANK INSTRUCTIONS:

Bank Name: **Unless told otherwise by the beneficiary or their bank,**

Complete Bank Address: **please remember to ask for Intermediary banking**

Bank Wire ABA Routing Number or SWIFT Code (not ACH Routing): **information. In most cases, this is required**
when sending USD to a Canadian banking institution.

ADDITIONAL WIRE INSTRUCTIONS:

For Further Credit To (if applicable):

Additional Bank Information:

Purpose of the Wire: **Please fill in the purpose of the wire.**

TOTAL AMOUNT OF PAYMENT:

Wire Amount: **Currency:** **Please be sure to notate the currency**

Please attach original documentation, invoices, payment request form & bank information.

Requestor:
Printed Name Signature Date

Approved by:
Printed Name Signature Date

Approved by:
Printed Name Signature Date