

Department Chairs, Associate Deans, and Deans,

With a goal of staying connected on internal governance issues, the Provost Office sends a monthly Roundup on the final Friday of each month to the internal university leadership.

**Attached: Recommended Syllabus Statements about Generative AI.** Since January this year, a group of over 60 faculty and staff have joined to form an interest group on the topic of Generative AI for research, teaching, and policy. A sub-set of this group drafted the attached syllabus statements as a resource for SMU faculty and students as we head into this summer and fall terms. There are three different syllabus statement options that cover a range of pedagogical approaches: 1) prohibiting the use of AI, 2) selective integration of AI, and 3) fully integrated use. Please encourage faculty in your department to add one of these three statements to their syllabi, with a goal of offering our community greater clarity across the variety of ways in which different faculty will be approaching the use of Generative AI. Having clear syllabus statements will also help the Honor Council navigate concerns about academic integrity when they are brought to the Office of Student Conduct and Community Standards. We encourage you to host open and ongoing conversations within your department about AI in the classroom. The [Fall CTE Teaching Effectiveness Symposium](#) will focus on Generative AI, so we encourage you and your colleagues to attend. For regular updates on resources, webinars, and workshops, join our SMU Generative AI interest group by emailing [facultysuccess@smu.edu](mailto:facultysuccess@smu.edu).

**New Faculty Orientation and Communications.** We have over 50 new faculty joining the SMU community this fall! Email communications from the Office of Faculty Success have begun this week as early outreach, including a “save the date” for a required full-day orientation on Wednesday, August 16<sup>th</sup>. You can find the [agenda for their orientation here](#). This orientation includes required information (e.g., Title IX, FERPA, DASS), and also provides a robust introduction to the range of resources and people available to new faculty at SMU. For new faculty who cannot attend due to travel plans, there will be a series of required makeup sessions throughout the fall term, so please help communicate the importance of attending. For more information, email [facultysuccess@smu.edu](mailto:facultysuccess@smu.edu).

**Faculty search and hiring process: updates.** On June 15<sup>th</sup>, the deans and Provost will have a half-day meeting to discuss upcoming requests for faculty positions. Decisions should be made by early July, and a roster of all approved searches will be sent to chairs and deans by mid-July. Due to the updates made across this last year to the hiring process, search process materials will be set up and communicated out for all positions by mid July. At any time after this point, the process can begin: formation of search committees, development of recruitment plans and ads, etc. Please note that all search committee members must have taken Searching Intelligently training to be added to a committee, so encourage faculty to attend this training as early as possible—[registration information can be found here](#). This year, we will use a digital process for signature flow to streamline the process and communications for searches beginning in July/August 2023. For more information, please reach out to [facultysuccess@smu.edu](mailto:facultysuccess@smu.edu).

**Keep the community informed about faculty awards:** Please let us know if you have received or been nominated for an award – or if you have nominated an SMU colleague [at this link](#).

We welcome your suggestions for future areas to feature in the monthly roundup; email [facultysuccess@smu.edu](mailto:facultysuccess@smu.edu). You can [find past issues at this link](#).