



# Presidential Staff Recognition Awards

## 2023 Nomination Form

*Please Type or Print*

I nominate the following employee for

### **NOMINEE:**

Name: \_\_\_\_\_

Department: \_\_\_\_\_ Campus Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Campus Box: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor Phone: \_\_\_\_\_

Supervisor Title: \_\_\_\_\_ Supervisor Campus Box: \_\_\_\_\_

### **NOMINATED BY:**

Name: \_\_\_\_\_ Campus Phone: \_\_\_\_\_

Department: \_\_\_\_\_ Campus Box: \_\_\_\_\_

Job Title: \_\_\_\_\_

Relationship to Nominee: \_\_\_\_\_

**To be eligible for consideration, the following nomination materials must be submitted along with this form:**

- A written statement of the nominee's work which includes emphasis on all criteria for the award
- A maximum of two additional letters of support for the nomination

Send the form with supporting materials to: SMU Department of Human Resources  
c/o Rebecca Sampson  
PO Box 750232  
Dallas, TX 75275-0232

**Nominations must be submitted by 5PM, September 29, 2023**