

United Methodist Communications / United Methodist News Service

Position Title: News Editor

Basic Purpose: The news editor serves as the leader for the news team, editing copy, overseeing news pages and supervising United Methodist News Service staff. Ensures the editing of daily UMNS content. Emphasizes content curation and aggregation as well as obtaining user-generated material. Oversees UMNS content flow for Web production and news products. Works with colleagues at United Methodist Communications to ensure best delivery of content and to measure audience usage. Ensures that UMNS engages audiences through regular use of social media and other channels.

Requirements:

- The job requires a bachelor's degree in journalism, broadcast or a related field, or at least five years' experience as a professional news editor and/or writer.
- Management experience or training is required.
- Must be a top-notch editor who can work well on tight deadlines.
- Knowledge of The United Methodist Church and a commitment to the Christian faith are needed.
- Must have the ability to relate to people representing a wide range of cultural, theological and political perspectives.
- Must be a self-starter and able to work independently.
- Basic knowledge of photography, computer word processing and use of the Internet is required.
- Must be willing to work in a variety of media — text-based, video, Web-based, audio.
- Must be able to relate to staff and agency constituency, to build strong communication links and share the news of the church with clarity and timeliness.
- Must be able to work in an open space environment and based in Nashville office.

Benefits:

- Base Salary (Contact HR)
- Regular Full-time Position (L14)
- Medical, Prescription Drug, Dental and Vision Insurance
- Life Insurance, Supplemental Life Insurance, and Dependent Life Insurance
- Accidental Death and Dismemberment Insurance
- Short and Long Term Disability Insurance
- Retirement/Pension Plan /Personal Investment Plans
- Flexible Spending Accounts for Medical and Dependent Care
- Paid Holidays (eleven annually)
- Paid Vacation / Paid Sick Leave and Personal Leave
- Continuing Education
- Free Parking

To apply or for more information contact: UCom/Human Resources

P. O. Box 320 (810-12th Ave. S., Nash. 37203), Nashville, TN 37202-0320

Phone: 615-742-5137 Fax: 615-742-5428, Email: hr@umcom.org

To apply please provide the following:

Cover Letter → Resume → Complete Application Form → References