

CASE HEARD IN ABSENTIA

If the student does not appear for his or her hearing, the hearing will be held in the student's absence. The Conduct Officer or the Conduct Board will review the available information to determine whether or not a violation occurred. If it is determined that a violation occurred, those reviewing the case will decide upon the sanctions that will be imposed. The student will then be notified of the decision via mail (which is sent to the mailing address on file with the University Registrar - ACCESS.SMU). The student is responsible for keeping this address current and complying with the assigned sanctions.

SANCTIONS

The following sanctions may be imposed in any combination or individually and in a manner that fosters a student's self-reflection, learning, and sense of commitment to his or her community: *Conduct Reprimand; Disciplinary Probation; Deferred Suspension; Suspension; Expulsion; Fine; Restitution; Notification of Parents/National Organizations/Authorizing Body; Cancellation of Housing Contract; Disqualification from Holding Official Student Positions or Participating in University Activities; Disciplinary Violation (DV) Transcript Record; Suspension of Privileges; Educational Sanctions; Drug Testing; Referrals to Other Offices;* and other sanctions.

APPEALS

A respondent who has been found responsible shall have the right to request an appellate review. Such written request must be received in the Dean of Student Life Office no later than four (4) calendar days from the mailing of the written findings to the respondent's address of record or from the date the decision was given to the respondent in person. Grounds for appeal are as follows:

1. Clearly erroneous findings of fact;
2. Significant procedural irregularities that denied the respondent a fair hearing;
3. Substantial new relevant evidence not available at the time of the hearing;
4. Evidence presented at the hearing for finding of responsibility clearly insufficient to support the charge; and/or
5. Sanction unreasonably harsh.

The University Conduct Council reviews all cases that are appealed.

FOR MORE INFORMATION ABOUT
SMU'S DISCIPLINE PROCESS, CONTACT
THE DEAN OF STUDENT LIFE OFFICE AT
214-768-4563
CONDUCT@SMU.EDU
302 HUGHES-TRIGG STUDENT CENTER

Revised November 2009

Office of the Dean of Student Life



THE STUDENT CONDUCT REVIEW PROCESS

AT
SOUTHERN
METHODIST
UNIVERSITY



DEAN OF STUDENT LIFE OFFICE
HUGHES-TRIGG STUDENT CENTER
SUITE 302
214-768-4563
CONDUCT@SMU.EDU

ALLEGATIONS

The Student Conduct and Community Standards Office receives incident reports from various departments within the University, including but not limited to the SMU Police Department, Residence Life & Student Housing, and individual complainants. Each incident report is reviewed to determine whether or not there is sufficient information to warrant an investigation and/or to proceed with the conduct review process.

NOTIFICATION

If enough information exists to send a notice of alleged violation, the respondent is formally notified in writing (which is sent to the mailing address on file with the University Registrar - ACCESS.SMU) and through his/her SMU email account. The notice shall include the following information: the time, date, and place of the hearing and where further information concerning the incident may be obtained. Notice will be given to the student a minimum of four (4) calendar days (excluding school holidays) prior to the hearing.

CONDUCT LIAISON

Should you have questions about the Conduct Review Process and would like to request a Conduct Liaison, please call 214-768-4563 no less than 1 business day prior to this appointment. Arrangements will be made for you to speak with a Conduct Liaison. A Conduct Liaison serves in a neutral role to provide information about the Conduct Review Process.

HEARINGS

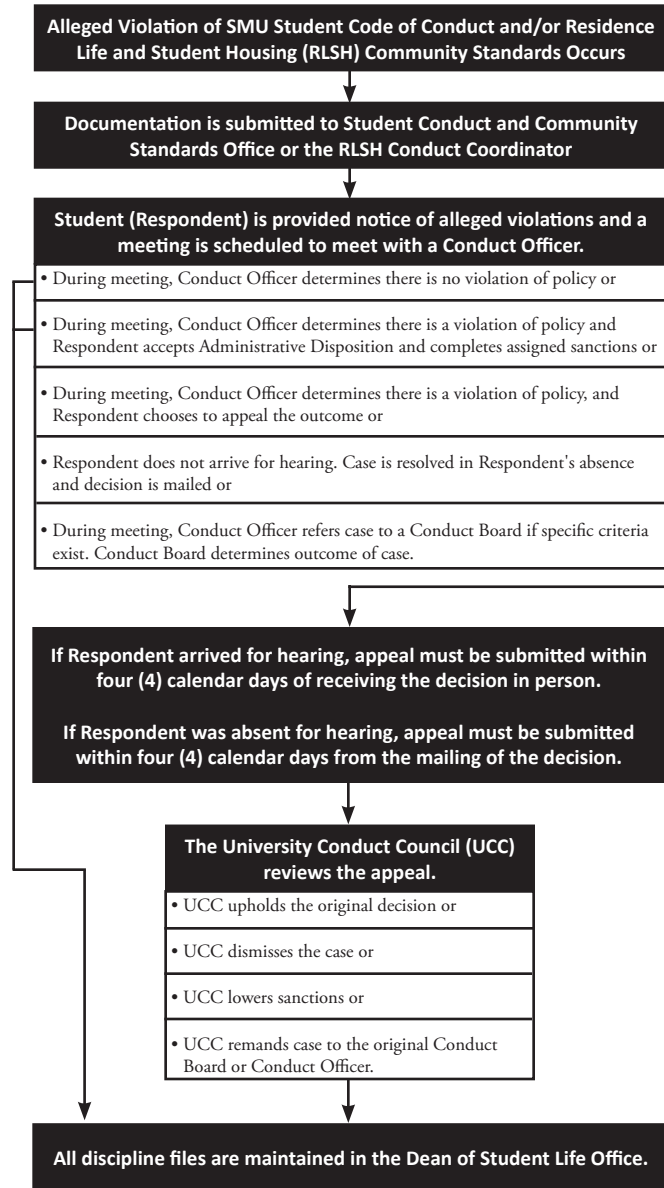
Conduct Hearings: All offenses are eligible for resolution through a conduct hearing. These hearings are held between a Conduct Officer and the respondent.

University Conduct Board: A Conduct Officer may assign a case to a University Conduct Board.



THE DISCIPLINE PROCESS FOR NON-ACADEMIC VIOLATIONS

DEAN OF STUDENT LIFE OFFICE
SOUTHERN METHODIST UNIVERSITY



NOTE: This document is not the official statement on University disciplinary policies and procedures. The official policies are outlined in the *SMU Student Code of Conduct* and may also be accessed via the internet at <http://www.smu.edu/studentlife>.

MISSION STATEMENT

The Student Conduct & Community Standards Office assists students in their personal development by providing a fair conduct process that issues consistent sanctions for behavior that is incongruent with the University's expectations for students. The Office addresses academic and non-academic behavior.

STUDENT CODE OF CONDUCT

Southern Methodist University's *Student Code of Conduct* exists to identify and explain to the student body those University policies that most directly affect student life. Having voluntarily enrolled at SMU and assumed a place in the University Community, all students are presumed to be knowledgeable of, and to have agreed to abide by, the rules and regulations set forth in the *Student Code of Conduct*. The *Student Code of Conduct* and the related conduct review process at SMU are derived from the mission and priorities of the Division of Student Affairs. The Director of Student Conduct & Community Standards has the responsibility of overseeing the student conduct review process as outlined in the *Student Code of Conduct*, which is located in the SMU Student Handbook and may be found at <http://www.smu.edu/studentlife>.