

You Don't Have to Cancel Class!

The Division of Student Affairs seeks to be your partner in the education of our students. If a situation were to occur in which you needed to cancel class, know that our professional staff is available to provide workshops on an array of topics. Please see below for workshop descriptions and contact information.

<http://smu.edu/studentaffairs/workshops/DontCancelClass.asp>

Covering The Campus

A look at issues and current practices within college student media with particular emphasis on the current structure and opportunities within SMU Student Media at The Daily Campus and the Rotunda yearbook. Students will be asked to compose a Letter To the Editor suitable for publication in The Daily Campus as part of their class assignment

Weekday Availability: All week long

Workshops Contact: Jay Miller, x8-4549, jamiller@smu.edu, SMU Box 750456, Student Media Company

Advance Notice: One Day

AV Tech Needs: Internet access with some sort of projection desired, but not necessary

Discovering Who You Are and Living Up to It

This workshop is an interactive dialogue discussing how you can seek to discover your core values, and how you stick to those values throughout your life.

Weekday Availability: After 2:00pm on Mondays, Wednesdays, Thursdays

Workshops Contact: Jennifer M. Jones, x8-4407, jmjones@smu.edu, SMU Box 397, Student Development and Programs

Advance Notice: 2 Days

AV Tech Needs: Flip Chart Paper and Markers

From Social Justice to Social Change: Daily Considerations for Activism

This workshop seeks to define social justice and explain ways individuals can enhance their knowledge of social justice issues. Participants will discuss various social issues, causes, and movements and learn how even one person can make a difference with small, daily actions. The focus of the workshop is group interaction, perspective sharing, and personal empowerment.

Weekday Availability: All week long

Workshops Contact: Ali Martin Scoufield, x8-2353, amartin@smu.edu, SMU Box 1112, Residence Life and Student Housing

Advance Notice: 2 Days

AV Tech Needs: Computer and Screen is desired, but not necessary.

“Is it really cheating if I _____?”

This workshop will discuss the Honor Code and the implications of Academic Dishonesty in the university setting. Topics include the Honor Code provisions including Academic Sabotage, Cheating, Fabrication, Facilitating Academic Dishonesty, and Plagiarism, with a special emphasis on real life examples. We will also cover the Honor Council, referrals to the Honor Council, and Faculty Dispositions. The presentation ranges from 20-30 minutes and there is time allowed at the end for questions from students. To schedule this class please have a copy of the class syllabus available for the presenter before hand.

Weekday Availability: All week

Workshops Contact: Carrie Christy, x8-4563, cchristy@smu.edu, SMU Box 750355, Student Conduct and Community Standards

Advance Notice: At least one week but prefer two weeks

AV Tech Needs: Would prefer to have a projector for a power point presentation, but it is not necessary.

Limitations: Unavailable Tuesday after 3:00 PM/Monday before 11

The Language of Gender

Through an interactive class activity, students will examine the variety of words used to describe women and men in our contemporary society. The activity will help students process themes of sexualization, power, racism, classism, and marginalization that can be experienced through language choice. Binary concepts of gender will be explored with emphasis on how our language can broaden our appreciation of gender. Resources available in the Women's Center will also be shared.

Weekday Availability: Monday, Wednesday, Thursday, Friday

Workshop Contact: Karen L. Click, x8-4796, kclick@smu.edu, SMU Box 750172, Women's Center for Gender and Pride Initiatives

Advance Notice Required: One Week

AV Tech Needs: None

You Don't Have to Cancel Class!

LGBT Communities of Dallas

This workshop aims to broaden an understanding of Lesbian, Gay, Bisexual, and Transgender (LGBT) identity by way of the local LGBT communities in Dallas. Through the use of a community newspaper, students will research various aspects of the community including: symbols, history, faith, and activism. Discussion will address the impact of hate on this community, as well as share SMU-specific resources.

Weekday Availability: All week long
Workshops Contact: Karen L. Click, x8-4796, kclick@smu.edu, SMU Box 0172, Women's Center for Gender and Pride Initiatives
Advance Notice: 1 Day
AV Tech Needs: None

6 Essentials of Finding, Keeping, and Flourishing in Satisfying Work

To truly succeed as a new employee, you'll need to know what works, right? In this interactive workshop, we'll discuss and explore the "business manga style strategies" delivered in the book [Johnny Bunko](#) (A *BusinessWeek* Best-seller). What we discuss in 50 minutes will be the only "on the job advice" you'll ever need!

Weekday Availability: Anytime **except** MWF 1:00pm-2:00pm
Workshops Contact: Darin Ford, x8-8709, dford@smu.edu, SMU Box 750256, Hegi Family Career Development Center
Advance Notice: Two Days
AV Tech Needs: Screen (projector and laptop presentation will come with the presenter)

Resume: Your Marketing Tool

The resume is usually the first impression you leave with an employer. It's the deciding factor as to whether or not you will get an interview and, ultimately, the job or internship. So it is important to make sure your resume is an effective marketing tool. Whether you are starting from scratch or want to enhance your current resume, learn tips for making sure you get the employer's attention.

Weekday Availability: All week long
Workshops Contact: Caryn Statman, 8-7304, statmanc@smu.edu, SMU Box 750256, Hegi Family Career Development Center
Advance Notice: Two Weeks
AV Tech Needs: Lap top & projector
Limitations: Presentation lasts 40 minutes

Utilizing Your Strengths in School and Work

Participants of this workshop will have the opportunity to explore the themes of talent that they learned about upon entering SMU and how they can best develop their strengths as a means to excel in academic and professional settings. Utilizing information from the Gallup Organization's Strengths Finder instrument, students will explore their top five themes and be able to explain their use and importance in a variety of settings.

Weekday Availability: Any day except Thursdays
Workshops Contact: Ashley Stone, x8-4656, astone@smu.edu, SMU Box 355, New Student Orientation and Student Support
Advance Notice: 1 Day
AV Tech Needs: DVD Capabilities preferred

Selling Yourself in the Interview

Learn what to expect during an interview process and how to leave the interviewer with a great impression of your qualifications. This presentation will help students realize the importance of a well prepared interview: researching the company, preparing an opening statement, answering common and tricky interview questions using the STAR technique. There will also be discussion of professional and business casual clothing, interviews over a meal, the use of portfolios, and preparing questions to ask the employer.

Weekday Availability: All week long
Workshops Contact: Janet Lewis, x8-3376, janett@smu.edu, SMU Box 750355, Hegi Family Career Development Center
Advance Notice: Two weeks
AV Tech Needs: Powerpoint-Lab top & projector

Why Use Career Services

This 40-minute interactive, workshop is designed to give students an overview of the services offered by the Career Center. The areas of discussion and interaction will be career counseling, career planning, resources and services, resume and cover letter development, job/internship search and upcoming events to help students as they prepare for the world of work. Students will learn about the Mustang-TRAK database and the process to get registered to search for jobs, internships and to sign up for on-campus interviews. Student will be provided with a brief overview of employers that recruit at SMU.

Weekday Availability: All week long
Workshops Contact: Darin Ford, x8-8709, dford@smu.edu, SMU Box 750256, Hegi Family Career Development Center
Advance Notice: One Week
AV Tech Needs: Lap top & projector

<http://smu.edu/studentaffairs/workshops/DontCancelClass.asp>