



**COPY CODE REQUEST**

We the representatives of \_\_\_\_\_ (chartered organization name) request a copy code for the Students' Association copier in SAMSA. We understand that a code will not be issued until the Students' Association Comptroller confirms that there are sufficient funds in our organization's appropriated and/or checking account.

Name of President: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of President: \_\_\_\_\_

Name of Treasurer: \_\_\_\_\_

Email: \_\_\_\_\_

Signature of Treasurer: \_\_\_\_\_

**STUDENTS' ASSOCIATION COMPTROLLER (circle one)**

**APPROVED**

**NOT APPROVED**

