



COKE REQUEST

Please submit this completed form to SAMSA (Hughes-Trigg Student Center Suite 300) at least 10 business days prior to event.

Sponsoring Organization/Department: _____

Name of Event: _____

Date(s) of Event: _____ Location of Event: _____

Purpose of Event: _____

Anticipated attendance: _____ Is event open to entire SMU community? _____

Requested Type of Product: _____

Specific delivery location: _____

Requestor must be present to accept delivery.

Requestor: _____

Requestor E-mail: _____ Requestor Phone: _____

- Chartered student organizations and SMU departments may request coke product. Priority will be given to student organizations.
- Product will only be provided for events open to the entire SMU community. This does not include organization or department meetings.
- Events must be held on campus.
- Unused product should be returned to SAMSA for use accommodating other requests.

Approved: YES NO Amount of Product Approved: _____

Delivery Date: _____ Pick-Up: _____