

Student Request for First-Year Repeat – GR5810A

Student Name: _____

SMU ID: _____

Email Address: _____

Phone: _____

Original Entry Term: _____

Date: _____

I request approval to repeat the following course under the First-Year Repeat Rule:

Course Prefix/Number: _____

Term Taken: _____

Term Repeating: _____

Original Grade: _____

Repeated Nbr (3 Max): _____

I understand and accept the following First-Year Repeat Rule provisions:

1. Eligibility is restricted to students who enter the University directly from high school, beginning Fall 1997.
2. The maximum number of courses that may be repeated under the Rule is **three (3)**.
3. Qualifying original grades are F/D-/D/D+.
4. Qualifying terms are the first two regular terms of enrollment.
5. Eligible courses may be repeated only once under the Rule, and they must be repeated within one calendar year of the original enrollment.
6. Only the grade for the repeated course, even if lower than the original grade, will be used for credit units and GPA calculations; however, the original grade will remain on the student's permanent academic record.
7. A declaration of intent to repeat a course under the Rule must be filed with the student's dean by the 12th day of classes. The declaration is irrevocable.
8. For classes in which the course being repeated under the Rule has been dropped prior to the drop deadline, the original grade stands. The repeat enrollment does not count against the Rule limit of three.

Student Signature: _____

Advisor: Please attach a current unofficial transcript with the repeated enrollment(s) highlighted.

ENDORSEMENTS	APPROVED	NOT APPROVED	DATE
Academic Advisor			
Student's Academic Dean/ Director			
Registrar			