

# INFORMATION FOR GRADUATION CANDIDATES

FROM THE UNIVERSITY REGISTRAR

## May Commencement Weekend 2011

Please read carefully and communicate this information with your guests.

### TIME AND LOCATION

Baccalaureate Service  
Friday, May 13  
8:00 p.m. - 9:15 p.m.

McFarlin Auditorium  
SMU Campus  
6405 Boaz Lane  
Dallas, Texas 75275

### Baccalaureate Service (Undergraduates Only)

McFarlin Auditorium Quadrangle, 7:20 p.m.

- All candidates must wear SMU custom academic regalia, including: mortarboard and tassel, robe and red stole of gratitude. **No other adornments are permitted.** It is recommended that the red stole be pinned to your gown at the nape of the neck, replacement stoles are \$30.00.
- Groups form at 7:20 p.m. on the walks in the quadrangle in front of McFarlin Auditorium at locations marked by signs indicating three columns. Candidates begin moving towards McFarlin Auditorium at 7:58 p.m.
- In case of rain, there is no procession. Each candidate will go directly to the foyer of the auditorium no later than 7:30 p.m. where faculty marshals will seat candidates.
- Doors to McFarlin Auditorium will open at 6:45 p.m. **Guest seats will only be held until 7:30 p.m.** Guests unable to be seated in McFarlin Auditorium will be directed to the simulcast in the Hughes-Trigg Student Center Theater. It is recommended that guests with infants and small children attend the simulcast.
- The Rotunda Recessional will commence at the conclusion of Baccalaureate. This ceremony recognizes the changed relationship of graduates to the community — the passage from students to alumni. The Rotunda Recessional will begin in McFarlin Auditorium. After the singing of Varsity, guests will be dismissed to the Main Quad to view the procession. The Platform Party will lead candidates down the walk and through the Rotunda of Dallas Hall. Alumni Marshals will assist in this passage.
- In case of rain, there will be no formal recessional, but Dallas Hall will be open for an informal walk of remembrance.

### TIME AND LOCATION

Commencement Convocation  
Saturday, May 14  
9:00 a.m. - 11:15 a.m.

Moody Coliseum  
SMU Campus  
6024 Airline Road  
Dallas, Texas 75205

### Commencement Convocation

Dedman Center, 8:00 - 9:20 a.m.

- For admission to the Dedman Center, you must be wearing SMU regalia. Please see the “Appropriate Candidate Attire” segment for more details.
- **Doors to the Dedman Center will open at 8:00 a.m. and close at 9:20 a.m. Students who arrive late will be held in a separate area, placed at the end of the procession line, and will not be seated with their school.**
- Formal portraits will be taken in the Dedman Center starting at 8:00 a.m.
- Degree groups begin forming at 8:40 a.m. at designated places in the Dedman Center. Look for a sign designating your school group and assemble there.
- Ph.D. and D.E. candidates will assemble in Classroom Two of the Dedman Center.
- **The candidate processional to Moody Coliseum will begin at 9:25 a.m. Please follow the Faculty Marshal’s instructions as they direct you to your seat. Remain standing until invited to sit by the President.**
- If you have a physical disability and will require special assistance, please alert the Academic Ceremonies staff at [ceremonies@smu.edu](mailto:ceremonies@smu.edu) immediately.

### Photographs

- A picture of each doctoral candidate will be taken by Flash Photography, and you will have an opportunity to purchase that picture. If you have questions concerning photography, please visit Flash Photography’s website [www.flashphotography.com](http://www.flashphotography.com) or call at 214-443-9393.

[ceremonies@smu.edu](mailto:ceremonies@smu.edu)



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## FOR MORE

[www.smu.edu/commencement](http://www.smu.edu/commencement)

## HOTEL SPONSORS

Embassy Suites  
214-357-4500

Hyatt Place  
972-458-1224

Hyatt Regency Dallas at  
Reunion  
800-233-1234

Stoneleigh Hotel & Spa  
214-871-7111

W Dallas—Victory  
214-397-4100

## TRAVEL

American Airlines  
[www.aa.com](http://www.aa.com)  
*Promotion Code:*  
9951BG  
(from 5/10-5/17)

Avis Rent-A-Car  
1-888-757-8878  
*Avis Worldwide Discount  
Number: A906399*

## Information for Guests

- Guests do **not** need tickets to attend Commencement Convocation on Saturday, May 14.
- Doors to Moody Coliseum will open at 8:00 a.m. Guests are encouraged to be seated by 9:15 a.m.
- Disabled guests who are driving themselves may park on Binkley Avenue, the road adjacent to Moody Coliseum. Guests' current state-issued disabled parking placard and license plates are needed to park in this area. Additional parking passes are not needed. Guests with mobility issues riding with family may be dropped off at the Mustang Statue at the corner of Airline Road and Binkley Avenue. No pass needed.
- **Persons with disabilities or impaired mobility should use the northeast entrance to Moody Coliseum at the ramp. Ushers will be available to escort guests to the proper area.** A total of 7 seats for guests and 7 seats for attendants are available on the Coliseum level and a limited number of guest and attendant seats are available on the Moody floor. Seats are first-come first-served, and ushers will be available to escort guests to the proper area.
- Persons with difficulties climbing stairs may be seated with one attendant in the first three rows of Sections A, B, C, D, O, P & Q. These seats are accessible via the front doors of Moody Coliseum and a total of 142 seats for guests and 142 seats for attendants are available. Ushers will be available to escort guests to the proper area.
- It is recommended that infants and young children not be brought to graduation, as it is a lengthy, formal ceremony. Monitors will simulcast the ceremony in the Coliseum Lobby.
- The ceremony is expected to last between 1 1/2 - 2 hours.

## Appropriate Candidate Attire

- All participating candidates must wear SMU regalia. Pre-ordered regalia will be available for pickup at the SMU Bookstore on May 7. All other regalia will be available from May 9 - 14. Please check the website for SMU Bookstore hours.
- Per the University's Administration, honor ribbons, medals, flowers, decorated mortar boards and other adornments may **not** be worn during the ceremony. **Adornments will be confiscated and ruined mortarboards will be replaced at the student's expense.**
- **Baccalaureate Candidates** - Appropriate attire includes mortarboard with tassel, robe and stole of gratitude. Tassels will be worn on the left until instructed to move it to the right. It is recommended that the red stole be pinned to your gown at the nape of the neck.
- **Post Baccalaureate Candidates** - Appropriate attire for **Master's candidates** includes mortarboard with tassel, robe and hood for the degree to be received. **All post baccalaureate candidates** will rent/buy hoods from the bookstore and wear them to the ceremony.
- **Ph.D. & D.E. Candidates** - will be given hoods during the ceremony.
- **Regalia rented from the SMU Bookstore must be returned by 5:00 p.m. on Sunday, May 15. Please note that a \$10.00 per day late fee will be applied beginning Monday morning, May 16.**

## Diplomas

- You may purchase a diploma preservation frame from the Michael Sutter Company after graduation. Each diploma preservation frame will contain a second, complimentary diploma. Please visit [www.michaelsutter.com](http://www.michaelsutter.com) to view the variety of frames available.
- **Please note:** Candidates who owe money to the University may participate in the graduation ceremony, but diplomas will be held until accounts are cleared. For questions regarding your account, please contact Enrollment Services by calling 214.768.3417.