

**ANNUAL SECURITY AND
FIRE SAFETY REPORT
SOUTHERN METHODIST UNIVERSITY**



**SMU MAIN CAMPUS
SMU-IN-PLANO
SMU-IN-TAOS
2009**

SMU POLICE DEPARTMENT

*In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act
Crime Statistics and Security Policies for the Years 2007-2009*

2009 ANNUAL SECURITY REPORT

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Southern Methodist University Police Department

Annual Security Report

January 01, 2009 - December 31, 2009

Introduction

The security and well being of our community is a high priority to Southern Methodist University. The SMU Police Department and all other employees of the University are dedicated to keeping the campus a great place to live and work. The main campus of SMU is located in the heart of Dallas in University Park – a traditional residential neighborhood just five miles north of downtown. The SMU-in-Plano campus is located at 5236 Tennyson Parkway in Plano, between the Dallas North Tollway and Preston Road. The SMU-in-Taos campus is located south of Taos, New Mexico on Highway 518 between Ranchos de Taos and Penasco. The campuses are located in the safest areas of the city, but no campus is free from crime, whether it is urban, suburban or rural. All members of the University community, therefore, should take reasonable precautions. SMU is committed to working with all members of the community to make our campuses safe and secure environments. The following information has been prepared to increase your awareness of the current programs that exist to assist you in protecting your safety and well being. Portions are also provided in compliance with federal law, specifically the Clery Act and the Higher Education Opportunity Act (HEOA).

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Pursuant to 20 United States Code Section 1092(f), also known as the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act," and the Code of Federal Regulations (CFR) require that each institution of higher education in the United States which participates in federal student aid programs must produce and distribute an annual report containing crime statistics and statements of security policy. Failure to provide required information or the inclusion of inaccurate information may result in fines up to \$27,500 per violation imposed by the U.S. Department of Education (DOE).

The Campus Security Act – Legal Requirements

- Publish an annual report every year by October 1st that contains three (3) years of crime statistics and certain security policy statements including sexual assault policies.
- Disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other University/College officials who have "significant responsibility for students and campus activities."
- Provide "timely warning" notices of those crimes that have occurred and pose an "ongoing threat to students and employees."
- "Disclose in a public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department."

This publication, in keeping with the requirements of the Clery Act, is designed to aid in the cooperative effort of providing the public with specific information on campus security, crime statistics for the most recent three-year period, alcohol and drug use, crime prevention, police operations and authority, policies relating to reporting crime and campus disciplinary procedures.

Each year, a bulk e-mail notification is made to all employees and enrolled students regarding the availability of the Annual Security Report. A printed copy of this report may be obtained by writing the SMU Police Department at P.O. Box 750334 Dallas, TX 75275 or by coming in person to the SMU Police Department administrative offices located at 3128 Dyer Street in Patterson Hall during normal business hours Monday - Friday. This report is also published on the SMU Police Department web page at <http://www.smu.edu/pd/clerystats/2009/annualreport2009.pdf>.

Campus Security

Facilities Security – SMU - Main Campus

Most campus buildings and facilities are accessible to members of the campus community, guests and visitors during normal business hours. Access to buildings after normal business hours, weekends and holidays is restricted unless they are sites for specific classes or special events. Some buildings may be accessed after normal business hours through prior approval of the building facility manager or through an exterior door card reader.

The exterior doors to all residence halls remain locked 24 hours a day. Unlimited access is available to residents of each particular facility via a card swipe access control system. Residents are encouraged to report all suspicious individuals to Residence Life staff (RLSH) or the SMU Police Department (SMU PD).

Visitors to the residence halls, as well as fraternity and sorority housing, must be accompanied by the resident being visited. Visitors to campus are welcome, but are expected to adhere to all campus regulations and policies. Visitors are encouraged to stop by the SMU Police Department located on the second floor of Patterson Hall for information on university regulations. The University reserves the right to restrict the access of any person who does not adhere to University policies and procedures. ANY person may be required, upon request by the SMU Police Department, to present identification while on campus.

Employees and students are required to have their SMU ID card in their possession at all times and to present it upon request by any University Official. The SMU ID card is available at the Park N' Pony Office located on the first floor of the Expressway Towers Building, 6116 N. Central Expressway, suite 101.

Security cameras are positioned at several locations around campus including the entrances and exits of parking garages, some public plazas, libraries and areas that contain high value artwork. These cameras are not monitored at all times. However, they are equipped to digitally record activity within the field of view. The presence of security cameras should not preclude individuals from practicing good, common-sense crime prevention practices and exercising caution.

Facilities Security – SMU-in-Plano Campus

The SMU-In-Plano campus is located at 5236 Tennyson Parkway within the city limits of Plano. The campus is situated in Legacy Park Business District. The campus is composed of four buildings utilized to conduct credit and non-credit courses, certification programs and conference services.

Most campus buildings and facilities are accessible to members of the campus community, guests and visitors during normal business hours. Access to buildings after normal business hours, weekends and holidays is restricted unless they are sites for specific classes or special events. Some buildings may be accessed after normal business hours through prior approval of the building facility manager.

There are no residential facilities located on the SMU-In-Plano campus.

Visitors to campus are welcome, but are expected to adhere to all campus regulations and policies. Visitors are encouraged to stop by the Facilities Office located in Building 3 for information on university regulations. The University reserves the right to restrict the access of any person who does not adhere to University policies and procedures. ANY person may be required, upon request by the Police Department or University Official, to present identification while on campus.

Employees and students are required to have an SMU ID CARD in their possession at all times and to present their SMU ID CARD upon request by a University Official. The SMU ID CARD is available at the Park N' Pony Office located on the main campus in Dallas on the first floor of the Expressway Towers Building, 6116 N. Central Expressway, suite 101.

Faculty, staff, students, guests and visitors are encouraged to report all suspicious people to SMU-In-Plano staff.

Facilities Security – SMU-in-Taos Campus

The SMU-in-Taos campus, Fort Burgwin, is located outside the city limits of Taos. It is situated in the mountains south of town and is surrounded by Carson National Forest. In addition to Fort Burgwin, SMU owns the land across the highway to include the Pot Creek Pueblo and Interpretive Trail.

The Fort is composed of academic/administrative buildings, a library and computer center, recreation areas, hiking trails, a cafeteria and residential facilities called casitas. Students reside in casitas that are not open to the public or visitors. The campus is rugged, heavily forested and consists of gravel and dirt roads. The National Park Service regulates how much exterior lighting may be installed in the area and caution should be taken when walking alone due to rugged terrain and wild animals. The area around Fort Burgwin is sparsely populated and little crime is ever reported.

Most campus buildings and facilities are accessible to members of the campus community, guests and visitors during normal business hours. Access to the buildings after business hours is restricted unless they are sites for specific classes or events.

Visitors to Ft. Burgwin are not allowed into the residential area and are required to stay in the common areas and buildings. Visitors to campus are welcome, but are expected to adhere to all University regulations and policies. Visitors are encouraged to contact the Administrative Offices for information on University regulations. The University reserves the right to restrict the access of any person who does not adhere to University policies and procedures. Any person may be required, upon request by any University official, to present their SMU ID card while on campus.

Residents are encouraged to report all suspicious people to the SMU/ Fort Burgwin staff or the SMU Security Guard.

Maintenance, Grounds and Lighting

SMU - Main Campus

University facilities, lighting, and landscaping are maintained so as to reduce hazardous conditions. The University also has emergency blue light phones installed throughout the campus. University Police Officers regularly test the emergency phones and submit work orders for those in need of repair. Officers also routinely report the need for replacement lights and any other physical hazard they note. Malfunctioning lights, emergency telephones and other unsafe conditions are reported to the Facilities, Management and Sustainability Department for repair or correction on a daily basis. Recommendations

for additional lighting on campus are also evaluated yearly at the "Annual Lighting Walk". This is an organized walk across campus for student leaders and campus officials to review lighting and safety precautions and identify specific areas of concern. This yearly walk is also held in conjunction with "National Night Out."

SMU-in-Plano Campus

University facilities, lighting, and landscaping are maintained so as to reduce hazardous conditions. Malfunctioning lights and other unsafe conditions are reported to the Facilities Office in Building 3 for repair or correction on a daily basis.

SMU-in-Taos Campus

University facilities, lighting, and landscaping are maintained so as to reduce hazardous conditions within the limits allowed by Ft. Burgwin's remote location. Many restrictions are in place due to the fort's location in a national forest. Malfunctioning lights and other unsafe conditions are reported for repair or correction on a daily basis to the Facilities Office.

Security Awareness Programs

SMU – Main Campus

The SMU Police Department conducts crime prevention and information sessions at each scheduled student/parent orientation meeting. Prospective students and parents are encouraged to ask questions relating to safety and security. They are presented with the information on how to obtain a copy of the Annual Security Report. At the beginning of the school year, the police department also briefs incoming international students, as well as all students who live in the residence halls. Upon invitation, the department provides crime prevention programming to any student organizations and faculty/staff gatherings. Officers are encouraged to make unscheduled "crime prevention contacts" with students and employees of SMU as they patrol the campus.

Crime prevention is a tool utilized to encourage students, faculty and staff to be aware of ways to reduce their chances of becoming victims of crime. While it is impossible to prevent all crime, awareness is the key to preventing the opportunity for crimes to be committed.

SMU-in-Plano

The SMU Police Department conducts security awareness programs at this location when requested by the Facilities Staff. SMU-in-Plano contracts with a third party vendor to provide security guard services to the campus in the evening and weekend hours of operation. Security of the campus is augmented by random patrol of the Plano Police Department.

SMU-in-Taos

SMU employs a full-time security guard at the Fort Burgwin campus. The security guard lives on campus and is available twenty-four hours a day. The security guard patrols the campus and responds to calls for service. Additionally, students may talk to the security guard about security and crime prevention issues. The Fort falls within the jurisdiction of both the Taos County Sheriff's Department and the New Mexico State Police.

SHARP Program: (Main Campus Only) The Sexual Harassment, Assault and Rape Prevention Program, taught by one of the SMU Police Officers, is offered once a week throughout each semester through the Dedman Center for Lifetime Sports. This is a self-defense program designed specifically for women. The program is also conducted in the residence halls and sorority houses.

SMU AWARE

This is a campus preparedness program developed by the SMU Risk Management Department to handle emergency/disaster situations. An emergency response plan has been developed to handle everything from everyday emergencies to emergencies on a larger scale such as tornados, floods, hazardous material spills, and terroristic threats. The SMU Police Department is committed to emergency preparedness planning to ensure the safety of everyone on our campus. See <http://smu.edu/emergency/default.asp> for more information on emergency preparedness.

Silent Witness Anonymous Reporting Program (Part of the SMU AWARE campaign)

The Silent Witness Program was created to provide SMU community members and other persons a way to confidentially report suspicious or criminal activity while remaining anonymous. Anonymous tips may be provided in two different formats. A person may call **214-SMU-2TIP** (214-768-2847) to provide information anonymously via a voice-recorded phone line. This phone line is not answered and the caller's number is not received or traced. Information may also be provided online at www.smu.edu/2tip. A person completes an online form, which is sent via untraceable e-mail, directly to the police department. **YOUR ANONYMOUS TIP COULD STOP A CRIME:** By calling the **2TIP** phone line or utilizing the **2TIP** webpage and providing information on suspicious or criminal activity, individuals may assist police in protecting the campus while maintaining their anonymity. **HELP US PROTECT YOUR CAMPUS!! BE A SILENT WITNESS!**

Giddy Up Program: (Main Campus Only)

The Giddy Up Program is a service provided to the SMU community through the Park N' Pony Office. Free rides are provided Monday-Sunday between the hours of 9pm and 3am (hours are subject to periodic adjustment). Students may request a ride by calling the (214) 768-1111 or by flagging down one of the Giddy Up drivers. For more information on this program, call 214-SMU-PARK or 214-SMU-PONY.

A new program added the fall of 2009 is the Driver Assistance Program or DAP. The DAP will assist with jump starts, gas, tire inflation and lock-outs. Services are available on the main and east campuses only. The responder will be in a Parking Services Golf Cart or an SMU Police Patrol Vehicle.

Security Escort Program: (Main Campus Only)

There are times when people feel the need for a little extra security. This could be due to a personal issue or other security concern. The SMU Police Department will provide security escorts to all locations on campus 24 hours a day. Police Officers provide this service. Students may request a ride by calling the Police Department's non-emergency number – (214) 768-3388 or by using a "blue-light" emergency phone.

Operation ID: (Main Campus Only)

This is an on-going program that involves engraving a driver's license or student identification number on valuable items of personal property. Engravers are available at the SMU Police Department.

SMU Rides Program

SMU Rides provides free cab rides to any residence for SMU students on Thursday, Friday, and Saturday nights. Student volunteers, working out of the SAMSA office, take ride requests from callers at our hotline (214-SMU-RIDE) and then forward the relevant information to our partner, Executive Taxi, via email. Student volunteers then call Executive Taxi to inform them that a ride has been sent. Executive Taxi places the open request in their system and waits for an available driver to pick up the job. Once the job has been picked up by a driver, Executive Taxi responds to SMU Rides via email with ride pick-up and drop-off zones and associated fee.

Monitoring of Off-Campus Student Activity

SMU - Main Campus

When a SMU student is involved in an off-campus incident, SMU police officers may assist with the investigation in cooperation with local, state or federal law enforcement. University Park Police routinely work and communicate with campus police officers on any serious incidents occurring in the immediate neighborhood and business areas surrounding the campus. Many students live in the neighborhoods surrounding SMU. While University Park Police have primary jurisdiction in all areas off campus, SMU police officers can and do respond to student-related incidents which occur in close proximity to campus. SMU Police Officers have direct radio communications with the University Park Police, Highland Park DPS, University Park Fire Department and EMS Services to facilitate rapid response in any emergency situation.

SMU-in-Plano

When an SMU student is involved in an off-campus incident, SMU police officers may assist with the investigation in cooperation with local, state or federal law enforcement. The Plano Police Department routinely works and communicates with the SMU Police Department on any serious incidents occurring in the immediate neighborhood and business areas surrounding the Plano campus.

SMU-in-Taos

When an SMU student is involved in an off-campus incident, the SMU Security Guard or the SMU Police Department may assist with the investigation in cooperation with local, state or federal law enforcement. The Taos County Sheriff's Office and the New Mexico State Police routinely communicate with the SMU-in-Taos staff on any serious incidents occurring in the immediate areas surrounding the Taos campus.

Authority and Jurisdiction of the University Police

Law Enforcement Authority – SMU - Main Campus

Southern Methodist University Police Officers are licensed by the Texas Commission on Law Enforcement Officer Standards and Education. These officers are sworn law enforcement officers commissioned under the provisions of the Texas Education Code § 51.212 and are vested with all of the powers, privileges, and immunities of peace officers while on the property under the control and jurisdiction of Southern Methodist University or otherwise in the performance of their assigned duties.

In addition to the campus police officers, the SMU Police Department employs uniformed security officers who provide parking enforcement, facility security and support for special event operations.

The SMU Police Department has the responsibility and duty to enforce all local, state, and federal laws. SMU Police Officers carry firearms, may arrest violators and refer them to the judicial system for prosecution. Criminal violations are processed through the Dallas County District Attorney's Office, or Federal Criminal Justice System. Officers may also issue citations for the City of University Park and the Justice of the Peace, Precinct 3-1.

Municipal Law Enforcement Jurisdiction

Southern Methodist University lies within the city limits of University Park, Texas, a community of just over 23,000 people occupying 3.7 square miles. University Park was developed around the SMU campus. The University Park Police Department (UPPD) employs 36 licensed and sworn police officers and has concurrent jurisdiction on the campus. University Park police officers regularly patrol the campus and augment SMU PD when necessary. The University Park Fire Department (UPFD) is within six blocks of the SMU campus and provides fire fighting and emergency paramedic services to the campus. Through interagency agreements, the City of University Park, the Town of Highland Park DPS, the Dallas Police Department, Dallas County Sheriff's Department and the Texas Rangers will also provide assistance if requested by the SMU Police Department.

Law Enforcement Authority – SMU-in-Plano Campus

Security of the campus is augmented by random patrol of the Plano Police Department. Reports of criminal activity may be reported to the Facilities Staff, security guards or the Plano Police Department. The Plano Police Department has the responsibility and duty to enforce all local, state and federal laws and to effect arrests and refer criminal cases to the City of Plano and Collin County judicial systems. Criminal violations will be processed through the Collin County District Attorney's Office or Federal Criminal Justice System.

Municipal Law Enforcement Jurisdiction

Plano police officers regularly patrol the campus and augment SMU PD during criminal incidents and emergencies. The Plano Police Department and the Plano Fire Department are within a one-block radius of the Plano campus and provide police services, fire fighting and emergency paramedic services to the campus.

Law Enforcement Authority – SMU-in-Taos Campus

SMU-in-Taos employs a full-time security guard at the Fort Burgwin campus. The security guard lives on campus and is available twenty-four hours a day. The security guard patrols the campus and responds to all criminal incidents and calls for service.

New Mexico state Law prohibits SMU Security Guards from performing law enforcement functions on private universities in the state of New Mexico. In the event of a criminal offense or emergency situation, the SMU Security Guard coordinates the investigation through the New Mexico State Police or Taos County Sheriff's Office as required.

SMU Security Guards have complete University Judicial Authority and are permitted to refer any student violating local, state or federal laws to the Office of the Dean of Students. Students may also be referred for violations of the Student Code of Conduct.

Municipal Law Enforcement Jurisdiction

In addition to the SMU Security Guard on campus, the campus falls under the jurisdiction of both the Taos County Sheriff's Department and the New Mexico State Police. Taos County EMS will respond for

medical emergencies while the Taos Fire Department and National Forest Service firefighters will respond for reports of fire.

Reporting Crime

Procedures for Reporting Crimes and Other Emergencies

SMU- Main Campus

All University community members and guests of the University are encouraged to report suspected criminal activity to the police as soon as possible. Fires, health emergencies, crimes and police related violations of University policies and procedures should be reported to the SMU Police Department either in person at 3128 Dyer Street, Room 200, Patterson Hall, or by telephone by dialing 911 on a campus phone or at 214-768-3333. Also located throughout the campus are conspicuously placed, lighted emergency (Blue Light) telephones with direct lines to the SMU Police Department to facilitate reporting.

The department also has a **Silent Witness Program** where community members can provide information regarding suspicious and criminal activity without providing their identity. Anonymous tips may be provided in two different and confidential formats. A person may call **214-SMU-2TIP** (214-768-2847) to provide information anonymously via a voice-recorded phone line. Information may also be provided online at www.smu.edu/2tip. A person completes an online form, which is sent via untraceable e-mail, directly to the police department.

Community members are encouraged to report all crimes, to include off-campus incidents. The SMU Police Department will assist community members in reporting all off-campus incidents to the appropriate law enforcement agencies. Local law enforcement agency phone numbers are listed in the Helpful Phone Numbers section on page 27.

SMU-in-Plano

All University community members and guests of the University are encouraged to report suspected criminal activity to the police as soon as possible. Fires, health emergencies and all criminal activity should be immediately reported to the Plano Police Department via the 911 system or to personnel in the Facilities Office either in person at Building 3, Room 134. Violations of University policies and procedures by anyone may be reported to other University Officials including the Dean of Student Life Office in Room 302, Hughes-Trigg Student Center (main campus) or by calling 214-768-4563.

SMU-in-Taos

All University community members and guests of the University are encouraged to report suspected criminal activity to the police as soon as possible. Fires, health emergencies and all criminal activity should be immediately reported to the Taos County Sheriff's Office via the 911 system, the on-site SMU Security Guard, or the Program Director. Violations of University policies and procedures by anyone may be reported to other University Officials including the Dean of Student Life Office in Room 302, Hughes-Trigg Student Center (main campus) or by calling 214-768-4563.

Reporting Crimes to Other Campus Security Authorities

Who Are Campus Security Authorities?

The *Clery Act* also mandates that institutions must disclose statistics both for crimes reported to local police agencies and crimes reported to campus security authorities. Campus security authorities include the following:

- A member of a campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security, but who do not constitute a campus police department or a campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property).
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, the following positions:
 - Vice President for Student Affairs
 - Dean of Student Life
 - Director of Residence Life and Student Housing
 - All Head Coaches and Assistant Coaches for all areas in the Athletic Department.
 - All Associate Athletic Directors
 - Law School – Associate Dean for Student Affairs
- **An official is defined as** any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.

The intent of including non-law enforcement personnel as campus security authorities is to acknowledge that many people, students in particular, are hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus-affiliated individuals.

Certain individuals who have significant responsibility for student and campus activities are exempted from disclosing information. This includes a pastoral or professional counselor. To be exempt from disclosing reported offenses, pastoral or professional counselors must be acting in the role of pastoral or professional counselors.

Physicians and nurses of the Memorial Health Center who treat a victim of a violent crime that occurred on the campus or a facility, under the control of the university, must disclose the reported crime to the university police. They are not required to release the names of victims/patients.

All campus officials, counselors, faculty and staff are encouraged to report all crimes even if not required to do so. The Police Department understands the confidential nature of certain campus officials and will respect the confidentiality of all information obtained for statistical reporting purposes. Only general information, such as general location, type of crime and date of crime, are needed to report crime statistics. Complete reporting by all university members will assist in providing a secure campus environment.

Responsibilities of Campus Security Authorities

Because of the law's complex reporting requirements, the most reasonable and effective way to manage the reporting is as follows: If Campus Security Authorities observe any crime listed below, or if any person reveals to a Campus Security Authority, in good faith, that he/she learned of or were the victim of, perpetrator of, or witness to any crime listed below, the Campus Security Authority must immediately notify the SMU Police Department.

Crimes that should be reported are:

- Murder and non-negligent manslaughter
- Negligent manslaughter
- Forcible sex offenses
- Non-forcible sex offenses
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson
- All hate crimes involving bodily injury
- All liquor, drug or weapons law violations resulting in an arrest

Definitions of these crimes may be found beginning on page 11 of this report or the SMU Police web site at www.smu.edu/pd.

Clery Act crimes reported to local municipal police will be included as long as the municipal police agency notifies the SMU Police and the reported crime occurred in an area for which the institution is responsible.

Reporting Crimes Outside of the SMU Jurisdiction

The SMU Police Department makes a good faith effort to stay informed of all criminal activity involving students at off-campus locations. Surrounding municipal agencies, state law enforcement agencies and federal agencies routinely inform campus police about incidents where their officers contact SMU students.

Timely Warnings

CRIME ALERTS

In an effort to provide timely notice to the SMU community, and in the event of a serious incident which may pose an on-going threat to the members of the SMU community, a warning will be issued. The method of delivery will be determined on a case-by-case basis, in light of all the facts. Various methods of delivery will be employed including e-mail, crime alert posters, text message, voice mail, website, and/or social media to inform students and employees on campus. The alerts are generally written by the Chief of Police or designee and they are approved and distributed to the community by the office of Public Affairs. Crime Alerts are issued on a case-by-case basis in a manner that will provide notification to the campus community about certain reportable criminal incidents that occur on or very near the campus. The University must believe the criminal incident poses a continuing threat to the community and the alert will aid in the prevention of similar crimes in the future. Updates to the SMU community about any particular case resulting in a Crime Alert may also be distributed in a similar manner as listed above. When Crime Alerts are posted in campus buildings, they are printed on orange paper and posted in the lobby/entrance area of the affected building(s) for seven days. The Daily Campus newspaper will also be asked to print the warning in the next available issue. Timely Warnings will also be published on the SMU Police Department web page.

The crimes that typically result in a timely warning are referred to herein as "Clery Act Crimes". These crimes, as defined by 34 CFR 668.46(b) (c), are listed below:

- | |
|---|
| Criminal Homicide |
| (1) Murder and Non-Negligent Manslaughter |
| (2) Negligent Manslaughter |

Forcible Sex Offenses (1) Forcible Sexual Assault (2) Forcible Sodomy (3) Sexual Assault with an Object (4) Forcible Fondling
Non-Forcible Sex Offenses (1) Incest (2) Statutory Rape
Robbery
Aggravated Assault
Burglary (this does not include burglary of a motor vehicle)
Motor Vehicle Theft
Arson

These crimes must have occurred within those areas of the campus that are specifically defined in 34 CFR 668.46(a). These areas are categorized into four categories:

On Campus Property

Residential Facilities (Definitions for these categories can be viewed by visiting www.securityoncampus.org)

Non-Campus Property

Public Property

*** SMU will not necessarily issue timely warnings for every Clery Act criminal incident that is reported since that specific incident may not pose a continuing threat to the community. Certain Clery Act crimes like motor vehicle theft, for example, occur infrequently on the campus at random locations. Suspect information is often never provided or determined. This is also true of the Dallas/Ft Worth and Plano area. Individuals should exercise due care and caution to avoid being victimized. Check out the crime prevention tips posted by the SMU Police to deter these crimes or attend a crime prevention briefing.**

CRIME ALERT (Off Campus)

SMU may issue a Crime Alert (Off Campus) for certain Clery Act crimes occurring outside the patrol jurisdiction of the SMU PD, when timely notification is received by the SMU PD and the offense is considered to represent a serious or continuing threat to the students and employees of SMU-Main Campus, SMU-in-Plano, or SMU-in-Taos due to the nature of the crime, and/or proximity to the campus.

Even though this action is not required by law, SMU strongly believes in supporting the spirit of the Clery Act by informing the community about certain crimes that are reported in the areas immediately surrounding our campus; yet still outside the normal SMU police patrol area.

Notification of to the SMU Community about an Immediate Threat

In extreme cases where there is an imminent and immediate threat to the university community, SMU (Office of Emergency Management) has designed a redundant notification system that employs campus-wide text messages, voice messages, emails, web pages and city sirens that are public address capable. In addition, low-tech solutions include bullhorns, walkie-talkies, and runners delivering messages word of mouth, all with the goal of notifying the campus community, regardless of disaster-related communication failures.

SMU community members are encouraged to notify Campus Security Authorities of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve immediate or ongoing threat to the health and safety of students, employees and/or visitors on campus.

For more information on SMU's Emergency Notification System, go to page 28.

Crime Definitions:

Murder – Non-negligent Manslaughter

The willful killing of a person by another person.

Negligent Manslaughter

The killing of one human being by another through gross negligence.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access; even though the vehicles are later abandoned including joyriding.)

Weapon Law Violations:

Illegal weapons possession is defined as the violation of laws or ordinances prohibiting the manufacture, sales, purchase, transportation, possession, concealment, or use of firearms, cutting instruments,

explosives, incendiary devices or other deadly weapons. This classification encompasses weapons that are regulatory in nature. Include in this classification: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., of silencers; furnishing deadly weapons to minors; aliens possessing deadly weapons; and attempts to commit any of the above.

Drug Abuse Violations:

The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation or/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics—manufactured narcotics which can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting: manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; driving under the influence as a minor; maintaining unlawful drinking places; bootlegging; operating an illegal still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Public Intoxication and Driving While Intoxicated are Penal Code violations and are not included in this definition.)

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Sex Offenses Definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses-Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. Forcible Rape-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. Forcible Sodomy-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the persons will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. Sexual Assault With An Object-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will; where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. Forcible Fondling-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the

person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Non-forcible

Unlawful, non-forcible sexual intercourse.

A. ***Incest***-Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. ***Statutory Rape***-Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Monitoring and Recording Criminal Activity

The SMU Police Department tracks and records index crimes occurring on **ALL** SMU campuses and in those areas immediately contiguous to the main campus where many students live and frequent. This includes:

- On campus property owned or controlled by the University with the same reasonably contiguous geographic area and used to meet or support the University's educational purposes.
- Student residential facilities
- Non-campus buildings or property owned or controlled by student organizations that are recognized by the University.
- Non-campus buildings or property owned or controlled by the University that are used in direct support of, or in relation to, the University's educational purposes, are frequently used by students, and are not in the same reasonable contiguous geographic area of the University; and
- Public property including thoroughfares, streets, sidewalks, and parking facilities that are within the campus or immediately adjacent to and accessible from the campus. The jurisdiction of the SMU Police Department does not extend to public property contiguous to the campus; therefore the department has a limited role in investigating criminal activity at these locations. The department's role is limited to information sharing, cooperation, and coordination with the investigating local law enforcement agency.

Reporting of Criminal Incidents within the Contiguous Area for Calendar Year 2009

SMU-Main Campus

Criminal incidents occurring within the contiguous area surrounding the SMU main campus for 2009, as relayed to the SMU Police Department by the University Park Police Department, Dallas Police Department and Highland Park Department of Public Safety, are included in the SMU Police Department Crime Statistics as required by the Department of Education in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

Within the SMU Police Department Crime Statistics Chart (see next page), an asterisk indicates the addition of crime statistics from local law enforcement agencies. A chart has been included in the 2009 Annual Security Report-Crime Statistics Section, which depicts statistics of reported criminal incidents from UPPD, Dallas PD and HPDPS for areas contiguous to campus but not considered "on campus".

**SMU - MAIN CAMPUS
Crime on Campus Report 2007-2009**

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Murder and Non-Negligent Manslaughter	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Negligent Manslaughter	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Forcible Sex Offenses	2007	2	2	0	0	2
	2008	3	3	0	0	3
	2009	5	4	0	2	7
Forcible Sex Offenses- Not Reported to Police <small>(reported to other campus officials)</small>	2007	1	1	0	0	1
	2008	2	0	0	0	2
	2009	2	0	0	0	2
Non-Forcible Sex Offenses	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Non-Forcible Sex Offenses- Not Reported to Police <small>(reported to other campus officials)</small>	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Robbery	2007	1	0	0	2**	3
	2008	2	0	0	0	2
	2009	3	0	0	0	3
Aggravated Assault	2007	4	1	0	0	4
	2008	0	0	0	0	0
	2009	2	0	0	0	2
Burglary	2007	30	21	0	0	30
	2008	34	21	0	0	34
	2009	33	16	0	0	33
Motor Vehicle Theft	2007	8	0	0	5**	13
	2008	6	0	0	0	6
	2009	9	0	0	0	9
Arson	2007	1	1	0	0	1
	2008	3	2	0	0	3
	2009	0	0	0	0	0

** See chart Criminal Incidents within Contiguous Area for statistics detailing crimes reported from UPPD, Dallas PD and Highland Park DPS for areas contiguous to campus or property considered On Campus by Clery Act guidelines, but under the jurisdictional response of the listed law enforcement agencies. These numbers are combined and inclusive of the above reported statistics.

SMU - MAIN CAMPUS
2007-2009 Arrests for Liquor Law, Drug and Weapons Violations

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Liquor Law Violations	2007	111	39	0	4**	115
	2008	97	25	0	3	100
	2009	147	77	0	0	147
Drug Violations	2007	12	8	0	10**	22
	2008	19	9	0	1	20
	2009	23	12	0	3	26
Weapons Violations	2007	1	0	0	0	1
	2008	1	0	0	0	1
	2009	0	0	0	0	0

SMU - MAIN CAMPUS
2007-2009 Judicial Referrals for Liquor Law, Drug and Weapons Violations

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Liquor Law Violations	2007	316	216	0	0	316
	2008	229	161	1	0	230
	2009	298	221	0	0	298
Drug Violations	2007	27	24	0	2**	29
	2008	26	23	0	0	26
	2009	28	27	0	0	28
Weapons Violations	2007	1	1	0	0	1
	2008	1	1	0	0	1
	2009	1	1	0	0	1

** See chart Criminal Incidents within Contiguous Area for statistics detailing arrest for Liquor Law, Drug and Weapons violations reported from UPPD, Dallas PD and Highland Park DPS for areas contiguous to campus or property considered On Campus by Clery Act guidelines, but under the jurisdictional response of the listed law enforcement agencies. These numbers are combined and inclusive of the above reported statistics.

**SMU - PLANO CAMPUS
CRIME ON CAMPUS REPORT 2007 - 2009**

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Murder and Non-Negligent Manslaughter	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Negligent Manslaughter	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Forcible Sex Offenses	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Forcible Sex Offenses- Not Reported to Police <small>(reported to other campus officials)</small>	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Non-Forcible Sex Offenses	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Non-Forcible Sex Offenses- Not Reported to Police <small>(reported to other campus officials)</small>	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Robbery	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Aggravated Assault	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Burglary	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Motor Vehicle Theft	2007	0	0	0	0	0
	2008	0	0	0	1	1
	2009	0	0	0	0	0
Arson	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0

SMU - PLANO CAMPUS
Arrests for Liquor Law, Drug and Weapons Violations

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Liquor Law Violations	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Drug Violations	2007	0	0	0	0	0
	2008	0	0	0	1	1
	2009	0	0	0	0	0
Weapons Violations	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0

SMU - PLANO CAMPUS
Judicial Referrals for Liquor Law, Drug and Weapons Violations

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Liquor Law Violations	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Drug Violations	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Weapons Violations	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0

SMU - TAOS CAMPUS
Crime on Campus Report 2007-2009

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Murder and Non-Negligent Manslaughter	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Negligent Manslaughter	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Forcible Sex Offenses	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Forcible Sex Offenses- Not Reported to Police <small>(reported to other campus officials)</small>	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Non-Forcible Sex Offenses	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Non-Forcible Sex Offenses- Not Reported to Police <small>(reported to other campus officials)</small>	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Robbery	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Aggravated Assault	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Burglary	2007	0	0	0	0	0
	2008	1	0	0	0	1
	2009	1	0	0	0	1
Motor Vehicle Theft	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
Arson	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0

SMU - TAOS CAMPUS
Arrests for Liquor Law, Drug and Weapons Violations

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Liquor Law Violations	2006	0	0	0	0	0
	2007	0	0	0	0	0
	2008	0	0	0	0	0
Drug Violations	2006	0	0	0	0	0
	2007	0	0	0	0	0
	2008	0	0	0	0	0
Weapons Violations	2006	0	0	0	0	0
	2007	0	0	0	0	0
	2008	0	0	0	0	0

SMU - TAOS CAMPUS
Judicial Referrals for Liquor Law, Drug and Weapons Violations

Offense Type	Year	On Campus	Residential Facilities	Non-Campus Buildings & Property	Public Property	Total
Liquor Law Violations	2007	0	0	0	0	0
	2008	7	3	0	0	7
	2009	5	0	0	0	5
Drug Violations	2007	0	0	0	0	0
	2008	11	11	0	0	11
	2009	11	0	0	0	11
Weapons Violations	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0

SMU-in-Plano

Criminal incidents occurring within the contiguous area surrounding the SMU in Plano campus for 2009, as reported to the SMU Police Department by the Plano Police Department are included in the SMU Police Department Crime Statistics as required by the Department of Education in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

SMU-in-Taos

Criminal incidents occurring within the contiguous area surrounding the SMU-in-Taos campus for 2009, as reported to the SMU Police Department by the SMU Security Guard, SMU Conduct Officer, Taos County Sheriff's Office or the New Mexico State Police Department are included in the SMU Police Department Crime Statistics as required by the Department of Education in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. This information was received from the New Mexico Department of Public Safety. The Taos Police Department (city of) has no jurisdiction over the SMU-in-Taos campus.

Hate Crimes

SMU- Main Campus, SMU-in-Plano, and SMU-in-Taos (2007-2009)

Reported as any occurrence of criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, any other crime involving bodily injury, larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property reported to local law enforcement agencies or a campus security authority that manifest evidence the victim was intentionally selected because of the perpetrator's bias towards the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity or disability.

There were no reported hate crimes for the years 2007 and 2008 for any of the SMU campuses.

In 2009, there was one reported hate crime for the SMU Main Campus. It was classified as a simple assault and it occurred on campus.

Sex Offender Registry and Access to Related Information

The federal **Campus Sex Crimes Prevention Act**, enacted on October 28, 2000, went into effect October 28, 2002. The law requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State may be obtained concerning registered sex offenders. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, or is a student.

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

State law requires persons convicted of or placed on deferred community supervision for certain offenses to register as sex offenders. Offenders who committed "sexually violent" offenses (most contact offenses) must register for the remainder of their life, even after completing probation or parole. Others (some non-contact offenses) may quit registering ten years after completing their term of supervision.

Law enforcement authorities are required to inform the University when registered sex offenders indicate they are living, working or volunteering services on campus. To learn whether information of this nature has been provided to the University, contact the SMU Police Department at 3128 Dyer Street, Patterson Hall or call 214-768-1348.

You can access the sex offender registration files free of charge through the Texas Department of Public Safety web page at www.txdps.state.tx.us.

You can access the sex offender registration files for New Mexico free of charge through the <http://www.nmsexoffender.dps.state.nm.us/> website.

Alcohol

The University is dedicated to providing a healthy, comfortable, and productive environment for students, faculty, staff, and guests. All members of the University community are expected to maintain self-control. Conduct should be consistent with ideals of academic excellence, health, and responsible social behavior, including recognition of the rights of others. In recognition of the University being owned by the South Central Jurisdiction of the United Methodist Church, community members are urged to adhere to the Social Principles of the United Methodist Church, which state:

We affirm our long-standing support of abstinence from alcohol as a faithful witness to God's liberating and redeeming love for persons. We support abstinence from the use of any illegal drugs. Since the use of illegal drugs, as well as illegal and problematic use of alcohol, is a major factor in crime, disease, death, and family dysfunction, we support educational programs as well as other prevention strategies encouraging abstinence from illegal drug use and, with regard to those who choose to consume alcoholic beverages, judicious use with deliberate and intentional restraint, with Scripture as a guide (para.162J pg. 108 UMBOD 2004).

It is also recognized that Southern Methodist University is a community of free and open inquiry in which adults are encouraged to make responsible decisions in their lives, including abstinence from or careful use of alcohol. The University recognizes the freedom of conscience that determines such issues, but cautions that such freedom does not imply license to violate the law or university policy.

Texas State Law

All members of the University community should at all times be cognizant of and comply with state and local liquor laws. **It is unlawful in the state of Texas for any person under the age of 21 to possess, purchase, or drink alcoholic beverages, except when with either a parent or adult spouse.** Providing alcoholic beverages to minors is prohibited. A violation of this policy subjects the offender(s) to internal disciplinary and/or law enforcement action.

Possession and Consumption

The University prohibits the possession and consumption of alcoholic beverages on campus, with the exception of adult individual residential rooms and during certain special events such as official University receptions and in specified areas on home football game days. For both exceptions, those individuals possessing and consuming the alcoholic beverages must be 21 years of age or older. Kegs and other similar containers - including, but not limited to, 1/2 kegs, party balls or pony kegs - are not permitted anywhere on campus. Various functions sponsored by the Office of Development will continue to operate under special policies.

SMU is located within the City of University Park, Texas, which is a "dry" area. By statute, dry area means it is illegal to sell alcoholic beverages in University Park. In addition, transportation and/or possession of more than 24 12-ounce bottles of beer or more than one quart of hard liquor, is considered prima facie evidence of intent to sell, and, therefore, evidence that the law has been violated. Alcoholic beverages that are transported into a dry area may not be transported back out of the dry area.

University Education Programs

The Southern Methodist University Alcohol and Drug Abuse Prevention, Education and Intervention Program philosophy is rooted on the premise that problems associated with the use and abuse of alcohol and other drugs transcend individual responsibility. We believe that the community in which it occurs shares in the responsibility for its prevalence to the extent it accepts, condones and enables individual and group behavior that is supportive of the use and abuse of alcohol and other drugs. An extension of this philosophy is the firm belief that communities have the responsibility to take ownership of the problem, identify effective responses and institutionalize these responses. It is within this philosophical framework that we developed the program at SMU.

Center for Alcohol & Drug Abuse Prevention

Memorial Health Center, 2nd Floor
6211 Bishop Boulevard
P.O. Box 750195
Dallas, Texas 75275-0195
ph. 214-768-4021

The Memorial Health Center is located at 6211 Bishop Blvd on the SMU Campus, just to the north of the Meadows School of the Arts and south of the Umphrey-Lee Center.

Hours: 8:30 a.m. to 5:00 p.m. - Monday through Friday

The Center offers several Substance Abuse Education Classes to include AlcoholEdu for College, E-Toke, Marijuana 101 (online), 'Because I Care' and other on-campus and off-campus (state-certified) classes. The University has created a Commission on Substance Abuse Prevention, as well as supporting a peer-education program called BACCHUS (Boosting Alcohol Consciousness Concerning the Health of University Students). A 'Live Responsibly' campaign was started in 2007 establishing a dedicated website for information related to alcohol and drug abuse, as well as other emergency and medical resources.

For more information regarding the Center for Alcohol and Drug Abuse Prevention and related programming, visit <http://www.smu.edu/healthcenter/alcoholeducation>.

Additional information regarding Drug Free Schools and Campus Act/Penalties for Drug and Alcohol Offenses can be found at:

Drug Free Schools and Campus Act:

http://www.smu.edu/healthcenter/alcoholeducation/adp_drugfreeinfo.asp

Penalties for Drug/Alcohol Offenses:

http://www.smu.edu/healthcenter/alcoholeducation/adp_drugfreedetails.asp

Caring Community Connections

Sometimes the pressures of exams, juggling busy schedules and maintaining healthy relationships can overwhelm students – especially new undergraduates experiencing independence for the first time. The Dean Of Student Life Office created an online process established for gathering and acting upon reports from faculty and staff of students exhibiting signs of distress.

All information in this report will remain confidential per FERPA guidelines. Once submitted, all information will be stored in a password protected database. Access to this confidential information will be limited to the Vice President for Student Affairs and the Associate Vice President for Student Affairs/Dean of Students. To learn more about the program go to <http://smu.edu/studentlife> .

Drugs

Every SMU student shall be responsible for compliance with all local, state, and federal laws regarding controlled substances including, but not limited to, their use, sale, distribution, possession, or manufacture. Violations of any local, state, or federal law regarding controlled substances may subject the person to disciplinary proceedings in the University Judicial System without regard to any proceedings in local, state, or federal courts.

When the standards of conduct regarding illicit drugs are violated, sanctions may be imposed by the judicial system. Possible sanctions include, but are not limited to, a fine, assignment to community service, notification of parents, suspension, time-frame suspension, or expulsion.

Sanctions upon conviction in the criminal court system for possession, distribution, or manufacture of controlled substances range from fines and probation to imprisonment. Amounts of fines, terms of probation, or years of imprisonment generally are contingent upon the circumstances and amounts of drugs in possession, sale, distribution, or manufacture.

Sexual Assault Policy

SMU is a community of trust whose very existence depends on adherence to standards of conduct. Student conduct that violates these standards is handled through the University Judicial System. Cases of alleged student misconduct involving serious physical or psychological harm are referred to the Serious Offense Judicial Board. This includes cases involving sexual misconduct and/or sexual assault or attempted sexual assault. (What follows is a summary of policies and procedures on sexual misconduct and sexual assault. Please consult the University Judicial Code section for these policies and procedures in their entirety.)

WHAT CONSTITUTES SEXUAL ASSAULT IN THE STATE OF TEXAS?

Texas Penal Code § 22.011 states:

A person commits an offense if the person:

- (1) intentionally or knowingly:
 - (A) causes the penetration of the anus or sexual organ of another person by any means without that person's consent;
 - (B) causes the penetration of the mouth or another person by the sexual organ of the actor, without that person's consent; or
 - (C) causes the sexual organ of another person, without that person's consent, to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor; or
- (2) intentionally or knowingly:
 - (A) causes the penetration of the anus or sexual organ of a child by any means;
 - (B) causes the penetration of the mouth or a child by the sexual organ of the actor;
 - (C) causes the sexual organ of a child to contact or penetrate the mouth, anus, or sexual organ of another person, including the actor;
 - (D) causes the anus of a child to contact the mouth, anus, or sexual organ of another person, including the actor; or
 - (E) causes the mouth of a child to contact the anus or sexual organ of another person, including the actor.

- (b) A sexual assault under Subsection (a) (1) is without the consent of the other person if:
 - (1) the actor compels the other person to submit or participate by the use of physical force or violence;
 - (2) the actor compels the other person to submit or participate by threatening to use force or violence against the other person, and the other person believes that the actor has the present ability to execute the threat;
 - (3) the other person has not consented and the actor knows the other person is unconscious or physically unable to resist;
 - (4) the actor knows that as a result of mental disease or defect the other person is at the time of the sexual assault incapable either of appraising the nature of the act or of resisting it
 - (5) the other person has not consented and the actor knows the other person is unaware that the sexual assault is occurring;
 - (6) the actor has intentionally impaired the other person's power to appraise or control the other person's conduct by administering any substance without the other person's knowledge;
 - (7) the actor compels the other person to submit or participate by threatening to use force or violence against any person, and the other person believes that the actor has the ability to execute the threat;
 - (8) the actor is a public servant who coerces the other person to submit or participate;
 - (9) the actor is a mental health services provider
 - (10) the actor is a clergyman
 - (11) the actor is an employee of a facility where the other person is a resident, unless the employee and resident are formally or informally married to each other under Chapter 2 Family Code.

WHAT CONSTITUTES SEXUAL ASSAULT IN THE STATE OF NEW MEXICO (30-9-11. Criminal Sexual Penetration)?

New Mexico Criminal Statutes states:

- A. Criminal sexual penetration is the unlawful and intentional causing of a person to engage in sexual intercourse, cunnilingus, fellatio or anal intercourse or the causing of penetration, to any extent and with any object, of the genital or anal openings of another, whether or not there is any emission.
- B. Criminal sexual penetration does not include medically indicated procedures.
- C. Criminal sexual penetration in the first degree consists of all sexual penetration perpetrated:
 - 1. on a child under thirteen years of age; or
 - 2. by the use of force or coercion that results in great bodily or great mental anguish to the victim.

Whoever commits criminal sexual penetration in the first degree is guilty of a first degree felony.

- D. Criminal sexual penetration in the second degree consists of all criminal sexual penetration perpetrated:
 - 1. on a child thirteen to eighteen years of age when the perpetrator is in a position of authority over the child and uses this authority to coerce the child to submit;
 - 2. on an inmate confined in a correctional facility or jail when the perpetrator is in a position of authority over the inmate;
 - 3. by the use of force or coercion that results in personal injury to the victim;

4. by the use of force or coercion when the perpetrator is aided or abetted by one or more persons;
5. in the commission of any other felony; or
6. when the perpetrator is armed with a deadly weapon.

Whoever commits criminal sexual penetration in the second degree, is guilty of a second degree felony. Whoever commits criminal sexual penetration in the second degree when the victim is a child who is thirteen to eighteen years of age is guilty of a second degree felony for a sexual offense against a child and, notwithstanding the provisions of Section 31-18-15 NMSA 1978, shall be sentenced to a minimum term of imprisonment of three years, which shall not be suspended or deferred. The imposition of a minimum, mandatory term of imprisonment pursuant to the provisions of this subsection shall not be interpreted to preclude the imposition of sentencing enhancements pursuant to the provisions of Sections 31-18-17, 31-18-25 and 31-18-26.

- E. Criminal sexual penetration in the third degree consists of all criminal sexual penetration perpetrated through the use of force or coercion.

Whoever commits criminal sexual penetration in the third degree is guilty of a third degree felony. Whoever commits criminal sexual penetration in the third degree when the victim is a child who is thirteen to eighteen years of age is guilty of a third degree felony for a sexual offense against a child.

- F. Criminal sexual penetration in the fourth degree consists of all criminal sexual penetration:
1. not defined in Subsections C through E of this section perpetrated on a child thirteen to sixteen years of age when the perpetrator is at least eighteen years of age and is at least four years older than the child and not the spouse of that child; or
 2. perpetrated on a child thirteen to eighteen years of age when the perpetrator, who is a licensed school employee, an unlicensed school employee, a school contract employee, a school health service provider or a school volunteer, and who is at least eighteen years of age and is at least four years older than the child and not the spouse of that child, learns while performing services in or for a school that the child is a student in a school.

Whoever commits criminal sexual penetration in the fourth degree is guilty of a fourth degree felony.

EDUCATIONAL PROGRAMS THAT PROMOTE AWARENESS

The Coordinator of Psychological Services for Women will conduct educational programs on sexual assault for students through the Wellness Program, the Orientation Week Program, the Extended Orientation Program (EOP) in the residence halls, and seminars for specific groups as requested. In addition, confidential, ongoing counseling for student survivors of sexual assault is available with the Coordinator of Psychological Services for Women and can be arranged through the SMU Counseling and Psychiatric Services (CAPS). Confidential, ongoing counseling for faculty and staff survivors of sexual assault is available through CAPS on a fee basis.

Women's Center: The Women's Center of Southern Methodist University empowers women and men on campus through educational programming and leadership opportunities designed to increase awareness of gender equity issues. Through advocacy, information, and referral services, the Women's Center provides a safe haven for students struggling with issues of injustice and oppression. The Women's Center annually sponsors a Women's Symposium. The Center also unites with other community and campus partners on violence prevention, which includes sexual assault.

The Women's Center is located at the Hughes Trigg Student Center on the third floor. Hours are from 8:30 a.m. - 5:00 p.m. Monday through Friday.

Extended hours and weekends are available by reservation only.
Call 214-768-4792 or fax 214-768-3475 to schedule.

Guidelines for Assistance if you have been Sexually Assaulted

SMU – Main Campus

Students, faculty, and staff are strongly encouraged to report sexual assaults to the SMU Police Department, whether the assault occurs on or off campus, no matter who the alleged assailant. Students may report sexual assaults to the SMU Police Department, the Dean of Student Life Office, the Memorial Health Center, the SMU Women's Center or other University officials of their choosing. Reporting a sexual assault to University officials or a pastoral counselor does not automatically initiate criminal charges. It is important for persons who have been sexually assaulted to contact the police who will arrange for immediate medical attention and initiate a criminal investigation.

If the assault occurs off campus, the SMU Police will assist a victim with notifying the appropriate law enforcement agency having police jurisdiction where the crime occurred.

It is important for persons who have been sexually assaulted to seek medical attention. The Coordinator of Psychological Services for Women is available to accompany students who have been sexually assaulted to the hospital and for counseling, if desired. A medical examination called a "Rape Kit Exam," conducted by an area hospital, will help preserve important evidence of the sexual assault if the person who has been sexually assaulted decides to prosecute. It is important for persons who have been sexually assaulted to contact the police who will arrange for immediate medical attention and will initiate an investigation.

The SMU Police Department will investigate all sexual assault complaints with sensitivity, compassion, patience and respect for the victim. Investigations are conducted in accordance with guidelines established by state laws and the Dallas County District Attorney's Office.

In accordance with the Texas Code of Criminal Procedure Art. 57, victims may use a pseudonym to protect their identity. A pseudonym is a set of initials or a fictitious name chosen by the victim to be used in all public files and records concerning the sexual assault. Victims of sexual assault are not required to file criminal charges; however, pressing charges is encouraged.

Victims may also contact the local Dallas Area Rape Crisis Center @ 972-641-RAPE (7273 for support).

SMU-in-Plano

Students, faculty, and staff are encouraged to report sexual assaults to Plano Police Department, the SMU Police Department, or the security guard on campus whether the assault occurs on or off campus, no matter who the alleged assailant. Students may also report sexual assaults to the Dean of Student Life Office, any University official, or the SMU Women's Center. Reporting a sexual assault to University officials or a pastoral counselor does not automatically initiate a criminal investigation. It is important for persons who have been sexually assaulted to contact the police who will arrange for immediate medical attention and initiate a criminal investigation.

Victims may also contact the local Collin County Rape Crisis Center @ 800-886-7273 for support.

SMU-in-Taos

Students, faculty, and staff are encouraged to report sexual assaults to the SMU Security Guard or the SMU Police Department, as well as the New Mexico State Police or the Taos Sheriff's Department, whether the assault occurs on or off campus, no matter who the alleged assailant. Students may also

report sexual assaults to the Dean of Student Life Office, any University official, or the SMU Women's Center. Reporting a sexual assault to University officials or a pastoral counselor does not automatically initiate a criminal investigation. It is important for persons who have been sexually assaulted to contact the police who will arrange for immediate medical attention and initiate a criminal investigation.

Victims may also contact the local New Mexico Rape Crisis Center @ 505-758-2910 for support.

Remember-If you have been sexually assaulted:

SMU – Main Campus

1. **Call 911 on campus/from a cell phone or off campus phone line call 214-768-3388 and get to a safe place as soon as you can.**
2. **Try to preserve all physical evidence.**
3. **DO NOT shower, bathe, or use the toilet. Try to avoid changing clothes but if you do, place all clothing you were wearing in a paper bag, not a plastic bag.**
4. **Get medical attention. A police officer will accompany you to Presbyterian Hospital or Parkland Memorial Hospital. If you do not wish to have a police escort, have a trusted friend take you to Presbyterian Hospital or Parkland Memorial Hospital. Those are the only two hospitals in Dallas County that perform rape kit examinations. Presbyterian Hospital is the closest Hospital to SMU in Dallas. Take the clothing in which you were assaulted with you to the hospital. If reported to the SMU Police, clothing and other items will be provided to you at the hospital.**
5. **Call the Coordinator of Psychological Services for Women at 214-768-4795. She will meet you at the Hospital. Be sure you specify which hospital, Presbyterian or Parkland.**
6. **Obtain counseling services through the SMU Counseling and Psychiatric Services (CAPS) at 214-768-2211 or call 214-768-4796 for a community referral.**
7. **Remember it is not your fault. You will recover.**

(Some information obtained from the Women's Center website.)

SMU-in-Plano

1. **Call 911 on a campus phone/from a cell phone or off campus phone line call 214-768-3388.**
2. **Try to preserve all physical evidence.**
3. **DO NOT shower, bathe, or use the toilet. Try to avoid changing clothes but if you do, place all clothing you were wearing in a paper bag, not a plastic bag.**
4. **Get medical attention. Have a trusted friend take you to Presbyterian Hospital of Plano. Take the clothes in which you were assaulted with you to the hospital. If reported to the SMU Police, clothing and other items will be provided to you at the hospital.**
5. **Call the Coordinator of Psychological Services for Women at 214-768-4795. She will meet you at the hospital.**
6. **Obtain counseling services through the SMU Counseling and Testing Center at 214-768-2211 or call 214-768-4796 for a community referral.**
7. **Remember it is not your fault. You will recover.**

SMU-in-Taos

1. **Call 911 on campus.**
2. **Contact the SMU Campus Security Officer or the SMU Police Department for assistance and liaison with the Taos County Sheriff's Office at 214-768-3388.**

3. **DO NOT shower, bathe, or use the toilet. Try to avoid changing clothes but if you do, place all clothing you were wearing in a paper bag, not a plastic bag.**
4. **Get medical attention. Have the SMU Security Guard or a trusted friend take you to the local hospital, Holy Cross Hospital (1397 Weimer Rd., 800/755-6236). A nurse or doctor will perform a rape kit examination. Take the clothing in which you were assaulted with you to the hospital.**
5. **Call the New Mexico Rape Crisis Center for support at 505-758-2910.**
6. **Remember it is not your fault. You will recover.**

HOW TO FILE A SEXUAL ASSAULT COMPLAINT

SMU – Main Campus

In order to file criminal charges for a sexual assault occurring on the SMU Campus, the complainant should contact the SMU Police Department. Off-campus sexual assaults are handled by the appropriate law enforcement agency.

SMU-in-Plano

In order to file criminal charges, the complainant should contact the Plano Police Department, as well as the SMU Police Department, who will coordinate the investigation with the Plano Police Department. The complainant may also report the sexual assault to the Facilities Office by calling (972)-473-3413.

SMU-in-Taos

In order to file criminal charges for a sexual assault occurring on the SMU-in-Taos campus, the complainant should contact the SMU Security Officer or the SMU Police Officer assigned to the SMU-in-Taos campus. They will coordinate the investigation with the New Mexico State Police or the Taos County Sheriff's Department. The complainant may also report the sexual assault to Administrative personnel by calling 505-758-8322, who will then notify the appropriate local law enforcement agency.

All Campuses

If the complainant elects not to file criminal charges, but still wishes to proceed with formal administrative charges, an investigation is conducted, and the case is referred to the Serious Offense Judicial Board. This board is composed of six members (three students, one faculty member, one staff member, and one non-voting SMU Law School faculty member, who serve as chair).

A hearing is held following the procedures outlined in The University Judicial Code, Section V, Serious Offenses - Student Judicial Procedures. Such procedures include opportunities for both the complainant and the accused:

- (1) to attend the hearing and present evidence on their own behalf;
- (2) to challenge any member of the Serious Offense Judicial Board on grounds of prejudice;
- (3) to have their parents and one support person for the SMU community attend;
- (4) to present either in writing or in person the testimony of witnesses;
- (5) to cross-examine witnesses;

- (6) to request to have her/his living arrangements (if living in campus housing) modified pending the outcome of the student judicial proceedings if the accused is living near the complainant; and
- (7) not to have his or her sexual history discussed during the hearing. However, evidence of a recent sexual relationship between the accused and the complainant may be considered if the accused asserts consent as a defense.

In addition, the accused has the right to appeal the decision of the Serious Offense Judicial Board to the University Judicial Council. Students found responsible for sexual misconduct or sexual assault face sanctions imposed by the Judicial Officer ranging from reprimand to expulsion.

Filing formal charges through the SMU student judiciary does not preclude filing criminal and/or civil charges. Students who wish to file criminal and/or civil charges may receive information and assistance from the Office of the Dean of Student Life and from the police department who has jurisdiction over the appropriate SMU campus.

Notification of Missing Students

If a member of the SMU community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the SMU Police Department at 214-768-3388. This applies to all three campuses. SMU PD will generate a missing person report and initiate an investigation.

After investigating the missing person report, should SMU PD determine that the student is missing and has been missing for more than 24 hours, SMU PD will notify the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, SMU PD will notify the student's parent or legal guardian immediately after SMU PD has determined the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify, confidentially, an individual to be contacted by SMU PD or the designated campus authority, in the event the student is determined to be missing for more than 24 hours. This option is located in www.smu.edu/access under "Emergency Contacts" and is titled "Emergency Contacts/MP Contact" (MP standing for Missing Person). If a student has identified such an individual, SMU PD or the designated campus authority, will notify that individual no later than 24 hours after the student is determined missing. A student who wishes to identify a confidential contact can do so through access.smu on the www.smu.edu website. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement as appropriate.

SMU-Main Campus and SMU-in-Plano Responsibilities of the Community Members

- Carry only small amounts of cash
- Never leave valuables (wallets, purses, books, calculators, laptops, etc.) unattended.
- Avoid walking alone, particularly after dark. Contact SMU PD, the Campus Security Officer or Giddy-up for a security escort whenever necessary. If walking alone is unavoidable, be aware of your surroundings and let someone know when to expect you.

- Avoid shortcuts. The shortest route is not always the safest route. Walk along the mid-point between curbs and buildings and away from alleys and bushes.
- Dress for mobility, particularly after dark.
- Avoid deserted areas, poorly lit streets, alleys, and pathways.
- Never jog alone, particularly after dark.
- When walking or jogging, go against the flow of traffic; that makes it harder for motorists to bother you. (If harassed from a car, walk or run in the opposite direction. Scream if you are truly frightened.)
- Do not jog while wearing stereo headphones. It's important to be alert to what's happening around you.
- Carry your personal belongings in a backpack or similar container that will enable your arms and hands to be free at all times.
- Avoid approaching your car with bundles that restrict use of your arms. If you've been shopping, ask the store for assistance.
- Always have your keys ready to unlock the door to your car or residence and enter without delay. Lock the doors after you get inside.
- Before entering your car, look in the back seat and on the floorboard.
- Always lock car doors and windows when you leave or enter your car.
- Never leave belongings in plain view in your car. Lock them in the trunk.
- If someone in a vehicle attempts to stop you - even to ask for directions - do not get close to the vehicle.
- Register, engrave, mark, and/or photograph all your valuables including bicycles, stereos, jewelry, vehicles, computers, etc.
- Never get on an elevator with someone who looks suspicious. If someone who looks suspicious gets on, get off immediately.
- Avoid using ATMs in dark, isolated areas; it's best to use machines that are highly visible in public areas such as supermarkets.
- Never flash your cash or jewelry. Always have "emergency" change for a phone call.
- Be responsible with alcohol and limit your intake. If you are intoxicated, you are less alert and an easier target for robbers and attackers. Do not get separated from your friends at social events.

Security in the Residence Halls

- Never leave your door open, even if you will be gone for only a few minutes; especially, never prop any door open. Always lock doors, screens, and windows to prevent uninvited access to your room.
- Don't mark your room key or key chain with your name, address, or telephone number.
- Do not give anyone a key to your room.
- Do not leave valuables in plain sight.
- Never let strangers into your hall. This puts you and others at risk.
- Be aware of suspicious persons and activities. If you observe someone or something suspicious, notify the hall staff and the SMU Police Department, 8-3388 (214-768-3388 by cell or off campus phone) or call the **SILENT WITNESS ANONYMOUS TIPS LINE at 8-2TIP** (214-SMU-2TIP by cell or off campus phone) or online at **SMU.EDU/2tip**.

SMU-in-Taos Responsibilities of the Community Members

- * Walk in groups. Avoid walking alone, particularly after dark. Contact SMU Police or the Program Director for a security escort whenever possible. If walking alone is unavoidable, be aware of your surroundings and let someone know when to expect you.
- * Avoid shortcuts. The shortest route is not always the safest route. Walk along well-lit areas and carry a flashlight as an additional lighting source.
- * Dress for mobility, particularly after dark.
- * Avoid deserted areas. Watch out for and avoid bears.
- * Never jog alone.

- * Do not jog while wearing stereo headphones. It's important to be alert to what's happening around you.
- * Carry your personal belongings in a backpack or similar container that will enable your arms and hands to be free at all times.
- * Avoid approaching your car with bundles that restrict use of your arms. If you've been shopping, ask the store for assistance.
- * Always have your keys ready to unlock the door to your car or residence and enter without delay. Lock the doors after you get inside.
- * Before entering your car, look in the back seat and on the floorboard.
- * Always lock car doors and windows when you leave or enter your car.
- * Never leave belongings in plain view in your car. Lock them in the trunk.
- * If someone in a vehicle attempts to stop you - even to ask for directions - do not get close to the vehicle.
- * Register, engrave, mark, and/or photograph all your valuables including bicycles, stereos, jewelry, vehicles, computers, etc.
- * Avoid using ATMs in dark, isolated areas; it's best to use machines that are highly visible in public areas such as supermarkets.
- * Never flash your cash or jewelry. Always have "emergency" change for a phone call.
- * Be responsible with alcohol. If you are intoxicated, you are less alert and an easier target for robbers and attackers.
- * Stay on existing trails, or choose the most durable surfaces available: rock, gravel, dry grasses or snow.
- * Do not attempt to take photographs of wild animals unless you can do so without disturbing them or altering their behavior in any way. This is best accomplished by using a zoom or telephoto lens. (Causing an animal to move away from you is an example of altering their behavior.)
- * Don't mistake passive behavior in an animal as a sign that you are safe around that animal.
- * Leave young animals alone; a protective mother is usually nearby.
- * Keep a clean campsite.
- * Keep food and "smellables" out of your tent.
- * Do not feed wild animals.
- * Never approach or follow wild animals.
- * Avoid aggressive behavior:
 - * Direct eye contact, even through a camera.
 - * Walking directly toward an animal.
 - * Following an animal that has chosen to leave.
 - * Circling or standing around an animal.
 - * Never tease or attempt to pick up wildlife.

Security in the Residence Areas

- * Never leave your door open, even if you will be gone for only a few minutes; especially, never prop any door open. Always lock doors, screens, and windows to prevent uninvited access to your room.
- * Don't mark your room key or key chain with your name, address, or telephone number.
- * Do not give anyone a key to your room.
- * Do not leave valuables in plain sight.
- * Never let strangers into your casitas. This puts you and others at risk.
- * Be aware of suspicious persons and activities. If you observe someone or something suspicious, notify the SMU Campus Security Officer or SMU Police Officer assigned to campus or the Administrative Office at (505) 758-8322 (business hours), (505)751-4112 (after business hours).
- * Never leave food or garbage outside. Store garbage in bear-proof containers or containers in secure areas such as a garage, basement, or shed.

- * Clean and store grills when not in use. Do not throw good scraps outside.
- * Secure all food, toothpaste, soap and trash at night or when not in use by:
 - * a. Storing items inside a vehicle.
 - * b. using bear-proof storage systems when available.
- * Do NOT cook or store food in or near your tent. Odors attract bears.

SMU-MAIN CAMPUS Helpful Telephone Numbers

Police/Fire/Ambulance Emergency – 911

Silent Witness Anonymous Tips Line 214/SMU-2TIP (768-2847)

Police Non-Emergency	214/768-3333
Police Administration	214/768-2486
Criminal Investigation Division	214/768-1582
Dean of Student Life	214/768-4563
Student Conduct Officer	214/768-4563
SMU Women's' Center	214/768-4792
SMU Counseling and Psychiatric Services (CAPS)	214/768-2277
SMU Health Center	214/768-2141

SMU-IN-PLANO Helpful Telephone Numbers

Police/Fire/Ambulance Emergency - 911

Silent Witness Anonymous Tips Line 214/SMU-2TIP (768-2847)

Plano Police (Non-Emergency)	972/424-5678
D & L Security Guard	972/880-5087
SMU Police (Non-Emergency)	214/768-3333
SMU Police Administration -	214/768-2486
Criminal Investigation Division	214/768-1582
Director of SMU-in-Plano	972/473-3401
Facilities Office-Plano	972/473-3400
Facilities Manager	972/473-3413
	Office
	Cell
Student Conduct Officer	214/878-2427
SMU Women's Center	214/768-4563
SMU Counseling and Psychiatric Services (CAPS)	214/768-4792
SMU Health Center	214/768-2277
	214/768-2141

SMU-in-Taos Helpful Telephone Numbers

Police/Fire/Ambulance Emergency - 911

Silent Witness Anonymous Tips Line 214/SMU-2TIP (768-2847)

New Mexico State Police Non-Emergency	505/758-8878
Holy Cross Hospital	800/755-6236
SMU at Taos Administrative Offices	505/758-8322
SMU at Taos After Hours Contact	505/751-4112
SMU Police Non Emergency-Main Campus	214/768-3333
SMU Police Administration-Main Campus	214/768-2486
Dean of Student Life	214/768-4563
Student Conduct Officer	214/768-4563
SMU Women's' Center	214/768-4792
SMU Counseling and Psychiatric Services (CAPS)	214/768-2277
SMU Health Center	214/768-2141

EMERGENCY NOTIFICATION SYSTEM POLICY

Background

The Higher Education Opportunity Act (Public Law 110-315) (HEOA) was enacted on August 14, 2008. Under Title IV, the federal law requires all colleges and universities to have a notification and warning policy in place to alert the campus community of an emergency.

Objective

The objective of this policy is to establish the primary protocols for Southern Methodist University's (SMU) emergency notification and warning system (ENS). The purpose of the SMU ENS is to provide timely notification and warning to the campus community (including students, faculty, staff, and visitors) of a threat that poses a potential, imminent, or immediate danger to their health, safety, or general welfare while on campus.

Scope

This policy applies to all SMU campuses; however differences in the infrastructure found on SMU campuses does influence some ENS protocol; these differences are addressed in Appendix 1.

Responsibilities

Emergency Management

The Director of Emergency Management (DEM) for SMU will provide policy, oversight, management, training/maintenance, and coordination of the University's ENS. The DEM will ensure compliance with all applicable federal, state, and local laws pertaining to emergency notification and warning requirements.

SMU Police Department

The SMU Police Department will assume the lead role in the activation of the SMU ENS. They will apply the activation criteria to the situation at hand to evaluate if the notification/warning system should be activated. (Greater detail regarding activation is found in the following sections: ENS Activation Criteria and Activation Authorities, below).

Communication Modes

SMU's ENS consists of the communication modes listed in the table below. A combination of some or all of these modes will be activated predicated on the nature, duration, and severity of the emergency, as assessed by SMU Police. Differences in campus infrastructure may also influence the modes that are selected. Notification modes are classified as Primary or Secondary.

Primary alert modes are the preferred modes for that campus. Primary alert modes focus on modes that can be promptly initiated, have minimal delivery time, and reach the greatest number of constituents.

Secondary alert modes provide redundancy or greater depth in reaching constituents.

Communication Modes for SMU Dallas Campus

Primary	Secondary
Outdoor Siren/Voice-over	Bullhorns
Building Fire enunciators	Runners
Mass Notification System (Cell, office, home phones; text messaging; e-mail)	2-way radios
TV/Radio	SMU Website
Police Vehicle public address speakers	Information Hot Line
NOAA Weather Radios	SMU cable TV

EMERGENCY NOTIFICATION SYSTEM POLICY

ENS Activation Criteria

Five criteria must be considered to determine if activation of the ENS is warranted. The Primary Approval Authorities (listed below) will perform this criteria review.

Life Safety/Property Protection

- Potential for casualties or deaths
- Potential for damage
- Potential for disruption to normal course of academics and campus life

Hazard(s)

- Type of hazard (fire, tornado, chemical release, etc.)
- Anticipated impact to the University
- Potential for an escalation of hazard impact
- Scope of campus to be affected by the hazard; identify perimeters

Urgency

- Has the hazard already affected the campus
- Or: how soon is the hazard expected to strike campus?

Audience

- How widely must the alert be distributed (only one building; one sector, entire campus, etc.)
- Who needs to be alerted, and in what order
- Where are the people who need to be alerted

Capabilities/Limitations

- How quickly can the messages be sent
- Limitations of the system (narrow audience, lengthy delivery time)
- Which mode(s) should be utilized

Pre-Approve Messages

The three basic response actions preserve life safety under a number of different hazards and threats. They are: evacuation, lockdown, and sheltering in place. At the direction of first responders, the SMU community could be required to execute any of these three response actions during an emergency. As such, SMU maintains standing emergency messages for each of these actions, to be distributed through the ENS when SMU Police call for ENS activation.

ENS Activation Authority

Initiating Authority

The SMU Chief of Police, his designee, or the Officer in Charge; or the Director of Emergency Management.

Primary Approval Authorities

These individuals are authorized to activate the ENS without prior approval.

- SMU Chief of Police –or designee
- SMU Director of Emergency Management –or designee
- Executive Director of Risk Management
- SMU Shift Officer in Charge

Secondary Approval Authorities

The following individuals should be consulted prior to emergency message dissemination *only if it is practicable and will not interfere with expedited delivery of an emergency alert*. If the preceding person is not available, the next person on the list is to be contacted.

- Office of Public Affairs
- Executive Director of Risk Management
- Associate Vice President Business Services/HR
- Vice President of Finance and Administration –or the Vice President of Student Affairs

EMERGENCY NOTIFICATION SYSTEM POLICY

System Testing

Protocol

ENS testing takes place the first Wednesday of every month after the city in which that campus resides has completed testing of their city's ENS sirens. The only exception to this testing schedule occurs when inclement weather conditions exist on the first Wednesday, potentially necessitating an actual activation of the ENS. In such cases the system test is suspended.

System Review

On an annual basis, or after an incident on any campus that required ENS activation, the Director of Emergency Management will review the ENS components for each campus using the following criteria:

- Identify gaps in reaching constituents
 - Identify changes in technology
 - o As it affects message delivery or reaching constituents
 - o As it requires mass notification system upgrades or changes
 - Identify procedural issues
-

Appendix 1 Campus-Specific Guidelines

Situation

- Multiple and redundant modes of communication must be utilized on all campuses to address the variances in infrastructure, geography, and facilities on each campus.
 - The Mass Notification System is one component of the ENS that is available to all campuses. When activated, it sends one message through three different modes of communication (up to 8 devices per person), through one system, simultaneously. The system is activated by officials on the Dallas campus.
 - A sudden emergency, without any advance notice, may not afford officials on satellite campuses the time to immediately call the Dallas campus and request activation of the Mass Notification System. In such cases, other primary communication/notification modes will be utilized first.
 - While cell phone coverage on all campuses is generally good, there are areas on every campus, and specific areas within buildings, that have no cell reception.
 - This policy's Objective, Scope, Decision Criteria, and Pre-approved messages apply to all SMU campuses. Any variances in ENS Activation Authority, Communication Modes, and specific Responsibilities, between the SMU campuses, are noted below.
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SMU-in-Plano Campus

ENS Activation Authority

Initiating Authority

- The Executive Director of SMU-in-Plano and the Program Coordinator (or designees)
- The SMU Chief of Police or designee
- The Director of Emergency Management

Primary Approval Authorities

- The Executive Director of SMU-in-Plano and the Program Coordinator (or designees)
- The SMU Chief of Police or designee
- The Director of Emergency Management

EMERGENCY NOTIFICATION SYSTEM POLICY

Communication Modes

Primary	Secondary
Mass Notification System (Cell, office, home phones; text messaging; e-mail) City of Plano ENS Runners Bullhorns TV/Radio 2-way radios	SMU Website SMU Information Hot Line SMU cable TV NOAA Weather Radios

SMU-in-Plano Campus

Responsibilities

Executive Director of SMU-in-Plano

The lead role in activation is assumed by the Executive Director (ED), his/her designee, an Acting ED, or the senior Program Coordinator.

SMU Police Department and Emergency Management

In addition to the responsibilities listed above, Police and Emergency Management will annually assess and evaluate findings of ENS modes, procedures and efficacy on the Plano campus.

Testing

Testing of the Mass Notification System takes place monthly. Bullhorns are tested when routine fire drills are conducted.

SMU-in-Taos Campus

Situation

- While cell phone coverage on the campus has vastly improved, cell reception is not completely reliable in the mountainous areas of northern New Mexico. As such, cell calls and text message delivery can vary in different areas on and around campus, as well as being affected by cell carrier variances.
- Faculty and students are frequently outdoors or off-campus entirely.
- Multiple modes of communication must be utilized to address the varied areas in which SMU-in-Taos constituents may be found.

ENS Activation Authority

Initiating Authority

- The Executive Director of SMU-in-Taos and the Program Coordinator (or designees)
- The SMU Chief of Police or designee
- The Director of Emergency Management

Primary Approval Authorities

- The Executive Director of SMU-in-Taos and the Program Coordinator (or designees)
- The SMU Chief of Police or designee
- The Director of Emergency Management

Communication Modes

Primary	Secondary
Police Vehicle public address speaker Runners Bullhorns TV/Radio	Mass Notification System (Cell, office, home phones; text messaging; e-mail) 2-way radios

EMERGENCY NOTIFICATION SYSTEM POLICY

NOAA Weather Radios	SMU Website SMU Information Hot Line
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Responsibilities

Executive Director of SMU-in-Taos

The lead role in activation is assumed by the Executive Director (ED), his/her designee, an Acting ED, or the Program Coordinator.

SMU Police Department and Emergency Management

In addition to the responsibilities listed above, Police and Emergency Management will annually assess and evaluate findings of ENS modes, procedures and efficacy on the Taos campus.

Testing

Testing of the Taos ENS will take place prior to the beginning of any new academic session. Bullhorns are tested when routine fire drills are conducted.

Southern Methodist University 2009 Annual Fire Safety Report

Overview

The Higher Education Opportunity Act became law in August, 2008, requiring all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Southern Methodist University.

The primary goals of SMU's Fire Prevention Program are:

- To maintain fire hazard vigilance such that campus fire hazard conditions are continually eliminated;
- To create a campus community that knows how to prevent fire emergencies, and knows what to do if fire emergencies should arise;
- To maintain compliance with:
 - University fire policies
 - City fire codes
 - Applicable state and federal fire regulations

The following objectives ensure that this goal is achieved:

- Continually identify fire hazards and take appropriate mitigation actions before those conditions result in a fire emergency (see **Inspections**, below);
- Conduct ongoing, scheduled, fire safety inspections of all fire suppression systems (see **Inspections**, below);
- Raise fire safety awareness among students, faculty, and staff by conducting ongoing training that covers essential fire safety. The training is specific to the hazards of the academic environment, yet includes general fire training such as evacuation procedures (see **Training**, below);
- Conduct debriefing sessions among first responders after fire events transpire, improving plans and protocols (see **Training**, below);
- Conduct third-party fire safety audits;
- Develop and enforce sound fire safety policies (see **Policies**, below).

SMU's Fire Prevention Program actively engages in long-term strategic planning, which includes:

- A multiple-year capital sprinkler plan, underway since 2000, dedicated to the installation of sprinklers in the remaining unsprinkled buildings of certain size and occupancy on the campus;
- Monitoring of fire alarms with the new *Fire Works System*, a 3D interface technology with the most innovative life safety system to provide a simple means of monitoring and control for SMU's building systems;
- Collaboration with insurance carriers and vendors on fire safety loss control initiatives designed to protect life and mitigate losses.

Inspections

The University Fire Inspector, within the Office of Risk Management, conducts annual fire safety inspections of all main campus and SMU-in-Plano buildings. SMU-in-Taos buildings are inspected by the Taos Fire Department and local facility personnel on an annual schedule. Some buildings may be inspected more frequently as deemed necessary. A copy of the completed Fire Inspection Report for

each building will be forwarded to the appropriate department responsible for maintaining fire safety compliance of that building. The responsible department will then correct any deficiencies and notify the Fire Inspector by returning a copy of the report indicating the date, as determined by the Authority Having Jurisdiction (AHJ), when each deficiency was corrected.

The University Fire Inspector or the responsible facility personnel conducts a follow-up inspection to verify correction of all deficiencies once notification has been received. Copies of all completed Fire Inspection Reports will be maintained by SMU Fire Safety. Building Managers will receive a copy of each completed Fire Inspection Report. The Building Managers will be responsible for correcting the deficiencies identified within the time period specified in each report. Once completed, the date of correction will be entered on the Fire Inspection Report. Upon correction of all noted deficiencies, a copy of the report showing the dates of correction will be forwarded to SMU Fire Safety.

Through these inspections, and the follow-up procedures, SMU ensures compliance with all applicable standards of the National Fire Protection Association (NFPA), adopted by the State of Texas and local AHJ.

Training

Number of regular mandatory supervised drills:

Each semester on the main campus, every housing facility has one fire evacuation drill conducted and evaluated by the University Fire Inspector. Every other campus-owned building having ten (10) or more occupants, has an annual fire evacuation drill conducted and evaluated by the University Fire Inspector.

Student Fire Safety Education and Training

The University Fire Inspector provides training to all building and housing staff including Building Managers, Resident Assistants, Community Assistants, and Hall Directors. The training includes:

- Information on fire protection features of each facility;
- Fire prevention activities and techniques;
- Emergency procedures (evacuation and incident response teams),and;
- Conducting fire safety education sessions for residents.

Basic fire safety instruction is provided during New Employee Orientation. Additional training is available by request from a department or group of employees. Basic fire safety instruction is provided to all students living in Residence Halls who attend the student orientation programs at the beginning of each academic year.

Fire evacuation drills are conducted as follows:

- Health Care Facilities: quarterly
- Day Care Facilities: one per month
- Residence Halls : one per semester

SMU Fire Safety will coordinate with the Southern Methodist University Police Department, and the University Park Fire Department in the investigation of each fire incident.

Policies

Specific Fire Prevention Related Policies

Policies on portable electrical appliances, smoking and open flames:

The University prohibits the following activities in all residence facilities:

- Smoking by residents
- Use of lighted candles or other open flames devices.
- Cooking in unapproved areas (bedrooms), including the use of toaster ovens and appliances with open heating elements. Use of space heaters, except to provide heat during a power outage, and when issued by Residential Life staff.
- Use of extension cords or multiple-outlet plugs.
- Tampering with or blocking any fire protection equipment.
- Possession of fireworks.
- Use of torchiere halogen lamps or halogen bulbs.

Open Burning Policy

To minimize the potential for fires at the Southern Methodist University, it is the policy of Southern Methodist University to prohibit open burning and the use of combustible decorations at all times (unless in accordance with other University policies and procedures, and or authorized by the Authority Having Jurisdiction). Open burning as defined by the University is any open/exposed flame or combustion that produces heat, light or smoke, and has the potential to cause a fire.

Decorations Policy

- All decorations and ornaments must be of fire-resistant or non-combustible material, U.L. rated and approved for use. They shall not be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the University, or in any manner that could present a fall or trip hazard, or impede egress.
- Electrically operated ornaments shall not be used on metal, aluminum or any other similar metal, which could induce an electric shock.
- Only heavy-duty extension cords and decorative lights in good condition (free from damage or exposed wiring) shall be used for decorations, must be unplugged at the end of each day, and removed after the event or holiday season.
- No decorations will be hung or posted on any fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, smoke detectors, fire alarm pull boxes, etc.), on or near exits, on or near exit or emergency lights, on or near any other protective or operating feature provided by the University, or in any manner that could present a fall or trip hazard, or impede egress.
- Extension cords or decorative lights may not be routed under rugs or carpets, through doorways or in any manner that could present a fall or trip hazard, or impede egress.
- Only artificial Holiday trees will be used and shall be of fire-retardant or non-combustible material. Indoor trees must be placed out of the way of traffic, do not block doorways, exits, exit signs or any of the fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.), or placed in any manner that could present a fall or trip hazard, or impede egress.
- Holiday tree lights must be unplugged at the end of each day, and removed after the event or prior to the University's annual holiday closure.
- Artificial snow and other decorative sprays should be used with extreme caution; they shall not be used in laboratory and or clinical settings. Avoid spraying around exits, exit signs or any of the fire protection equipment (fire hose cabinets, fire extinguishers, sprinkler heads and piping, fire alarm pull boxes, smoke detectors, etc.).

Additional information is available on the following websites:

Residence Hall Fire Safety Standards & Regulations-

<http://smu.edu/housing/currentresident/firesafety.asp>

Fraternity Chapter House Fire Safety Regulations

<http://smu.edu/housing/Resources/FiresafetyFraternity10.pdf>

Fire Safety Regulations for Greek Chapter Houses

<http://smu.eduriskmgmt/fire-safety/greek-houses.asp>

SMU Apartments Community Policies

<http://smu.edu/apartments/policies.pdf>

Description of On-Campus Student Housing Fire Safety Systems

Each Residence Life housing facility has the following:

- An automatic sprinkler system

- A fire alarm system monitored by the SMU Police Department

- A smoke alarm in each bedroom, interconnected and in common areas in suites and apartments

- Egress corridors and stairwells that are fire rated

- Safety accommodations for residents with disabilities.

Each SMU-owned Fraternity housing facility has the following:

- An automatic sprinkler system

- A fire alarm system monitored by the SMU Police Department

- A smoke alarm in each bedroom

- Egress corridors and stairwells that are fire rated

- Safety accommodations for residents with disabilities.

SMU maintains records of all fires and fire-related incidents that occur on campus. In 2009 the campus experienced one electrical fire in the Meadows Museum, and multiple false alarms due to steam and/or dirt in fire smoke detectors. The following table details fires and fire-related incidents at SMU for 2009.

2009 Fire Statistics for On-Campus Student Housing Facilities - Dallas Campus				
Location	Cause	Injuries	Deaths	Property Damage
Meadows Museum	Accidental-Leak from a steam pipe	0	0	\$400.00
Dedman Science	Accidental-Leak from a steam pipe	0	0	\$200.00
Sigma Alpha Epsilon	Accidental-Steam from shower	0	0	\$0.00
Dedman Science	Accidental-Leak from a steam pipe	0	0	\$200.00
Morrison McGinnis	Accidental-Microwave	0	0	\$200.00
Kappa Sigma	Undetermined-Unknown	0	0	\$200.00
Mary Hay Hall	Undetermined-Unknown	0	0	\$200.00
Cockrell McIntosh	Accidental-Water leak in pipe	0	0	\$200.00
Meadows Museum	Undetermined-Electrical Fire	0	0	\$229,000
Umphey Lee	Undetermined-Trash Can	0	0	\$100.00
Phi Gamma Delta	Undetermined-Dirty Smoke Detector	0	0	\$200.00
Shuttles Hall	Intentional-Posters set on fire	0	0	\$500.00
Fondren Library	Undetermined-Pull Station	0	0	\$200.00
Fincher	Accidental-Pull Station	0	0	\$0.00
Morrison McGinnis	Accidental-Microwave	0	0	\$200.00
Mary Hay	Undetermined-Smoke Detector	0	0	\$200.00
Perkins Administration Building	Accidental-Steam Leak	0	0	\$200.00
Sigma Alpha Epsilon	Accidental-Microwave	0	0	\$200.00
McElvaney	Accidental-Microwave	0	0	\$200.00
Cockrell McIntosh	Accidental-Microwave	0	0	\$200.00
Hamon Arts	Undetermined-Fire Alarm	0	0	\$200.00
Morrison McGinnis	Undetermined-Storm	0	0	\$200.00
Boaz	Undetermined-Fire Extinguisher	0	0	\$5500.00
Collins Executive	Accidental-Water bottles stored in food warmer	0	0	\$3550.00
Virginia Snider	Accidental-Steam leak	0	0	\$200.00
Umphey Lee	Undetermined-Fire Alarm	0	0	\$200.00
Virginia Snider	Accidental-Steam Leak	0	0	\$200.00
Shuttles Hall	Accidental-Pull Station	0	0	\$200.00
Phi Gamma Delta	Undetermined-Smoke detector	0	0	\$200.00
Virginia Snyder	Accidental-Light ballast short	0	0	\$650.00
Virginia Snyder	Undetermined- Heat Detector	0	0	\$200.00
Mary Hay	Accidental-Steam from shower	0	0	\$200.00
Junkins	Undetermined-Trash can	0	0	\$200.00

Perkins	Accidental-Microwave	0	0	\$200.00
Selecman	Accidental-Pull Station	0	0	\$200.00
Pi Kappa Alpha	Accidental-contractors	0	0	\$200.00
Ford	Accidental-Painters	0	0	\$200.00
Phi Gamma Delta	Undetermined	0	0	\$200.00
Pi Kappa Alpha	Undetermined-Pull station	0	0	\$200.00
Morrison McGinnis	Accidental-Fog Machine	0	0	\$200.00
Sigma Alpha Epsilon	Accidental-Cooking	0	0	\$200.00
Phi Delta Theta	Accidental-Steam from shower	0	0	\$200.00
McElvaney	Accidental-Cleaning crew	0	0	\$400.00
Moody Garage	Accidental-Pull station	0	0	\$200.00
Phi Delta Theta	Accidental-Mechanical room smoke	0	0	\$200.00
Perkins	Undetermined-smoke detector	0	0	\$200.00
Morrison McGinnis	Accidental-Microwave	0	0	\$200.00
Heroy	Accidental-Chemical smoke in lab	0	0	\$200.00
Bishop Blvd	Accidental-Break fire on bus	0	0	\$0.00
Morrison McGinnis	Undetermined-smoke detector	0	0	\$200.00
Carr Collins	Accidental-Painter	0	0	\$200.00
5651 Central Expressway	Undetermined-Dumpster fire	0	0	\$500.00
Virginia Snider	Accidental-Light ballast short	0	0	\$600.00
Dedman Science	Accidental-Unknown odor	0	0	\$0.00
Morrison McGinnis	Accidental-Microwave	0	0	\$200.00
	Total:	0	0	\$249,400
2009 Fire Statistics for On-Campus Student Housing Facilities - Taos, New Mexico Campus				
Academic Buildings	No Fire Incidents			\$0.00
Student Residence Facilities	No Fire Incidents			\$0.00
Faculty Residence Facilities	No Fire Incidents			\$0.00
Cafeteria	No Fire Incidents			\$0.00
Assembly Halls	No Fire Incidents			\$0.00
	Total:	0	0	\$0.00
2009 Fire Statistics for SMU - Plano, Texas Campus				
<i>This campus has no student or faculty housing. This campus experienced no fire incidents during 2009.</i>				

Helpful Telephone Numbers

EMERGENCY AT ANY CAMPUS LOCATION 911

Southern Methodist University 'Main Campus'

EMERGENCY 911

SMU Police Department 214-768-3388

General Numbers

SMU Fire Safety/214-768-4203

Southern Methodist University 'Plano'

EMERGENCY 911

General Numbers

John Blystone/214-768-3413

Southern Methodist University 'Taos'

EMERGENCY 911

General Numbers

Mike Adler/214-768-4930