



## International Student & Scholar Services Office

Dear Students & Scholars,

We are pleased to announce that the International Center has contracted with [GLACIER Tax Prep](#) to provide online tax form assistance to our international students and scholars.

Note that you will be able to use [GLACIER Tax Prep](#) by paying a \$5.00 fee (cash only). We will begin distributing purchased access codes the first week of March, during our walk-in hours. We understand you want to file your taxes early; however, you must wait for **ALL** income forms before accessing [GLACIER Tax Prep](#). International Students and Scholars **MUST** have received their **W-2** forms as well as the **1042-S**, to complete their 2011 tax return forms.

### **Who should get Form 1042-S?**

- All employees who claimed a tax treaty exemption
- All nonresident alien students/scholars who received a non-service scholarship/fellowship in excess of tuition/required fees/books and supplies – regardless of whether or not tax was withheld
- All other nonresident alien payees (generally paid through AP or via wire transfer) – regardless of whether or not tax was withheld.

**The federal deadline to file your 2011 US taxes is April 17, 2012.**

**Please note that this software is for students and scholars who are considered non-resident aliens for tax purposes.** A non-resident alien is someone who has typically been in the U.S. as an F-1 student for five years or less or as a J-1 exchange visitor for two years or less. For more information, please visit the IRS website:

<http://www.irs.gov/businesses/small/international/article/0,,id=96344,00.html>.

Regards,

ISSS Staff