



International Student & Scholar Services

Student Release Form

Student's Name (please print): _____

SMU ID Number: _____

The Family Educational Rights and Privacy Act (FERPA), the Buckley Amendment of 1974, allows students at an institution of higher education to control outside access to their records. Without a student's written consent, the International Office at Southern Methodist University may not disclose information from a student's records to outside third parties except as provided under FERPA. Students may provide a standing release allowing the International Office to disclose information to other persons. To do so, the following declaration must be completed.

I, the above-named student, hereby declare that the International office at Southern Methodist University may release information/records about me to the following person(s).

Person's Name (please print): _____

Person's Relationship to Student: _____

SMU ID Number: _____

Please describe what specific information/records may be released to the individual indicated above. (i.e. – OPT card, Notice of Action form/Receipt, etc.)

State the purpose for this release of information/records:

I understand that this release is in effect until revoked in writing by me, and do hereby indemnify, hold harmless, and will defend SMU and its International Office for releasing information/records under this release.

Student's Signature: _____ Date: _____