

Phone Interview Form

Candidate Name: _____

Salary/Hourly Requirements: _____

Job Title: _____

Question# 1

Notes on Question# 1

Question# 2

Notes on Question# 2

Question# 3

Notes on Question# 3

Question# 4

Notes on Question# 4

Question# 5

Notes on Question# 5

Question# 6

Notes on Question# 6

Question# 7

Notes on Question# 7

Do you have any questions for me?

Next steps, (Tell candidate next steps) . We anticipate beginning on campus interviewing on (Tell candidate time frame). If you are selected as a finalist you will be contacted to set up an interview time.

Thank you

Overall Assessment:

Recommendation: Interview Don't Interview