

OPPORTUNITY KNOCKS...

**STUDENT STAFF
RECRUITMENT
2008-2009**

LEADERSHIP*LASTING RELATIONSHIPS



FREE HOUSING*IMPACTING LIVES



STUDENT STAFF OVERVIEW



OUR MISSION

To advance the goals and objectives of the University by creating residential communities which empower students to value learning, citizenship and leadership.

FOUR CORNERSTONES

Community Citizenship and Diversity
Leadership Learning

HIGH FIVE

Student Focus * Community Pride * Balance * Communication * Ethics

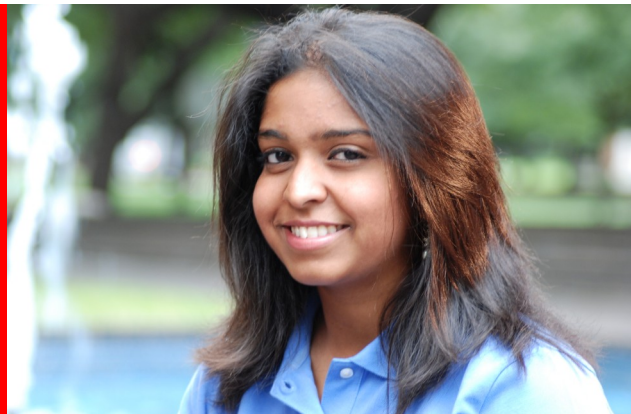
WHAT DO THE MISSION, FOUR CORNERSTONES, AND HIGH FIVE MEAN FOR ME AS A STUDENT STAFF MEMBER?

As a student staff member, you play an integral role in helping implement the mission of the department through programming and building community. Programming in the residential communities is based on the four cornerstones listed above. For example, if you were to do a leadership program, you may invite an athletic coach or professor to speak in the community about successful leadership qualities.

The High Five are characteristics that all staff in the department strive for when working individually and with each other. For example, we would encourage you to have balance between academics, your position within the department, and other activities you would be involved with on campus.

MINIMUM QUALIFICATIONS:

- ⇒ 2.5 cumulative GPA
- ⇒ Sophomore academic standing
- ⇒ Full-time enrollment at SMU
- ⇒ Attendance at SMU for at least one semester prior to appointment
- ⇒ Strong communication and time management skills
- ⇒ Sensitivity and concern for all students
- ⇒ Ability to serve as a positive role model



For more detailed job descriptions and compensation packages, please visit:
<http://www.smu.edu/housing/stustaff.asp>

Applications are due January 30th, 2009!

BRIEF POSITION DESCRIPTIONS

The following descriptions are **brief** glimpses into each position. All positions are part-time and live-in. For more information including the **compensation package**, please go online at <http://www.smu.edu/housing/stustaff.asp>.

Resident Assistant (RA)

- Build a positive community experience for residents in residence halls.
- Respond to on-call emergencies, including facilities and resident issues
- Assist in the academic and personal development of residents

Community Assistant (CA)

- Build strong community in the apartment communities
- Respond to on-call emergencies, including facilities and resident issues
- Enhance the academic and co-curricular experiences of residents

Hall Tour Ambassador (HTA)

- Conduct daily residence hall Tours
- Display room and host prospective students
- Serve as an ambassador to prospective students and families



Academic Resident Assistant (ARA)

- Provide academic support and referral for first-year students
- Organize programming to promote academic development
- Build a positive community experience for residents in residence halls

SPECIAL INTEREST STUDENT STAFF POSITIONS:

Service House Community Assistant (2 positions) - The Service House CA is a part-time, live-in position sponsored through a joint partnership of the Department of Residence Life and Student Housing and the Office of Leadership and Community Involvement.

Multicultural House Community Assistant - The SMU Multicultural House CA works part-time with the Department of Residence Life and Student Housing and SAMSA to establish and promote positive community in the Multicultural House.

Engineering Resident Assistant (ERA) - The ERA is expected to create and encourage activities and programs that enhance the experience for all students living in the Engineering community.

Fine Arts Resident Assistant (FARA) - The FARA is expected to create and encourage fine arts activities and programs that enhance the experience for all students living in the Fine Arts Community.

Wellness Resident Assistant (WRA) - The WRA is expected to facilitate an environment that encourages residents to evaluate and improve their personal wellness.

ADDITIONAL QUESTIONS?

**CONTACT: Cori Cusker at 214-768-2249, ccusker@smu.edu OR
Renee' Gibson at 214-768-2538, rgibson@smu.edu**

TASK CARD

RA/CA and Special Interest Candidates ONLY: Please complete **3 of the 5** tasks listed below. Once you have completed and filled in the appropriate information, a current staff member (student staff or professional staff) must stamp this card.

Attend a program in a residential community.

| | | |
|-----------------------|------------|--------|
| Name/Date of Program: | Community: | Stamp: |
|-----------------------|------------|--------|

Perform an on-call round with a Resident Assistant or Community Assistant

| | | |
|------------------------|------------|--------|
| Name of Student Staff: | Community: | Stamp: |
|------------------------|------------|--------|

Attend an Information Session hosted by Residence Life and Student Housing

| | |
|-----------------------|--------|
| Name of Staff Member: | Stamp: |
|-----------------------|--------|

Conduct an interview with a current student staff member to find out more about the position in which you are interested

(Required for ARA candidates to meet with current ARA)

| | | |
|------------------------|------------|--------|
| Name of Student Staff: | Community: | Stamp: |
|------------------------|------------|--------|

Attend a Hall/Community Council Meeting or a Residence Hall Association Meeting

| | |
|--------------------|--------|
| Name of Community: | Stamp: |
|--------------------|--------|

**HTA Candidates ONLY: Take a residential tour with a current HTA
(Call 768-2407 to schedule)**

| | |
|---------------|--------|
| Staff member: | Stamp: |
|---------------|--------|

Application Checklist:

| | | |
|--------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> Application | <input type="checkbox"/> Task Card | <input type="checkbox"/> References |
| <input type="checkbox"/> Resume | | <input type="checkbox"/> Essays |