

**Student Statement:** I understand that it is my responsibility to complete this form, submit it to the appropriate office, and follow this request through to a final decision.

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

**SOUTHERN METHODIST UNIVERSITY  
OFFICE OF GENERAL EDUCATION**

**INDIVIDUAL PETITION  
(Substitution for or Exemption from General Education Curriculum Requirements)**

**A Current Degree Progress Report and Course Description/Syllabus must accompany this petition.  
(Please fill out both sides of this form.)**

Name \_\_\_\_\_ SMU ID Number \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

College or School of Record:

Dedman College \_\_\_\_\_ Cox School \_\_\_\_\_ Meadows School \_\_\_\_\_ School of Engineering \_\_\_\_\_ Evening Studies \_\_\_\_\_

Original Year/Semester of Entry \_\_\_\_\_ Major \_\_\_\_\_

I request consideration of the following substitution for, exemption from, or amending of my General Education Curriculum requirements. I include my reasons for this request:

**SIGNATURES REQUIRED ON OTHER SIDE OF FORM.**

**Individual Petition  
(Substitution for or Exemption from General Education Curriculum Requirements)**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**AUTHORIZATION**

	<b>APPROVED</b>	<b>NOT APPROVED</b>	<b>DATE</b>
<b>ACADEMIC ADVISOR:</b>			
<b>THE OFFICE OF GENERAL EDUCATION RESERVES THE RIGHT TO SEEK APPROVAL FROM THE SMU DEPARTMENT OFFERING THE COURSE(S) IN QUESTION OR ITS EQUIVALENT.</b>			
<b>CHAIR OF DEPARTMENT OFFERING COURSE (IF NECESSARY):</b>			
<b>ASSOCIATE DEAN FOR GENERAL EDUCATION:</b>			

**REMARKS:**

**NOTES:**

1. Please submit this petition directly to the Office of General Education, G02 Clements Hall.
2. Petitions **MUST** be accompanied by a Degree Progress Report **AND** information about the course in question (course description and/or course syllabus). DPRs are available to all students on Access.SMU. Petitions without Degree Progress Reports will not be considered.
3. All approved GEC petitions will be entered on the Degree Progress Report and forwarded by the Office of General Education to Student Records or your home school advisor, as appropriate.
4. All denied GEC petitions will be forwarded by the Office of General Education to Student Records or your home school advisor, as appropriate.
5. Please check with the Office of General Education at 214-768-2203 on the status of your petition.
6. **Keep a copy of this form for your records!**