

Student Statement: I understand that it is my responsibility to complete this form, submit it to the appropriate office, and follow this request through to a final decision.

Student Signature _____ Date: _____

**SOUTHERN METHODIST UNIVERSITY
OFFICE OF GENERAL EDUCATION**

**FORMAL EXEMPTION
(Exemption from General Education Curriculum Requirements)**

**A Current Degree Progress Report must accompany this petition.
(Please fill out both sides of this form.)**

Name _____ SMU ID Number _____

Address _____

Telephone _____ E-mail _____

College or School of Record:

Dedman College _____ Cox School _____ Meadows School _____ School of Engineering _____ Evening Studies _____

Original Year/Semester of Entry _____ Major _____

I believe that I am eligible for, and request the following formal exemption from General Education Curriculum requirements. Please circle the applicable exemption listed below:

1. Transfer students:
 - a. I matriculated with at least 42 transfer hours, and am therefore exempt from 6 hours of Perspectives or Cultural Formations courses.
 - b. I am a transfer student majoring in engineering. I satisfied the Perspectives/Cultural Formations requirements before entering the University, and am therefore exempt from the Human Diversity Co-Curricular Requirement.
 - c. I am a transfer student majoring in engineering. I have completed a year-long course that falls within one Perspectives category, but I am allowed to use the credits from this course to satisfy two Perspectives categories. (NOTE: This exemption may be claimed twice, fulfilling four of the five required Perspectives. If claimed twice, transfer students must take one remaining three-hour Perspectives course to fulfill the total Perspectives requirement.)
2. My major requirements (one major), the major's supporting course requirements, and the General Education Requirements exceed 122 semester credit hours. I am therefore exempt from 3 hours of Perspectives and 3 hours of Cultural Formations courses, or 6 hours of Perspectives.
3. I am studying for both an engineering degree from the School of Engineering and a second major in Dedman College which will lead to a B.S. degree. I am therefore allowed to fulfill the General Education requirements as prescribed above for a qualifying engineering major alone. In particular, all individual and formal General Education requirement exemptions which are allowed for the Engineering degree will be allowed for the Dedman degree.

SIGNATURES REQUIRED ON OTHER SIDE OF FORM.

Formal Exemption from General Education Curriculum Requirements

Given the course of study indicated above, I request the following exemption. Please check the applicable category:

Waiver of 6 hours of **Cultural Formations** (applies to transfer students only)

Waiver of 3 hours of **Cultural Formations** and 3 hours of **Perspectives**, Group _____

Waiver of 6 hours of **Perspectives**: Group _____ Group _____

Waiver of **Human Diversity Co-Curricular Requirement**

Application of credits for one year-long course to two **Perspectives** categories (may be claimed twice):

First Year-Long Transfer Course _____ Group _____ Group _____

Second Year-Long Transfer Course _____ Group _____ Group _____

Student Signature

Date

AUTHORIZATION

	APPROVED	NOT APPROVED	DATE
ACADEMIC ADVISOR:			
ASSOCIATE DEAN FOR GENERAL EDUCATION:			

REMARKS:

NOTES:

1. Please submit this petition directly to the Office of General Education, G02 Clements Hall.
2. Petitions **MUST** be accompanied by a Degree Progress Report, which is available to all students on Access.SMU. Petitions without Degree Progress Reports will not be considered.
3. All approved GEC petitions will be entered on the Degree Progress Report and forwarded by the Office of General Education to Student Records or your home school advisor, as appropriate.
4. All denied GEC petitions will be forwarded by the Office of General Education to Student Records or your home school advisor, as appropriate.
5. Please check with the Office of General Education at 214-768-2203 on the status of your petition.
6. **Keep a copy of this form for your records!**