

Notification Of Outside Scholarship Awards & Additional Funding

If not already listed on your financial aid offer notification, use this form to notify Student Financial Services of any non-SMU scholarships or any outside funding you will be receiving for the purpose of paying educational expenses.

INSTRUCTIONS: We are requesting the following information so that your funds will reflect correctly in your financial aid package and on your billing statement. You may need to provide additional information to Student Accounts and/or the Registrar. Outside funding sources are typically donor scholarships awarded by organizations other than SMU, but are designated for educational expenses such as tuition, fees, housing, etc. Donor sources include high schools, private clubs, agencies, corporations, churches, scholarship organizations, tuition benefits you may receive through an employer or vocational rehabilitation grants. Do not include National Merit, state grants, SMU merit scholarships, state pre-paid or college savings plans.

If the donor requires verification of enrollment, you must submit an online request through my.SMU or directly with the Registrar. Billing or enrollment verification requests sent directly to Student Financial Services cannot be processed.

Scholarship funds must be received by Student Financial Services by the payment due date, or you are responsible for full payment for the semester bill by payment due date. If we receive the notification or the actual funds after the payment due date, the funds will be applied to your account whenever they are received. If your account has been paid in full by that time, a refund will be issued if allowed by the donor.

If you should receive the funds at your home, it is important that you endorse the check, include your student ID number, and send the check directly to the Student Financial Services (PO Box 750181, Dallas, TX 75275-0181) for processing and crediting to your student account.

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NOTIFICATION OF OUTSIDE SCHOLARSHIP AWARDS & ADDITIONAL FUNDING

If not already listed on your financial aid offer notification, use this form to notify Student Financial Services of any non-SMU scholarships or any outside funding you will be receiving for the purpose of paying educational expenses.

Student Name: _____ SMU ID#: _____

Grade Classification for the upcoming Academic year:

- Freshman Sophomore Junior Senior

Name of Scholarship / Source of Funding	Amount	Frequency (One-time payment? Once per semester?) <u>Be specific on how funds will be allocated</u>
Example #1: Club Scholarship	\$5,000	One-time payment
Example #2: Employer Benefit	\$1,000	Each semester over four years

Student Signature

Date